

GoTriangle Board of Trustees

Meeting Minutes

July 22, 2020

Held Remotely via WebEx

Board Members Present Remotely:

Will Allen III

Corey Branch

Michael Fox

Sig Hutchinson

Wendy Jacobs (arr. 12:10 pm)

Vivian Jones

Valerie Jordan (arr. 12:06 pm)

Mark Marcoplos

Michael Parker, Chair

Jennifer Robinson

Steve Schewel

Nina Szlosberg-Landis

Stelfanie Williams

Chair Michael Parker officially called the meeting to order at 12:03 p.m.

I. Adoption of Agenda

Action: On motion by Allen and second by Schewel the agenda was adopted. Upon roll call, the motion was carried unanimously.

II. Recognition

A. Oath of Office – Dr. Stelfanie Williams

Durham Mayor and Board member Steve Schewel introduced Dr. Stelfanie Williams, the new joint representative for the City of Durham and Durham County. Williams said transportation is a critical issue for our communities and she looks forward to learning, serving and supporting the important work that GoTriangle has to do for our community.

GoTriangle General Counsel and NC Notary Public Shelley Read Curran administered the oath of office. Pursuant to the emergency video notarization requirements contained in G.S. 10B-25, the principal signer stated she was physically located in Durham County, North Carolina during the emergency video notarization and Notary Public Curran was in Wake County, North Carolina.

B. Employee Service Awards

President and CEO Lattuca recognized Alton Holeman and Greg Langley for 20 years' service with GoTriangle and Tim Morgan, Cheryl Bass and Jennifer Green for 10 years' service.

III. Public Comment

Chair Parker stated that one question was received related to an agenda item. He read the question from Shawn Rice of the Trapeze Group, "With respect to the recent contract

award are you able to elaborate on what new technology is being incorporated to improve the customer experience?" Parker stated that the question would be addressed during the presentation on that item.

IV. Consent Agenda

Action: On motion by Jones and second by Allen the consent agenda was approved. Upon roll call, the motion was carried unanimously.

The following consent agenda items were approved:

- June 24, 2020 – Regular Session Minutes;
- June 24, 2020 – Closed Session A Minutes;
- June 24, 2020 – Closed Session B Minutes; and
- Authorized the acquisition of Right of Way on behalf of the City of Durham needed for improvements at existing GoDurham bus stop locations.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. GoDurham ACCESS Management and Operations Contract

Laurie Barrett stated GoTriangle began working with the City of Durham ten years ago to provide transit planning and marketing, oversee finances, create the budget and assist with capital procurement for amenities. Additionally she said GoTriangle manages the contracts for fixed route and demand response service. The city owns all the vehicles and facilities related to administration and operations. GoTriangle is reimbursed 100% for expenses, including six positions totally funded by the city and another nine positions partially funded.

Brian Fahey requested approval to award a contract to National Express Transit for the management and operation of GoDurham Access on-demand service. He said the current contract with First Transit expires August 31st.

The selection committee, comprised of representatives from GoTriangle and the city and county of Durham, evaluated proposals from five firms and short listed three firms that were interviewed and gave presentations. The committee unanimously recommends National Express Transit due to an aggressive customer service program, strong safety and security operations and maintenance program. The Ecolane software program is a technology solution for demand responsive and paratransit transportation that will allow customers to make, monitor and update trip reservations in real time.

The contract is for three (3) years with two, one-year options. The cost for the first year (September 1, 2020 through June 30, 2021) will not exceed \$4.57 million, which is included in the city's FY21 budget. Subsequent contract years will be in line with the fiscal year budget.

President and CEO Lattuca stated that notice of a bid protest has been received from First Transit in regards to solicitation number 20-024 GoDurham ACCESS Demand Response Transit Service. Charles E. Lattuca, GoTriangle president and CEO, shall review the protest in accordance with GoTriangle protest guidelines and render a decision. A contract shall not be executed for the services until the protest has been heard and the necessary resolutions of the bid protest have been completed and memorialized.

Action: On motion by Allen and second by Jones the Board authorized the President/CEO to execute a contract with National Express Transit for the management and operation of the GoDurham ACCESS on demand transit service. The contract shall be for three (3) years with two (2) one-year options. The contract for year one shall not exceed \$4,457,343. Upon roll call, the motion was carried unanimously.

C. Appointment of Nominating Committee

Chair Parker stated that GoTriangle Board officers' terms run October through September. A nominating committee makes recommendations for a Board vote in September. He stated that he has asked Robinson, Jacobs and Marcoplos to serve as the nominating committee, meeting the by-laws requirement for one representative from each county.

Action: On motion by Jones and second by Allen the Board approved the appointment of Jennifer Robinson (Wake), Wendy Jacobs (Durham) and Mark Marcoplos (Orange) to the Nominating Committee. Upon roll call, the motion was carried unanimously.

VI. Other Business

A. President and CEO's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Lattuca highlighted the following items:

- The classification and compensation study has kicked off.
- Scott Thomas has been hired as the new Chief Communications Officer. He previously worked for the Granville Health System in Oxford.

- You received a list of meetings I have held with business and community leaders and county and municipal officials. This is an ongoing process and you will receive periodic updates.
- The agenda includes information about re-opening, which is attached and hereby made a part of these minutes. Some physical changes are being made to the space.

1. COVID-19 Update

Eric Bergstraesser reported on efforts and activities:

- Ridership is at approximately 30-35% of pre-COVID numbers. Full service was reinstated in late June, with ridership inching up slowly. Social distancing has been maintained on buses and mask boxes are installed on all vehicles. Compliance with mask wearing is above 90%.
- Barriers should be installed on all our fixed route buses by early August. Lattuca stated that once all the barriers have been installed we can consider reinstatement of fares, but should coordinate with the other agencies in the area.
- New signs have been installed that mention the requirement for wearing masks.
- Staff is looking into UVC lamps for cleaning the buses as well as an attachment that goes into the air handler units to keep recirculating and cleaning the air.

2. Capital Projects Status Report

Katharine Eggleston's update on the commuter rail project is attached and hereby made a part of these minutes.

Schewel asked the greatest threats at this point to accomplishing the timeline laid out. Eggleston stated the cooperation of parties beyond the project management partners (municipalities and other key stakeholders in the corridor) to participate in the study effort, Norfolk Southern and the ability to conduct sufficient public engagement in the current environment.

Hutchinson commented that commuter rail is not something folks in this area are familiar with and understand. He stated the public needs to be educated on the benefits of commuter rail. He also stated that having a name seems to bring things into reality and he suggested a naming contest for commuter rail.

Parker added that information to the public needs to clearly state the need that is attempting to be met.

B. Chair's Report

Chair Parker noted that HB77 became law, stripping all funding for transit for at least the next year. NCDOT is looking for opportunities to replace the funding. He stated this highlights the need to make the case for public transit within the state.

C. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported that the update of the Wake Transit Vision Plan is complete, extending the planning horizon to 2030. He said due to the economic uncertainty due to the pandemic, a 3 month process has begun that will culminate in a November core design retreat to reprogram the projects. Public engagement will begin in August.

2. DCHC MPO Board Representative

No meeting.

3. Regional Transportation Alliance (RTA) Representative

Will Allen III reported on the preliminary findings of a cooperative Freeway and Street-based Transit (FAST) study to accelerate a region-wide network of high-quality transit routes to better connect and serve the entire Triangle area.

VII. Adjournment

Action: On motion by and second by the meeting was adjourned at 2:09 p.m.

Prepared by:



Michelle C. Dawson, CMC

Clerk to the GoTriangle Board of Trustees