

GoTriangle Board of Trustees

Meeting Minutes

January 27, 2021

Held Remotely via WebEx

Board Members Present Remotely:

Will Allen III	Valerie Jordan (arr. 12:02 p.m.)
Corey Branch (arr. 12:12 p.m.)	Michael Parker, Chair
Michael Fox (arr. 12:04 p.m., left 1:58 p.m.)	Renée Price
Brenda Howerton	Jennifer Robinson (arr. 12:14 p.m., left 2:21 p.m.)
Sig Hutchinson	Steve Schewel
Vivian Jones (arr. 12:12 p.m.)	Stelfanie Williams (arr. 12:07 p.m.)

Chair Michael Parker officially called the meeting to order at 12:01 p.m.

I. Adoption of Agenda

Action: On motion by Allen and second by Price the agenda was adopted. Upon vote by roll call, the motion was carried unanimously.

II. Recognition

A. Service of Mark Marcoplos

Chair Parker recognized Mark Marcoplos, former Orange County representative. To commemorate his service, he will receive an engraved crystal ice bucket. Board members offered words of appreciation.

B. Employee Service Awards

President/CEO Lattuca recognized Laurie Barrett for 30 years' service to GoTriangle; and Ronald Nolan, Mary Simpson and Gwendolyn Vick, for 10 years' service.

III. Public Comment

Erik Landfried's comments are attached and hereby made a part of these minutes.

IV. Consent Agenda

Action: On motion by Robinson and second by Allen the consent agenda was approved. Upon vote by roll call, the motion was carried unanimously.

The following consent agenda items were approved:

- December 16, 2020 – Regular Session Minutes;
- Budget ordinance amendments 2021 0001 and 2021 0002 to the Durham Transit Workplan budget;
- Budget ordinance amendments 2021 0003 and 2021 0004 to the Orange Transit Workplan budget;

- Budget ordinance amendments 2021 0005 and 2021 0006 to the Wake Transit Plan budget;
- Authorized the President/CEO to execute a three-year contract with TJCOG to provide continued planning and GIS services in developing the transportation networks and associated land use required for long range transit planning and project implementation for FY21-23 with a not-to-exceed amount of \$145,000; and
- Approved the continuation of supplemental benefits related to the Families First Coronavirus Response Act (FFCRA), retroactive to January 1, 2021, and through March 31, 2021.

Budget ordinance amendments 2021 0001 – 2021 0006 and the supplemental FFCRA benefits are attached and hereby made a part of these minutes.

V. Presentations

A. FY20 Audit Report

Sandra Freeman introduced Cherry Bekaert partner Scott Duda. His presentation is attached and hereby made a part of these minutes.

B. Transit Advisory Committee 2020 Report

The presentation by Jerome Brown, Chairman of the Transit Advisory Committee, is attached and hereby made a part of these minutes. Board members thanked Brown and committee members for their work.

C. Update on Durham Transit Plan

Aaron Cain's presentation is attached and hereby made a part of these minutes. He was joined by Aidil Ortiz, public engagement specialist; Brooke Ganser, from the City-County Planning Department and Mary-Kate Morookian, consultant with Kimley-Horne.

Board members offered comments and posed questions about the survey and the update process. There was also discussion about the financial assumptions and debt financing for the commuter rail project.

D. Update on Orange Transit Plan

Caroline Dwyer's presentation is attached and hereby made a part of these minutes.

Fox left.

VI. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Contract for Construction of GoDurham Bus Stop Improvements

Richard Major requested Board approval for the President/CEO to award a contract for construction and installation of amenities and other improvements at 17 bus stops to low bidder and DBE contractor Whitley Contracting, Inc. in the amount of \$387,341.50. He also requested authorization to increase the project budget to include 10% contingency, which he said is standard practice. He noted this averages to \$22,784 average per stop construction cost. Major added that DBE participation is 82% for the last 6-8 bus stop projects.

Robinson left.

Branch asked for an update on DBE contracts in areas beyond construction.

Action: On motion by Branch and second by Allen the Board authorized the president/CEO to award and execute a contract with Whitley Contracting Inc. for construction, installation of bus stop amenities, and other improvements at 17 GoDurham bus stop locations in the amount of \$387,341.50, with an additional 10% project contingency for a total project budget of \$426,076.50. Upon vote by roll call, the motion was carried unanimously.

C. Routes 300 and 305 Weekday Routing Change

Andrea Neri presented a request to improve on-time performance by making route changes to routes 300 and 305 on weekday inbound trips.

Action: On motion by Hutchinson and second by Jones the Board approved the rerouting of routes 300 and 305 during weekdays and the removal of the Morgan St. at McDowell St. and E. Morgan St. at S. Wilmington St. stops from routes 300 and 305 to improve on-time performance. Upon vote by roll call, the motion was carried unanimously.

VII. Other Business

A. President and CEO's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes as well as the 4th quarter EEO workforce analysis report.

Lattuca shared the following information:

- Facilitated discussions have begun with senior management on updating GoTriangle's strategic plan.
- The Triangle is submitting a bid to host the World University Games in 2027. The bid committee will do a presentation at an upcoming Planning & Legislative Committee meeting on the transportation needs.

1. Operations Update

Patrick Stephens' monthly performance report is attached and hereby made a part of these minutes. He reported that there have been a few COVID-19 cases in the department. NCDOT recently contacted GoTriangle about assisting with transportation to vaccination centers.

2. Capital Projects Status Report

The monthly report is attached and hereby made a part of these minutes.

3. HR Update – Diversity Training and Assessment

No report.

B. General Counsel's Report

General Counsel Shelley Curran's RUS Bus presentation is attached and hereby made a part of these minutes. She offered an overview of the project and accomplishments to date. The presentation included renderings of the project. Curran noted items that will be coming to the board for approval in the near future: RFQ for a design consultant, amendment to the pre-development agreement with Hoffman & Associates, and approval of a Project Oversight Consultant.

C. Chair's Report

Chair Parker stated that GoTriangle and NCRR joint work group continues to meet and an update will be given during the closed session.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported that Sig Hutchinson and Vivian Jones were re-elected chair and vice chair, respectively, of the CAMPO executive board. A public hearing was held on the locally preferred alternative for Downtown Cary Transit Center. John Hodges-Copple spoke on the draft 2050 MTP scenario development.

2. DCHC MPO Board Representative

Michael Parker reported that the 15-501 corridor study continues and a consultant with technical expertise, favoring multimodal transportation will be hired to conduct additional work.

3. Regional Transportation Alliance (RTA) Representative

No report.

VIII. Closed Session – Railroad Negotiations

Action: On motion by Allen and second by Howerton the Board entered into Closed Session at 2:43 p.m. pursuant to NCGS §143-318.11.(3) to consult with an attorney

employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and NCGS §143-318.11.(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Upon vote by roll call, the motion was carried unanimously.

IX. Adjournment

Action: The Board returned to regular session and Chair Parker adjourned the meeting at 3:26 p.m.

Prepared by:



Michelle C. Dawson, CMC
Clerk to the Board of Trustees