

---

Wednesday, December 21, 2022

12:00 p.m.

GoTriangle Board Room

---

**Board members present** | Mary-Ann Baldwin, Brenda Howerton, Vivian Jones, Michael Parker

**Board members attending remotely** | Corey Branch, Sig Hutchinson, Renée Price, Jennifer Robinson, Stelfanie Williams

**Board members absent** | Michael Fox, Valerie Jordan, Elaine O'Neal

Chair Sig Hutchinson officially called the meeting to order at 12:03 p.m. A quorum was present.

**I. Adoption of Agenda**

**Action:** On motion by Parker and second by Jones the agenda was adopted. Upon vote by roll call, the motion was carried unanimously.

**II. Board Member Recognition**

Chair Hutchinson welcomed Mary-Ann Baldwin and offered words of appreciation to Commissioner and Representative-elect Renée Price. He stated that she will be replaced in January by Commissioner Sally Greene. Other board members also offered their thanks and best wishes.

Hutchinson and board members also offered words of appreciation for Will Allen, who was unable to attend the meeting.

**III. Public Comment**

No comments.

**IV. Consent Agenda**

**Action:** A motion was made by Parker and seconded by Jones to approve the consent agenda. Upon vote by roll call, the motion was carried unanimously.

The following consent agenda items were approved:

- November 16, 2022 | Regular Session Minutes.
- Adopted updated Wake Transit Work Plan Amendment Policy\*.
- Adopted amendment to the Board of Trustees' Rules of Procedure\* related to public address to the board and public hearings.

\*These documents are attached and hereby made a part of these minutes.

**V. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. Amendment to Enterprise Contract for GoTriangle Vanpool Subsidy**

Vinson Hines asked the board to authorize the President/CEO to execute amendment to GoTriangle's contract with Enterprise for commuter vanpool services for a maximum of \$51,200 for FY23 in order to fully subsidize the cost paid by vanpools while the CRX and DRX fixed bus routes are temporarily suspended. The vanpool program is an alternative for customers who rely on the suspended CRX and DRX routes and in order to minimize the negative impact, staff recommends that GoTriangle cover the full cost of all vanpool groups created along the CRX and DRX corridors during the suspension. He stated that savings in other areas will cover this cost, estimated at \$12,800 per month through March.

**Action:** A motion was made by Parker and seconded by Howerton to authorize the President/CEO to execute an amendment to the Enterprise Leasing Company, Southeast, LLC contract for Commuter Vanpool Services increasing the maximum dollar amount by \$51,200 for FY2023 to fully subsidize the cost of vanpools during the temporary suspension of the CRX and DRX. Upon vote by roll call, the motion was carried unanimously.

**C. Operations & Finance Committee Report**

Sig Hutchinson reported for the committee that two items on the consent agenda, the Wake Transit Work Plan Amendment Policy and amendment to the Board of Trustees' Rules of Procedure, were considered. The committee also received presentations on the Durham and Orange County Interlocal agreements for transit plan governance and the audit report.

**D. Planning & Legislative Committee Report**

Vivian Jones reported that the committee voted to recommend board approval of the Wake Bus Plan Project Prioritization Policy and the Orange County Transit Plan update.

**E. New Business**

None.

**VI. Other Business****A. President and CEO's Report**

A list of contracts approved by the president and CEO is attached and hereby made a part of these minutes.

Lattuca reported on the following items:

- Cynthia Hawkins was presented the Above and Beyond Award at the employee holiday celebration. The bus she was driving on I-40 was struck by a tractor trailer and she was able to get the bus safely to the shoulder with no serious injuries.
- Recently offered presentations on commuter rail to the Raleigh City Council and DCHC MPO.
- We have agreed to language with the City of Durham on the mutual termination agreement for operation of transit services. Durham will resume operation of its bus system effective September 30, 2023. We continue to work on a new arrangement with to help with planning for capital projects, bus stop improvements and service planning.

- Announced GoTriangle's receipt of its 28<sup>th</sup> Certificate of Achievement for Excellence in Financial Reporting. He thanked Sandra Freeman and finance staff.
- GoTriangle participated in two regional federal grants for electric bus purchases and bus infrastructure which were recently awarded.

## 1. Operations Update

The monthly report is attached and hereby made a part of these minutes.

- Ridership continues to be flat with 5,848 average weekday boardings in November, an increase of 12.8% over November 2021 and down 4.9% from 2019.
- Average Saturday ridership was 2,757 November, 75% higher than November 2019 and 7.6% higher than November 2021.
- Average Sunday ridership was 1,990 in November, 81% higher than November 2019 and 17.6% higher than November 2021.
- Seven new bus operators completed the November training class. The December class includes nine bus operators, three paratransit operators and one diesel mechanic. A hiring event is occurring today for the January class, with invitations extended to 19 bus operator candidates, two paratransit operators and two service attendants.
- There have been 57 incidents this calendar year where police were called, compared to 42 in 2021. The safety team is working with Housing for New Hope for outreach to the homeless.
- As mentioned, thanks to Congressman David Price and Congresswoman Deborah Ross for supporting the two joint regional bus procurement initiatives and the award of the federal grant.

Howerton asked about the contracts included in the agenda each month. She asked for information about MWBEs and how these contracts are awarded. Lattuca stated that staff would pull together information for this report. Baldwin asked current MWBE goals. Lattuca responded 12%.

## 2. Capital Projects Status Report

Katharine Eggleston noted the earmark previously mentioned for infrastructure. She said the \$900,000 will be spent on bus stop improvements and bus stop access improvements [such as sidewalk connections, crosswalks and pedestrian signal lights] at locations that warrant upgrades in Wake County.

### ***Commuter Rail***

GoTriangle is working to execute a one-year extension to the MOU that governs the activities for this phase of study for commuter rail. This is an eight-party agreement including the MPOs, NCDOT, NCRR, the three counties and GoTriangle. The public engagement period will run during the first quarter of 2023. Following this period GoTriangle will facilitate negotiations for a cost-sharing proposal and an implementation recommendation will be considered. GoTriangle would first consider

the cost-sharing proposal and implementation recommendation and if approved, present them to the funding partners for adoption. The next step would be updates to the transit plans and resolutions of support from affected municipalities, NCRR and NCDOT.

Robinson asked about alternatives to the traditional corridor that would potentially bring down the cost of the rail corridor. Baldwin commented that based on expected congestion in 20 years, the Raleigh city council's thought is how we can afford not to do this. She recommended having a conversation with NCRR about the alternate route. She also stated her opinion that GoTriangle should have a liaison to the FTA and FRA to develop relationships and try to have influence on the changing criteria.

### ***Community Engagement Strategy***

Eric Curry introduced Liz Raskopf. Her presentation is attached and hereby made a part of these minutes.

Raskopf explained that the goal of this outreach is to determine the public's preferences on beginning the project with one portion or the other due to the high costs and technical challenges associates with delivering the full project at once. She said the engagement team will be using media outlets, churches and houses of worship and the regional call center to reach historically underrepresented communities. She added that staff has made a number of stakeholder presentations over the past few years along with news releases, email campaigns, open houses and tabling at various events.

### **B. General Counsel's Report**

Byron Smith reported that legal staff was involved in preparing the mutual termination agreement for operation of transit services with Durham. He added that a transition agreement is being prepared now.

Robinson asked the status of amending the Wake ILA. Lattuca responded that they have been informed of GoTriangle's desire for an amendment and a meeting is being scheduled in January to have a discussion. CAMPO also has been informed.

### **C. Chair's Report**

Chair Hutchinson thanked GoTriangle's operators for what they do each day and board members for their continued engagement. He also congratulation finance staff for the financial reporting award. Hutchinson again thanked Price and Allen for their service on the board.

### **D. Board Member Reports**

#### **1. CAMPO Executive Board Representative**

No meeting.

**2. Regional Transportation Alliance (RTA) Representative**

No meeting.

**3. DCHC MPO Board Representative**

Renée Price reported there was a lot of good discussion, particularly around regionalism. President/CEO Lattuca added that there was an update on the S-line and a possible study by NCDOT for additional Piedmont service as another alternative to commuter rail.

**VII. Adjournment**

**Action:** Chair Hutchinson adjourned the meeting at 1:59 p.m.

  
\_\_\_\_\_  
Sig Hutchinson, Chair

Attest:



Michelle C. Dawson, CMC

Clerk to the Board