

## GoTriangle Board of Trustees

### Meeting Minutes

January 22, 2020

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

#### Board Members Present:

Will Allen III

Sig Hutchinson

Wendy Jacobs (arr. 12:20 p.m.)

Vivian Jones

Valerie Jordan (arr. 12:36 p.m.)

Mark Marcoplos (arr. 12:09 p.m.)

Michael Parker, Chair

Ellen Reckhow

Steve Schewel (arr. 12:05 p.m.)

#### Board Members Absent:

Corey Branch (excused)

Michael Fox (excused)

Jennifer Robinson (excused)

Nina Szlosberg-Landis (excused)

Board of Trustees Chair Michael Parker asked that the meeting begin with non-action items until a quorum is achieved.

## II. Recognition

### A. Introduction of New Hires

President and CEO Curran announced the hiring of bus operators Carnie Ashe and Justin Haywood; Babatunde Ogunwo, GIS intern and Darius Younger, administrative assistant.

### B. Announcement of Promotions

Curran then announced the following promotions:

- LaVerne Taylor: Paratransit Operator I to Paratransit Operator II
- Frank White and Felecia Martin: Bus Operator II to Bus Operator III
- David Moore: Sr. Procurement Administrator to Procurement Manager
- Deirdre Walker: Contracts and Grants Administrator to Sr. Manager Administration

### C. Presentation of Service Awards

Curran then recognized James Perry, Mechanic I for 15 years of service.

## III. Public Comment

Chair Parker recognized John Tallmadge, whose comments regarding the agenda are attached and hereby made a part of these minutes.

Schewel arrived.

Ed Harrison spoke as a member of the TAC and asked that the Board look at the BRT report that has been prepared.

Marcoplos arrived.

With a quorum present, Chair Michael Parker officially called the meeting to order at 12:10 p.m.

**I. Adoption of Agenda**

**Action:** On motion by Reckhow and second by Hutchinson the agenda was adopted, adding. The motion was carried unanimously.

**IV. Consent Agenda**

**Action:** On motion by Jones and second by Marcoplos the consent agenda was approved. The motion was carried unanimously.

The following consent agenda item was approved:

- December 18, 2019 – Regular Session Minutes.

**V. Presentations**

**A. Audit Report**

Scott Duda of GoTriangle audit firm Cherry Bekaert presented information on the fiscal year ended June 30, 2019, audit. His presentation is attached and hereby made a part of these minutes.

Jacobs arrived.

**B. Durham County Transit Plan Update**

The presentation by Katharine Eggleston, Pat Young, Aaron Cain and Sean Egan is attached and hereby made a part of these minutes.

Jordan arrived.

Chair Parker moved the fare free presentation to February in the interest of time.

**C. Wake Transit Vision Plan Update**

The presentation by Bret Martin, Wake Transit Program Manager, is attached and hereby made a part of these minutes.

**D. Transit Advisory Committee CY19 Report**

Jerome Brown TAC chair offered the 2019 committee report, which is attached and hereby made a part of these minutes. He stated that it took some time to get the new group functioning but three subcommittees have been formed: BRT, Advancing Equity Through Transit and Systems Integration and Information Coordination. He said a subcommittee on operations may be formed this year.

Jacobs asked that staff look at the TAC recommendations and provide a response for the Board.

Schewel stated that he looks forward to the time when the Board of Trustees can be expanded to include the TAC chair.

**E. Fare Free System**

Removed from agenda.

**VI. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. President and CEO Search Committee Report**

Will Allen III stated that Committee met on January 2 and invited several to participate in video interviews later in the month. He stated that the plan is to conduct in-person interviews in late February, with the full Board invited to participate.

**VII. Other Business**

**A. Authorization to Contract for Design of 40 GoDurham Bus Stops**

Katharine Eggleston requested authorization to execute a task order for bus stop design services with Ramey Kemp and Associates for 40 bus stops in Durham. She stated that GoTriangle is the delivery sponsor for GoDurham bus stops in the FY20 transit plan, which provided funding for the design of 50 stops. The first ten are almost complete and this task order would allow the remaining 40 to be near completion by fiscal year end.

**Action:** A motion was made by Allen and seconded by Schewel to authorize the interim President/CEO to execute a task order for bus stop design services with Ramey Kemp and Associates for On-Call Architectural and Engineering Consultant Services for an amount not to exceed \$407,542.

Reckhow commented that the existing trash receptacles detract from the appearance of the new stops. Eggleston stated that this issue could be included in the FY21 work plan and has been discussed at the staff level.

**Action:** Upon vote, the motion was carried unanimously.

**B. President and CEO's Report**

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Curran highlighted the following items:

- A media event was held January 7 for GoTriangle's new electric buses.
- The Wake Transit FY21 draft work plan will be released by the end of the week for public comment, which runs through February.
- The agenda includes information about a proposed paid parental leave policy which is being drafted. She asked that Board members contact her with any comments.
- There has been follow-up with RTA and the airport about the recommendation from the RTA task force to re-assign GoTriangle's vehicle rental tax to the airport.
- Wake Tech has signed a GoPass agreement and we will be holding a big kick-off event with them in February. She added that there will be a presentation and recommendations for the GoPass at next month's meeting.

**C. Chair's Report**

No report.

**D. Board Member Reports**

**1. CAMPO Executive Board Representative**

Will Allen III reported that the board received several updates. Sig Hutchinson was elected chair and Vivian Jones, vice chair.

**2. DCHC MPO Board Representative**

No report.

**3. Regional Transportation Alliance (RTA) Representative**

No report.

**4. NC Transportation Summit**

Will Allen III's written report is attached and hereby made a part of these minutes.


**VIII. Adjournment**

**Action:** On motion by Allen the meeting was adjourned at 2:49 p.m.



Michael Parker, Chair

Attest:



Michelle C. Dawson, CMC  
Clerk to the Board