



GoTriangle
Board of Trustees
June 17, 2024

The GoTriangle Board of Trustees has resumed in-person meetings. The public is encouraged to use the remote option.

Microsoft Teams meeting | Join on your computer or mobile app

Click here to join the meeting

*Or call in (audio only) +1 252-210-4099
Phone Conference ID: # 636 348 697#*

I. Call to Order and Adoption of Agenda

(1 minute Brenda Howerton)

ACTION REQUESTED: Adopt agenda with any changes requested.

II. Public Hearing | FY2025 Proposed Budget

III. Public Comment

(Brenda Howerton)

The public comment period is held to give citizens an opportunity to speak on any item. The session is no more than thirty minutes long and speakers are limited to no more than three minutes each. Speakers are required to sign up in advance with the Clerk to the Board at mdawson@gotriangle.org.

IV. Consent Agenda

(1 minute Brenda Howerton)

Items listed on the consent agenda are considered as a single motion. At the request of any Board member, or member of the public, items may be removed from the consent agenda and acted on by a separate motion. Items pulled from the consent agenda will be placed at the beginning of the general business agenda for discussion and action. Any Board member wishing to remove an item from the consent agenda should advise staff in advance.

ACTION REQUESTED: Approve consent agenda.

A. Regular Session Minutes | May 22, 2024

B. Closed Session Minutes | May 22, 2024

C. CAMPO MOU 2024

A&G COMMITTEE RECOMMENDATION: Approve the updated Memorandum of Understanding for the Capital Area Metropolitan Planning Organization.

Revised MOU_CAMPO

D. Design Services for Bus Stop Improvements

OPS COMMITTEE RECOMMENDATION: Award task orders to four firms to design bus stops in Durham and Wake counties as per the attached memorandum.

- A. Morton Thomas & Assoc. Task Order
- Kittelson Task Order
- McAdams Task Order
- Davenport Task Order

E. FY2024 Budget Ordinance Amendments

A&F COMMITTEE RECOMMENDATION: Approve FY2024 budget ordinance amendments [#0016 - 0018].

- Ordinance 0016 FY24 GoTriangle Budget Amendment
- Ordinance 0017 FY24 Major Transit Investment Fund Budget Amendment
- Ordinance 0018 FY24 Major Capital Project Fund Budget Amendment
- Budget Change Impact

V. General Business Agenda

Items listed on the general business agenda are for discussion and possible action. Such designation means that the Board intends to discuss the general subject area of that agenda item before making any motion concerning that item.

A. Items Removed from the Consent Agenda

(1 minute Brenda Howerton)

ACTION REQUESTED: Discuss and take action on any items removed from the consent agenda.

B. FY2025 GoTriangle Budget Ordinances

(15 minutes Jennifer Hayden)

STAFF RECOMMENDATION: Consider the FY2025 budget ordinances [#0019 - 0021] for adoption, which includes the full vehicle rental tax revenue.

- Ordinance 0019 FY25 GoTriangle Budget
- Ordinance 0020 FY25 Regional Bus Capital Project Budget
- Ordinance 0021 FY25 Advanced Technology Project Budget
- FY25 GoTriangle Budget Assumptions
- FY25 GoTriangle Budget Future Needs

C. Orange County FY25 Transit Work Program and Budget

(10 minutes Steven Schlossberg)

STAFF RECOMMENDATION: Consider the FY25 Orange Transit work program, budget ordinances #0022 - 0025 and the Orange Global Agreement Groupings for adoption.

Ordinance 0022 FY25 Triangle Tax District Orange Operating Fund Budget

Ordinance 0023 FY25 Triangle Tax District Orange Capital Fund Budget

Ordinance 0024 FY25 Orange Special Tax District Budget

Ordinance 0025 FY25 Triangle Tax District Orange Capital Fund Reauthorization

Orange Transit Program Assumptions

Orange Global Agreements

FY25 Orange Transit Work Program

D. Durham County FY25 Transit Work Program and Budget

(10 minutes Steven Schlossberg)

STAFF RECOMMENDATION: Consider the FY25 Durham Transit work program, budget ordinances #0026 - 0029 and the Durham Global Agreement Groupings for adoption.

Ordinance 0026 FY25 Triangle Tax District Durham Operating Fund Budget

Ordinance 0027 FY25 Triangle Tax District Durham Capital Fund Budget

Ordinance 0028 FY25 Durham Special Tax District Budget

Ordinance 0029 FY25 Triangle Tax District Durham Capital Fund Reauthorization

Durham Transit Program Assumptions

Durham Global Agreements

FY25 Durham Transit Work Program

E. Wake County FY25 Transit Work Plan and Budget

(10 minutes Steven Schlossberg)

STAFF RECOMMENDATION: Consider the FY25 Wake Transit work plan, budget ordinances [#0030 - 0034] and Wake Agreements and Deliverable Groupings for adoption.

****Note:** the FY25 Wake Transit work plan includes a portion of the GoTriangle vehicle rental tax.

Ordinance 0030 FY25 Triangle Tax District Wake Operating Fund Budget

Ordinance 0031 FY25 Triangle Tax District Wake Capital Fund Budget

- Ordinance 0032 FY25 Wake Special Tax District Budget
- Ordinance 0033 FY25 Triangle Tax District Wake Operating Fund Reauthorization
- Ordinance 0034 FY25 Triangle Tax District Wake Capital Fund Reauthorization
- Wake Transit Plan Assumptions
- Wake Transit Plan Groupings and Deliverables
- FY25 Recommended Wake Transit Work Plan

F. Administration & Governance Committee

(2 minutes Mary-Ann Baldwin)

1. Armed and Unarmed Security Guard Services Contract

(10 minutes Jimmy Price)

STAFF RECOMMENDATION: Authorize the President/CEO to execute a contract with New Age Protection, Incorporated for Armed and Unarmed Security Guard Services for FY2025 – FY2029 in an amount not to exceed \$2,228,680.

G. Audit & Finance Committee Report

(2 minutes Susan Evans, Patrick Hannah)

H. Operations Committee Report

(2 minutes Corey Branch)

1. August 2024 Service Change

(5 minutes Tyler Huggins)

STAFF RECOMMENDATION: Approve August 2024 service change.

Service Change Details

Title VI Service Change Analysis

2. Deloitte Report

(40 minutes Scott Thomas, Deloitte Development)

I. New Business

VI. Other Business

A. President & CEO's Report

(5 minutes Charles Lattuca)

Contracts

New Hires & Promotions

1. Return to Fare Update

(10 minutes TBD)

2. Operations Update

(3 minutes Vinson Hines)

Presentation

3. Capital Projects Status Report
(2 minutes Katharine Eggleston)

B. General Counsel's Report
(2 minutes Byron Smith)

C. Chair's Report
(2 minutes Brenda Howerton)

D. Board Member Reports

1. CAMPO Executive Board Representative
(2 minutes Patrick Hannah)

VII. Closed Session | RUS Bus Lease Negotiations
(15 minutes Gary Tober)

NCGS §143 318.11.(a) (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

ACTION REQUESTED: Enter into closed session pursuant to the General Statutes listed.

Presentation

VIII. Adjournment
(Brenda Howerton)

NOTICE OF PUBLIC HEARING
GoTriangle

NOTE: This notice supersedes any previous notices

The proposed FY 2025 Operating and Capital budgets for GoTriangle, the Durham Transit Plan, the Orange Transit Plan and the Wake Transit Plans have been submitted to the GoTriangle Board of Trustees. The draft budget is available for public inspection on the GoTriangle website: www.gotriangle.org in the “**Publications**” section.

The GoTriangle Board of Trustees will hold a public hearing on the proposed budget at 12:00 noon on Monday, June 17, 2024 at the GoTriangle office. The budget will be available for viewing online on GoTriangle’s website at www.gotriangle.org. This will be the last opportunity to comment on the budget prior to final approval by the Board. Persons wishing to comment on the proposed budget at the public hearing may do so in person or remotely. Instructions for joining the meeting remotely are available on GoTriangle’s website under the “**Board Members**” section.

Persons with disabilities or who otherwise may need special accommodations for the public hearing should contact Michelle Dawson at (919) 485-7438 by 5 p.m. on June 11, 2024. GoTriangle will accommodate all reasonable requests. GoTriangle is an equal opportunity employer.

Jennifer Hayden
Interim Chief Financial Officer



**BOARD OF TRUSTEES
MEETING MINUTES**

4600 Emperor Boulevard
Suite 100
Durham, NC 27703

Wednesday, May 22, 2024

12:00 p.m.

GoTriangle Board Room

Board members present | Mary-Ann Baldwin, Corey Branch, Susan Evans [arr. 12: p.m.], Patrick Hannah [left 2:49 p.m.], Brenda Howerton, Michael Parker, Sally Greene [left 2:37 p.m.], Jennifer Robinson [left 1:27 p.m.], Leo Williams [arr. 12:15 p.m.]

Board members absent | Michael Fox, Vivian Jones [excused], Valerie Jordan

Chair Brenda Howerton officially called the meeting to order at 12:05 p.m. A quorum was present.

I. Adoption of Agenda

Action: On motion by Branch and second by Greene the agenda was adopted. Upon vote the motion was carried unanimously.

II. Public Hearing | FY2025 Proposed Budget

Board chair Brenda Howerton opened the public hearing on the FY2025 proposed budget at 12:06 p.m. There being no comments, the hearing was closed.

III. Public Comment

No comments.

VII. Closed Session | Wake ILA Contractual Dispute

Action: A motion was made by Hannah and seconded by Robinson to enter into closed session at 12:06 p.m. pursuant to NCGS §143-318.11.(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged. Upon vote the motion was carried unanimously.

Robinson left.

The board returned to regular session at 1:39 p.m.

Action: A motion was made by Branch and seconded by to excuse Robinson. Upon vote the motion was carried unanimously.

IV. Consent Agenda

Action: A motion was made by Branch and seconded by Hannah to approve the consent agenda. Upon vote the motion was carried unanimously.

The following consent agenda items were approved:

- March 27, 2024 | Regular Session Minutes.
- April 17, 2024 | Special Session Minutes.

- Approved firms* to provide outside legal services to GoTriangle by legal category authorized the General Counsel to negotiate and execute engagement letters with these firms.
- Adopted transit plan budget ordinance reauthorizations* for FY2024 carryover amounts #2024 0007 - 0010.
- Approved the FY2024 Increased Cost of Existing Service Reconciliation and adopted budget ordinance amendment [included in Q4 budget amendments below] authorizing an increase of \$28,858 to the FY24 Orange County Transit Program and a decrease of \$6,327 to the FY24 Durham County Transit Program.
- Approved the three county Transit Plan amendments* for Q4 and adopted the budget ordinance amendments #2024 0011 - 0015*.

*These documents are attached and hereby made a part of these minutes.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Administration & Governance Committee Report

Sally Greene reported for the committee. One item, contracts for legal services, was recommended for the consent agenda.

C. Audit & Finance Committee Report

Susan Evans stated that the committee discussed board travel requests and the proposed FY2025 budget.

D. Operations Committee Report

Michael Parker reported that the committee received a report on construction cost control.

E. New Business

1. Agreement to Support the Renovation of Durham Station

Gary Tober stated that Samet Construction Corporation is requesting use of a GoTriangle-owned lot at the northeast corner of Duke and Chapel Hill streets to support renovations at Durham Station. A portion of the lot will be used for a temporary construction office and staging area. The remainder of the lot will be used for a park-and-ride.

Action: A motion was made by Parker and seconded by Baldwin to authorize the President/CEO to negotiate and execute an agreement with Samet Corporation to use a portion of the 1.83 acre lot owned by GoTriangle at the northeast corner of West Chapel Hill Street and South Duke Street for parking, staging and a temporary construction office to support the renovation project at Durham Station. Upon vote the motion was carried unanimously.

2. Contract for Durham Bus Stop Improvements

Bong Vang presented a request to award a contract for bus stop construction for six locations in Durham County and two in Wake County. The initial bid request received no responses and upon rebid two responsive bids were received. Whitley Contracting is the selected vendor, with 100% DBE/MWBE participation.

Action: A motion was made by Williams and seconded by Baldwin to award a contract to Whitley Contracting for construction and installation of amenities and other improvements at six Durham County and two Wake County bus stop locations, with a maximum dollar amount of \$499,598 and authorize the President/CEO to execute the contract consistent with those terms. Staff also requests authorization for an additional 10% project contingency for a total contract budget of \$549,557.80. Upon vote by roll call, the motion was carried unanimously.

F. FY2025 Transit Work Programs/Plans

Steve Schlossberg stated that GoTriangle's county transit partners are here to present the recommended FY25 County transit work programs. The Operations Committee received presentations on the draft work programs in March. Today's presentations are informational and will be on the June agenda for adoption.

1. Orange County Transit

Orange County Transportation Program Manager Darlene Weaver's presentation is attached and hereby made a part of these minutes.

The FY25 work program:

Anticipated FY25 revenues \$12,707,242

Operating expenditures \$6,397,860

Capital expenditures \$5,266,351

Allocation to fund balance \$1,043,031

2. Durham County Transit

Ellen Beckmann, Transportation Director for Durham County, and Brandi Minor, Senior Administrative Officer, presented the recommended Durham County FY25 work program. The presentation is attached and hereby made a part of these minutes.

The FY25 work program:

Anticipated FY25 revenues \$45,556,533

Operating expenditures \$19,636,798

Capital expenditures \$18,466,406

Allocation to fund balance \$7,453,329

3. Wake County Transit

Wake Transit Program Manager Ben Howell's presentation is attached and hereby made a part of these minutes. He stated that the final plan is still in development. The TPAC will consider two scenarios, with and without vehicle rental tax revenue.

The FY25 work program:
 Anticipated FY25 revenues \$150M
 Federal funds \$86.5M
 Vehicle Rental Tax TBD
 Operating expenditures \$49,008,054
 Capital expenditures \$203,147,110
 Transit from Fund Balance \$10M+

VI. Other Business

A. President and CEO's Report

A list of contracts approved by the president and CEO is attached and hereby made a part of these minutes. Lattuca reminded board members of a special board meeting next week at Raleigh Union Station to include a presentation on the Triangle Mobility Hub and a walkthrough and update on the RUS Bus project.

1. Operations Update

The monthly report and operations statistics are attached and hereby made a part of these minutes. Vinson Hines recognized Miguel Garcia, 2024 NCPTA Bus Operator of the Year.

2. Deloitte Financial Review Update

Scott Thomas introduced Clinton Pfister, leading the Deloitte team. He shared a timeline of the work and stated that the Audit & Finance Committee would receive preliminary findings at its June meeting, with the final report coming to the board in June. The final report will include recommendations for improvement with short, medium and long-term activities and accelerators (templates and examples) to assist GoTriangle with implementation. Finding areas include: operating environment; functions, policies, processes; systems & data; reporting & forecasting and workforce/organization.

D. General Counsel's Report

Byron Smith noted a communication to the board in the agenda package on public official communications, which is attached and hereby made a part of these minutes. He added that staff is working on an advertising policy.

E. Chair's Report

Action: A motion was made by Branch and seconded by Parker to cancel all July board and committee meetings. Upon vote the motion was carried unanimously.

F. Board Member Reports

1. CAMPO Executive Board Representative

Susan Evans Patrick reported on behalf of Patrick Hannah. She stated that the Regional Transit Survey 2023 was approved along with recommendations from the Morrisville Parkway Access Management Study. There was a presentation on the FY25 Wake Transit Work Plan. The group also discussed and approved potential projects

with the NC 540 bonus allocation program. The final leg from southeast Garner to Knightdale should be complete by 2028.

Branch noted that a joint MPO meeting is scheduled for May 31.

2. Regional Transportation Alliance (RTA) Representative

Brenda Howerton provided the notes from the RTA Leadership Team meeting on May 7, which are attached and hereby made a part of these minutes.

3. DCHC MPO Board Representative

No report.

4. APTA Legislative Conference

Brenda Howerton’s report is attached and hereby made a part of these minutes.

VIII. Adjournment

Action: Chair Howerton adjourned the meeting at 2:55 p.m.

Prepared by:

Michelle C. Dawson, CMC
Clerk to the Board

This page intentionally left blank.

AGENDA ACTION ITEM

Connecting all points of the Triangle

Submitted by: Paul Black, Capital Development & Planning

Meeting date: June 5, 2024

SUBJECT: Updated Memorandum of Understanding (MOU) with the Capital Area Metropolitan Planning Organization (CAMPO)

Strategic Objective or Initiative Supported

Developing positive partnerships with all stakeholders to deliver the services and projects contained in the county transit plans.

Staff Recommendation

Recommend board approval of the updated MOU.

Item Summary

A Memorandum of Understanding (MOU) exists between the municipalities, agencies, counties, the State, and federal government to establish the Capital Area Metropolitan Planning Organization (CAMPO) and provide for the continuing, comprehensive, and cooperative transportation planning process for our region. The MOU establishes CAMPO membership, an Executive Board, Technical Coordinating Committee, and responsibilities. At the April 17, 2024 meeting of the CAMPO Executive Board, an updated MOU was approved for local adoption. The MOU changes include adding the newest CAMPO members (Lillington, Coats, and Chatham County) as well as some administrative updates to reflect updates to federal regulations and practices. CAMPO is requesting that each member municipality or agency approve this MOU at local board meetings by June 30, 2024 in order to facilitate the completion of this work by the start of Fiscal Year 2025 on July 1, 2024. After all parties have locally adopted the MOU, the State will provide the final adoption to finalize the process.

Financial Impact

There is no financial impact to GoTriangle.

Attachments

- CAMPO MOU

**NORTH CAROLINA
CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

**THE GOVERNOR OF THE STATE OF NORTH CAROLINA,
TOWN OF ANGIER, TOWN OF APEX, TOWN OF ARCHER LODGE, TOWN OF
BUNN, TOWN OF CARY, TOWN OF COATS, TOWN OF CLAYTON, CITY OF
CREEDMOOR, TOWN OF FRANKLINTON, TOWN OF FUQUAY-VARINA, TOWN
OF GARNER, TOWN OF HOLLY SPRINGS, TOWN OF KNIGHTDALE, TOWN OF
LILLINGTON, TOWN OF MORRISVILLE, CITY OF RALEIGH, TOWN OF
ROLESVILLE, TOWN OF WAKE FOREST, TOWN OF WENDELL, TOWN OF
YOUNGSVILLE, TOWN OF ZEBULON, COUNTY OF CHATHAM, COUNTY OF
FRANKLIN, COUNTY OF GRANVILLE, COUNTY OF HARNETT, COUNTY OF
JOHNSTON, COUNTY OF WAKE, TRIANGLE TRANSIT AUTHORITY, AND THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
(Hereinafter referred to as the Municipalities, the Agencies, the Counties and the State)**

**IN COOPERATION WITH
THE UNITED STATES DEPARTMENT OF TRANSPORTATION,**

Agreement No. 2024-04-17

WITNESSETH THAT

WHEREAS, Chapter 136, Article 3A, Section 136.66.2(d) provides that:

"For MPOs, either the MPO or the Department of Transportation may propose changes in the plan at any time by giving notice to the other party, but no change shall be effective until it is adopted by both the Department of Transportation and the MPO."; and

WHEREAS, Section 134(a) of Title 23 United States Code states:

"It is in the national interest to encourage and promote the development of transportation systems embracing various modes of transportation in a manner which will efficiently maximize mobility of people and goods within and through urbanized areas and minimize transportation-related fuel consumption and air pollution. To accomplish this objective, metropolitan planning organizations, in cooperation with the State, shall develop transportation plans and programs for urbanized areas of the State. Such plans and programs shall provide for the development of transportation facilities (including pedestrian walkways and bicycle transportation facilities)

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

which will function as an intermodal transportation system for the State, the metropolitan areas, and the Nation. The process for developing such plans and programs shall provide for consideration of all modes of transportation and shall be continuing, cooperative, and comprehensive to the degree appropriate, based on the complexity of the transportation problems.”; and

WHEREAS, Section 134(c) of Title 23 United States Code states:

Development of long-range plans and TIPs.— To accomplish the objectives in subsection (a), metropolitan planning organizations designated under subsection (d), in cooperation with the State and public transportation operators, shall develop long-range transportation plans and transportation improvement programs for metropolitan planning areas of the State; and

WHEREAS, Chapter 136, Article 3A, 66.2(a) of the General Statutes of North Carolina require that:

“Each MPO, with cooperation of the Department of Transportation, shall develop a comprehensive transportation plan in accordance with 23 U.S.C. § 134. In addition, an MPO may include projects in its transportation plan that are not included in a financially constrained plan or are anticipated to be needed beyond the horizon year as required by 23 U.S.C. § 134. For municipalities located within an MPO, the development of a comprehensive transportation plan will take place through the metropolitan planning organization. For purposes of transportation planning and programming, the MPO shall represent the municipality's interests to the Department of Transportation.”; and,

WHEREAS, Chapter 136, Article 3A, 66.2(b) provides that:

“After completion and analysis of the plan, the plan shall be adopted by both the governing body of the municipality or MPO and the Department of Transportation as the basis for future transportation improvements in and around the municipality or within the MPO. The governing body of the municipality and the Department of Transportation shall reach agreement as to which of the existing and proposed streets and highways included in the adopted plan will be a part of the State highway system and which streets will be a part of the municipal street system. As used in this Article, the State highway system shall mean both the primary highway system of the State and the secondary road system of the State within municipalities.”; and,

WHEREAS, a transportation planning process includes the operational procedures and working arrangements by which short and long-range transportation plans are soundly conceived and developed and continuously evaluated in a manner that will:

1. Assist governing bodies and official agencies in determining courses of action and in formulating attainable capital improvement programs in anticipation of community needs; and,
2. Guide private individuals and groups in planning their decisions which can be important factors in the pattern of future development and redevelopment of the area; and,

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

WHEREAS, it is the desire of these agencies that a continuing, cooperative, and comprehensive transportation planning process as set forth in a Memorandum of Understanding dated January 28, 1993 comply with Title 23 U.S.C. Section 134; and any subsequent amendments to that statute, and any implementing regulations; Title 49 U.S.C. Chapter 53 and any subsequent amendments to these statutes and any implementing regulations; and the Clean Air Act of 1970, as amended, [42 U.S.C.7504 and 7506].

NOW THEREFORE, the following **Memorandum of Understanding** is made:

Section I. Membership

It is hereby agreed that the Municipalities, the agencies, the Counties and the State in cooperation with the United States Department of Transportation, will participate in a continuing, cooperative and comprehensive (“3-C”) transportation planning process with responsibilities and undertakings as related in the following paragraphs:

1. The **N. C. Capital Area Metropolitan Planning Area** (as defined by the Metropolitan Area Boundary, also known as the Planning Area Boundary) will be all of Wake County and parts of Chatham, Franklin, Granville, Harnett, and Johnston Counties.
2. The **N. C. Capital Area Metropolitan Planning Organization (MPO)** shall include the local governments of the Municipalities and the Counties, the North Carolina Department of Transportation, an **Executive Board** hereinafter defined, a **Technical Coordinating Committee** hereinafter defined, and the various agencies and units of local, regional, and state government participating in the transportation planning for the area.
3. The **Urbanized Area Boundary** and the **Metropolitan Area Boundary** shall be periodically reviewed and revised in light of new developments and basic data projections.
4. The continuing transportation planning process will be a cooperative one reflective of and responsive to the programs of the North Carolina Department of Transportation, and to the comprehensive plans for growth and development of the Municipalities and the Counties in the Triangle Region with attention being given to cooperative planning with the neighboring metropolitan and rural planning organizations.
5. The continuing transportation planning process will be in accordance with the intent, procedures and programs of Title VI of the Civil Rights Act of 1964, as amended.
6. The continuing transportation planning process will be in accordance with the intent, procedures, and programs of the Clean Air Act of 1970, as amended.

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

7. Transportation policy decisions within the planning area are the shared responsibility of the North Carolina Board of Transportation, the Executive Board and the governing bodies of the participating local governments.
8. Transportation plans and programs and land use policies and programs having regional impacts will be coordinated with the applicable regional Councils of Governments.
9. **An Executive Board is hereby established** with the responsibility for cooperative transportation planning decision making for the MPO. The **Executive Board** shall have the responsibility for keeping the policy boards of the participating local governments informed of the status and requirements of the transportation planning process; for assisting in the dissemination and clarification of the decisions and policies of the policy boards; for providing opportunities for citizen participation in the transportation planning process; and all other duties and responsibilities customary for a governing board of a public authority.

The **Executive Board** will be responsible for carrying out the provisions of 23 U.S.C. Section 134 and Title 49 U.S.C. Chapter 53; and 42 U.S.C.; including, but not necessarily limited to:

- a. Establishment of goals and objectives for the transportation planning process.
- b. Review and approval of a **Prospectus** for transportation planning which defines work tasks and responsibilities for the various agencies participating in the transportation planning process;
- c. Review and approval of changes to the **Metropolitan Area Boundary** as well as review and recommendation for changes to the **National Highway System**;
- d. Review and approval of the transportation **Unified Planning Work Program**;
- e. Review and approval of the adopted **Comprehensive and Metropolitan Transportation Plans**. As specified in General Statutes Section 136-66.2(a), the Comprehensive Transportation Plan shall include the projects in the Metropolitan Area's Transportation Plan as well as projects that are not included in the financially constrained plan or are anticipated to be needed beyond the horizon year as required by 23 U.S.C. Section 134. As specified in General Statutes Section 136-66.2(d) certain revisions to the **Comprehensive Transportation Plan** may be required to be jointly approved by the North Carolina Department of Transportation;
- f. Review and approval of the MPO's **Transportation Improvement Program** for multimodal capital and operating expenditures ensuring coordination between local and State capital improvement and operating programs. As specified in 23 U.S.C. Section 134(k), all federally funded projects carried out within the boundaries of a metropolitan planning area serving a transportation

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

- management area (excluding projects carried out on the National Highway System) shall be selected for implementation from the approved TIP by the metropolitan planning organization designated for the area in consultation with the State and any affected public transportation operator;
- g. Review and approval of planning procedures for air quality conformity and review and approval of air quality conformity determination for projects, programs, and plans;
 - h. Review and approval of a Congestion Management Process;
 - i. Review and approval of the distribution and oversight of federal funds designated for the Raleigh Urbanized Area under the provisions of IIIJA and any other subsequent Transportation Authorizations;
 - j. Review and approval of a policy for public involvement for the MPO;
 - k. Review and approval of an agreement between the MPO, the State, and public transportation operators serving the Metropolitan Planning Area that defines mutual responsibilities for carrying out the metropolitan planning process in accordance with 23 C.F.R. 450
 - l. Development and approval of committee by-laws for the purpose of establishing operating policies and procedures;
 - m. Oversight of the MPO Staff;
 - n. Revisions to membership of Technical Coordinating Committee as defined herein;
 - o. Review and approval of cooperative agreements with other transportation organizations, transportation providers, counties, and municipalities.

The membership of the **Executive Board** shall include:

- One member of the Angier Town Board of Commissioners
- One member of the Apex Town Council
- One member of the Archer Lodge Town Council
- One member of the Bunn Town Council
- One member of the Cary Town Council
- One member of the Clayton Town Council
- One Member of the Coats Board of Commissioners
- One member of the Creedmoor Board of Commissioners
- One member of the Franklinton Town Board of Commissioners

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

- One member of the Fuquay-Varina Town Board of Commissioners
- One member of the Garner Town Council
- One member of the Holly Springs Town Council
- One member of the Knightdale Town Council
- One member of the Lillington Board of Commissioners
- One member of the Morrisville Town Council
- One member of the Raleigh City Council
- One member of the Rolesville Town Board of Commissioners
- One member of the Wake Forest Town Board of Commissioners
- One member of the Wendell Town Board of Commissioners
- One member of the Youngsville Town Board of Commissioners
- One member of the Zebulon Town Board of Commissioners
- One member of the Chatham County Board of Commissioners
- One member of the Franklin County Board of Commissioners
- One member of the Granville County Board of Commissioners
- One member of the Harnett County Board of Commissioners
- One member of the Johnston County Board of Commissioners
- One member of the Wake County Board of Commissioners
- Four members of the North Carolina Board of Transportation representing the Highway Divisions (currently 4, 5, 6 and 8) within the Metropolitan Planning Area
- One member of the Research Triangle Regional Public Transportation Authority Board of Trustees; and
- The Division Administrator of the Federal Highway Administration or his or her representative who shall serve as an advisory, non-voting member.
- The Regional Administrator of the Federal Transit Administration or his or her representative, who shall serve as an advisory, non-voting member.
- The Regional Administrator of the Federal Rail Administration or his or her representative, who shall serve as an advisory, non-voting member.

Municipal and county public transit providers shall be represented on the Executive Board through their respective municipal and county local government board members.

Voting representatives of the Municipalities and the Counties shall be designated by their respective governing boards. Requirements for voting, quorums, and membership in good standing shall be included in the adopted bylaws of the Executive Board. Weighted voting shall be applied as invoked by any voting member of the Executive

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

Board. In the instance of a weighted vote, each member government shall be apportioned weighted voting based on the most recent certified North Carolina Population Estimates for Municipalities and Counties utilizing a vote weighting formula of one vote for each 10,000 of population, or portion thereof. Other voting agencies without population-based representation on the Executive Board shall vote in accordance with the most recent voting schedule. The most recent voting schedule will be maintained by the CAMPO staff and updated with the most recent certified North Carolina Population Estimates for Municipalities and Counties.

At the invitation of the **Executive Board**, other local, regional, State or Federal agencies impacting transportation within the planning area may serve as non-voting members of the **Executive Board**.

As established in its adopted bylaws, the **Executive Board** shall meet as deemed appropriate and shall elect officers with the responsibility for coordination of the committee's activities. A member of the MPO staff will serve as secretary to the Committee.

As established in its adopted bylaws, the Executive Board may create an executive committee and/or subcommittees to carry out its responsibilities.

10. **A Technical Coordinating Committee (TCC) shall be established** with the responsibility of general review, guidance and coordination of the transportation planning process for the planning area and with the responsibility for making recommendations to the Executive Board and to other entities designated by the Executive Board regarding any necessary actions relating to the continuing transportation planning process. The TCC shall be responsible for development, review and recommendations of the **Prospectus, Unified Planning Work Program, Transportation Improvement Program, Metropolitan Area Boundary, Urbanized Area Boundary, and National Highway System**, for revisions to the **Transportation Plan**, for planning citizen participation and for documenting reports of the transportation study.

Membership of Technical Coordinating Committee (TCC) shall include technical representatives from local, regional and State governmental agencies; as well as major modal transportation providers directly related to and concerned with the transportation planning process for the planning area. Each member agency's representative(s) shall be designated by the chief administrative officer of that agency. Departments or divisions within local and state agencies that should be represented on the TCC include, but are not limited to, those responsible for transportation planning, land use planning, transportation operations, public works and construction, engineering, public transportation, environmental conservation and planning, bicycle and pedestrian planning, and economic development. The voting membership shall include, at a minimum, representation from the following agencies/organizations, with specific numbers of members from each agency/organization outlined in the Technical Coordinating Committee's adopted bylaws:

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

- Town of Angier
- Town of Apex
- Town of Archer Lodge
- Town of Bunn
- Town of Cary
- Town of Clayton
- Town of Coats
- City of Creedmoor
- Town of Franklinton
- Town of Fuquay-Varina
- Town of Garner
- Town of Holly Springs
- Town of Knightdale
- Town of Lillington
- Town of Morrisville
- City of Raleigh
- Town of Rolesville
- Town of Wake Forest
- Town of Wendell
- Town of Youngsville
- Town of Zebulon
- County of Chatham
- County of Franklin
- County of Granville
- County of Harnett
- County of Johnston
- County of Wake
- Central Pines Regional Council
- City of Raleigh - Transit
- GoCary
- Raleigh-Durham Airport Authority
- Research Triangle Regional Public Transportation Authority

- North Carolina Department of Transportation

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

- Rural Transit Systems Serving Franklin , Granville, Harnett, Johnston and Wake Counties
- North Carolina State University
- Research Triangle Foundation
- Triangle North Executive Airport

The host agency's membership shall not include members of the MPO staff.

In addition to voting membership, the TCC shall invite officials responsible for other types of planning activities that are affected by transportation in the area (including State and local planned growth, economic development, environmental protection, airport operations, and freight movements) to coordinate their planning process, to the maximum extent practicable, with MPO planning activities. Such organizations and agencies may include:

- a. The Federal Highway Administration
 - b. The Federal Transit Administration
 - c. The Federal Rail Administration
 - d. The U.S. Army Corps of Engineers
 - e. The U.S. Environmental Protection Agency
 - f. The U.S. Fish and Wildlife Service
 - g. The N.C. Department of Cultural Resources
 - h. The N.C. Department of Commerce
 - i. The U.S. Department of Housing and Urban Development
 - j. The N.C. Railroad Company
 - k. The N.C. Trucking Association
 - l. The N.C. Motorcoach Association
 - m. Regional Transportation Alliance
11. The Technical Coordinating Committee shall operate as determined by its adopted bylaws. Any agency not listed above which wishes representation on the TCC may request such representation for consideration under the adopted bylaws of the TCC. As established in its adopted bylaws, the TCC may create an executive committee and/or subcommittees to carry out its responsibilities.
 12. The governing boards of the Municipalities and the Counties and the North Carolina Board of Transportation shall serve as the primary means for citizen input to the continuing transportation planning process. Citizen involvement will also be obtained through procedures outlined in the MPO's policy for public participation and through various special studies and projects undertaken by the MPO.

The Executive Board should also provide opportunities for citizen participation in the transportation planning process.

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

Section II. Responsibilities

It is further agreed that the subscribing agencies will have the following responsibilities, these responsibilities being those most logically assumed by the several agencies:

The Municipalities and the Counties

The Municipalities and the Counties will assist in the transportation planning process by providing assistance, data and inventories in accordance with the Prospectus. The Municipalities and the Counties shall coordinate zoning and subdivision approval within their respective jurisdictions in accordance with the adopted Metropolitan Transportation Plan. Additionally, the a host agency, as designated by the Executive Board will serve as the **Lead Planning Agency** for the MPO. Services provided by the Lead Planning Agency on behalf of the MPO will be governed by mutual agreement(s).

The Municipalities and the Counties will participate in funding the portion of the costs of the MPO's work program not covered by federal or state funding (minimum 20% match of actual annual expenditures) as approved by the Executive Board. The portion to be paid by each Municipal and County member government will be based upon its pro rata share of population within the MPO Planning Area, utilizing the most recent certified North Carolina Office of State Planning municipal and county population estimates. In addition, MPO members may also voluntarily contribute additional funds for other purposes such as to participate in funding the costs of special studies, or other specialized services as mutually agreed upon.

Failure to pay the approved share of costs shall invalidate the MPO's Unified Planning Work Program and annual MPO self-certification as required by 23 CFR 450. Failure to certify shall result in the withholding of transportation project funds to the metropolitan planning area in accordance with federal law. In order to avoid this, the Executive Board shall amend the Unified Planning Work Program.

The municipalities and the counties receiving federal transportation funding designated for the Urbanized Areas within the MPO Planning Area as approved by the Executive Board through the Unified Planning Work Program shall comply with adopted reporting and oversight procedures.

North Carolina Department of Transportation

The Department will assist in the transportation planning process by providing planning assistance, data and inventories in accordance with the Prospectus. The Department, to the fullest extent possible, and as permitted by existing State and Federal regulations, will provide assistance in the protection of necessary rights-of-way for those transportation corridors designated on the Transportation Plan.

Research Triangle Regional Public Transportation Authority

Triangle Transit will assist in the transportation planning process by providing planning assistance, data, and inventories in accordance with the Prospectus. Triangle Transit shall comply with adopted reporting and oversight procedures for the receipt of federal

**N. C. Capital Area Metropolitan Planning Organization
Memorandum of Understanding (cont.)**

April 17, 2024

transportation funding designated for the region's Urbanized Areas as approved by the Executive Board through the Unified Planning Work Program

Section III. Termination

Parties to this Memorandum of Understanding may terminate their participation in the N. C. Capital Area Metropolitan Planning Organization by giving thirty (30) days written notice to the other parties prior to the date of termination. If any party should terminate participation, this memorandum of understanding shall remain in force and the MPO shall continue to operate as long as 75% or more of the population within the Metropolitan Planning Area is represented by the remaining members.

Section IV. Ratification

In witness whereof, the parties of this Memorandum of Understanding have been authorized by appropriate and proper resolutions to sign the same, The Town of Angier by its Mayor, the Town of Apex by its Mayor, the Town of Archer Lodge by its Mayor, the Town of Bunn by its Mayor, the Town of Cary by its Mayor, the Town of Clayton by its Mayor, the Town of Coats by its Mayor, the City of Creedmoor by its Mayor, the Town of Franklinton by its Mayor, the Town of Fuquay-Varina by its Mayor, the Town of Garner by its Mayor, the Town of Holly Springs by its Mayor, the Town of Knightdale by its Mayor, the Town of Lillington by its Mayor, the Town of Morrisville by its Mayor, the City of Raleigh by its Mayor, the Town of Rolesville by its Mayor, the Town of Wake Forest by its Mayor, the Town of Wendell by its Mayor, the Town of Youngsville by its Mayor, the Town of Zebulon by its Mayor, the Triangle Transit Authority by its Chair, Chatham County by its Chairman of the Board of Commissioners, Franklin County by its Chairman of the Board of Commissioners, Granville County by its Chairman of the Board of Commissioners, Harnett County by its Chairman of the Board of Commissioners, Johnston County by its Chairman of the Board of Commissioners, Wake County by its Chairman of the Board of Commissioners, and by the Secretary of Transportation on behalf of the Governor of the State of North Carolina and the North Carolina Department of Transportation, this the _____ day of _____, 2024.

[SIGNATURE PAGES TO FOLLOW]

AGENDA ACTION ITEM

Submitted by: Bong Vang, Planning and Development

Meeting date: June 5, 2024

SUBJECT: Design Services For Bus Stop Improvements: Durham and Wake Counties

Strategic Objective or Initiative Supported

2.4 Ensure an attractive and accessible transit environment

Staff Recommendation

Recommend the board award separate task orders to four consultants to design bus stops in Durham and Wake counties.

1. Durham – Award a task order to A. Morton Thomas and Associates under Contract 21-076-8 Design Services for Bus Stop Improvements: Durham County Task Order for FY2024, with a maximum dollar amount of \$1,068,786 for up to 73 bus stops and authorize the President/CEO to execute the contract consistent with those terms.
2. Durham – Award a task order to Kittelson & Associates under Contract 21-076-8 Design Services for Bus Stop Improvements: Durham County Task Order for FY2024, with a maximum dollar amount of \$1,325,207.83 for up to 107 bus stops and authorize the President/CEO to execute the contract consistent with those terms.
3. Durham – Award a task order to McAdams under Contract 21-076-8 Design Services for Bus Stop Improvements: Durham County Task Order 1 for FY2024, with a maximum dollar amount of \$1,439,944.10 for up to 100 bus stops and authorize the President/CEO to execute the contract consistent with those terms.
4. Wake – Award a task order to Davenport under Contract 21-076-7 Design Services for Bus Stop Improvements: Wake County Task Order for FY2024, with a maximum dollar amount of \$403,914.00 for up to 30 bus stops and authorize the President/CEO to execute the contract consistent with those terms.

Item Summary

The Durham Transit Plan and adopted annual work plan include funding for GoTriangle to implement system wide bus stop improvements throughout Durham County to enhance safety, accessibility and passenger comfort. The Durham County Bus Stop Improvements Program will help Durham County, the City of Durham, DCHC MPO and GoTriangle achieve their shared goal of making all bus stops in Durham County ADA accessible. Likewise, the Wake County Bus Stop Improvements Program will help Wake County, the municipalities in Wake County, CAMPO and GoTriangle achieve their shared goal of making all bus stops in Wake County ADA accessible.

Bus stop improvements may include pedestrian safety and accessibility enhancements, as well as passenger amenities such as shelters, signage, lighting, seating and waste receptacles. These planned improvements will enhance passenger comfort by creating a safer, cleaner and more accessible experience for transit riders. These task orders will provide design services for up to 280 bus stops in Durham County for three consultants and for up to 30 bus stops in Wake County,

including procurement and administrative support required to obtain permits, support right-of-way acquisition, and prepare for construction.

Design Services Consultants for Durham County

<i>Vendor</i>	<i>Prime Home Office Location</i>	<i>Prime Local Office Location</i>	<i>Numbered of Assigned Bus Stops</i>	<i>Prime DBE/MWBE Status</i>	<i>Subcontractor DBE/MWBE Firms</i>
A. Morton Thomas and Associates Inc.	Rockville, MD	Charlotte, Raleigh	73	n/a	WBE: CES (27.11%) MBE: Davenport (19.62)
Kittelson & Associates	Portland, OR	Charlotte, Raleigh, Wilmington	107	n/a	MBE: J.C. Waller & Associates, Greensboro (32.6%)
McAdams	Raleigh, NC	Charlotte, Raleigh, Durham, Winston-Salem	100	n/a	WBE: CES (35.4%) MBE: F&R (7.3%) BREE (6.3%)

Design Services Consultants for Wake County

<i>Vendor</i>	<i>Prime Home Office Location</i>	<i>Prime Local Office Location</i>	<i>Numbered of Assigned Bus Stops</i>	<i>Prime DBE/MWBE Status</i>	<i>Subcontractor Firms</i>
Davenport	Winston-Salem, NC	Raleigh	30	DBE/ MWBE (67%)	Davis Martin Powell, High Point, NC (33%)

All firms exceeded the MWBE/DBE goal set at 18.1%

Financial Impact

The total authorized funding for Durham Bus Stop Improvements in the Durham Transit Work Program is \$15,029,000. To date, \$6,943,721 has been committed previously for design, construction and other expenses, including \$5,511,419 that has been spent to date and \$1,432,301 of committed work in progress. This design task order totaling \$844,270 can be accommodated within the existing budget.

The total authorized funding for Wake Bus Stop Improvements in the Wake Transit Work Program is \$15,029,000. To date, \$6,943,721 has been committed previously for design, construction and other expenses, including \$5,511,419 that has been spent to date and \$1,432,301 of committed work in progress. This design task order totaling \$844,270 can be accommodated within the existing budget.

Attachments

- A. Morton Thomas and Associates Inc. Task Order – Durham County
- Kittelson Task Order – Durham County
- McAdams Task Order – Durham County
- Davenport Task Order – Wake County

Planned Bus Stop Improvements for A. Morton Thomas & Assoc. Task Order - Durham County

Number	BUS ID	Major Road	Minor Road
1	5346	Raynor St	Fidelity Dr (EB)
2	5365	Raynor St	Hardee St (EB)
3	5470	Raynor St	Fidelity Dr (WB)
4	5584	Hardee St	Fiske St
5	5920	Hardee St	Mimosa St (NB)
6	6289	E Geer St	Midland Terrace (EB)
7	6294	E Geer St	Midland Terrace (WB)
8	6485	Hardee St	Mimosa St (SB)
9	6488	Raynor St	Hardee St (WB)
10	5240	Freeman Rd	Valmet Dr
11	5409	Clayton Rd	Chandler Rd
12	5419	Holloway St	Chandler Rd
13	5477	Ross Rd	Charlestowne Apts
14	5618	Holloway St	Joyland Ave (EB)
15	5720	Junction Rd	NC 98
16	5740	Chandler Rd	Chance Rd
17	5797	Mineral Springs Rd	Sapphire St
18	5876	Ross Rd	Melbourne St
19	6349	Mineral Springs Rd	Destrier Dr
20	6350	Freeman Rd	Mineral Springs Rd
21	6351	Ross Rd	Idlewood Rd
22	6478	NC 98	Little Wonders
23	5004	Alston Ave	Main St
24	5350	Gary St	Liberty St (NB)
25	5615	Gary St	Liberty St (SB)
26	6175	E Main St	Roberson St (EB)
27	6178	E Main St	Cherry Grove St (WB)
28	6659	Taylor St	Gary St (EB)
29	6660	Taylor St	Gary St (WB)
30	1150	Woodcroft Pkwy	Old Fox Trail
31	1151	Woodcroft Pkwy	Highgate Dr (EB)
32	1152	Woodcroft Pkwy	Fayetteville Rd (EB)
33	1203	Woodcroft Pkwy	Highgate Dr (WB)
34	1778	Woodcroft Pkwy	Weathersfield Dr (WB)
35	1780	Woodcroft Pkwy	Weathersfield Dr (EB)
36	1938	Woodcroft Pkwy	Homeplace II
37	1939	Woodcroft Pkwy	Parsons Chase
38	5026	Woodcroft Pkwy	Winterberry Ridge Dr
39	5027	Club Blvd	Gregson St
40	5099	Carver St	Patrick Henry Dr (EB)
41	5158	Roxboro St	Lawson St (NB)
42	5190	Nation Ave	Bedford St
43	5206	Lawson St	Rosewood St (Eastbound)
44	5212	Woodcroft Pkwy	Sandstone Ridge Dr (WB)
45	5228	Fulton St	Erwin Rd (VA Hospital)
46	5360	Sima Ave	Dorothy Dr
47	5403	Carver St	Patrick Henry Dr (WB)
48	5509	Old Farm Rd	Seven Oaks Rd
49	5621	Front St	Hillandale Rd (Courtyard Marriott)

Number	BUS ID	Major Road	Minor Road
50	5657	Chapel Hill St	Kent St (WB)
51	5775	Duke University Rd	Swift Ave (EB)
52	5782	Woodcroft Pkwy	Autumn Woods Dr
53	5792	Lawson St	Rosewood St
54	5982	Duke University Rd	Swift Ave (WB)
55	6156	Carver St	Meriwether Dr
56	6221	Brier Leaf Ln	Brier Creek Pkwy
57	6224	Brier Leaf Ln	Little Brier Creek Ln
58	6430	W Club Blvd	Onslow St (EB)
59	6442	Lakewood Ave	Roxboro St (Southside Lofts)
60	6598	Lawson Ave	Fayetteville St
61	6630	TW Alexander Dr	ACC Blvd (WakeMed Emergency)
62	6664	TW Alexander Dr	Fun Park Dr
63	6688	Little Brier Creek Ln	TW Alexander Dr
64	TBD	10 additional Bus Stop as contingency	TBD



Planned Bus Stop Improvements for Kittelson Task Order - Durham County

Number	BUS ID	Major Road	Minor Road
1	1145	NC 54	Leigh Farm Rd
2	1146	NC 54	Copper Ridge Dr
3	1160	NC 54	Blanchard Rd (EB)
4	1171	NC 54	Blanchard Rd (WB)
5	1208	NC 54	Dresden Dr
6	1556	NC 54	New Millennium Way (EB)
7	1557	NC 54	New Millennium Way (WB)
8	1776	Slater Rd	GoTriangle Admin Office
9	1777	Slater Rd	Sheraton Hotel
10	1781	NC 54	Revere Rd (EB)
11	1893	NC 54	The Hamptons Apts (EB)
12	5023	Avondale Dr	E Markham Ave (SB)
13	5033	Roxboro Rd	Bush Dr
14	5120	Garrett Rd	Hope Valley Rd (Jordan High School)
15	5129	NC 54	The Hamptons Apts (WB)
16	5203	Avondale Dr	E Markham Ave (NB)
17	5211	Fulton St	Shirley St
18	5319	Old Oxford Rd	Danube Ln (EB)
19	5400	Roxboro Rd	Channing Ave (NB)
20	5429	Hillsborough Rd	US 15-501 SB (Wendy's)
21	5434	Milton Rd	Long Crescent Dr
22	5441	NC 54	Waterford Valley Dr (WB)
23	5466	Roxboro Rd	Argonne Dr (NB)
24	5511	Hillsborough Rd	US 15-501 SB (Krispy Kreme)
25	5526	Hillsborough Rd	Erwin Square
26	5598	Fayetteville Rd	Geneva Dr (SB)
27	5645	E Club Blvd at Midland Ter	Midland Ter
28	5768	NC 55 at Gaston Ave	Gaston Ave
29	5787	Roxboro Rd	Argonne Dr (SB)
30	5803	Milton Rd	Fire Department
31	5849	Dearborn Dr	Thelma St (SB)
32	5868	E Club Blvd	Cascadilla St
33	5981	N Alston Ave	Geer St (SB)
34	5992	E Club Blvd	Cascadilla St
35	6014	Roxboro Rd	Holloway St
36	6064	Roxboro Rd	Omega Rd
37	6069	Chapel Hill St	Carroll St
38	6097	NC 55	Corona St
39	6201	Hillandale Rd	Hillandale Elementary
40	6225	Brier Creek Pkwy	Little Brier Creek Ln
41	6322	Cornwallis Rd	Roxboro Rd
42	6463	Milton Rd	Durham County Library
43	6464	Roxboro Rd	Latta Rd
44	6479	Holloway St	Ganyard Farm Way (Dollar General)
45	1161	NC 54	Residence Inn Blvd (EB)
46	1805	NC 54	Amhurst
47	5055	Gregson St	Englewood Ave
48	5060	Dearborn Dr	Ruth St
49	5063	NC 54	Residence Inn Blvd (WB)
50	5067	Mangum St	Geer St

Number	BUS ID	Major Road	Minor Road
51	5093	University Dr	South Square Mall
52	5094	Lakewood Ave	Blackwell St
53	5125	Hillsborough Rd	W Knox St
54	5138	Angier Ave	Driver St (WB)
55	5204	S Alston Ave	Dupree St (SB)
56	5211	Fulton St	Shirley St
57	5248	Guess Rd	Duke Homestead Rd (SB)
58	5311	Roxboro Rd	Maynard Ave (SB)
59	5315	NC 55	Carpenter Fletcher Rd (NB)
60	5319	Old Oxford Rd	Danube Ln (EB)
61	5387	Cornwallis Rd	Yorktown Ave (NB)
62	5400	Roxboro Rd	Channing Ave (NB)
63	5478	E Club Blvd	Miriam Cir
64	5501	Chapel Hill Rd	Chapel Ridge Apts
65	5530	Cornwallis Rd	Century Oaks Dr (NB)
66	5532	S Alston Ave	Dupree St (NB)
67	5572	Cornwallis Rd	Bainbridge Dr (SB)
68	5616	Cornwallis	Yorktown Ave (SB)
69	5621	Front St	Hillandale Rd (Courtyard Marriott)
70	5703	Guess Rd	Carver St
71	5710	Angier Ave	Carter Ave
72	5716	Hillsborough Rd	Hicks St
73	5730	Chapel Hill Rd	Crosswind Ave (Lakewood YMCA)
74	5756	Lakewood Ave	S Mangum St (EB)
75	5820	Cornwallis Rd	Century Oaks Dr (SB)
76	5838	Cornwallis Rd	Jan Ct
77	5849	Dearborn Dr	Thelma St (SB)
78	5862	Cornwallis Rd	Bainbridge Dr (NB)
79	5881	NC 54	Fayetteville Rd (Homestead Market)
80	5904	Chapel Hill Rd	Anderson St
81	5946	Cornwallis Rd	Chapel Hill Rd (Rogers-Herr School)
82	5966	Chapel Hill Rd	Vesson Ave
83	5989	Avondale Dr	Trinity Ave (SB)
84	5993	Duke St	Trinity Ave
85	6000	NC 54	Pine Glen Trail (WB)
86	6003	Roxboro Rd	Bon Air Ave
87	6014	Roxboro St	Holloway St
88	6079	Chapel Hill St	Arnette Ave (WB)
89	6204	Guess Rd	Horton Rd (Walgreens) (SB)
90	6206	Guess Rd	Crystal Lake Rd
91	6207	Guess Rd	Bogarde St
92	6261	Miami Blvd	Stirrup Creek Dr (PBM Graphics)
93	6322	Cornwallis Rd	Roxboro Rd
94	6340	NC 55	Carpenter Fletcher Rd (SB)
95	6479	Holloway St	Ganyard Farm Way (Dollar General)
96	6565	Angier Ave	Vine St (EB)
97	6575	Angier Ave	Bingham St (EB)
98	6600	Roxboro Rd	Dillard St
99	6607	Rose of Sharon	Riverside High School
100	6613	Roxboro Rd	Fairfield Rd (NB)
101	TBD	7 additional bus stop as contingency	TBD

Planned Bus Stop Improvements for McAdams Task Order – Durham County

Number	BUS ID	Major Road	Minor Road
1	5342	Morehead Ave at Carroll St (WB)	Carroll St (WB)
2	6681	SW Durham Dr	Durham-Chapel Hill Blvd (Patterson Place)
3	5943	University Dr	Weymouth St (Far)
4	5971	University Dr	Myra St (WB)
5	1072	Old Chapel Hill Rd	Garrett Rd (EB)
6	1074	University Dr	American Red Cross
7	1914	University Dr	University Pl (EB)
8	5210	Martin Luther King Jr Pkwy	Shannon Rd (EB)
9	5231	University Dr	Beech Lake Apts
10	5235	University Dr	University Pl (WB)
11	5674	University Dr	Springfield Apts
12	6165	Old Chapel Hill Rd	Garrett Rd (WB)
13	5018	Morehead Ave	Vickers Ave (WB)
14	5048	Chapel Hill Rd	Pinecrest Rd
15	5197	Morehead Ave	Arnette Ave (EB)
16	5332	University Dr	Shannon Rd (EB)
17	5464	Morehead Ave	Vickers Ave (EB)
18	5490	Chapel Hill Rd	Ward St
19	5501	Chapel Hill Rd	Chapel Ridge Apts
20	5540	Chapel Hill Rd	Pickett Rd (SB)
21	5613	University Dr	Old Chapel Hill Rd (WB)
22	5730	Chapel Hill Rd	Crosswind Ave (Lakewood YMCA)
23	5865	Chapel Hill Rd	McGehee St (SB)
24	5904	Chapel Hill Rd	Anderson St
25	5908	Chapel Hill Rd	House St
26	5946	Cornwallis Rd	Chapel Hill Rd (Rogers-Herr School)
27	5966	Chapel Hill Rd	Vesson Ave
28	5990	Durham-Chapel Hill Blvd	Car Wash
29	6057	Chapel Hill Rd	Huron St
30	6196	University Dr	Myra St (EB)
31	5533	University Dr	Old Chapel Hill Rd (EB)
32	5307	Shannon Rd	University Dr (Wells Fargo)
33	5823	University Dr	Academy Rd (WB)
34	5153	Garrett Rd	Old Chapel Hill Rd
35	5906	Garrett Rd	Eno River Church
36	5017	Chapel Hill Rd	McGehee St (NB)
37	5185	Chapel Hill Rd	Pickett Rd (NB)
38	5306	Morehead Ave	Arnette Ave (WB)
39	5508	University Dr	Morehead Ave (SB)
40	5574	Durham-Chapel Hill Blvd	Hope Valley Rd (EB)
41	5650	Durham-Chapel Hill Blvd	Hope Valley Rd (WB)
42	5658	Durham Chapel Hill Blvd	James St
43	5858	Chapel Hill Rd	Wa Wa Ave
44	5928	James St	Nation Ave
45	6059	Chapel Hill Rd	Chesterfield Apts
46	6619	Cornwallis Rd	Chapel Hill Rd (WB)
47	5456	Shannon Rd	MLK Jr Pkwy (South Square Townhomes)
48	5649	Tower Blvd	Durham-Chapel Hill Blvd (McDonalds)
49	1078	Erwin Rd	Cameron Blvd (NB)

50	1107	Erwin Rd	Cameron Blvd (SB)
51	1553	Erwin Rd	Towerview Rd
52	1590	Trent Dr	Erwin Rd (Pickens Bldg)
53	1927	Erwin Rd	Emergency Dr (EB)
54	5078	Trent Dr	Duke Hospital South (WB)
55	5081	Trent Dr	Duke Circle Parking Deck
56	5111	Lawson St	Merrick St (Pearson Cafeteria)
57	5115	Alston Ave	Dayton St (SB)
58	5157	Fulton St	Pratt St
59	5272	Duke University Rd	Anderson St (EB)
60	5313	Alston Ave	Lawson St (SB)
61	5317	Duke University Rd	Anderson St (WB)
62	5435	NC 55 a	Alston Ave (NCCU)
63	5471	Erwin Rd	Lenox Baker Children's Hospital
64	5512	Alston Ave	Cecil St (NCCU)
65	5531	Erwin Rd	LaSalle St (WB)
66	5564	Morreene Rd	Erwin Rd
67	5714	Morreene Rd	Sherwood Dr (NB)
68	5714	Morreene Rd	Sherwood Dr (NB)
69	5738	Lawson St a	Alston Ave (EB)
70	5743	Trent Dr	Duke Hospital South (EB)
71	5802	Broad St	F St (NB)
72	5869	Broad St	F St (NC School of Science and Math)
73	6012	Erwin Rd	Fulton St (Duke University Hospital)
74	6068	Erwin Rd	Downing St (WB)
75	6076	Douglas St	Pratt St
76	6171	Lawson St	NCCU Track (EB)
77	6286	Chapel Dr	Duke University Rd (Duke News)
78	6334	Chapel Dr	Duke University Rd (Alumni House)
79	6380	Main St	Campus Dr (EB)
80	6389	Main St	Campus Dr (WB)
81	6441	Duke University Rd	Chapel Dr (EB)
82	6470	Lawson St	BRITE Science Complex
83	6499	Trent Dr	Erwin Rd (Clipp Research Bldg)
84	6545	Morreene Rd	Campus Walk Ave (NB)
85	6549	Morreene Rd	Campus Walk Ave (SB)
86	6550	Morreene Rd	Sherwood Dr (SB)
87	6550	Morreene Rd	Sherwood Dr (SB)
88	6552	Morreene Rd	Erwin Rd
89	6597	Lawson Ave	NCCU Track (WB)
90	6628	Alston Ave	Dayton St (NB)
91	6657	Morreene Rd	Glasson St (NB)
92	TBD	9 additional bus stop as contingency	TBD



Planned Bus Stop Improvements for Davenport Task Order - Wake County

Number	BUS ID	Major Road	Minor Road
1	1184	Apex Peakway	Hughes St (WalMart)
2	2024005	US 401	Ten Ten SB
3	2024006	US 401	Ten Ten NB
4	2024011	Rex Holly Springs	Rex Holly Springs
5	8264	Western Blvd	Powell St (WB)
6	2024007	S Main	E Maple (NB)
7	2024008	S Main	W Maple (SB)
8	2024009	Ralph Stevens Rd	Village Walk Rd (NB)
9	2024010	Ralph Stevens Rd	Village Walk Rd (SB)
10	1271	Dillard Dr	Jones Franklin Rd
11	1272	Jones Franklin Rd	Crossroads Blvd (SB)
12	1269	Dillard Dr	Walnut St (EB)
13	1270	Dillard Dr	Corning Rd
14	1313	Dillard Dr	Walnut St (WB)
15	1318	Tryon Rd	WakeMed Cary Hospital
16	1322	Piney Plains Rd	Scarlet Sky Ln (NB)
17	1323	Piney Plains Rd	Scarlet Sky Ln (SB)
18	2025009	Wendell Falls	Taylor RD (EB)
19	2025010	Wendell Falls	Taylor RD (WB)
20	2025012	E Gannon Ave	Old US 264 (WB)
21	2025013	N Arendell Ave	Waketon St
22	2025015	W Gannon Ave	N Arendell Ave (EB)
23	2025016	W Gannon Ave	N Arendell Ave (WB)
24	2025017	W Gannon Ave	Mock Todd (EB)
25	2025018	W Gannon Ave	Mock Todd (WB)
26	TBD	5 additional bus stop as contingency	TBD



AGENDA ACTION ITEM

Connecting all points of the Triangle

Submitted by: Jennifer Hayden, Finance

Harriet Lyons, Finance

Meeting date: June 5, 2025

SUBJECT: Fiscal Year 2024 GoTriangle Budget Amendments – End of year

Strategic Objective or Initiative Supported

Implement GoTriangle's Financial Plan

Staff Recommendation

Recommend the Audit and Finance Committee recommend to the Board of Trustees approval of the FY24 budget amendment ordinances

Item Summary

The Board of Trustees approved the FY24 budget for GoTriangle on June 28, 2023, and it was subsequently amended on January 24, 2024. As is customary, the Budget and Finance staff reviewed the FY24 budget for end of year budget amendments and find that we need to make a few budget adjustments to ensure our compliance with audit standards.

Financial Impact

During FY24, GoTriangle received insurance proceeds related to the fire at the BOMF and subsequently utilized the funds for cleanup and replacement of parts that were damaged. In addition, it is necessary to amend various department budgets to ensure that all expenses for the year are covered. This has been accomplished by utilizing currently budgeted funds. As such, the requested amendments result in an overall impact of zero.

Attachment

- FY24 Budget GoTriangle Budget Amendment #2 (EOY) Impact

2024 0016**GO TRIANGLE FY2024 BUDGET ORDINANCE AMENDMENT**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **General Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Undesignated Fund Balance Appropriated	\$ 2,651,146	\$ 2,711,473
Operating Transfer from Major Transit Investment Fund	12,755,375	13,053,804
Vehicle Registration Tax	6,911,520	6,911,520
Investment Earnings	440,000	440,000
Prior Year Carryforward	1,307,295	1,307,295
Miscellaneous Revenue		435,000
Durham allocation	293,450	293,450
Orange allocation	114,100	114,100
Wake allocation	219,500	219,500
GTCR	111,155	111,155
Indirect Cost Credits	<u>1,707,931</u>	<u>1,707,931</u>
Total	\$ 26,511,472	\$ 27,305,228

Section 2. The following amounts hereby are appropriated in the **General Fund** for the management of the Authority and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Board of Trustees	\$ 207,987	\$ 207,987
Executive Office	1,144,292	1,144,292
Communications & Public Affairs	1,014,677	1,014,677
Administration	521,768	561,768
Human Resources	891,830	891,830
Finance	2,563,912	2,922,668
EEO/DBE	200,362	200,362
Legal	945,279	995,279
Johnston County	111,155	111,155
Real Estate	451,114	471,114
Capital Development	744,745	744,745
Unemployment Claims	50,000	50,000
Plaza	552,600	877,600
Operating Transfer to Bus Fund	14,069,413	14,069,413
Operating Transfer to Rideshare Fund	572,836	572,836
Operating Transfer to Bus Capital Fund	1,832,071	1,832,071
Operating Transfer to Advanced Technology Fund	<u>637,431</u>	<u>637,431</u>
Total	\$ 26,511,472	\$ 27,305,228

Section 3. It is estimated that the following revenues will be available in the **Ridesharing Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Regional TDM grant	\$ 963,731	\$ 963,731
Reimbursements from other local authorities	966,479	966,479
Wake allocation	6,400	6,400
Transfer from General Fund	<u>572,836</u>	<u>572,836</u>
Total	\$ 2,509,446	\$ 2,509,446

Section 4. The following amounts hereby are appropriated in the **Ridesharing Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Regional Services - Planning	\$ 515,124	\$ 515,124
Sustainable Travel Services	856,782	856,782
Regional Call Center	<u>1,137,540</u>	<u>1,137,540</u>
Total	\$ 2,509,446	\$ 2,509,446

Section 5. It is estimated that the following revenues will be available in the **Regional Bus Service Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
NCDOT Grant Revenue	\$ 2,800,000	\$ 2,800,000
Federal Grant Revenue	1,600,000	1,600,000
Transit Service Revenue – Bus	7,308,992	7,308,992
Transit Service Revenue – Paratransit	558,502	558,502
Miscellaneous Revenue		267,710
Bus accident reimbursement	40,000	40,000
Paratransit Service Revenue	466,423	466,423
Operating Transfer from General Fund	<u>14,069,413</u>	<u>14,069,413</u>
Total	\$ 26,843,330	\$ 27,111,040

Section 6. The following amounts hereby are appropriated in the **Regional Bus Service Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Bus supervision	\$ 3,714,719	\$ 3,982,429
Bus operations	12,737,028	12,737,028
Bus maintenance	6,002,386	6,002,386
Vanpool	263,097	263,097
Paratransit services	<u>4,126,100</u>	<u>4,126,100</u>
Total	\$ 26,843,330	\$ 27,111,040

Section 7. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0017

**GO TRIANGLE FY2024 BUDGET ORDINANCE AMENDMENT
MAJOR TRANSIT INVESTMENT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Major Transit Investment Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Vehicle Rental Tax	\$ 13,688,671	\$ 13,688,671
Investment Earnings	<u>819,500</u>	<u>819,500</u>
Total	\$ 14,508,171	\$ 14,508,171

Section 2. The following amounts hereby are appropriated in the **Major Transit Investment Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Operating Transfer to General Fund	\$ 12,755,375	\$ 12,863,315
Operating Transfer to Major Capital Project Fund	\$348,400	\$348,400
Fund Balance Appropriated	<u>1,404,396</u>	<u>1,296,455</u>
Total	\$ 14,508,171	\$ 14,508,171

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0018

**GOTRIANGLE FY2024 BUDGET ORDINANCE AMENDMENT
MAJOR CAPITAL PROJECT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Major Capital Project Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Rental income	\$ 34,600	\$ 34,600
Operating Transfer from Major Transit Investment Fund	<u>348,400</u>	<u>348,400</u>
Total	\$ 383,000	\$ 383,000

Section 2. The following amounts hereby are appropriated in the **Major Capital Project Fund** for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Original	Revised
Other Capital Expenses	\$ <u>383,000</u>	\$ <u>383,000</u>
Total	\$ 383,000	\$ 383,000

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

FY24 Budget GoTriangle Budget Amendment #2 (EOY) Impact

	<u>Revenue</u>	<u>Expenditures</u>	<u>Reserve/Cash Impact</u>	<u>Comments</u>
<i>FY24 Revised Budget (Board approved January 24, 2024)</i>	\$73,362,288	\$75,102,795	(\$1,740,507)	
Increase in Revenue	702,710		702,710	Insurance proceeds from fire at BOMF
		592,710	(592,710)	Expenses related to BOMF Fire
Budget Amendment		110,000	(110,000)	Remaining insurance proceeds. Amendments for legal expenses, unexpected employee payouts.
Budget Amendment		135,000	(135,000)	Various departments expenses
Budget Amendment		(135,000)	135,000	Various Departments
<i>Revised FY24 Budget (EOY)</i>	\$74,064,998	\$75,805,505	(\$1,740,507)	
<i>Change</i>	702,710	\$702,710	\$0	

AGENDA ACTION ITEM

Submitted by: Jennifer Hayden, Finance and Administrative Services

Meeting date: June 17, 2024

SUBJECT: FY2025 GoTriangle Budget Approval

Strategic Objective or Initiative Supported

Implement GoTriangle's Financial Plan

Staff Recommendation:

Consider the proposed FY2025 GoTriangle budget ordinances for adoption, which includes the full vehicle rental tax revenue.

Item Summary

The first draft FY2025 GoTriangle budget was presented at the April 17, 2024 Board Workshop. Since that time, subsequent changes to that draft were presented to the Audit and Finance Committee on May 1, 2024 and June 5, 2024.

In addition to the proposed FY2025 GoTriangle budget ordinances, included in the attachments are the final budget assumptions for GoTriangle, and a list of GoTriangle's future needs that are not included in the proposed budget.

Financial Impact

The proposed FY2025 GoTriangle budget includes \$111,689,056 revenues and \$110,554,286 expenses.

Attachments

- FY25 GoTriangle Budget Ordinances
- FY25 GoTriangle Budget Assumptions
- FY25 GoTriangle Future Needs List

2024 0019**GO TRIANGLE FY2025 BUDGET ORDINANCE**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **General Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Vehicle Rental Tax	\$ 14,870,715
Vehicle Registration Tax	6,897,938
Investment Earnings	1,259,500
Prior Year Carryforward	1,222,357
Rental Income	308,000
Durham allocation	367,802
Orange allocation	137,474
Wake allocation	379,263
Indirect Cost Credits	<u>1,866,531</u>
Total	\$ 27,309,580

Section 2. The following amounts hereby are appropriated in the **General Fund** for the management of the Authority and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Board of Trustees	\$ 239,261
Executive Office	832,422
Safety & Security	1,495,561
Human Resources	1,325,728
Communications & Public Relations	1,152,952
Legal	1,176,194
Real Estate	892,676
Capital Development	681,699
Finance	1,606,517
Information Technology	1,340,463
Administration	504,714
Diversity Management	431,710
Unemployment Claims	50,000
Plaza	600,600
Operating Transfer to Ridesharing Fund	902,256
Operating Transfer to Regional Bus Service Fund	11,503,327
Operating Transfer to Regional Bus Capital Fund	1,275,950
Operating Transfer to Advanced Technology Fund	162,780
Appropriation to Fund Balance	1,134,770
Total	\$ 27,309,580

Section 3. It is estimated that the following revenues will be available in the **Ridesharing Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Local Grant Revenue	\$ 627,858
Reimbursements from Others	927,121
Transfer from General Fund	<u>902,256</u>
Total	\$ 2,457,235

Section 4. The following amounts hereby are appropriated in the **Ridesharing Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Regional Services – Planning & Engagement	\$ 575,750
Sustainable Travel Services	655,494
Regional Call Center	<u>1,225,991</u>
Total	\$ 2,457,235

Section 5. It is estimated that the following revenues will be available in the **Regional Bus Service Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Federal Grant Revenue	\$ 2,400,000
State Grant Revenue	2,800,888
GoPass	875,027
Bus Fares	730,131
Transit Service Revenue	8,222,805
Transit Service Revenue – Paratransit	842,788
Bus Accident Damage Reimbursement	40,000
Paratransit Service Revenue	700,000
Operating Transfer from General Fund	<u>11,503,327</u>
Total	\$ 28,114,078

Section 6. The following amounts hereby are appropriated in the **Regional Bus Service Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Bus supervision	\$ 2,912,980
Bus operations	14,725,398
Bus maintenance	5,578,664
Vanpool	358,169
Paratransit services	<u>4,538,867</u>
Total	\$ 28,114,078

Section 7. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0020

**GO TRIANGLE FY2025 BUDGET ORDINANCE
REGIONAL BUS CAPITAL PROJECT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Regional Bus Capital Project Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Federal Grant Revenues	\$ 28,413,228
Reimbursements from Others	37,708,498
Operating Transfer from General Fund	<u>1,275,950</u>
Total	\$ 67,397,676

Section 2. The following amounts hereby are appropriated in the **Regional Bus Capital Project Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Capital Outlay	<u>\$ 67,397,676</u>
Total	\$ 67,397,676

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0021

**GO TRIANGLE FY2025 BUDGET ORDINANCE
ADVANCED TECHNOLOGY PROJECT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Advanced Technology Project Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

State Grant Revenues	\$ 49,320
Reimbursements from Others	42,700
Operating Transfer from General Fund	<u>162,780</u>
Total	\$ 254,800

Section 2. The following amounts hereby are appropriated in the **Advanced Technology Project Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Capital Outlay	\$ <u>254,800</u>
Total	\$ 254,800

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair



FY25 GoTriangle Budget Assumptions

Total GoTriangle Operating Revenue and Expenses

Operating Revenue - \$45.5M (FY24 - \$41.1M)
 Operating Expenses - \$45.5M (FY24 - \$42.6M)
 Includes allocation to Capital Revenues - \$1.5M
 Includes appropriation to Fund Balance - \$1.1M

Operating Revenues

Vehicle Rental Tax - \$14.9M (FY24 - \$13.7M)
 \$5 Vehicle Registration Tax - \$6.9M (2% > FY24 - \$6.9M)
 Federal Grant Funding - \$2.4M (FY24 - \$1.6M)
 SMAP Funding - \$2.8M (FY24 - \$2.8M)
 Return to Fares and GoPass - \$1.6M (suspended in FY20)
 Fares - \$730K
 GoPass - \$875K

Operating Expenses

Headcount - 304 FTEs (FY24 - 285 FTEs)
 Includes Durham, Orange and Wake Transit funded positions
 Salaries and Benefits
 Includes new competitive pay structure for Transit Operations
 Average Merit - 3.5% (FY24 - 3.5%)
 7% increase for FY25 budget for employee healthcare
 Bus Operations
 Directly operated revenue hours - 136,607 (FY24 - 131,307)
 Cost per hour - \$173 (FY24 - \$161)
 Contracted Services Hours - 7,951 (FY24 - 9,899)

Total GoTriangle Capital Revenue and Expenditures

Capital Revenue - \$67.7M (FY24 - \$33.0M)
 Includes allocation from Operating Revenues - \$1.5M
 Capital Expenditures - \$67.7M (FY24 - \$35.7M)



Future Needs and Opportunities Not Included in Current Proposed Budget

Service Reliability and State of Good Repair

- § Fully funding fixed-route and paratransit vehicle replacement program to reduce fleet age to align with industry best practice
- § Fleet replacement program for future fiscal years

New/Innovative Programs

- § Expanded discount or free fare programs
- § Increased fleet electrification
- § Microtransit and on-demand program expansion
- § Enhanced connections to RDU airport

Improving Frequency

- § 30-minute Sunday service
- § 15-minute service on core routes
- § Conversion of peak-only routes to all-day routes with weekend service

Expanding Coverage

- § New routes serving destinations within existing territory (e.g. US 70 corridor)
- § Connections to Johnston, Chatham, etc.

Other

- § Computer systems improvements
- § Deloitte recommendations

AGENDA ACTION ITEM

Connecting all points of the Triangle

Submitted by: Steven Schlossberg, Tax District Administration

Submitted by: Jennifer Hayden, Finance and Administrative Services

Meeting date: June 17, 2024

SUBJECT: FY 2025 Budget

Strategic Objective or Initiative Supported

Implement the Orange Transit Plan

Staff Recommendation

Consider the FY25 Orange Transit Work Program, FY25 Orange Transit Budget Ordinance(s), and FY25 Orange Global Agreement Groupings for adoption.

Item Summary

The Orange County Board of Commissioners adopted the FY25 Orange Transit Work Program during their April 2024 meeting. The draft FY25 work program was presented to the GoTriangle Board of Trustees as an informational item on March 27, 2024, April 17, 2024 and May 22, 2024. Included with this memo is a final copy of the FY25 Orange Transit Work Program, the accompanying budget ordinances, the budget assumptions, and the Orange global agreement groupings.

Financial Impact

The proposed Orange Work Program includes total revenues of \$21,583,459 and total expenses of \$20,540,428. Included in the amounts listed above are revenues and expenses of \$8,876,217 specifically for projects adopted in previous work plans but not yet spent. The total financial impact to the Orange County Transit Plan is an allocation to fund balance of \$1,043,031.

Attachments

- FY2025 Orange Transit Work Program
- FY2025 Orange Transit Budget Ordinance(s)
- FY2025 Orange Transit Work Program Budget Assumptions
- FY2025 Orange Global Agreement Groupings

2024 0022

**GO TRIANGLE FY2025 BUDGET ORDINANCE
TRIANGLE TAX DISTRICT – ORANGE OPERATING FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District Orange Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Article 43 ½ Cent Sales Tax	\$ 5,190,618
\$7 County Vehicle Registration Tax	843,646
\$3 Vehicle Registr Transfer from Orange Special Tax District	<u>363,596</u>
Total	\$ 6,397,860

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District Orange Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Tax District Administration – GoTriangle	\$ 329,284
Transit Plan Administration	
Chapel Hill Transit	150,000
DCHC MPO	40,801
GoTriangle	573,323
Orange County Public Transportation	62,628
Transit Operations	
Chapel Hill Transit	2,560,252
GoTriangle	1,398,210
Orange County Public Transit	<u>1,283,362</u>
Total	\$ 6,397,860

Section 3. The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0023

**GO TRIANGLE FY2025 BUDGET ORDINANCE
TRIANGLE TAX DISTRICT – ORANGE CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Article 43 ½ Cent Local Option Sales Tax	\$ <u>6,309,382</u>
Total	\$ 6,309,382

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

BRT	
Chapel Hill Transit – NS-BRT	\$ 4,000,000
Capital Planning	
Chapel Hill Transit	150,000
GoTriangle	25,000
Transit Infrastructure	
GoTriangle	665,000
Vehicle Acquisition	
Chapel Hill Transit	209,684
GoTriangle	216,667
Allocation to Orange Capital Fund Balance	<u>1,043,031</u>
Total	\$ 6,309,382

Section 3. The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Triangle Tax District – Orange Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

Section 5. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0024

**GO TRIANGLE FY2025 BUDGET ORDINANCE
ORANGE SPECIAL TAX DISTRICT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Orange Special Tax District Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

\$3 Vehicle Registration Tax	\$ <u>363,596</u>
Total	\$ 363,596

Section 2. The following amounts hereby are appropriated in the **Orange Special Tax District Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Transfer to Triangle Tax District – Orange Operating Fund	\$ <u>363,596</u>
Total	\$ 363,596

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0025

**GO TRIANGLE FY2025 BUDGET ORDINANCE REAUTHORIZATION
TRIANGLE TAX DISTRICT – ORANGE CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
Allocation from Orange Capital Fund Balance	<u>\$ 8,876,217</u>
Total	\$ 8,876,217

Section 2. The following amounts represent previously adopted **Triangle Tax District – Orange Capital Funds** and are hereby re-appropriated for use in the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
BRT	
Chapel Hill	\$ 4,000,000
Capital Planning	
Chapel Hill	150,000
GoTriangle	157,955
Orange County Public Transportation	105,000
Transit Infrastructure	
Chapel Hill	137,890
Orange County Public Transportation	1,000,000
GoTriangle	914,206
Town of Carrboro	990,616
Town of Hillsborough	404,384
Vehicle Acquisition	
Orange County Public Transportation	250,000
GoTriangle	<u>766,166</u>
Total	\$ 8,876,217

Section 3. The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Triangle Tax District – Orange Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

Section 5. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair



FY2025 Orange Transit Program Budget Assumptions

Total Orange Transit Recommended Revenue and Expenses

Total Revenue - \$21.6M (FY24 - \$15.4M)

Prior Year Carryforward - \$8.9M (FY24 - \$4.7M)

Total Orange Transit Half-Cent Tax - \$11.5M (FY24 - \$9.5M)

Total Orange Transit Vehicle Rental Tax: \$0 (FY24 - \$0.1M)

Total Orange Transit \$3 Vehicle Registration Tax - \$0.4M (FY24 - \$0.4M)

Total Orange Transit \$7 Vehicle Registration Tax - \$0.8M (FY24 - \$0.8M)

\$6.4M - Operating Expenses

\$5.3M Capital Expenses

Operating Expense

Tax District Administration - \$0.3M

Transit Plan Administration - \$0.8M

Transit Operations - \$5.3M

Capital Expense

Bus Rapid Transit (BRT) - \$4.0M

Capital Planning - \$0.2

Transit Infrastructure - \$0.7M

Vehicle Acquisitions - \$0.4M

Total Orange Transit Plan Expenses - \$11.7M

Total Carryforward Orange Transit Plan Expenses - \$8.9M

Allocation to Fund Balance \$1.0M

FY 2025: Orange Transit Work Program

Global Agreement Summary

- 1. Town of Chapel Hill**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
- 2. Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO)**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
- 3. GoTriangle**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
- 4. Orange Public Transportation**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
- 5. Town of Carrboro**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
- 6. Town of Hillsborough**
 - a. Global Operating Agreement
 - b. Global Capital Agreement

FY 2025: Orange Transit Work Program Global Agreement Listing

Project Sponsor	Project Name	Project Ordinance	Agreement
Chapel Hill / CHT	Increased Cost of Existing Services (ICES)	Transit Operations	Global Operating Agreement for Operations and Administration
Chapel Hill / CHT	Chapel Hill Transit Service Expansion FY13-21	Transit Operations	Global Operating Agreement for Operations and Administration
Chapel Hill / CHT	Planner I (Transit Planning Support Staff)	Transit Plan Administration	Global Operating Agreement for Operations and Administration
Chapel Hill / CHT	Bus Stop Amenities Technician (Project Implementation Staff)	Transit Plan Administration	Global Operating Agreement for Operations and Administration
DCHC MPO	Durham County Staff Working Group Participation	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Tax District Administration - Financial Oversight Staff	Tax District Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Tax District Administration - Financial Oversight - Support Services (C	Tax District Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Tax District Administration - Audit Services	Tax District Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Tax District Administration - Financial Services	Tax District Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Transit Plan Administration - Program Management Staff	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Transit Plan Administration - Project Implementation Staff	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	TPA - Transit Planning - Support Services	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	TPA - Legal and Real Estate - Support Staff	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	TPA - Marketing, Communication and PE - Support Staff	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	TPA - Marketing, Communication and PE - Support Services	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	TPA - Regional Technology and Administration - Support Staff	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Customer Surveys	Transit Plan Administration	Global Operating Agreement for Operations and Administration
GoTriangle	Route 800 Improvements	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Route 400 Improvements	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Route ODX	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Route CRX Improvements	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Paratransit expansion	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Youth Gopass	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Fare Collection Improvements (O)	Transit Operations	Global Operating Agreement for Operations and Administration
GoTriangle	Low Income Fare Pass	Transit Operations	Global Operating Agreement for Operations and Administration
Orange County / OPT	Transit Plan Administration (SWG Administrator)	Transit Plan Administration	Global Operating Agreement for Operations and Administration
Orange County / OPT	Continuation of Transit Services Fixed Route	Transit Operations	Global Operating Agreement for Operations and Administration
Orange County / OPT	Continuation of Transit Services Rural Route	Transit Operations	Global Operating Agreement for Operations and Administration
Orange County / OPT	Increase Cost of Existing Services (ICES)	Transit Operations	Global Operating Agreement for Operations and Administration
Orange County / OPT	Hillsborough Circulator 2.0 (Combined)	Transit Operations	Global Operating Agreement for Operations and Administration
Orange County / OPT	OPT Mobility on Demand	Transit Operations	Global Operating Agreement for Operations and Administration
Total Operating			
BRT	North South BRT Supplemental	Chapel Hill / CHT	Global Capital Agreement
Capital Planning	CHT Short Range Transit Plan Update	Chapel Hill / CHT	Global Capital Agreement
Capital Planning	Safe Streets for All (SS4A) Supplemental Grant	Chapel Hill / CHT	Global Capital Agreement
Transit Infrastructure	CHT ADA Bus Stop Upgrades	Chapel Hill / CHT	Global Capital Agreement
Transit Infrastructure	Lighting in Bus Shelters	Chapel Hill / CHT	Global Capital Agreement
Transit Infrastructure	Bus Stop Sign and Design Replacement	Chapel Hill / CHT	Global Capital Agreement
Vehicle Acquisition	Midlife Repower for FY18 and FY20 Vehicle Purchases	Chapel Hill / CHT	Global Capital Agreement
Capital Planning	ERP System - Transit Plan	GoTriangle	Global Capital Agreement
Capital Planning	Origin Destination Survey	GoTriangle	Global Capital Agreement
Capital Planning	GoTriangle Short Range Transit Plan	GoTriangle	Global Capital Agreement
Capital Planning	Transit Facilities Study	GoTriangle	Global Capital Agreement
Capital Planning	TPA - Regional Technology Plan Update	GoTriangle	Global Capital Agreement
LRT	Light Rail Transit	GoTriangle	Global Capital Agreement
Transit Infrastructure	Hillsborough Park and Ride	GoTriangle	Global Capital Agreement
Transit Infrastructure	Mebane Bus Stop Improvement	GoTriangle	Global Capital Agreement
Transit Infrastructure	Bus Stop Improvements (Orange County)	GoTriangle	Global Capital Agreement
Transit Infrastructure	Mobile Ticket Validators - Orange share (includes Route 420)	GoTriangle	Global Capital Agreement
Transit Infrastructure	Priority Transit Access Improvements	GoTriangle	Global Capital Agreement
Transit Infrastructure	New Regional Transit Facility (Orange County share)	GoTriangle	Global Capital Agreement
Transit Infrastructure	Regional Fleet and Facilities Study Implementation - Nelson Road	GoTriangle	Global Capital Agreement
Vehicle Acquisition	Vehicle acquisition and replacement	GoTriangle	Global Capital Agreement
Capital Planning	Planning for new Transit Plan	Orange County / OPT	Global Capital Agreement
Capital Planning	OPT AVL	Orange County / OPT	Global Capital Agreement
Capital Planning	FAST 2 Study	Orange County / OPT	Global Capital Agreement
Transit Infrastructure	OPT Bus Stop Signs	Orange County / OPT	Global Capital Agreement
Transit Infrastructure	Hillsborough Park and Ride	Orange County / OPT	Global Capital Agreement
Transit Infrastructure	OPT Bus Stop Improvements (five stops)	Orange County / OPT	Global Capital Agreement
Transit Infrastructure	Trapeze	Orange County / OPT	Global Capital Agreement
Vehicle Acquisition	Vehicle Acquisition & Replacement (5 new MOD minivans)	Orange County / OPT	Global Capital Agreement
Transit Infrastructure	Estes Drive Bike-Ped Improvements	Town of Carrboro	Global Capital Agreement
Transit Infrastructure	Estes Drive Transit Access Corridor Study	Town of Carrboro	Global Capital Agreement
Transit Infrastructure	Morgan Creek Greenway	Town of Carrboro	Global Capital Agreement
Transit Infrastructure	South Greensboro Street Sidewalk	Town of Carrboro	Global Capital Agreement
Transit Infrastructure	Carrboro HAWK Signal	Town of Carrboro	Global Capital Agreement
Transit Infrastructure	Hillsborough Train Station	Town of Hillsborough	Global Capital Agreement
Total Capital			

AGENDA ACTION ITEM

Connecting all points of the Triangle

Submitted by: Steven Schlossberg, Tax District Administration

Submitted by: Jennifer Hayden, Finance and Administrative Services

Meeting date: June 17, 2024

SUBJECT: FY 2025 Budget

Strategic Objective or Initiative Supported

Implement the Durham Transit Plan

Staff Recommendation

Consider the FY25 Durham Transit Work Program, FY25 Durham Transit Budget Ordinance(s), and FY25 Durham Global Agreement Groupings for adoption.

Item Summary

The Durham County Board of Commissioners adopted the FY25 Durham Transit Work Program during their April 2024 meeting. The draft FY25 work program was presented to the GoTriangle Board of Trustees as an informational item on March 27, 2024, April 17, 2024 and May 22, 2024. Included with this memo is a final copy of the FY25 Durham Transit Work Program, the accompanying budget ordinances, the budget assumptions, and the Durham global agreement groupings.

Financial Impact

The proposed Durham Work Program includes total revenues of \$78,546,227 and total expenses of \$71,092,901. Included in the amounts listed above are revenues and expenses of \$32,989,694 specifically for projects adopted in previous work plans but not yet spent. The total financial impact to the Durham County Transit Plan is an allocation to fund balance of \$7,453,326.

Attachments

- FY2025 Durham Transit Work Program
- FY2025 Durham Transit Budget Ordinance(s)
- FY2025 Durham Transit Work Program Budget Assumptions
- FY2025 Durham Global Agreement Groupings

2024 0026

**GO TRIANGLE FY2025 BUDGET ORDINANCE
TRIANGLE TAX DISTRICT - DURHAM OPERATING FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District Durham Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Article 43 ½ Cent Sales Tax	\$ 17,080,265
\$7 County Vehicle Registration Tax	1,789,588
\$3 Vehicle Registration Tax Transfer from Durham Special Tax District	<u>766,945</u>
Total	\$ 19,636,798

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District Durham Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Tax District Administration - GoTriangle	\$ 503,241
Transit Plan Administration	
DCHC MPO	40,801
Durham County Access	310,142
GoDurham	379,687
GoTriangle	1,752,812
Transit Operations	
Durham County Access	332,551
GoDurham	14,012,414
GoTriangle	<u>2,305,150</u>
Total	\$ 19,636,798

Section 3. The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0027

**GO TRIANGLE FY2025 BUDGET ORDINANCE
TRIANGLE TAX DISTRICT – DURHAM CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Article 43 ½ Cent Local Option Sales Tax	\$ 25,919,735
Total	\$ 25,919,735

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Transit Infrastructure	
City of Durham/GoDurham	\$ 12,072,190
GoTriangle	5,513,680
Regional Connections	
Reserve	500,000
Vehicle Acquisition	
GoTriangle	380,538
Allocation to Durham Capital Fund Balance	<u>7,453,327</u>
Total	\$ 25,919,735

Section 3. The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Triangle Tax District – Durham Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

Section 5. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0028

**GO TRIANGLE FY2025 BUDGET ORDINANCE
DURHAM SPECIAL TAX DISTRICT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Durham Special Tax District Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

\$3 Vehicle Registration Tax	\$ <u>766,945</u>
Total	\$ 766,945

Section 2. The following amounts hereby are appropriated in the **Durham Special Tax District Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Transfer to Triangle Tax District – Durham Operating Fund	\$ <u>766,945</u>
Total	\$ 766,945

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0029

**GO TRIANGLE FY2025 BUDGET ORDINANCE REAUTHORIZATION
TRIANGLE TAX DISTRICT – DURHAM CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
Allocation from Durham Capital Fund Balance	<u>\$ 32,989,694</u>
Total	\$ 32,989,694

Section 2. The following amounts represent previously adopted **Triangle Tax District – Durham Capital Funds** and are hereby re-appropriated for use in the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
Capital Planning	
DCHC MPO	\$ 1,058,140
Durham County	600,000
GoDurham	32,042
GoTriangle	1,095,837
Transit Infrastructure	
Durham County	150,000
GoDurham	15,638,102
GoTriangle	11,835,236
Vehicle Acquisition	
GoTriangle	1,350,271
GoDurham	843,180
Commuter Rail Transit	
GoTriangle	<u>386,886</u>
Total	\$ 32,989,694

Section 3. The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Triangle Tax District – Durham Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

Section 5. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair



FY2025 Durham Transit Program Budget Assumptions

Total Durham Transit Recommended Revenue and Expenses

Total Revenue - \$78.6M (FY24 - \$76.8M)

Prior Year Carryforward - \$33.0M (FY24 - \$34.2M)

Total Durham Transit Half-Cent Tax - \$43.0M (FY24 - \$40.0M)

Total Durham Transit Vehicle Rental Tax: \$0 (FY24 Budget - \$0.1M)

Total Durham Transit \$3 Vehicle Registration Tax - \$0.8M (FY24 - \$0.7M)

Total Durham Transit \$7 Vehicle Registration Tax - \$1.8M (FY24 - \$1.8M)

\$19.6M - Operating Expenses

\$18.5M Capital Expenses

Operating Expense

Tax District Administration - \$0.5M
 Transit Plan Administration - \$2.4M
 Transit Operations - \$16.7M

Capital Expense

Transit Infrastructure - \$17.6M
 Regional Connections - \$0.5M
 Vehicle Acquisitions - \$0.4M

Total Durham Transit Plan Expenses - \$38.1M

Total Carryforward Durham Transit Plan Expenses - \$33.0M

Allocation to Fund Balance \$7.5M

FY 2025: Durham Transit Work Program

Global Agreement Summary

1. **Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO)**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
2. **City of Durham**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
 - c. Special Global Capital Agreement
3. **Durham County Access**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
 - c. Special Global Capital Agreement
4. **GoTriangle**
 - a. Global Operating Agreement
 - b. Global Capital Agreement
 - c. Special Global Capital Agreement

FY 2025: Durham Transit Work Program Global Agreement Listing

Project Sponsor	Project Name	Project Ordinance	Agreement
DCHC MPO	Durham County Staff Working Group Participation	Transit Plan Administration	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Transit Construction Project Manager	Transit Plan Administration	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Transit Construction Team Leader	Transit Plan Administration	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Transit Plan Planner/Engineer	Transit Plan Administration	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	GoDurham Data Processing and Visualization	Transit Plan Administration	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	GoDurham Connect Pilot	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	3X - Route 3 additional service	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 13 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	GoDurham Senior Shuttle (aka Food Access for Seniors)	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 5 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 10 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 12 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	New Year's Eve Service	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Increased Cost of Existing Services (ICES)	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 2 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 1 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 4 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 7 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 6 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 9 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 11 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 16 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 8 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Route 14 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
City of Durham / GoDurham	Direct Investment in Mobility Equity (DIME) Grant	Transit Operations	Global Operating Agreement for Operating and Administration
Durham County / Access	Durham County Transportation Manager	Transit Plan Administration	Global Operating Agreement for Operating and Administration
Durham County / Access	Staff Working Group Administrator	Transit Plan Administration	Global Operating Agreement for Operating and Administration
Durham County / Access	Durham County Employment and Education Access	Transit Operations	Global Operating Agreement for Operating and Administration
Durham County / Access	Durham County Access Service	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Tax District Administration - Financial Oversight Staff	Tax District Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Tax District Administration - Financial Oversight - Support Services (D)	Tax District Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Tax District Administration - Audit Services	Tax District Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Tax District Administration - Financial Services	Tax District Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Transit Plan Administration - Program Management Staff	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Transit Plan Administration - Project Implementation Staff	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	TPA - Transit Planning - Support Services	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	TPA - Legal and Real Estate - Support Staff	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	TPA - Marketing, Communication and PE - Support Staff	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	TPA - Marketing, Communication and PE - Support Services	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	TPA - Regional Technology and Administration - Support Staff	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Customer Surveys (GoTriangle and GoDurham)	Transit Plan Administration	Global Operating Agreement for Operating and Administration
GoTriangle	Route 700 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Route 800 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Route 400 Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Route ODX - Orange-Durham Express	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Route DRX Improvements	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Paratransit expansion	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Youth Gopass	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Fare Collection Improvements (D)	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Low Income Fare Pass	Transit Operations	Global Operating Agreement for Operating and Administration
GoTriangle	Woodcroft Park and Ride Lease	Transit Operations	Global Operating Agreement for Operating and Administration
Total Operating			
DCHC MPO	Bus Speed and Reliability Study Phase I	Capital Planning	Global Capital Agreement
Durham County / Access	East Durham Grade Crossing Study	Capital Planning	Special Global Capital Agreement
Durham County / Access	DC Access to Transit	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	GoDurham ACCESS Paratransit Study - Pilot Implementation	Capital Planning	Global Capital Agreement
City of Durham / GoDurham	Holloway Street TEC	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	Junction Road (replaces Bus Stop Access)	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	Village Transit Center	Transit Infrastructure	Special Global Capital Agreement
City of Durham / GoDurham	Fayetteville Street TEC	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	Horton Road - Access to Transit	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	Bus Speed and Reliability	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	GoDurham CAD/AVL	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	Durham Station Improvements	Transit Infrastructure	Special Global Capital Agreement
City of Durham / GoDurham	GoDurham Bus Maintenance Facility (Paratransit)	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	GoDurham Bus Operations and Maintenance Facility (Fay St)	Transit Infrastructure	Global Capital Agreement
City of Durham / GoDurham	Vehicle Repower	Vehicle Acquisition	Global Capital Agreement
GoTriangle	ERP System - Transit Plan	Capital Planning	Global Capital Agreement
GoTriangle	Transit Facilities Study	Capital Planning	Global Capital Agreement
GoTriangle	TPA - Regional Transit Technology Plan Update	Capital Planning	Global Capital Agreement
GoTriangle	Commuter Rail Project Development	CRT	Special Global Capital Agreement
GoTriangle	Light Rail Transit	LRT	Special Global Capital Agreement
GoTriangle	Southpoint Transit Center	Transit Infrastructure	Global Capital Agreement
GoTriangle	Patterson Place Improvements	Transit Infrastructure	Global Capital Agreement
GoTriangle	Bus Stop Improvements (Durham County)	Transit Infrastructure	Global Capital Agreement
GoTriangle	Durham Bus Stop Improvements Program	Transit Infrastructure	Global Capital Agreement
GoTriangle	Mobile Ticket Validators - Durham share	Transit Infrastructure	Global Capital Agreement
GoTriangle	Regional Fleet and Facilities Study Implementation - Nelson Road	Transit Infrastructure	Global Capital Agreement
GoTriangle	Reimbursement of federal interest for real property	Transit Infrastructure	Global Capital Agreement
GoTriangle	Priority Bus Stop Safety Improvements	Transit Infrastructure	Global Capital Agreement
GoTriangle	New Regional Transit Facility (Durham County share)	Transit Infrastructure	Special Global Capital Agreement
GoTriangle	GoTriangle 805 Corridor Accessibility Stop Improvements	Transit Infrastructure	Special Global Capital Agreement
GoTriangle	Vehicle acquisition and replacement	Vehicle Acquisition	Global Capital Agreement
Regional Connections	Quick and Reliable Regional Connection	Reserve	TBD
Total Capital			

AGENDA ACTION ITEM

Submitted by: Steven Schlossberg, Tax District Administration

Submitted by: Jennifer Hayden, Finance and Administrative Services

Meeting date: June 17, 2024

SUBJECT: FY 2025 Budget

Strategic Objective or Initiative Supported

Implement the Wake Transit Plan

Staff Recommendation:

Consider the proposed FY25 Wake Transit Work Plan, FY25 Wake Transit Budget Ordinance(s), and FY25 Wake Agreements and Deliverable Groupings for adoption. However, it should be noted the FY25 Wake Transit Work Plan includes a portion of the GoTriangle vehicle rental tax.

Item Summary

During the May 22, 2024, GoTriangle Board of Trustees meeting, two (2) FY25 Wake Transit Work Plan scenarios were presented as informational. The difference between them is one includes GoTriangle contributing \$5.1M of its vehicle rental tax revenue and the other does not. The impact of Wake Transit Plan receiving GoTriangle's contribution is reducing the projected fund balance transfer of \$15.3M to \$10.3M.

At the May 29, 2024 meeting, the Transit Planning Advisory Committee (TPAC) recommended the Wake Transit governing boards approve the FY25 Wake Work Plan that includes a portion of the GoTriangle vehicle rental tax, and during the June 12, 2024 meeting, the CAMPO Executive Board adopted it.

Financial Impact

The proposed FY25 Wake Transit Work Plan includes total revenues of \$575,817,491 and total expenses of \$586,102,577. Included in the amounts listed above are revenues and expenses of \$333,947,412 specifically for projects adopted in previous work plans but not yet spent. Additionally, it includes an allocation from fund balance of \$10,285,086 for capital projects and expenditures that begin in FY25.

Attachments

- FY2025 Wake Transit Work Plan
- FY2025 Wake Transit Budget Ordinance(s)
- FY2025 Wake Transit Work Program Budget Assumptions
- FY2025 Wake Transit Agreement Groupings and Deliverables

2024 0030

**GO TRIANGLE FY2025 BUDGET ORDINANCE
TRIANGLE TAX DISTRICT – WAKE OPERATING FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District - Wake Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Article 43 ½ Cent Local Option Sales Tax	\$ 33,212,768
Vehicle Rental Tax	5,056,043
\$7 Vehicle Registration Tax	7,075,000
\$3 Vehicle Registration Tax (Transfer from Wake Tax District)	3,025,000
Other/Miscellaneous	<u>639,244</u>
Total	\$ 49,008,055

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District - Wake Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Tax District Administration - GoTriangle	\$ 651,627
Transit Plan Administration	
GoTriangle	2,864,000
Capital Area Metropolitan Planning Organization (CAMPO)	850,990
City of Raleigh	2,131,046
Town of Cary	952,171
Community Funding Areas	
Town of Wake Forest	425,180
Town of Apex	467,774
Town of Morrisville	392,804
Town of Wendell	227,495
Reserve	960,722
Bus Operations	
GoTriangle	6,097,930
City of Raleigh	27,386,365
Town of Cary	4,654,762
Wake County	804,615
Town of Wendell	4,871
Town of Zebulon	6,557
Reserve	<u>129,146</u>
Total	49,008,055

Section 3. The GoTriangle President/CEO, or his or her designee, is hereby authorized to transfer funds within appropriations under the following conditions:

- A) No transfer may be made that changes the adopted allocations to fund balance.
- B) All budget transfers will be reported to the Transit Planning Advisory Committee.

- C) All increases to an appropriation, and all transfers between appropriations, must be reviewed by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards.

Section 4. Triangle Tax District – Wake Operating Funds encumbered as of June 30, 2024, by GoTriangle as the Tax District Administrator are hereby appropriated to this budget.

Section 5. Copies of the budget ordinance shall be furnished to the Clerk, to the Board of Trustees, to the Finance Officer, and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds. Copies also shall be furnished to representatives of the Agencies under Section 2. The budget ordinance shall be entered into the board minutes.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0031

**GO TRIANGLE FY2025 BUDGET ORDINANCE
TRIANGLE TAX DISTRICT - WAKE CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees, that pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District - Wake Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Article 43 ½ Cent Local Option Sales Tax	\$ 106,787,232
Community Funding Area Fund Balance	160,000
Allocation from Wake Capital Fund Balance	<u>10,285,086</u>
Total	\$ 117,232,318

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District - Wake Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Capital Planning	
Capital Area Metropolitan Planning Organization [CAMPO]	\$ 581,250
Community Funding Area	
Town of Apex	110,000
Town of Morrisville	50,000
Transit Infrastructure	
City of Raleigh	25,130,000
Town of Cary	938,000
GoTriangle	2,408,664
North Carolina State University	99,360
Reserve	337,859
Vehicle Acquisition	
City of Raleigh	18,355,778
GoTriangle	3,900,000
Reserve	321,407
Bus Rapid Transit (BRT)	
GoRaleigh	<u>68,000,000</u>
Total	\$ 117,232,318

Section 3. The GoTriangle President/CEO, or his or her designee, is hereby authorized to transfer funds within appropriations under the following conditions:

- A) No transfer may be made that changes the adopted allocations to fund balance.
- B) All budget transfers will be reported to the Transit Planning Advisory Committee.

- C) All increases to an appropriation, and all transfers between appropriations, must be reviewed by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards.

Section 4. Triangle Tax District – Wake Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina; therefore, appropriations do not lapse at the end of the fiscal year and are available for duration of the project unless subsequently recommended for reallocation by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards, or as specified in Section 5.

Section 5. GoTriangle Finance Department has authority to close projects and/or programs and reduce appropriations upon notification of project completion by the project sponsor. When actual revenues are available in projects to be closed or which are substantially complete, GoTriangle Finance may transfer savings to Triangle Tax District Wake Capital fund balance. These funds will be then available for future appropriations which require recommendation by the Transit Planning Advisory Committee and approval by the CAMPO and GoTriangle governing boards. This section applies to current and prior year appropriations. A list of project closeouts shall be provided quarterly to the Transit Planning Advisory Committee.

Section 6. Small Starts Funding from the FTA in support of the southern Corridor Bus Rapid Transit project will be awarded directly to the City of Raleigh. Expenditures funded by these federal funds will be budgeted by the City of Raleigh in their respective Transit Grant Fund. Dollars budgeted above are the local funds budgeted by the tax district and allocated to the City of Raleigh in support of this project.

Section 7. Copies of the budget ordinance shall be furnished to the Clerk, to the Board of Trustees, to the Finance Officer, and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds. Copies also shall be furnished to representatives of the Agencies under Section 2. The budget ordinance shall be entered into the board minutes.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0032

**GO TRIANGLE FY2025 BUDGET ORDINANCE
WAKE SPECIAL TAX DISTRICT FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Wake Special Tax District Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

\$3 Vehicle Registration Tax	\$ <u>3,025,000</u>
Total	\$ 3,025,000

Section 2. The following amounts hereby are appropriated in the **Wake Special Tax District Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Transfer to Triangle Tax District – Wake Operating Fund	\$ <u>3,025,000</u>
Total	\$ 3,025,000

Section 3. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0033

**GO TRIANGLE FY2025 BUDGET ORDINANCE REAUTHORIZATION
TRIANGLE TAX DISTRICT – WAKE OPERATING FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Wake Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
Allocation from Wake Operating Fund Balance	\$ <u>265,000</u>
Total	\$ 265,000

Section 2. The following amounts represent previously adopted **Triangle Tax District – Wake Capital Funds** and are hereby re-appropriated for use in the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
Tax District Administration GoTriangle	\$ 75,000
Transit Plan Administration GoTriangle	<u>190,000</u>
Total	\$ 265,000

Section 3. The GoTriangle President/CEO, or his or her designee, is hereby authorized to transfer funds within appropriations under the following conditions:

- A) No transfer may be made that changes the adopted allocations to fund balance.
- B) All budget transfers will be reported to the Transit Planning Advisory Committee.
- C) All increases to an appropriation, and all transfers between appropriations, must be reviewed by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards.

Section 4. Triangle Tax District – Wake Operating Funds encumbered as of June 30, 2024, by GoTriangle as the Tax District Administrator are hereby appropriated to this budget.

Section 5. Copies of the budget ordinance shall be furnished to the Clerk to the Board of Trustees, to the Finance Officer, and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds. Copies also shall be furnished to representatives of the Agencies under Section 2. The budget ordinance shall be entered into the board minutes.

ATTEST:

ADOPTED THIS THE 17TH DAY OF JUNE 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

2024 0034

**GO TRIANGLE FY2025 BUDGET ORDINANCE REAUTHORIZATION
TRIANGLE TAX DISTRICT – WAKE CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees, that pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Wake Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

Allocation from Wake Operating Fund Balance	Reauthorized \$ <u>333,682,412</u>
Total	\$ 333,682,412

Section 2. The following amounts represent previously adopted **Triangle Tax District – Wake Capital Funds** and are hereby re-appropriated for use in the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Reauthorized
Capital Planning	
GoTriangle	\$ 200,000
Community Funding Area	
Town of Apex	302,650
Town of Knightdale	132,660
Town of Morrisville	118,627
Bus Infrastructure	
Town of Cary	72,746,867
City of Raleigh	41,010,903
GoTriangle	31,724,672
Reserve	4,046,464
Commuter Rail Transit	
GoTriangle	1,155,843
Reserve	24,610,371
Bus Acquisition	
City of Raleigh	4,399,160
GoTriangle	5,566,506
Bus Rapid Transit	
City of Raleigh	<u>147,667,689</u>
Total	\$ 333,682,412

Section 3. The GoTriangle President/CEO, or his or her designee, is hereby authorized to transfer funds within appropriations under the following conditions:

- A) No transfer may be made that changes the adopted allocations to fund balance.
- B) All budget transfers will be reported to the Transit Planning Advisory Committee.
- C) All increases to an appropriation, and all transfers between appropriations, must be reviewed by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards.

Section 4: Triangle Tax District – Wake Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina; therefore, appropriations do not lapse at the end of the fiscal year and are available for duration of the project unless subsequently recommended for reallocation by the Transit Planning Advisory Committee and approved by the CAMPO and GoTriangle governing boards, or as specified in Section 5.

Section 5: GoTriangle Finance Department has authority to close projects and/or programs and reduce appropriations upon notification of project completion by the project sponsor. When actual revenues are available in projects to be closed or which are substantially complete, GoTriangle Finance may transfer savings to Triangle Tax District Wake Capital fund balance. These funds will be then available for future appropriations which require recommendation by the Transit Planning Advisory Committee and approval by the CAMPO and GoTriangle governing boards. This section applies to current and prior year appropriations. A list of project closeouts shall be provided quarterly to the Transit Planning Advisory Committee.

Section 6. If received, Small Starts Funding from the FTA in support of the Bus Rapid Transit project(s) will be awarded directly to the City of Raleigh. Expenditures funded by these federal funds will be budgeted by the City of Raleigh in their respective Transit Grant Fund. Dollars budgeted above are the local funds budgeted by the tax district and allocated to the City of Raleigh in support of this project.

Section 7. Copies of the Budget Ordinance shall be furnished to the Clerk, to the Board of Trustees, to the Finance Officer, and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds. Copies also shall be furnished to representatives of the Agencies under Section 2. The Budget Ordinance shall be entered into the Board minutes.

ATTEST:

ADOPTED THIS THE 17TH DAY OF June 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair



FY2025 Recommended Wake Transit Plan Budget Assumptions

Total Wake Transit Recommended Revenue and Expenses

Total Revenue - \$575.8M (FY24 Budget - \$455.2M)

Prior Year Carryforward: \$333.9M (FY24 Budget \$232.5M)

Total Wake Transit Half-Cent Tax - \$140.0M (FY24 - \$125M)

Total Wake Transit Vehicle Rental Tax - \$5.1M (FY24 - \$0.3M)

Total Wake Transit \$3 Vehicle Registration Tax - \$3.0M (FY24 - \$2.9M)

Total Wake Transit \$7 Vehicle Registration Tax - \$7.1M (FY24 - \$6.9M)

Total Wake Transit Other Revenue* - \$86.7M (FY24 - \$87.6M)

\$49.0M - Operating Expenses

Operating Expense

Tax District Administration - \$0.7M

Transit Plan Administration - \$6.8M

Community Funding Area - \$2.4M

Transit Operations - \$39.1M

\$203.1M Capital Expenses

Capital Expense

Capital Planning - \$0.6M

Community Funding Area - \$0.2M

Transit Infrastructure - \$28.9M

Vehicle Acquisition - \$22.6M

Bus Rapid Transit (BRT) - \$150.9M

Total Wake Transit Plan Expenses - \$586.1M

Total Carryforward Wake Transit Plan Expenses - \$333.9M

FY25 Allocation from Fund Balance - \$10.3M

**Other Revenue includes - federal funding, fares, prior year funds*

FY2025 Wake Transit Work Plan Agreement Groupings and Project Reporting Deliverables

Groupings:		Amount:
General Operating - Bus Operation	General Operating-Bus Operation	\$ 38,634,349
General Operating - Transit Plan Administration	General Operating-Transit Plan Administration	\$ 6,798,207
General Operating - Tax District Administration	General Operating-Tax District Administration	\$ 651,627
Special Funding - GoPass	Special Funding-GoPass	\$ 1,666,314
General Capital - Capital Planning - CAMPO and Morrisville	General Capital-CAMPO and Morrisville	\$ 631,250
General Capital - Bus Infrastructure	General Capital-Bus Infrastructure	\$ 5,966,024
General Capital - Bus Acquisition - Raleigh	General Capital-Bus Aquisition-Raleigh	\$ 18,355,778
General Capital - Bus Acquisition - GoTriangle	General Capital-Bus Aquisition-GoTriangle	\$ 3,900,000
General Capital - Bus Infrastructure - GoTriangle Triangle Mobility Hub	General Capital-GoTriangle Triangle Mobility Hub	\$ 1,400,000
Special Capital- Bus Infrastructure - Raleigh BOMF	Special Capital-Raleigh BOMF	\$ 21,320,000
Special Capital - BRT - Raleigh Bus Rapid Transit	Special Capital-Raleigh BRT	\$ 65,000,000
Special Operating Technology	General Operating-Technology	\$ 167,690
Total		\$ 164,491,239
Reserve : Unallocated Vehicle Acquisition (Capital)	N/A	\$ 321,407
Reserve : Hold Harmless (Operating)	N/A	\$ 129,146
Reserve : Community Funding Area Program Reserve (Operating)	N/A	\$ 960,722
Total including Reserve		\$ 165,902,514

Cary General Operating Funding Agreement: Bus Operations		GoTriangle General Operating Funding Agreement: Bus Operations	
1) Sunday and Holiday Service - TO004-A	\$ 609,785	1) Route 100 Frequency and Sunday Span Improvements - TO005-A	\$ 697,044
2) Increase Midday Frequencies - TO004-B	\$ 562,132	2) Route 300 Improvements - TO005-B	\$ 955,016
3) Route ACX: Apex-Cary Express - TO005-BE	\$ 42,517	3) Additional Trips for Durham-Raleigh Express - TO005-C	\$ 355,475
4) ADA Services - TO005-BI	\$ 576,457	4) Reliability Improvements for Chapel Hill-Raleigh Express - TO005-D	\$ 77,818
5) Weston Parkway Route - TO005-H	\$ 1,058,533	5) Improvements to Route 305 - Holly Springs- Apex-Raleigh - TO005-AC	\$ 1,618,333
6) Route 12: Apex-Cary - TO005-BS	\$ 806,299	6) GoTriangle Complimentary ADA Services - TO005-BH	\$ 774,448
7) Route 11: East Cary - TO005-BT	\$ 806,299	7) Savings from Replacement of Existing GoTriangle Service - N/A*	\$ (355,146)
Deliverables		8) New Route 310: RTC-Cary - TO005-K	\$ 1,459,300
1. Revenue hours of service		Deliverables	
2. Ridership		1. Revenue hours of service	
3. Passenger boardings per revenue hour		2. Ridership	
4. Operating cost per passenger boarding		3. Passenger boardings per revenue hour	
5. Farebox recovery		4. Operating cost per passenger boarding	
6. On-time performance		5. Farebox recovery	
8) Security Services - TO002-BH	\$ 93,000	6. On-time performance	
Deliverables		9) Extensional of Regional Information Center Hours - TO005-E	\$ 28,285
1. Service hours covered for security officer at the Cary Depot		Deliverables	
2. Number of incidents reported		1. Response Volume (All Calls)	
3. Number of incidents requiring elevated police response		2. Response Volume (Wake County Calls)	
9) Bus Stop Maintenance - TO005-CG	\$ 96,740	3. Quarterly Staff Highlights	
Deliverables		10) Park-and-Ride, Facilities and Bus Stop - Leases and O&M - TO005-F	\$ 101,475
1. General summary of quarterly maintenance and upkeep efforts		Deliverables	
2. Number of applicable sites maintained		1. Status of executed lease agreement	
		2. Utilization of facility	
Raleigh General Operating Funding Agreement: Bus Operations		<i>* - Route Relocation will be assigned to current Wake Transit project in the Bus Operating Agreement</i>	
1) Fuquay-Varina Express FRX Route - TO003-A	\$ 608,230	Wendell General Operating Funding Agreement: Bus Operations	
2) Increase Frequency on Route 7 South Saunders - TO004-D	\$ 140,307	1) Wendell Park-and-Ride Lease and Maintenance - TO003-G	\$ 4,871
3) Increase Sunday Service Span - TO004-E	\$ 2,119,150	Deliverables	
4) Southeast Raleigh Route Package (4 Routes) - TO005-I	\$ 3,194,403	1. Status of executed lease agreement	
5) Northwest Raleigh Route Package (4 Routes) - TO005-J	\$ 3,809,119	2. Utilization of facility	
6) Rolesville-Wake Forest Microtransit Connector - TO005-BU	\$ 296,000	2) GoWake SmartRide Microtransit - TO005-CH	\$ 227,495
7) New Route 33 - New Hope-Knightdale - TO005-P	\$ 794,380	Deliverables	
8) Route 20: Garner - TO005-R	\$ 2,719,805	1. Revenue hours of service	
9) Improvements to Route 21 - Caraleigh - TO005-AL	\$ 643,474	2. Ridership	
10) Glenwood Route Package - TO005-AM	\$ 3,052,405	3. Passenger boardings per revenue hour	
11) New Route 9 - Hillsborough Street - TO005-AD	\$ 2,581,687	4. Operating cost per passenger boarding	
12) Biltmore Hills - TO005-AP	\$ 169,113	5. Farebox recovery	
13) Improvements to Route 7L: Carolina Pines - TO005-BV	\$ 25,330	6. On-time performance	
14) Improvements to Route 11: Avent Ferry - TO005-BW	\$ 759,690	Zebulon General Operating Funding Agreement: Bus Operations	
15) Improvements to Route 12: Method - TO005-BX	\$ 61,008	1) Zebulon Park-and-Ride Lease and Maintenance - TO003-H	\$ 6,557
16) Improvements to Route 3: Glascock - TO005-BY	\$ 281,463	Deliverables	
17) GoRaleigh Complimentary ADA Services - TO005-BJ	\$ 3,188,335	1. Status of executed lease agreement	
Deliverables		2. Utilization of facility	
1. Revenue hours of service		Wake County General Operating Funding Agreement: Bus Operations	
2. Ridership		1) GoWake Response Service - TO005-G1	\$ 761,000
3. Passenger boardings per revenue hour		2) Transportation Call Center - TO005-G2	\$ 39,320
4. Operating cost per passenger boarding		Deliverables	
5. Farebox recovery		1. Response Volume (Wake County Calls)	
6. On-time performance		2. Average Queue Time (Minutes)	
18) Rolesville Park-and-Ride Lease - TO005-S	\$ 10,506	3. Quarterly Staff Highlights	
Deliverables		Apex General Operating Funding Agreement: Community Funding Area/ Bus Operations	
1. Status of executed lease agreement		1) GoApex Route 1: Fixed-Route Circulator - TO005-BF	\$ 467,774
2. Utilization of facility		Deliverables	
19) Maintenance of Bus Stops & Park-and-Ride Facilities - TO005-V	\$ 776,749	1. Revenue hours of service	
Deliverables		2. Ridership	
1. General summary of quarterly maintenance and upkeep efforts		3. Passenger boardings per revenue hour	
2. Number of applicable sites maintained		4. Operating cost per passenger boarding	
20) Contract Safety and Security Services - TO005-BM	\$ 714,384	5. On-time performance	
Deliverables			
1. Service hours covered for security officer at Moore Square Station			
2. Number of incidents reported			
3. Number of incidents requiring elevated police response			
Wake Forest General Operating Funding Agreement: Community Funding Area/ Bus Operations			
1) Wake Forest Loop: Reverse Circulator - TO005-AA	\$ 425,180		
Deliverables			
1. Revenue hours of service			
2. Ridership			
3. Passenger boardings per revenue hour			
4. Operating cost per passenger boarding			
5. On-time performance			
Morrisville General Operating Funding Agreement: Community Funding Area/ Bus Operations			
1) Operation of Node-Based Smart Shuttle - TO005-BG	\$ 392,804		
Deliverables			
1. Revenue hours of service			
2. Ridership			
3. Passenger boardings per revenue hour			
4. Operating cost per passenger boarding			
5. On-time performance			

CAMPO General Operating Funding Agreement: Transit Plan Administration		GoTriangle General Operating Funding Agreement: Transit Plan Administration	
1) 4.0 FTE: CAMPO Wake Transit Staff - TO002-BE	\$ 808,760	1) Transit Plan Administration Staffing - TO002-BD	\$ 2,244,750
Deliverables		Deliverables	
1. Status of hire		1. Status of hire	
2. Quarterly staff highlights		2. Quarterly staff highlights	
2) Administrative Expenses - TO002-AY	\$ 42,230	2) NCSU Triangle Regional Model Service Bureau Contract Share - TO002-AX	\$ 77,187
Deliverables		Deliverables	
1. Report on Miscellaneous Administrative Expenses		1. Quarter Wake Transit Funded share submitted.	
		2. Report on material activities in regards to the Wake Transit Funded Share (if any)	
Cary General Operating Funding Agreement: Transit Plan Administration		3) Outside Legal Counsel - TO002-C	\$ 28,285
1) 1.0 FTE: Coordinator/Management of Capital Projects - TO002-N	\$ 176,736	Deliverables	
2) 1.0 FTE: Transportation Analyst - TO002-AC	\$ 135,498	1. Report on Miscellaneous Administrative Expenses	
3) 1.0 FTE: Transit Program Coordinator - TO002-AD	\$ 147,012	2. Report on Outside Legal Counsel	
4) 0.5 FTE: Deputy Transit Administrator - TO002-AE	\$ 85,690	4) Transit Customer Surveys - TO002-F	\$ 144,962
5) 1.0 FTE: Transportation Outreach - TO002-AR	\$ 151,922	Deliverables	
6) 1.0 FTE: Transit Planner - TO002-AV	\$ 155,313	1. Summary reports of completed surveys	
Deliverables		5) Property Maintenance, Utilities, Repairs, & Appraisals - TO002-I	\$ 79,438
1. Status of hire		Deliverables	
2. Quarterly staff highlights		1. Summary of maintenance efforts	
7) Marketing of Bus Services - TO002-M	\$ 100,000	2. Report on appraisal activities	
Deliverables		6) Outreach / Marketing / Communications - TO002-D	\$ 157,594
1. Report on funded outreach and marketing efforts		Deliverables	
		1. Report on outreach and marketing efforts	
Raleigh General Operating Funding Agreement: Transit Plan Administration		7) Paratransit Office Space Lease - TO002-AA	\$ 104,862
1) 1.0 FTE: Service Planning - TO002-P	\$ 129,784	Deliverables	
2) 1.0 FTE: Transportation Analyst - TO002-AG	\$ 134,909	1. Date of office space occupation	
3) 1.0 FTE: Transit Planner - TO002-AH	\$ 141,639	2. General ongoing status update of space utilization	
4) 1.0 FTE: Traffic Signal Timing Analyst - TO002-AI	\$ 144,391	8) Customer Feedback Management System - TO002-J	\$ 26,922
5) 1.0 FTE: Senior Engineer - TO002-AJ	\$ 153,490	Deliverables	
6) 1.0 FTE: Procurement Analyst - TO002-AO	\$ 122,840	1. Response volume (All Calls)	
7) 1.0 FTE: Transportation Planning Analyst (Paratransit) - TO002-AP	\$ 142,935	2. Response volume (Wake County Calls)	
8) 1.0 FTE: Fiscal Analyst - TO002-AZ	\$ 115,569	3."Themes" or common comments	
9) 1.0 FTE: Engineering & Construction Management - TO002-BA	\$ 157,594		
10) 1.0 FTE: Senior Real Estate Analyst - TO002-BB	\$ 157,594		
11) 1.0 FTE: Transit Planner Analyst - TO002-BF	\$ 153,750		
12) 1.0 FTE: Safety and Security Director - TO002-BG	\$ 153,750		
Deliverables			
1. Status of hire			
2. Quarterly staff highlights			
13) Marketing for Bus System Expansion - TO002-AK	\$ 250,000		
Deliverables			
1. Report on funded outreach and marketing efforts			
14) Transit Office Space Lease for Transit Staff - TO002-AS	\$ 172,802		
Deliverables			
1. Status of executed lease agreement			
2. Date of office space occupation			
3. General ongoing status update of space utilization			

GoTriangle Tax District Administration General Operating Agreement

1) 3.0 FTE: Tax District Administration Finance Team - TO001-F	\$	481,750
<u>Deliverables</u>		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments)		
2) Financial Consulting; Administrative Costs - TO001-B	\$	151,774
3) Tax District Annual Financial Audit - TO001-C	\$	18,103
<u>Deliverables</u>		
1. Report on Miscellaneous Financial and Audit Expenses		

Special Operating Funding Agreement: Wake Transit Contribution to GoPass

1) GoTriangle Youth GoPass - TO005-L1	\$	55,252
2) GoCary Youth GoPass - TO005-L2	\$	-
3) GoRaleigh Youth GoPass - TO005-L3	\$	131,328
4) GoWake Youth GoPass - TO005-L4	\$	4,295
5) GoTriangle Low Income GoPass - TO005-CI	\$	275,439
6) GoRaleigh Low Income GoPass - TO005-CJ	\$	1,200,000

Deliverables

1. Number of Passes Provided by Transit Provider
2. Number of Passes Provided by Partner Agency

GoCary General Capital Funding Agreement: Bus Infrastructure		
1) Bus Stop Improvements for New and Existing Routes - TC002-R	\$	676,000
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter. If none completed for a quarter, report on the phase of ongoing site improvements.		
2) Park West Village Transfer Point Improvements - TC002-AW	\$	262,000
Deliverables		
1. For each project phase (planning, design, land acquisition, construction, etc.):		
a. Date RFP/RFQ released for professional services or construction		
b. Date contract awarded for professional services or construction		
c. Date of completion for each phase		
d. If land acquisition, date of closing on property		
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones		
GoRaleigh General Capital Funding Agreement: Bus Infrastructure		
1) Systemwide Bus Stop Improvements - TC002-BR	\$	2,717,000
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter. If none completed for a quarter, report on the phase of ongoing site improvements.		
2) Midtown Transit Center - TC002-AC	\$	569,000
3) Systemwide Transfer Point Improvements - TC002-BG	\$	524,000
Deliverables		
1. For each project phase (planning, design, land acquisition, construction, etc.):		
a. Date RFP/RFQ released for professional services or construction		
b. Date contract awarded for professional services or construction		
c. Date of completion for each phase		
d. If land acquisition, date of closing on property		
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones		
GoTriangle Capital Funding Agreement: Bus Infrastructure		
1) Systemwide Bus Stop Improvements - TC002-BP	\$	1,298,664
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter. If none completed for a quarter, report on the phase of ongoing site improvements.		
2) New Raleigh Union Station Bus Facility - TC002-A	\$	(2,215,000)
Deliverables		
1. For each project phase (planning, design, land acquisition, construction, etc.):		
a. Date RFP/RFQ released for professional services or construction		
b. Date contract awarded for professional services or construction		
c. Date of completion for each phase		
d. If land acquisition, date of closing on property		
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones		
3. Report all deliverables per the Design/Artist Retention Fee policy		
1) GoTriangle Maintenance & Operations Facility (Wake Share: 55/30/15) - TC002-B	\$	1,925,000
Deliverables		
1. For each project phase (planning, design, land acquisition, construction, etc.):		
a. Date RFP/RFQ released for professional services or construction		
b. Date contract awarded for professional services or construction		
c. Date of completion for each phase		
d. If land acquisition, date of closing on property		
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones		
Apex Capital Funding Agreement: Community Funding Area/ Bus Infrastructure		
1) GoApex Route 1: Bus Stop Improvements - TC002-BO	\$	110,000
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter. If none completed for a quarter, report on the phase of ongoing site improvements.		
NC State Capital Funding Agreement: Bus Infrastructure		
1) NCSU Bus Stop Improvements - TC002-BN	\$	99,360
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter. If none completed for a quarter, report on the phase of ongoing site improvements.		

GoRaleigh General Capital Funding Agreement: Bus Acquisition		
1)	Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - TC001-E	\$ 3,116,236
2)	Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - TC001-F	\$ 14,640,542
3)	Paratransit Expansion Vehicles - TC001-M	\$ 113,000
4)	Paratransit Replacement Vehicles - TC001-J	\$ 339,000
5)	Support Vehicles - TC001-L	\$ 147,000
<u>Deliverables</u>		
1. Date of order / release of purchase order, indicating number of vehicles		
2. Date of receipt and date vehicles accepted, indicating number of vehicles		

1)	Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - TC001-E	\$ 3,116,236
2)	Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - TC001-F	\$ 14,640,542
3)	Paratransit Expansion Vehicles - TC001-M	\$ 113,000
4)	Paratransit Replacement Vehicles - TC001-J	\$ 339,000
5)	Support Vehicles - TC001-L	\$ 147,000

Deliverables

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

GoTriangle General Capital Funding Agreement: Bus Acquisition

1) Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - **TC001-D** \$ 3,900,000

Deliverables

- 1. Date of order / release of purchase order, indicating number of vehicles
- 2. Date of receipt and date vehicles accepted, indicating number of vehicles

CAMPO General Capital Funding Agreement: Capital Planning		
1)	Extension of Planning Horizon for Wake Transit Vision Plan - TC003-F	\$ 430,000
2)	Bus Rapid Transit Extensions Concept of Operations Study - TC003-Y	\$ 151,250
Deliverables		
1. Date RFP/RFQ released for plan/study		
2. Date contract awarded for plan/study		
3. Estimation of percent completion of scope on quarterly basis		
4. Results and/or recommendations of plan/study		
Morrisville General Capital Funding Agreement: Capital Planning		
1)	Transit Feasibility Study - TC003-X	\$ 50,000
Deliverables		
1. Date RFP/RFQ released for plan/study		
2. Date contract awarded for plan/study		
3. Estimation of percent completion of scope on quarterly basis		
4. Results and/or recommendations of plan/study		

GoTriangle Special Capital Funding Agreement: Bus Infrastructure

1) Triangle Mobility Hub (Wake Share: 70/20/10) - TC002-N	\$	1,400,000
--	----	-----------

Deliverables

1. For each project phase (planning, design, land acquisition, construction, etc.):

a. Date RFP/RFQ released for professional services or construction

b. Date contract awarded for professional services or construction

c. Date of completion for each phase

d. If land acquisition, date of closing on property

2. . If concurrence framework applies, date of concurrence for established concurrence

Raleigh Special Capital Funding Agreement: Bus Infrastructure

1) GoRaleigh / GoWake Access Paratransit Maintenance & Operations Facility - **TC002-V** \$ 21,320,000

Deliverables

1. For each project phase (planning, design, land acquisition, construction, etc.):

a. Date RFP/RFQ released for professional services or construction

b. Date contract awarded for professional services or construction

c. Date of completion for each phase

d. If land acquisition, date of closing on property

2. . If concurrence framework applies, date of concurrence for established concurrence

GoRaleigh Special Capital Funding Agreement: BRT Planning	
<p>1) Southern Corridor Bus Rapid Transit Facilities - TC005-A2</p> <p><u>Deliverables</u></p> <ol style="list-style-type: none"> 1. Date RFP/RFQ released for project development professional services for each BRT project/corridor 2. Date contract awarded for project development professional services for each project/corridor 3. Date of concurrence for established concurrence points/milestones for each project/corridor 4. Date of completion of 30% design and NEPA for each BRT project/corridor 5. Date of completion of final design for each BRT project/corridor 	\$ 45,000,000
<p>2) Western Corridor Bus Rapid Transit Facilities - TC005-A3</p> <p><u>Deliverables</u></p> <ol style="list-style-type: none"> 1. Date RFP/RFQ released for project development professional services for each BRT project/corridor 2. Date contract awarded for project development professional services for each project/corridor 3. Date of concurrence for established concurrence points/milestones for each project/corridor 4. Date of completion of 30% design and NEPA for each BRT project/corridor 5. Date of completion of final design for each BRT project/corridor 	\$ 15,000,000
<p>3) Triangle Town Center Corridor Bus Rapid Transit Facilities - TC005-A4</p> <p><u>Deliverables</u></p> <ol style="list-style-type: none"> 1. Date RFP/RFQ released for project development professional services for each BRT project/corridor 2. Date contract awarded for project development professional services for each project/corridor 3. Date of concurrence for established concurrence points/milestones for each project/corridor 4. Date of completion of 30% design and NEPA for each BRT project/corridor 5. Date of completion of final design for each BRT project/corridor 	\$ 3,500,000
<p>4) Midtown Corridor Bus Rapid Transit Facilities - TC005-A5</p> <p><u>Deliverables</u></p> <ol style="list-style-type: none"> 1. Date RFP/RFQ released for project development professional services for each BRT project/corridor 2. Date contract awarded for project development professional services for each project/corridor 3. Date of concurrence for established concurrence points/milestones for each project/corridor 4. Date of completion of 30% design and NEPA for each BRT project/corridor 5. Date of completion of final design for each BRT project/corridor 	\$ 1,500,000

Special Operating Funding Agreement: Web Hosting and Maintenance of Fare Collection Technology

1) GoCary - Annual Maintenance for Fare Collection Technology - TO005-O	\$	3,000
2) GoRaleigh - Web Hosting and Maintenance of Fare Collection Technology - TO005-U	\$	109,499
3) GoTriangle -Maintenance of Mobile Ticketing Software - TO005-Y	\$	55,191

Deliverables

1. Percentage of total trips using mobile ticketing



**BOARD OF TRUSTEES COMMITTEE
ADMINISTRATION & GOVERNANCE
MEETING MINUTES**

4600 Emperor Boulevard
Suite 100
Durham, NC 27703

Wednesday, June 5, 2024

3:00 p.m.

Remote | Microsoft Teams

Board members present | Mary-Ann Baldwin, Sally Greene, Leo Williams

Board members absent | Susan Evans, Valerie Jordan, Jennifer Robinson

Committee Chair Baldwin called the meeting to order at 3:10 p.m. A quorum was present.

I. Adoption of Agenda

Action: A motion was made by Baldwin and seconded by Greene to adopt the agenda. The motion was carried unanimously.

II. Approval of Minutes

Action: A motion was made by Greene and seconded by Williams approve the minutes of April 3, 2024. The motion was carried unanimously.

III. Contract for Armed and Unarmed Security Guard Services

Jimmy Price stated that in 2021 GoTriangle hired a security company to provide armed and unarmed security services due to an increased number of security incidents at the Bus Operations and Maintenance Facility, the regional transit center and the Plaza. Armed service is provided at the transfer center in order to respond to critical security incidents that warrant immediate security actions. Unarmed, after hours security is provided at the bus operations and maintenance facility to protect GoTriangle's property and deter criminal activity. This contract will add one additional unarmed security guard to be located in the Plaza lobby. The position will control visitors and contractors.

Five companies submitted proposals. The recommended vendor, New Age Protection is based in Springfield, Virginia with a branch in Charleston, South Carolina as well. They are a DBE firm as well.

Greene asked why an additional person at the Plaza is necessary. Price stated that there have been instances of with upset customers coming over from the transfer center confronting employees. There are also deliveries left outside the door and concerns with these packages laying around. This position will control visitation and patrol the building for security reasons.

Williams asked is there is a security threat or could a customer service receptionist provide what is needed. Price responded that this is a proactive step to respond to situations that have occurred in the past like a contractor leaving the door propped open. Greene agreed, saying someone in a security guard uniform is off-putting and conveys a message to people coming in.

Baldwin suggested that staff have further discussion about his and bring it back to the committee.

IV. CAMPO MOU 2024

Paul Black explained that following the census, all MPOs adjust their boundaries. CAMPO is adding three new members: Coats and Lillington in Harnett County and Chatham County, due to the town of Cary, expanding into Chatham County.

Action: A motion was made by Williams and seconded by Greene to recommend the board approve the updated MOU. Upon vote the motion was carried unanimously.

V. New Agenda and Meeting Management Solution

Michelle Dawson provided information about new software that will be used for agenda and meeting management, Diligent Community. She stated that staff will be transitioning during the summer and will hope to have the website link implemented by August.

VI. Adjournment

Action: Chair Baldwin adjourned the meeting at 3:45 p.m.

Prepared by:

Michelle C. Dawson, CMC
Clerk to the Board of Trustees

AGENDA ACTION ITEM

Submitted by: Jimmy Price, Safety and Security Department

Meeting date: June 5, 2024

SUBJECT: GoTriangle Armed and Unarmed Security Guard Services Contract

Strategic Objective or Initiative Supported

2.1 Promote a culture of safety and 2.4 Ensure an attractive and accessible transit environment

Staff Recommended Action

Recommend the board authorize the President/CEO to execute **5-year** a contract with New Age Protection, Incorporated for Armed and Unarmed Security Guard Services for **FY2025 – FY2029** in an amount not to exceed \$2,228,680.

Background and Purpose

- Existing Security Guard Services
Since 2021, GoTriangle has contracted with Eagle Eye Security Services, Incorporated to provide armed and unarmed security guard services, providing a security guard at two designated sites. These services were implemented to address an immediate security requirement at the Bus Operations and Maintenance Facility at 5201 Nelson Road (unarmed) and the Regional Transit Center located at 901 Slater Road (armed). These services have been delivered on a month-to-month basis, with an annual expenditure capped at \$387,296.
- Additional Security Guard Site
Staff requests approval to incorporate an extra unarmed security guard post in the lobby of its Plaza Building located at 4600 Emperor Boulevard in FY2025. The establishment of this security guard station in the Plaza Building aims to enhance visitor management and access control, as well as to discourage unsafe activities, thereby fostering a secure and inviting environment. The purpose of this requested item is to establish a multi-year contract for armed and unarmed security services rather than relying on a month-to-month contract. GoTriangle has solicited proposals from competent and seasoned companies to provide security services across its various sites.
- Evaluation Results
Out of the five companies that submitted RFPs, New Age Protection, Inc. and Tarian Group, LLC achieved the highest rating scores according to the procurement evaluation criteria. Following this evaluation, staff recommends approving a contract with New Age Protection, Inc. This company has demonstrated a clear comprehension of GoTriangle's requirements as outlined in the solicitation, along with their capacity to effectively implement practices aimed at sustaining and improving the level of security support.

Table 1 lists the companies that submitted proposals in compliance with the procedures outlined in the Request for Proposals, Solicitation No. 23-073.

Table 2 is a comparison of the proposed costs submitted by the top ranked companies, New Age Protection, Inc. and Tarian Group, LLC.

Table 1: Proposers DBE Status

Business	Headquarters Location	Branch Office Location	DBE/MWBE Status
New Age Protection, Inc.	Springfield, VA	Charleston, SC	DBE
Strategic Security, Corp.	Smithtown, NY	N/A	No
Tarian Group, LLC	Fort Myers, FL	N/A	No
Allied Universal Security Services	Raleigh, NC	N/A	No
Prosecur Services Group, Inc.	Herndon, VA	N/A	No

Table 2: Proposers total cost

Business	Total (\$)	Year 1	Year 2	Year 3	Year 4	Year 5
New Age Protection, Inc.	2,228,680.00	440,462.40	440,462.40	440,462.40	453,646.40	453,646.40
Tarian Group, LLC	2,353,262.08	462,708.48	462,708.48	462,708.48	482,568.32	482,568.32

Financial Impact

The recommended option entails a total cost of \$2,228,680 over a five-year contract period. The maximum total for the first 3 years is \$1,321,387.20, with an optional two-year extension costing \$907,292.80. The proposed FY2025 budget includes funding for the first year of the contract from GoTriangle funds.

Attachments

- None





**BOARD OF TRUSTEES
OPERATIONS COMMITTEE
MEETING MINUTES**

4600 Emperor Boulevard
Suite 100
Durham, NC 27703

Wednesday, June 5, 2024

1:30 p.m.

Remote | Microsoft Teams

Board members present | Corey Branch, Patrick Hannah, Vivian Jones, Michael Parker

Board members absent | Valerie Jordan

Chair Parker called the meeting to order at 1:30 p.m. A quorum was present.

- I. **Adoption of Agenda**
- II. **Approval of Minutes**

Action: A motion was made by Branch and seconded by Jones to adopt the agenda and approve the minutes of May 1, 2024. Upon vote by roll call, the motion was carried unanimously.

- III. **Design Services for Bus Stop Improvements**

Bong Vang's presentation is attached and hereby made a part of these minutes. He requested a recommendation to the board to approved four task orders for bus stop improvements:

Durham County

- A. Morton Thomas and Associates \$1,068,786 for up to 73 bus stops
- Kittelson & Associates \$1,325,207.83 for up to 107 bus stops
- McAdams \$1,439,944.10 for up to 100 bus stops

Wake County

- Davenport \$403,914 for up to 30 bus stops

Vang stated that all four contractors are certified DBE or MWBE and will use subcontractors that also are certified.

He also gave an update on GoTriangle's progress on bus stop improvement projects and shared before and after photos of some of the stops.

Branch asked about shelter status. Vang responded that it is based on ridership.

Parker asked why GoTriangle is working on design for stops so far in advance of construction. Vang stated that sometimes during design issues arise and these complications could delay construction. GoTriangle works on design for more stops that it thinks can be built to prevent delays.

Katharine Eggleston added that the stated goals are minimum commitments in the Durham Transit Plan to be delivered and GoTriangle would like to exceed those targets. She said there

are hundreds of stops that still need improvements and GoTriangle is trying to work down that backlog as quickly as possible.

Action: A motion was made by Branch and seconded by Jones to recommend the board award separate task orders to design bus stops in Durham County to A. Morton Thomas & Associates, Kittelson & Associates and McAdams and in Wake County to Davenport. Upon vote by roll call, the motion was carried unanimously.

IV. August 204 Service Changes

The presentation is attached and hereby made a part of these minutes. Jay Heikes introduced Tyler Huggins to present the service change recommendation for August. He note that this service change is the first implementation step of the short range plan adopted in January. The plan will provide more all-day and more frequent service. This service change will mark the return to full service for GoTriangle, with service hours exceeding pre-pandemic levels.

Tyler Huggins presented the details of the proposed service change:

- CRX and route 310 - service restored to every 30 minutes at peak
- DRX - spreading out existing service to meet midday demand
- DRX - adding hourly midday service
- DRX - shifting peak service headways to 30-35 minutes from 15-30 minutes
- Route 305 - alignment extended approximately one mile into Holly Springs for more coverage
- Route 305 – hourly midday service between Apex and Raleigh on weekdays
- Route 305 – hourly service between Apex and Raleigh on weekends

Action: A motion was made by Jones and seconded by Branch to recommend the board approve August 2024 service changes. Upon vote by roll call, the motion was carried unanimously.

V. Adjournment

Action: Chair Parker adjourned the meeting at 1:57 p.m.

Prepared by:

Michelle C. Dawson, CMC
Clerk to the Board of Trustees

AGENDA ACTION ITEM

Submitted by: Tyler Huggins, Planning and Capital Development
Meeting date: June 17, 2024

SUBJECT: August 2024 Service Change

Strategic Objective or Initiative Supported

1.2 Pursue service improvements and expansion opportunities

Staff Recommendation

Recommend that the Board of Trustees approve the August 2024 service change.

Update following June 5 Operations Committee

To ensure reliable service, restoration of peak service on Route 310 and the addition of weekend service on Route 305 will occur on a later date as Operator availability continues to improve.

Item Summary

The August 11, 2024 service change continues restoration of service that was reduced during the COVID-19 pandemic and expands service consistent with the GoTriangle Short Range Transit Plan adopted by the Board of Trustees in January, 2024. Two changes require Board approval:

Route 305 (Holly Springs - Apex - Raleigh): The Wake Transit Plan funds service to implement the goal: "Connect all Wake County communities." In August, Route 305 will be extended to Rex Hospital Holly Springs and the Shoppes at Holly Springs. Peak period service will operate in both directions between Holly Springs and Apex. Route 305 will also add hourly midday and evening weekday service between Raleigh and Apex in August. Weekend service every 60 minutes between Raleigh and Apex will be added at a later date as operator availability improves.

Route DRX (Durham - Raleigh Express): To address changing ridership trends and improve travel options, Route DRX will add midday service in August. Frequency during peak periods will be reduced to every 30 minutes to accommodate the addition of hourly midday service.

The August service change restores peak period service every 30 minutes on Route CRX. Peak period service every 30 minutes will be restored on Route 310 at a later date as operator availability improves. These service restorations do not require Board approval or a Title VI analysis.

A Title VI Equity Analysis was conducted for changes to Routes 305 and DRX. The changes would not impact low-income or minority communities in a disproportionate or disparate way.

Financial Impact

Changes to Routes 310, CRX, and DRX are within existing budget. The expanded service on Route 305 has an annual cost of \$1,130,000, which is included in the draft FY25 Wake Transit Work Plan.

Attachments

- Service Change Details
- Title VI Analysis

Service Change Details

August 2024

Changes Effective Week of August 11:

CRX

Route will be restored to August 2019 service levels with service every 30 minutes during peak periods.

305 Weekday

Route will receive a schedule change, time point change, and alignment extension for more coverage in Holly Springs. The route would be extended to serve stops near Shoppes at Holly Springs and UNC Rex Hospital along S. Main Street in Holly Springs.

Route will be expanded to include midday and evening service between Apex and Raleigh on weekdays for consistent hourly service from 6 am to 9 pm. Service to Holly Springs will operate in both directions during peak.

DRX

Route will receive a schedule change to provide all-day service. DRX will operate between 5:45 am and 8:15 pm with a reduction of peak period frequency to every 30-35 minutes and addition of hourly midday service.

Changes Effective once Operator Availability Permits:

305 Weekend

Route will receive added weekend service. Hourly service will be provided between Apex and Raleigh on Saturdays from 6 am to 9 pm, and Sundays from 7 am to 7 pm.

310

Route will be restored to the August 2019 service level. Service will be provided 30 minutes frequency during peak service and hourly during off peak service on weekdays.



Title VI Service Equity Analysis

Proposed August 2024 Service Changes

June 5, 2024

Introduction

Title VI of the Civil Rights Act of 1964 provides that no person shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Executive Order (EO) 12898 “Federal Actions to Address Environmental Justice in Minority Populations and Low-income Populations” directs Federal agencies to achieve “environmental justice...by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations.”

The Federal Transit Administration (FTA) provides guidance to recipients of federal funding to incorporate both Title VI and Environmental Justice (EJ) into their public transportation decision-making. FTA requires recipients to evaluate service, fare changes, and proposed improvements at the planning and programming stages, in order to determine whether those changes have a discriminatory effect through disparate impact or disproportionate burdens to minority and/or low-income populations, respectively.

This analysis was conducted in compliance with Federal Transit Administration (FTA) Circular 4702.1B, which requires any FTA recipient serving a population of 200,000 or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact. This document is an analysis of GoTriangle’s proposed service changes for August 2024.

Proposed Service Change

GoTriangle is proposing a service change to Routes 305 and the DRX. Route 305 is planned to expand service through the midday and evening to Apex on weekdays and all day on Saturdays and Sundays. The expansion on Route 305 will provide all day connection from the Town of Apex to GoRaleigh Station. In addition to the expansion of service to Apex, Route 305 is planned to extend the route further into Holly Springs to serve the Shoppes at Holly Springs and UNC Rex Hospital and bi-directional service into Holly Springs during the peak periods. This portion of the expansion will provide more consistent service and reach key destinations for Holly Springs’ residents. Route DRX is planned to expand service through the midday and reduce frequency during peak periods. This expansion will address the region’s growing need for more midday service between the Cities of Raleigh and Durham.

Title VI Definitions and Policies

Definition of Minority and Low-Income Populations

Minority Population

According to FTA Circular 4702.1B, a minority person is defined as an individual identifying as American Indian and Alaska Native, Asian, Black or African American, Hispanic or Latino, and Native Hawaiian or Other Pacific Islander.

Minority populations are defined by FTA as any readily identifiable group of minority persons who live in geographic proximity, or who may be geographically dispersed, but who may be similarly affected by a proposed action.

Low-Income Population

According to the FTA circular, low-income means a person whose median household income is at or below the U.S. Department of Health and Human Services poverty guidelines or within a locally developed income threshold that is at least as inclusive as these guidelines. For these policies, persons with household incomes below 150 percent of the federal poverty level for a regionally average household size are determined to be low income.

Low-income population is defined by FTA as any readily identifiable group of low-income persons who live in geographic proximity or who may be geographically dispersed, but who may be similarly affected by a proposed action.

GoTriangle Policies

The GoTriangle Board of Trustees adopted three policies on June 25th, 2014, related to Title VI which apply to major service changes and fare changes. As of October 1, 2012, the Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" required agencies to perform the following analysis:

- Major Service/Fare Change Policy
- Disparate Impact Policy, and
- Disproportionate Burden Policy

The Circular requires any FTA recipient that operates 50 or more fixed route vehicles in peak service and serving a population of 200,000 persons or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact.

Due to service suspensions from impacts of Covid-19, GoTriangle is currently operating fewer than 50 vehicles in peak service. However, staff has conducted this analysis for consistency with past practice and to ensure we are providing fair and equitable service to the communities served by our routes.

Major Service Change Policy

A major service change is defined by GoTriangle's adopted Title VI Policy as follows:

- The addition or elimination of a route
- A change in at least 25 percent of an existing route's pattern, measured in route-miles
- The expansion or reduction in the span of service or frequency of service on any route by at least 25 percent, measured in revenue vehicle hours
- The expansion or reduction in regular days of service on any route

The following types of activities are not classified as major service changes and shall not require that a Service Equity Analysis be conducted:

- Special event service
- Detours
- Service operated during emergencies

Disparate Impact Policy for Major Service Changes

The FTA circular identifies disparate impacts as a “facially neutral policy or practice that disproportionately affects members of a group identified by race, color, or national origin, where the recipient’s policy or practice lacks a substantial legitimate justification and where there exists one or more alternatives that would serve the same legitimate objectives but with less disproportionate effect on the basis of race, color, or national origin.”

These disparate impact policies establish thresholds for determining when impacts of major service changes by each respective agency disproportionately affect minority populations. The thresholds apply to the difference in impacts of the proposed service change between minority populations and non-minority populations, measured by using the service population or ridership of the affected route(s) compared with the service population or ridership of the system.

For Service Equity Analyses, a threshold of 10 percent shall be used by GoTriangle to determine if the effects of a proposed service change are borne disproportionately by minority populations. This threshold was approved by the GoTriangle Board in 2014 as part of its Title VI Policy.

Disproportionate Burden Policy for Major Service Changes

Disproportionate burden addresses potential impacts to low-income populations. The FTA circular defines disproportionate burden as “a neutral policy or practice that disproportionately affects low-income population’s more than non-low-income populations.”

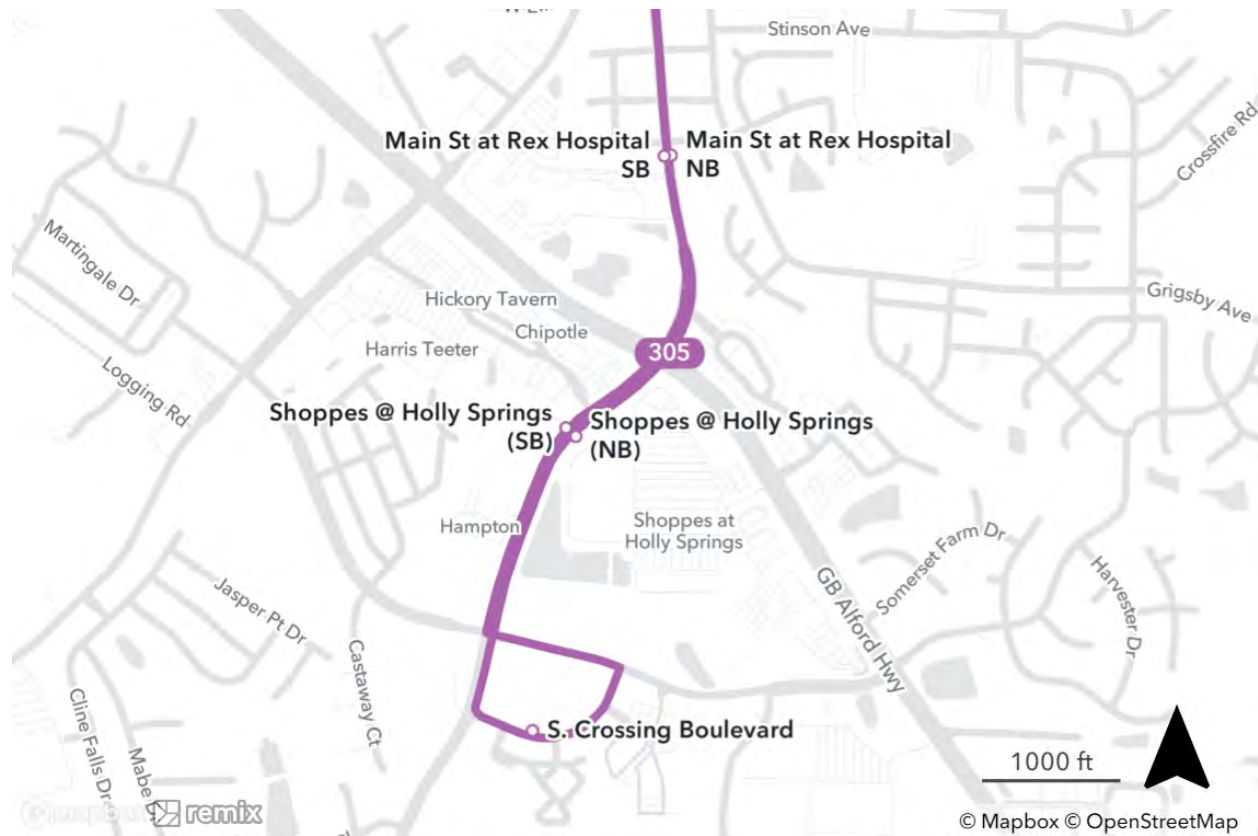
These disproportionate burden policies establish thresholds for determining when impacts of major service changes by each respective agency disproportionately affect low-income populations. The thresholds apply to the difference in impacts of the proposed service change on low-income populations compared to the impacts on other populations, measured by using service population or ridership of the affected route(s) compared with the service population or ridership of the system.

For Service Equity Analyses, a threshold of 10 percent shall be used by GoTriangle to determine if the effects of a proposed service change are borne disproportionately by low-income populations. This threshold was approved by the GoTriangle Board in 2014 as part of its Title VI Policy.

Analysis

Route 305 is planned to expand service to Apex through the midday and evening on weekdays and all day on Saturdays and Sundays. In addition to the expansion of service to Apex, Route 305 is planned to serve Holly Springs bi-directionally and extend the route further into the Town to serve the Shoppes at Holly Springs and UNC Rex Hospital during the peak periods, as shown in Figure 1. This portion of the expansion will provide more consistent service and reach key destinations for Holly Springs’ residents. Route DRX is planned to expand service through the midday and reduced service at peak. This expansion will address the region’s growing need for more midday service between the Cities of Raleigh and Durham.

Figure 1: Route 305 Extension to Rex Hospital and Shoppes at Holly Springs.



This map was created using Remix by Via Software to illustrate the alignment extension planned for route 305 during August 2024 service change

For proposed service changes, the percentages of impacted minority and low-income populations is evaluated according to the disparate impact and disproportionate burden policy adopted as part of GoTriangle's Title VI Policy adopted in 2014. If the proposed service change impacts minority populations by more than 10% from the service area population, then the recommended service change will be considered disparate to minority populations. If the proposed service change impacts low-income populations by more than the 10% threshold relative to the service area population, then the recommended service change will be considered a disproportionate burden to low-income populations.

Disparate and Disproportionate Impact Analysis

Table 1 summarizes the impacts of the August Service change with respect to GoTriangle's Title VI Policy adopted in 2014. To determine impacts, the amount of change borne by low-income and minority populations resulting from the service change, measured in people-trips, is compared to the proportion of low-income and minority populations within GoTriangle's overall service area of Wake, Durham, and Orange Counties. GoTriangle's service area has a population of 1,603,123 as of the 2018-2022 5-year American Community Survey population estimates.

Low-income population accounts for 15.5% of the service area population of the three-county GoTriangle service area. For the August service change, 15.8% of the benefit of the service increase is borne by the low-income population. Therefore, the difference in low-income population benefitting

from the service change is 0.3% greater than the proportion of low-income population in GoTriangle's service area. Since this amount is less than the 10% threshold set by the 2014 GoTriangle Title VI Policy, the service change does not disproportionately burden the low-income population. See Table 1 for a visualization of this data.

Minority populations account for 44% of the service area population of the three-county GoTriangle service area. For the August service change, 36.8% of the benefit of the service increase is borne by minority populations. Therefore, the difference in minority populations benefitting from the service change is 7.2% less than the proportion of minority populations in GoTriangle's service area. Since this amount is less than the 10% threshold set by the 2014 GoTriangle Title VI Policy, the service change does not disparately impact minority populations. See Table 1 for a visualization of this data.

Table 1 – Title VI Analysis Summary

	Low Income	Disproportionate Burden?	Minority	Disparate Impact?
Change Borne (Delta)	15.8% (0.3%)	No	36.8% (-7.2%)	No
GoTriangle Service Area	15.5%		44.0%	

Analysis was conducted using Remix by Via Software, chart compares current route and schedule to August 2024 service change. Data reflected are estimates of trips available by the current and proposed schedules.

Table 2 displays the amount of overall change resulting from the August service change, as well as change borne by low-income and minority populations, measured in people-trips. People-trips is a measure of potential impact based on the number of trips provided by GoTriangle and population demographics near bus stops. It is calculated by multiplying overall population, low-income population, and minority populations within one-quarter mile (.25 mi) of stops along a route by the annual number of trips operated by GoTriangle on each route. People-trips is calculated for current service levels and proposed service levels in the August service change. The difference in people-trips between the August service change and current service levels is reported in Table 2.

The August service change results in a total of 120,529,445 additional people-trips in areas within one quarter (0.25) miles of stops along Routes 305 and DRX, reflecting the addition of new service on Route 305 and changes to Route DRX service. The August service change will result in 18,996,225 additional people-trips for low-income populations, or 15.8% of total additional people-trips. The August service change will result in 44,321,985 additional people trips, or 36.8% of total additional people-trips. The percentages represent the amount of change borne by low-income and minority populations relative to the population within one-quarter mile (0.25) of bus stops.

Overall, the August service change will result in an increase in total, low-income, and minority people-trips. The major service changes planned for August 2024 will strengthen the GoTriangle system for riders to gain access to more regional trip options. As noted above, because the amount of change borne by the low-income population and minority populations is within 10% of their respective proportions of total population within GoTriangle's service area, the August service change does not result in a disproportionate burden or disparate impact as defined in GoTriangle's Title VI policy adopted in 2014.

Table 2 – Potential Impact measured in people-trips

	Total people-trips	Low-Income People-trips	Minority People-Trips
Trips (Annualized)	120,529,445	18,996,255	44,321,985
% of People Trips	100%	15.8%	36.8%

Analysis was conducted using Remix by Via Software, chart compares current route and schedule to August 2024 service change. Data reflected are estimates of trips available by the current and proposed schedules.

Table three displays the change in people-tips resulting from the service change for each route, separated by service pattern. Service patterns for each route are reported separately because of differences in the stops and populations near each stop served by each service pattern. For Route 305, Pattern A represents trips between Apex and Raleigh for midday, evening and weekend service, while Pattern B represents peak hour trips from Raleigh to Holly Springs. For Route DRX, Pattern A represents trips between Raleigh, Durham Station and Duke University while Pattern B represents trips between Durham Station and Raleigh.

Both Route 305 patterns show an increase in low-income and minority people-trips, as well as Route DRX pattern B between Durham Station and Raleigh. DRX Pattern A between Raleigh, Durham Station, and Duke University is showing a negative impact. This is due to the reduction of one daily Pattern A trip from Raleigh to Duke University in the morning and the addition of one daily pattern A trip from Duke University to Raleigh in the midday period. Although the number trips on Route DRX Pattern A is constant, the change in direction produces a change in population served, and therefore people-trips, as a result of differences in the stops locations in the Duke University direction compared to stop locations in the Raleigh direction. The magnitude of the change to Route DRX Pattern A is small (-74,205 people-trips overall), relative to the increase of trips on Route DRX Pattern B (+2,266,950 people-trips overall).

The overall changes to both DRX patterns result in a reduction in peak period frequency to every 30-45 minutes and the introduction of a midday service with a frequency of every 60-70 minutes. This change will increase midday travel options, provide faster connections between GoDurham and GoRaleigh service, and will provide peak frequencies consistent with similar GoTriangle routes. As noted above, because the amount of change borne by the low-income population and minority populations is within 10% of their respective proportions of total population within GoTriangle's service area, the August service change does not result in a disproportionate burden or disparate impact as defined in GoTriangle's Title VI policy adopted in 2014.

Table 3 – Potential Impact measured in People-Trips, by Service Pattern

Route	Service Change	Increase in People-Trips (Population within 0.25 miles * Trips Operated)		
		Overall	Low Income	Minority
305 (A) Apex - Raleigh	Add midday, evening and weekend trips	75,350,840	11,978,097	27,933,390
305 (B) Holly Springs - Apex - Raleigh	Extend route, add two-way service from Apex to Holly Springs during peak	42,985,860	6,657,825	15,711,060
DRX (A) Duke University - Durham - Raleigh	Remove one morning peak trip toward Durham, add one midday trip toward Raleigh.	-74,205	-71,941	-50,235
DRX (B) Durham - Raleigh	Add two trips between Durham and Raleigh	2,266,950	435,274	727,770
Total		120,529,445	18,996,255	44,321,985

Analysis was conducted using Remix by Via Software, chart compares current route and schedule to August 2024 service change. Data reflected are estimates of trips available by the current and proposed schedules.

Outreach

The service changes outlined for Routes 305 and DRX received multiple rounds of extensive public engagement during the update to the GoTriangle Short-Range Transit Plan for FY2024 to FY2028, which was adopted by the GoTriangle Board of Trustees in January 2024. Additionally, public comments were collected for these routes via Twitter, Facebook, Instagram, phone and a comment box on the GoTriangle website from May 13th, 2024, to May 26th, 2024. We received 27 public comments and reached 2,095 riders as a result from this engagement. Comments received from the comment box were overall excited about these changes and requested more expansion of services.

Conclusions

All changes proposed in the August Service Change will not impact low income or minority communities in a disproportionate or disparate way, as defined by GoTriangle's Title VI Policy adopted in 2014. The changes will expand service. The proposed changes will provide more trips to the population within the service area, therefor positively affecting the communities served. Changes are aligned with GoTriangle's adopted with the goals of the Short Range Transit Plan and County Transit Plans. Specific benefits of the August Service change include the following:

- Minority and low-income populations benefit from the proposed service change
- Service expansion on route 305 adds trips to corridor, and ability to provide more service to minority and low-income communities
- Service expansion on route DRX adds trips during the midday to answer changes in ridership patterns and provides more all-day service connecting to GoDurham and GoRaleigh routes.

April 15, 2024 – June 14, 2024 - Monthly Executed Contracts Report



Contract #	Contractor	Location	Contract Amount	Subject	DBE/MWBE FTA DBE GOAL	COMMENTS	Date Executed
PO 1503	TRAPEZE SOFTWARE GRP., INC	CEDAR RAPIDS, IA	\$24,750.00		N/A	TRIPSPARK AGREEMENT	4/24/2024
PO 1520	SNIDER TIRES	GREENSBORO, NC	40,000.00		N/A	VEHICLES TIRES	5/09/2024
PO 1521	GILLIG	LOS ANGELES, CA	\$50,000.00		N/A	BUS PARTS	5/09/2024
PO 1524	DISCOUNT CELL, INC	PROVO, VT	\$282,609.00		N/A	WIRELESS ROUTER	5/15/2024
PO 1526	PREMIER COMMERCIAL SECURITY	MORRISVILLE, NC	\$12,299.54		N/A	SECURITY CAMERA	5/17/2024
PO 1527	REGIONAL TDM	RALEIGH, USA	\$18,000.00		N/A	SCHEDULING SUPPORT	5/17/2024
PO 1531	TOLAR MANUFACTURING CO.	CORONA, CA	\$70,125.00		N/A	BUS STOP CANNOPIES	5/20/2024
PO 1537	STV INCORPORATED	DOUGLASSVILLE, PA	\$146,633.00		N/A	TRIANGLE MOBILITY HUB	5/29/2024
PO 1543	TRAPEZE SOFTWARE GRP. INC	CEDAR RAPIDS IA	\$26,756.46		N/A	BOMF EMP. TRAINING	6/3/2024
PO 1544	CREATIVE BUSINESS INTERIORS	RALEIGH, NC	\$15,778.18		N/A	CARPET REPLACEMENT	6/4/2024
PO 1546	CUMMINS-ALLISON CORP.	MT. PROSPECT, IL	\$11,534.33		N/A	COIN/BILL COUNTER	6/5/2024
PO 1548	CREATIVE BUSINESS INTERIORS	RALEIGH, NC	\$14,000.00		N/A	CARPETING SUITE 100	6/6/2024
PO 1551	AMI BUILDING	RALEIGH, NC	\$18,000.00		N/A	DEMOLITION SERVICE	6/11/2024
PO 1559	PLAYCORE GROUP, INC	WEST PALM BEACH,FL	\$89,232.01		N/A	RECYCLE BINS	6/14/2024
		Total	\$ 730,485.51				

Dollar Amount by State: North Carolina: \$ 118,077.72

Pennsylvania: \$ 146,633.00

California: \$ 120,125.00

Iowa: \$ 51,506.46

Vermont: \$ 282,609.00

Illinois: \$11,534.33

Florida: \$89,232.01

Grand Total: \$ 819,717.52



Connecting all points of the Triangle

HUMAN RESOURCES BOARD REPORT – JUNE 2024

NEW HIRES

BRIAN JEFFRIES – PARATRANSIT OPERATOR
SHIRLEY WILLIAMS – TRANSIT OPERATOR
NORMAN JONES - TRANSIT OPERATOR
DARRYL YOUNG II – TRANSIT OPERATOR
JAMES HANNAH– TRANSIT OPERATOR
ROBIN SMITH – TRANSIT OPERATOR
TEOSHA GREEN– TRANSIT OPERATOR
SAMANTHA GOLDSMITH – TRANSIT OPERATOR
CANDICE COOKE – TRANSIT OPERATOR
ANTOINETTE HARRISON- TRANSIT OPERATOR
SAQUITA SLADE – TRANSIT OPERATOR
RENARD JOHNSON – TRANSIT OPERATOR

SERVICE AWARDS

TAMMY ROMAIN – PARATRANSIT MANAGER – 20 YEARS
KEITH JAMES – TRANSIT OPERATOR – 10 YEARS
KATHARINE EGGLESTON – CHIEF DEVELOPMENT OFFICER – 10 YEARS

PROMOTIONS

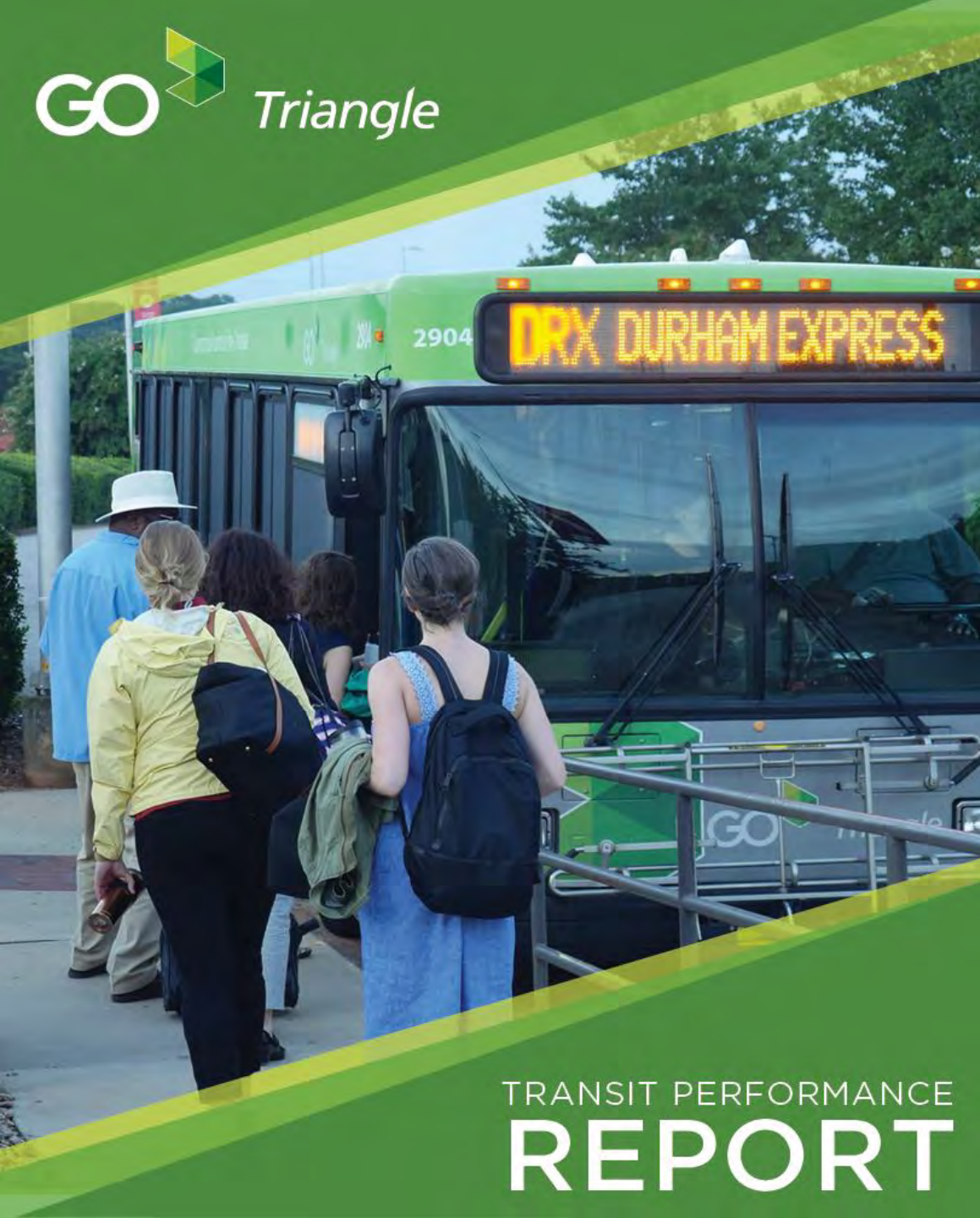
NONE

RECRUITING

CHIEF INFORMATION OFFICER
CHIEF FINANCIAL OFFICER
TRANSIT OPERATOR – FULL TIME



May 2024



TRANSIT PERFORMANCE
REPORT



Fixed Route

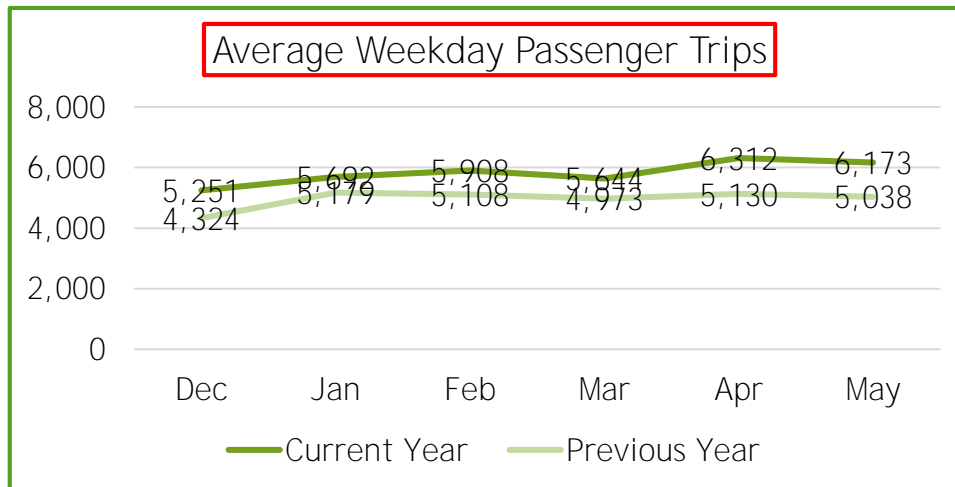
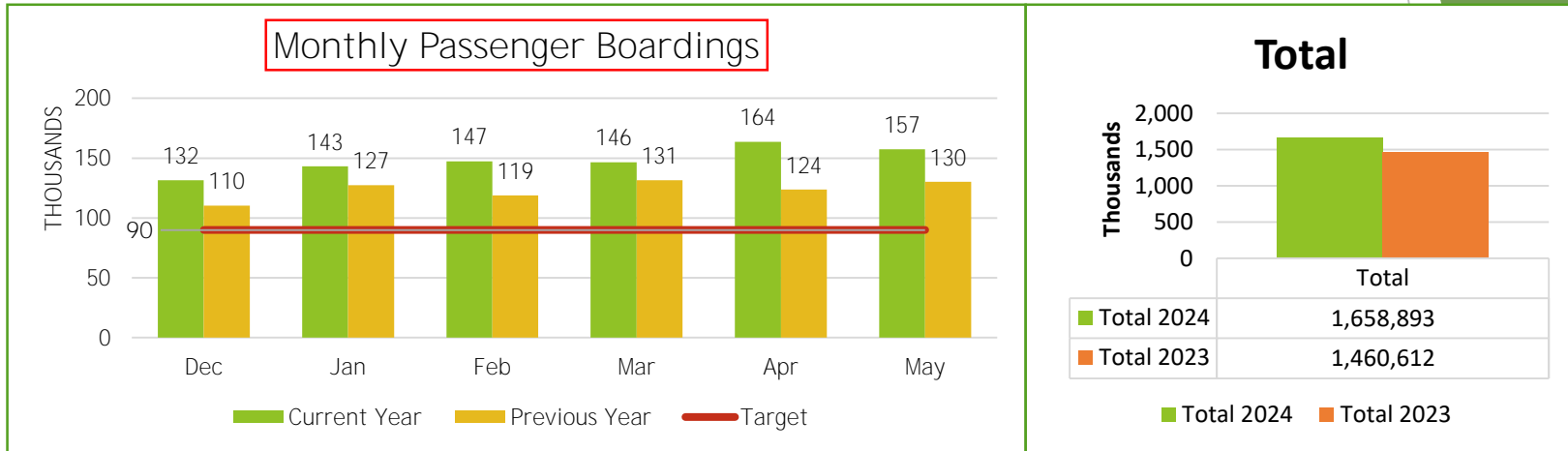
Consists of vehicles operating along a defined route on a consistent schedule

Fixed Route Year-to-Year Summary

	YTD 2024	YTD 2023	May 2024	May 2023
Passenger Boardings	1,658,893	1,460,612	157,470	130,249
Passengers/Revenue Hour	15.8	15.9	16.2	14.2
On-Time Performance	79.7%	83.6%	81.7%	83.5%
Total Mechanical Failures	284	180	22	24
Mean Distance Between Failures	77,427	122,049	78,358	99,469
Bus Total Miles	2,477,662	1,961,051	235,074	198,938
Collisions per 100,000 Revenue Miles	0.70	0.64	2.72	0.59
Verified Complaints per 100,000 Passengers	3.1	3.5	4.4	3.8

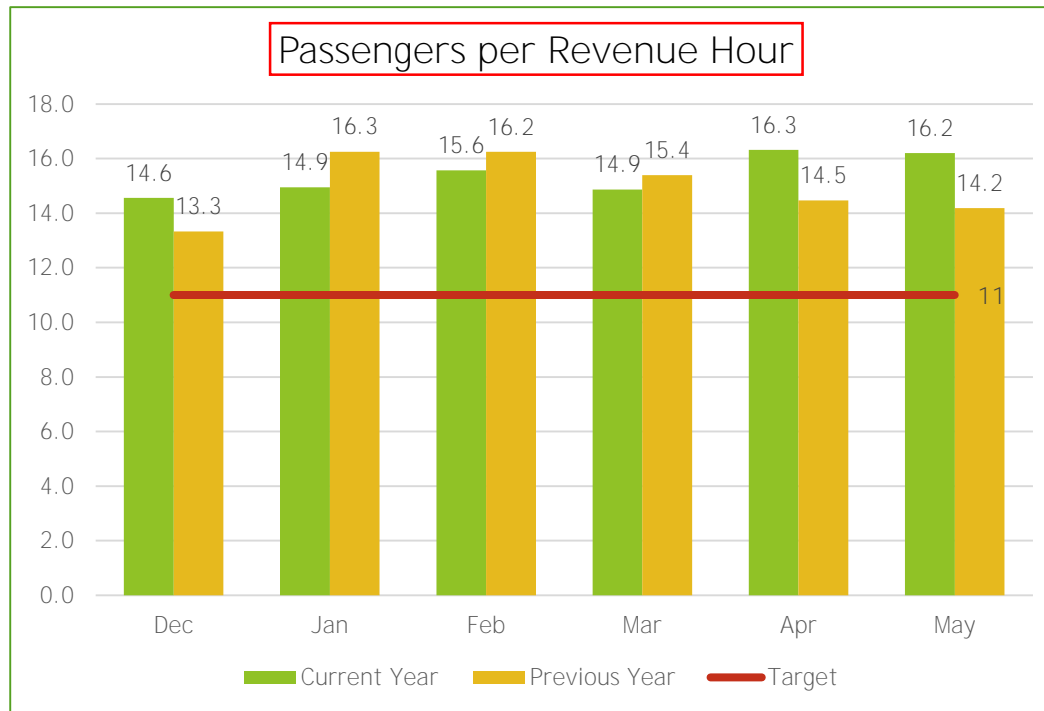
Passenger Boardings

- ▶ Defined as the number of times passengers board public transportation vehicles
- ▶ All years shown are the fiscal year of the latest month



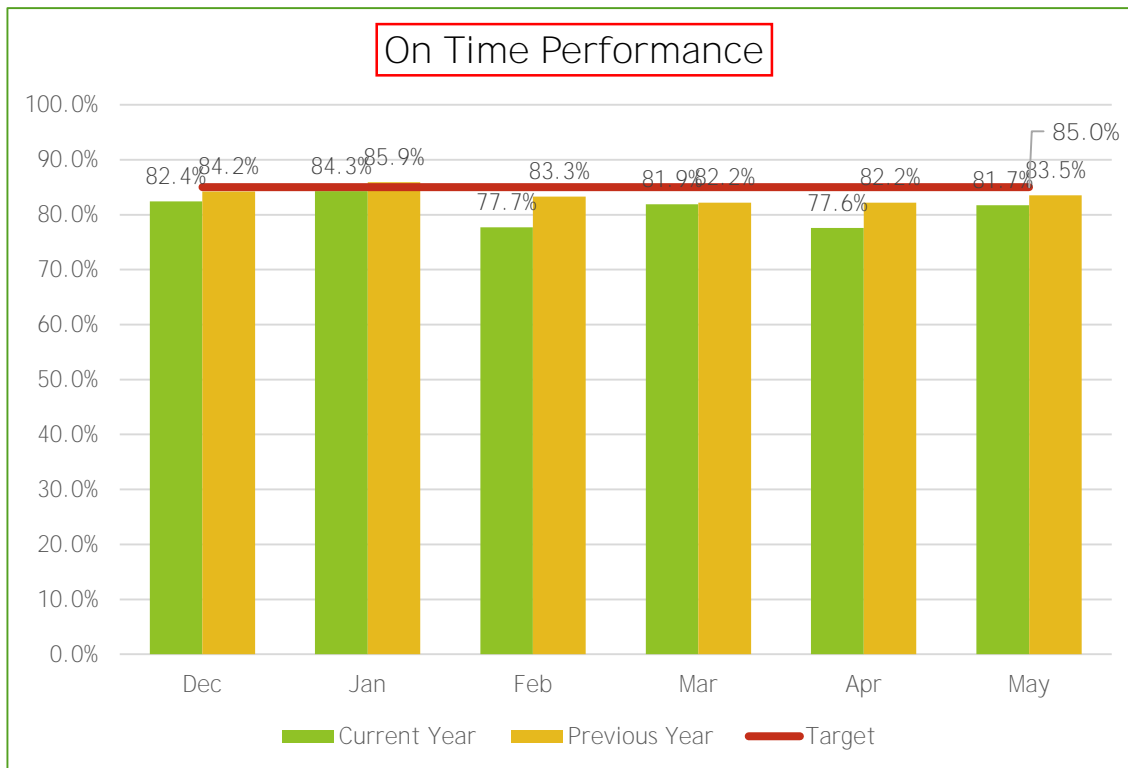
Passengers per Revenue Hour

Measures total fixed route bus ridership, divided by total fixed route bus revenue service hours



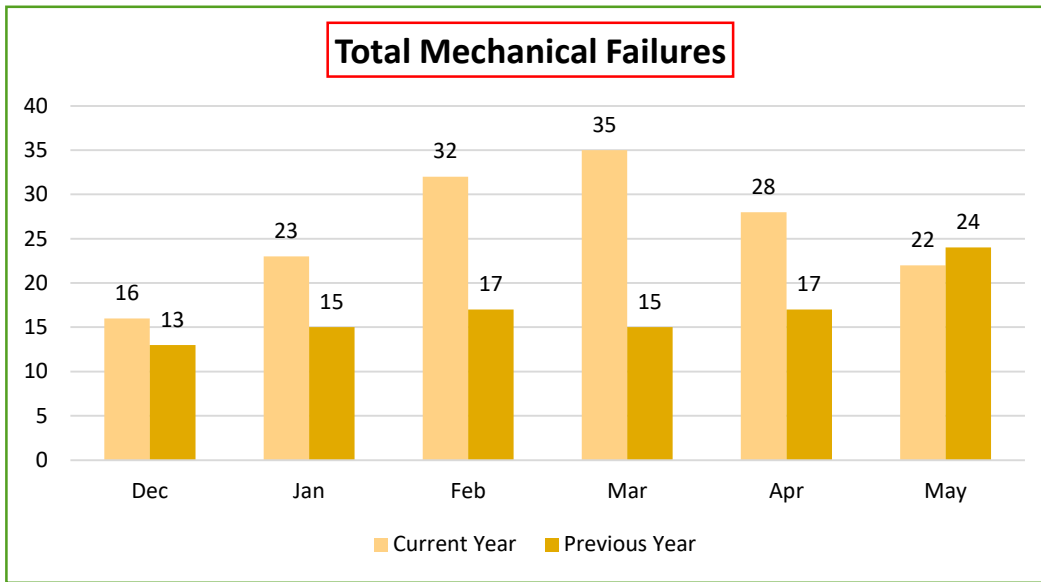
On-Time Performance

Measures on-time performance of fixed route bus service. On-time is defined as bus arrival at the stop between one minute early and five minutes late.



Mechanical Failures

Measures the total number of mechanical failures, major and other, of the bus fleet.

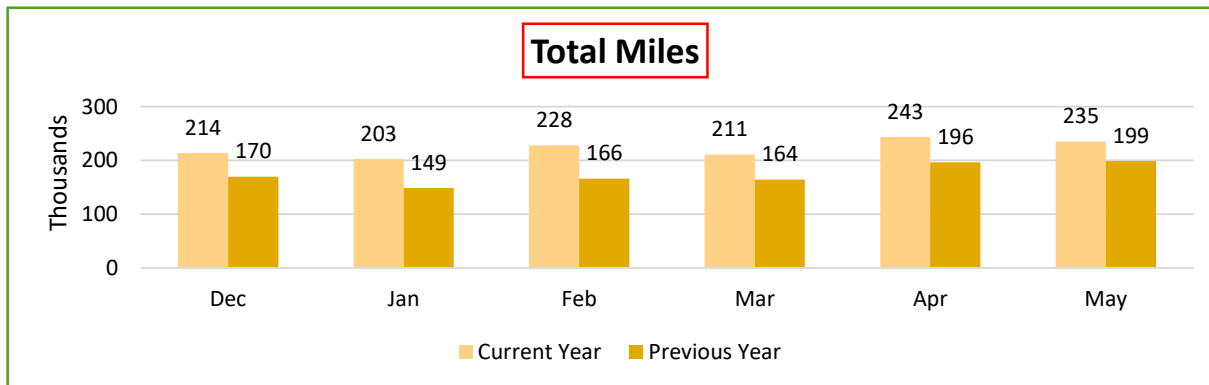
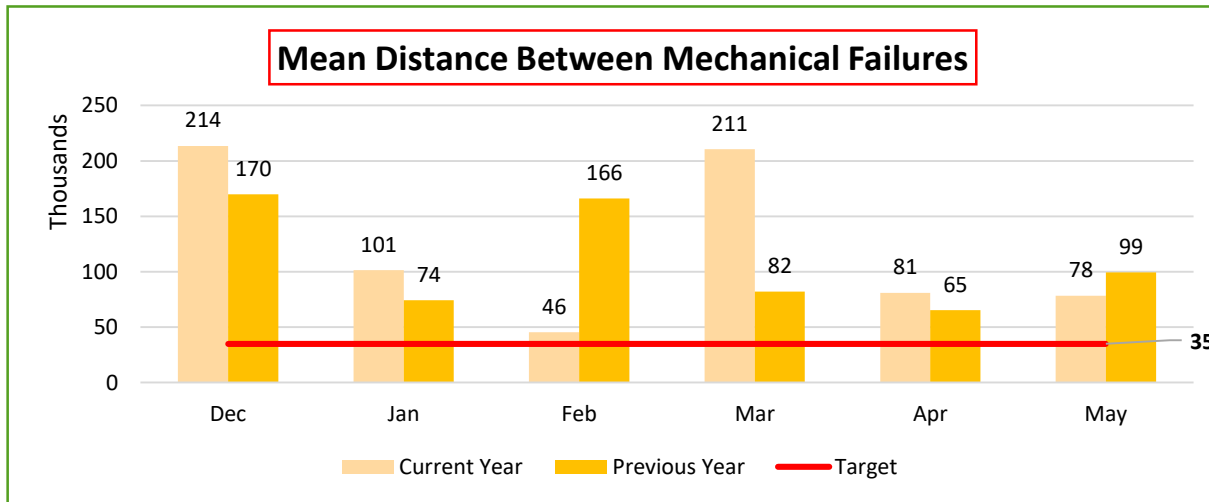


Current Year						
	Dec	Jan	Feb	Mar	Apr	May
Major	1	2	5	1	3	3
Other	15	21	27	34	25	19
Total	16	23	32	35	28	22

Previous Year						
	Dec	Jan	Feb	Mar	Apr	May
Major	1	2	1	2	3	3
Other	12	13	16	13	14	14
Total	13	15	17	15	17	17

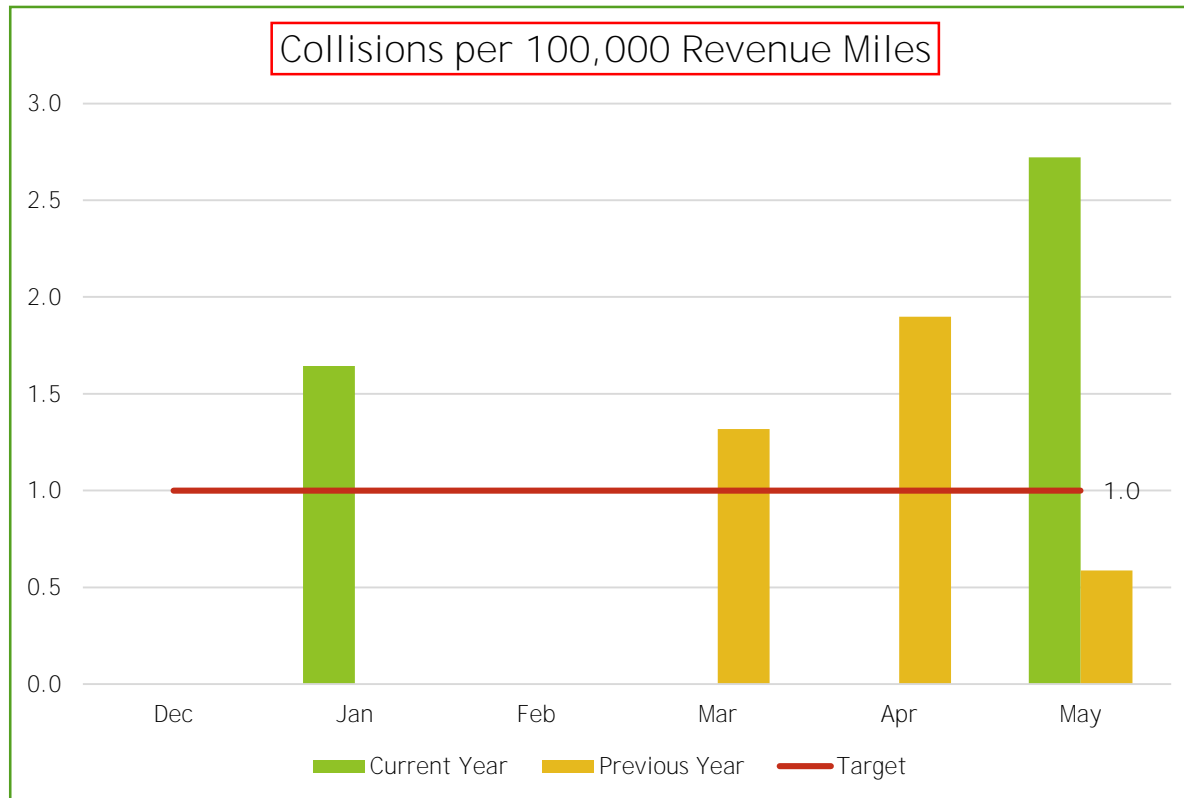
Mean Distance Between Failures

Measures the miles between major mechanical failures on the fixed route fleet (Note: Higher Bus Mean Distance Between Failures is better.)



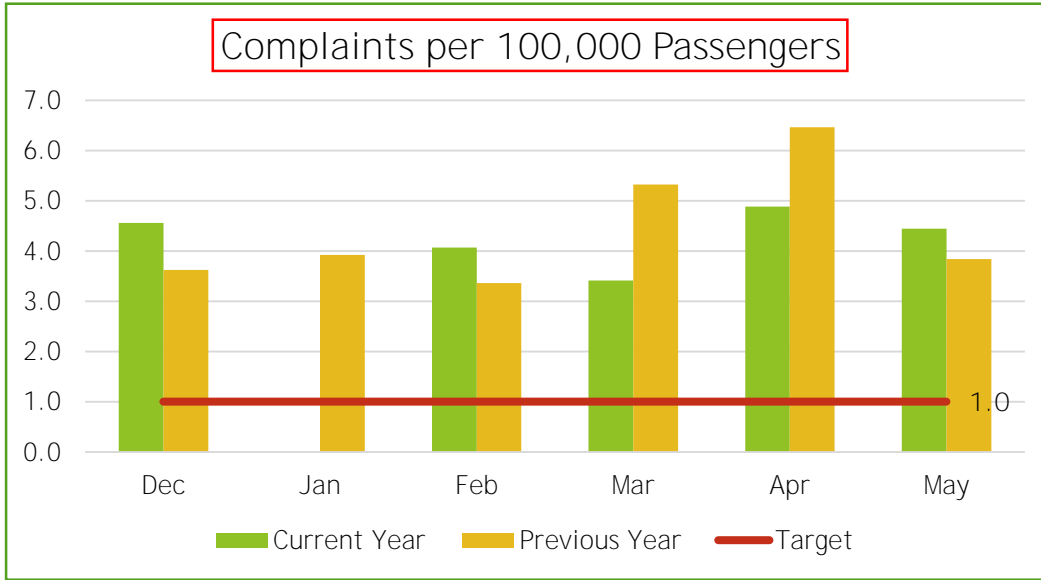
Collisions per 100,000 Revenue Miles

Measures the number of preventable collisions involving bus service per 100,000 miles.



Customer Satisfaction

Measures verified customer complaints about bus service per 100,000 bus passenger boardings.





Paratransit

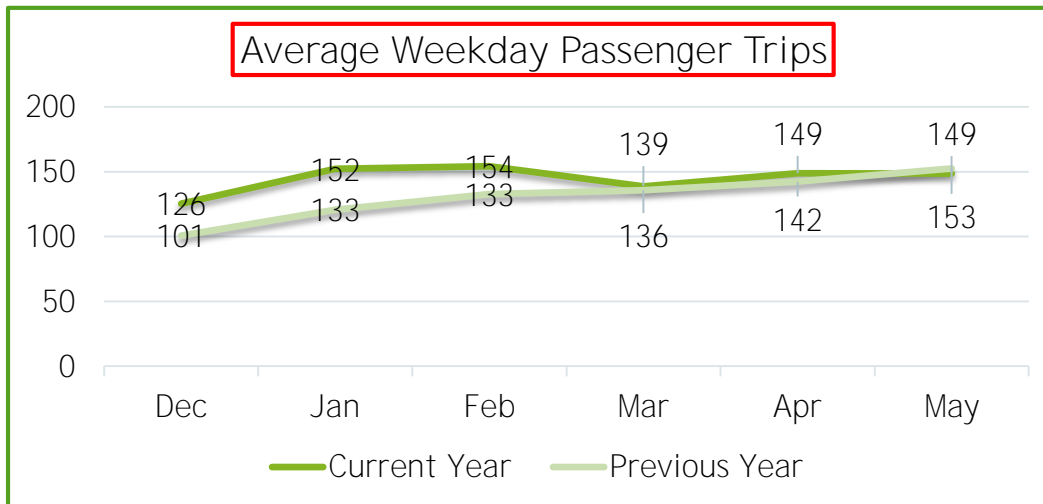
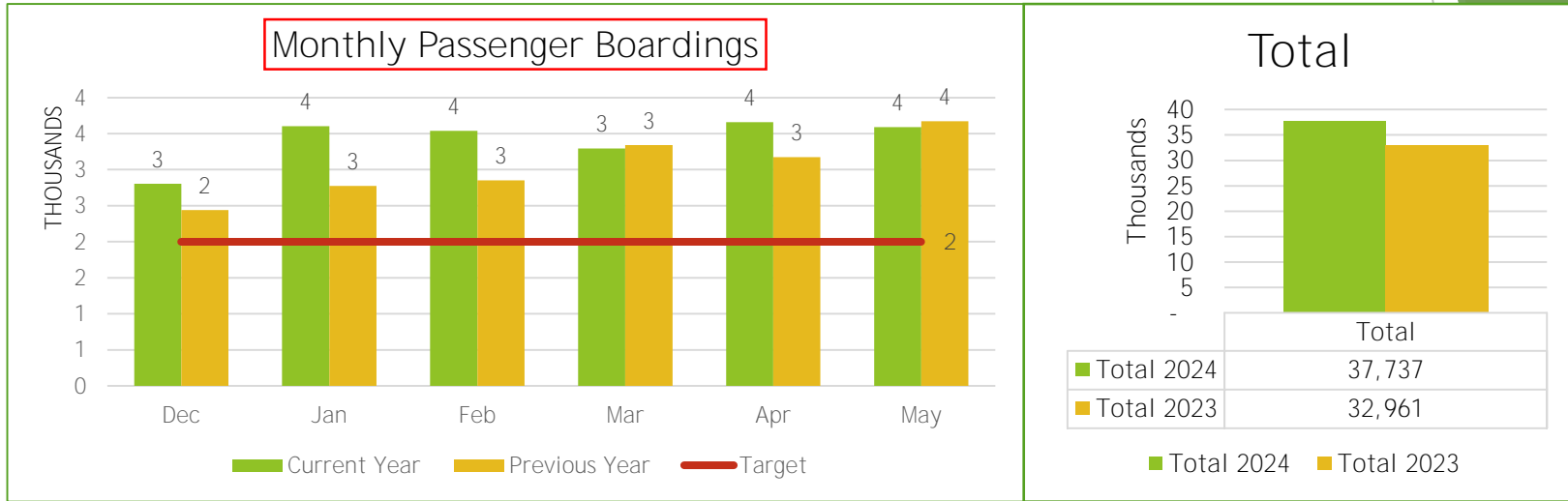
ADA service where passengers request trips and vehicles respond to the request.

Paratransit Year-to-Year Summary

	May 2024	May 2023	YTD 2024	YTD 2023
Passenger Boardings	3,589	3,671	37,737	32,961
Passengers/Revenue Hour	1.8	1.7	1.8	1.8
On-Time Performance	88.6%	89.7%	89.9%	90.5%
Total Mechanical Failures	0	1	9	4
Mean Distance Between Failures	No failures	No failures	311,842	No failures
ACCESS Total Miles	54,696	67,778	623,683	683,150
Collisions per 10,000 Revenue Miles	0.0	0.0	0.1	0.00
Verified Complaints per 1000 Passengers	0.0	0.0	0.1	0.12

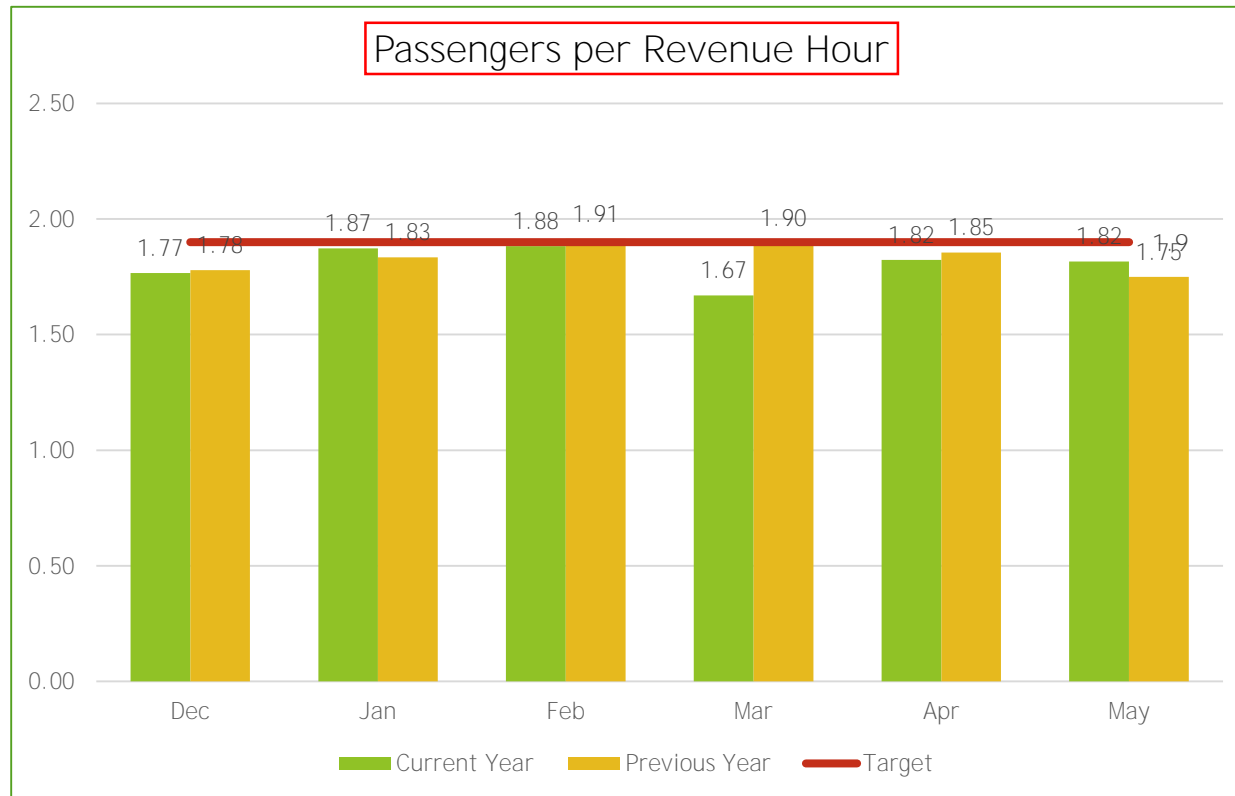
Passenger Boardings

Defined as the number of times passengers board public transportation vehicles



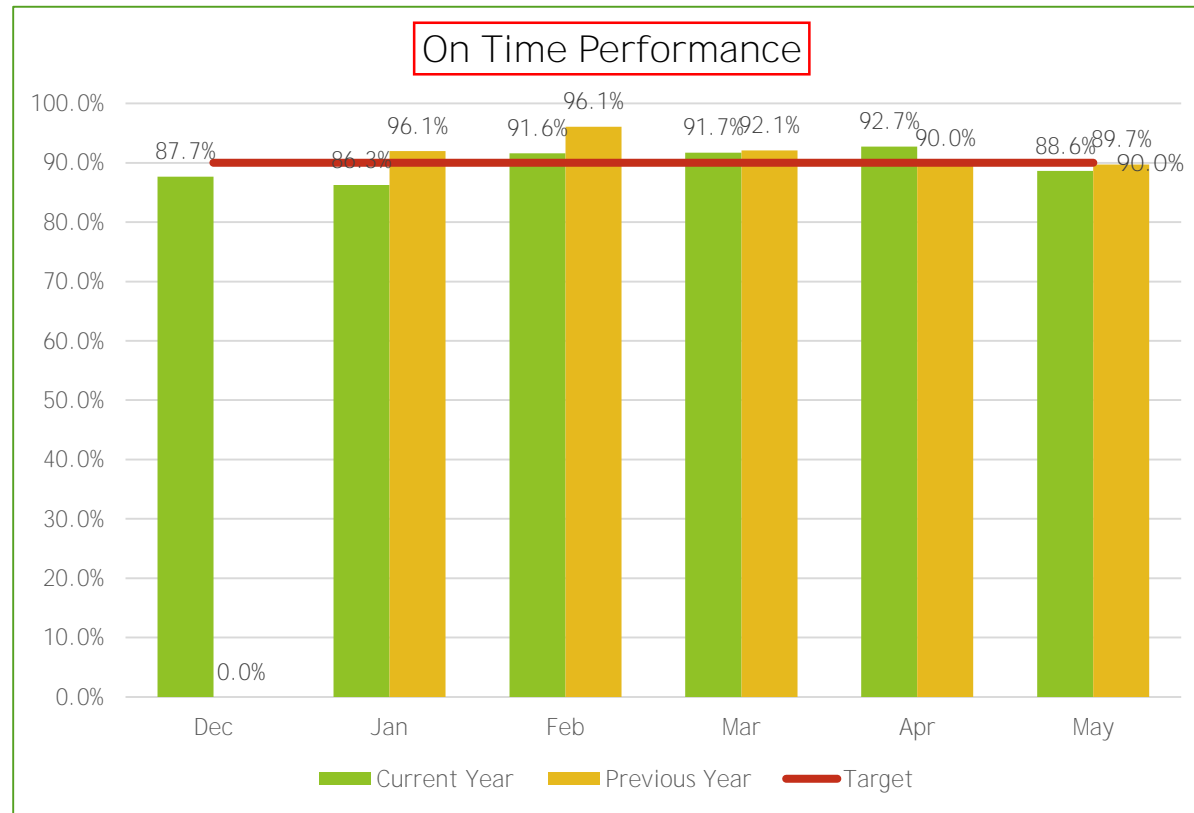
Passengers per Revenue Hour

Measures total ridership, divided by total service hours.



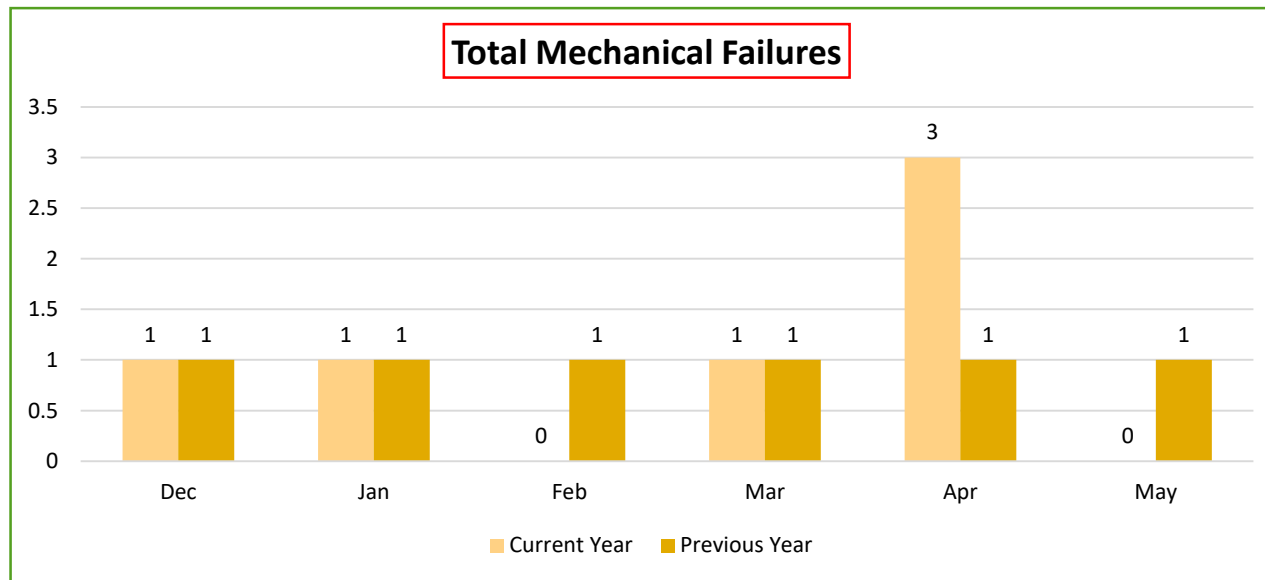
On-Time Performance

Define as being picked up between 15 minutes before and 15 minutes after requested pickup time.



Mechanical Failures

Measures the total number of mechanical failures, major and other, of the paratransit fleet.

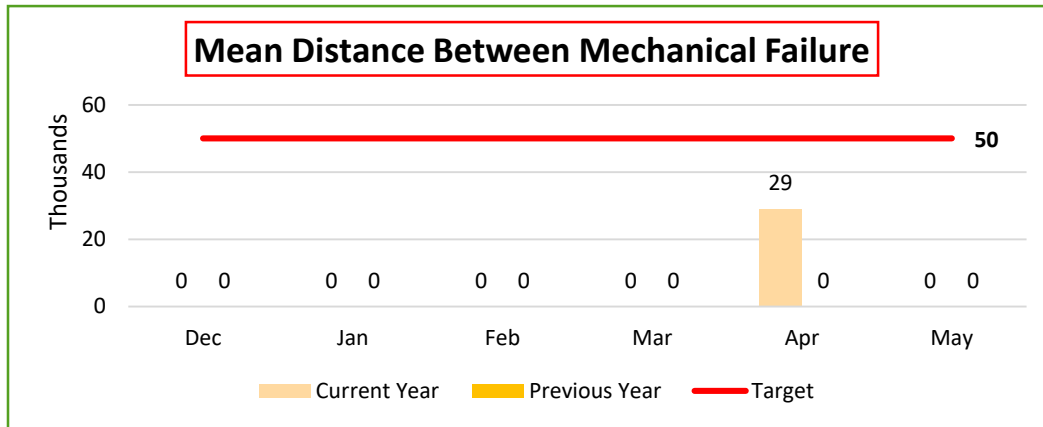


Current Year						
	Dec	Jan	Feb	Mar	Apr	May
Major	0	0	0	0	2	0
Other	1	1	0	1	1	0
Total	1	1	0	1	3	0

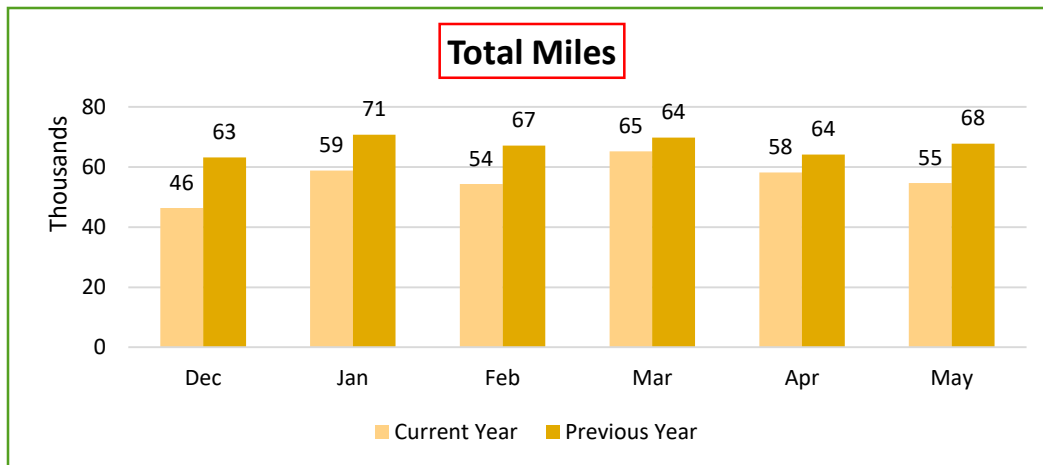
Previous Year						
	Dec	Jan	Feb	Mar	Apr	May
Major	0	0	0	0	0	0
Other	1	1	1	1	1	1
Total	1	1	1	1	1	1

Mean Distance Between Failures

Measures the miles between major mechanical failures on the Paratransit fleet. (Note: Higher Mean Distance Between Failures is better.)

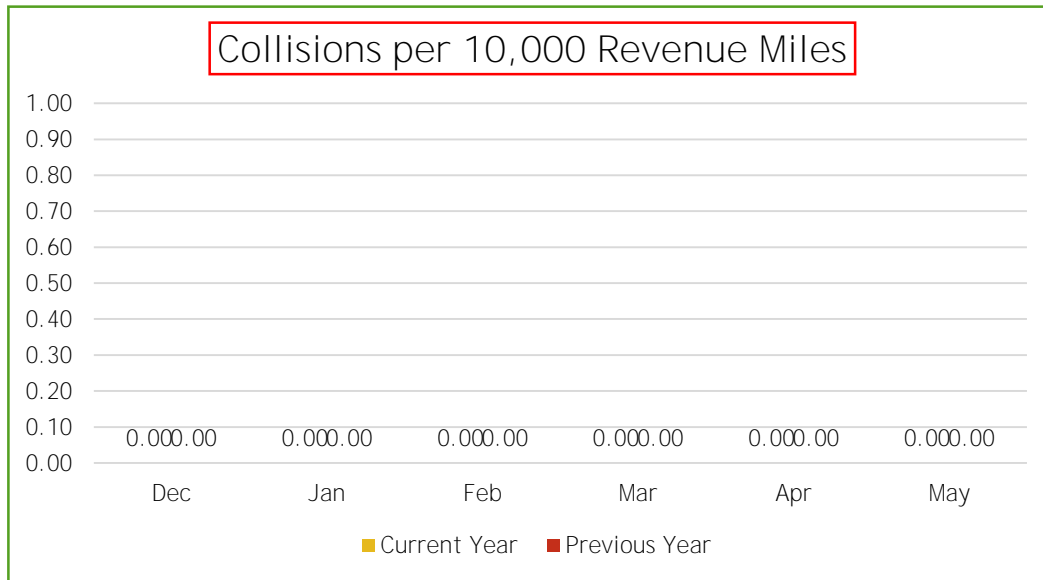


(0 indicates no mechanical failures for the month. There were no failures for July.)



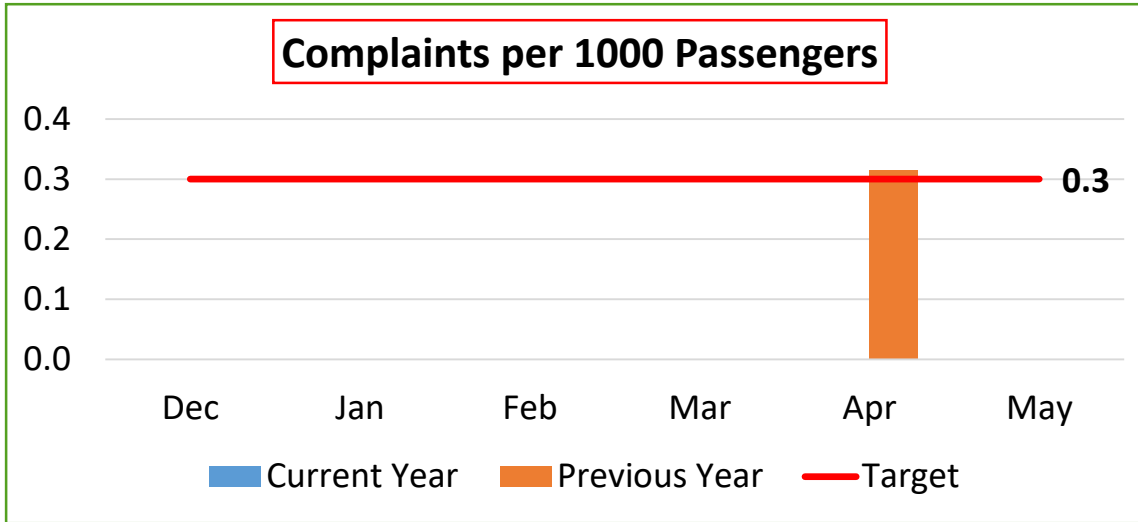
Collisions per 10,000 Revenue Miles

Measures the number of preventable collisions involving paratransit service per 10,000 miles.



Customer Satisfaction

Measures verified customer complaints about paratransit service per 1,000 passenger boardings.



TRANSIT OPERATIONS REPORT

Vinson Hines, Jr.
Chief of Operations

GoTriangle
Board of Trustees Meeting
June 17, 2024



MONTHLY FIXED ROUTE RIDERSHIP

	May 2024	May 2023	May 2019
Avg Weekday Boardings	6,173	↑ 22.5%	↑ 2.4%
Avg Saturday Boardings	3,386	↑ 39.1%	↑ 115%
Avg Sunday Boardings	1,626	↓ 16%	↑ 117%

MONTHLY PARATRANSIT RIDERSHIP

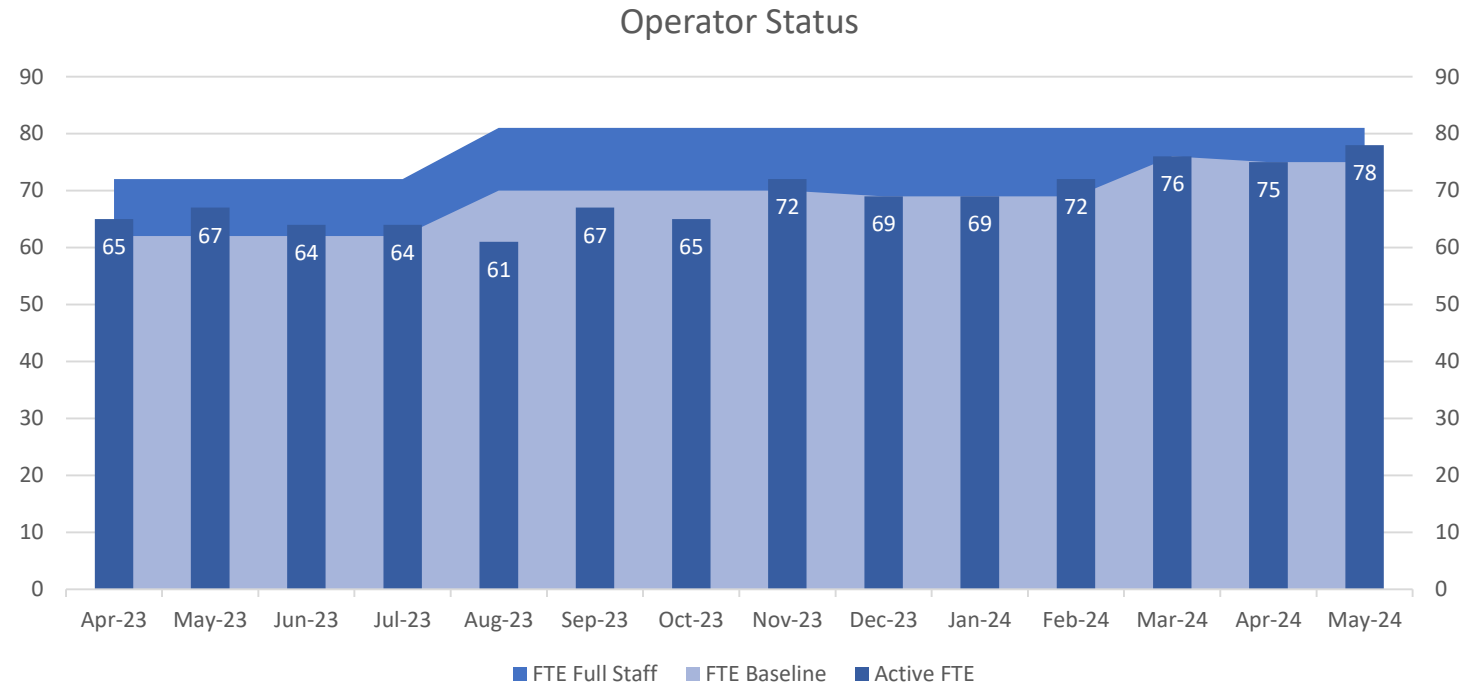
	May 2024	May 2023	May 2019
Avg Weekday Boardings	149	↓ 2.6%	↓ 6.9%
Avg Saturday Boardings	43	↓ 17.3%	↑ 19.4%
Avg Sunday Boardings	29	↑ 31.8%	↑ 11.5%

WORKFORCE UPDATE: BUS OPERATOR STATUS

We have the following open positions in Transit Operations: Bus and Paratransit Operators; Bus, Maintenance, and Paratransit Supervisors; Service Attendants, and Assistant Director of Transit Operations.

- We have 78 FT Operators & 17 PT Operators.
 - 76 active FT Operators
 - Includes **8** FTE's in training class now
 - 6 departures
 - Next Classes:
 - 6/3 – 4
 - 6/17 - TBD

- FY2024 Reduced Service Target - 81
- FY2024 Full Service Target - 95



This page intentionally left blank.