



GoTriangle
Operations Committee
May 01, 2024
1:00 pm-1:30 pm Eastern Time

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- I. **Call to Order and Adoption of Agenda**
(1 minute Michael Parker)
- II. **Draft Minutes | March 6, 2024**
ACTION REQUESTED: Approve minutes.
- III. **Construction Cost Control Presentation**
(30 minutes Richard Major)
- IV. **Adjournment**
(Michael Parker)



**BOARD OF TRUSTEES
OPERATIONS COMMITTEE
MEETING MINUTES**

4600 Emperor Boulevard
Suite 100
Durham, NC 27703

Wednesday, March 6, 2024

1:00 p.m.

Remote | Microsoft Teams

Board members present | Corey Branch, Vivian Jones [arr. 1:14 p.m.], Michael Parker

Board members absent | Patrick Hannah [excused], Valerie Jordan

Committee chair Parker asked that presentations be given although no quorum was present.

III. RUS Bus Transit Design Advisory Services

Bryan Hammond's presentation is attached and hereby made a part of these minutes. He reviewed the status of RUS Bus transit design advisory services provided by RK&K since 2021. He requested an increase to the contract to extend through the completion of the project.

Branch asked how much has been paid out to date. Hammond responded that there is approximately \$100,000 remaining of the original \$868,226 with a request to increase that by approximately \$360,000 for the remainder of the project.

Parker suggested at a future meeting a presentation on the change order process and how GoTriangle manages those for capital projects.

IV. BOMF Modernization & Expansion Project

Bryan Hammond's presentation is attached and hereby made a part of these minutes. He reviewed the planned improvements to the bus operations and maintenance facility.

Vivian Jones joined the meeting.

Action: A quorum now present, Chair Parker called the meeting to order at 1:16 p.m.

I. Adoption of Agenda

II. Approval of Minutes

Action: A motion was made by Branch and seconded by Jones to adopt the agenda and approve the minutes of February 7, 2024. Upon vote the motion was carried unanimously.

Hammond explained that staff is requesting STV, an on-call architectural and engineering services firm for GoTriangle, to put together the 35% design criteria package for this project. That package would be sent to design-builder teams for bids. He further explained that design-build-bridging is a new procurement method; after completing the 35% design criteria package, STV would provide oversight through the remainder of the project. Hammond added that the Administration & Governance Committee would be considering adoption of criteria for using the design-build-bridging delivery method.

Action: A motion was made by Jones and seconded by Branch to recommend the board authorize the President/CEO to execute an agreement with STV Engineers, Inc. to develop a 35% Design Criteria package for Nelson Road Bus Operations and Maintenance Facility at a cost not to exceed the amount of \$900,000, contingent upon the adoption of criteria for using the Design-Build-Bridging delivery method for this project. Upon vote the motion was carried unanimously.

Action: A motion was made by Branch and seconded by Jones to recommend the board authorize the President/CEO to increase the contract value for RUS Bus Transit Design Advisory Services with RK&K to a cost not to exceed \$1,237,206. Upon vote by roll call, the motion was carried unanimously.

V. Adjournment

Action: Chair Parker adjourned the meeting at 1:28 p.m.

Prepared by:

Michelle C. Dawson, CMC
Clerk to the Board of Trustees