

Audit & Finance Committee

Wednesday, September 4, 2024 at 2:00 PM

Committee meetings are held remotely.

1. Call to Order and Adoption of Agenda

Susan Evans | 1 minute

2. Draft minutes | [August 7, 2024](#)

3

RECOMMENDED ACTION: Adopt the draft minutes.

3. FY25 Durham Transit Work Program

4 - 11

Steve Schlossberg | 5 minutes

[Memo](#)

[Ordinance 44 - FY25 TTD Durham Operating Fund Budget Amendment](#)

[Ordinance 45 - FY25 TTD Dur Capital Fund Budget Amendment](#)

[Durham Financial Pages w VRT](#)

RECOMMENDED ACTION: Recommend board adoption of the FY25 Durham Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.

4. FY25 Orange Transit Work Program

12 - 18

Steve Schlossberg | 5 minutes

[Memo](#)

[Ordinance 46 - FY25 TTD Orange Operating Fund Budget Amendment](#)

[Ordinance 47 - FY25 TTD Orange Capital Fund Budget Amendment](#)

[Orange Financial Pages w VRT](#)

RECOMMENDED ACTION: Recommend board adoption of the FY25 Orange Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.

5. FY24 Unaudited Financial Results

Jennifer Hayden | 10 minutes

6. Adjournment

Susan Evans



**BOARD OF TRUSTEES
AUDIT & FINANCE COMMITTEE
MEETING MINUTES**

4600 Emperor Boulevard
Suite 100
Durham, NC 27703

Wednesday, August 7, 2024

1:00 p.m.

Remote | Microsoft Teams

Members present | Corey Branch, Susan Evans, Patrick Hannah, Brenda Howerton, Vivian Jones, Michael Parker

Members absent | Mike Fox

Chair Evans called the meeting to order at 1:00 p.m. A quorum was present.

I. Adoption of Agenda

Action: The agenda was adopted by consensus.

II. Approval of Minutes

Action: A motion was made by Parker and seconded by Jones to adopt the agenda and approve the minutes of June 5, 2024. Upon vote by roll call, the motion was carried unanimously.

III. Wake FY24 Period of Performance Extensions

Steve Schlossberg's presentation is attached and hereby made a part of these minutes. He explained that every year project agreements for each transit project in the Wake Transit Plan are reviewed and any that are scheduled to expire that need to be renewed are extended. This year there are 30 total projects from the City of Raleigh, the Town of Cary and GoTriangle for which extensions are needed. This list is attached and hereby made a part of these minutes. Schlossberg said extensions are either one or two years.

Michael Parker asked if this is a pro forma request or an opportunity for project review. Schlossberg responded that projects are evaluated with the GoTriangle legal team and projects sponsors. Steven Mott, Senior Wake Transit Planner with CAMPO, added that the TPAC evaluate all projects annually regarding schedule and expenditures.

Action: A motion was made by Parker and seconded by Branch to recommend the board approve the FY2024 Wake Transit Work Plan period of performance amendments as presented. Upon vote by roll call, the motion was carried unanimously.

IV. Adjournment

Action: Chair Evans adjourned the meeting at 1:14 p.m.

Prepared by:

Michelle C. Dawson, CMC
Clerk to the Board of Trustees

Submitted by: Steven Schlossberg, Tax District Administration
Jennifer Hayden, Finance and Administrative Services
Meeting date: September 4, 2024

SUBJECT: FY 2025 Durham Transit Work Program

Strategic Objective or Initiative Supported

Implement the Durham Transit Plan

Staff Recommendation

Recommend board adoption of the FY25 Durham Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.

Item Summary

During the GoTriangle Board of Trustees meeting on August 7, 2024, the GoTriangle FY25 budget was adopted. It included an allocation of \$799,294 to the Durham County Work Plan. The additional funds will be reflected as revenue in the FY25 Durham County Transit Work Program.

The Durham Transit Staff Working Group was informed of this action during their August 21st meeting. Staff anticipates this action to be considered during the Durham County Board of Commissioners at their September 9th meeting.

Financial Impact

FY2025 Durham Transit Work Program revenue will increase by \$799,294.

Attachments

- Revised FY2025 Durham Transit budget sheets

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT
TRIANGLE TAX DISTRICT - DURHAM OPERATING FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District Durham Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Sales Tax	\$17,080,265	\$16,280,971
Vehicle Rental Tax		799,294
\$7 County Vehicle Registration Tax	1,789,588	1,789,588
\$3 Vehicle Registration Tax Transfer from Durham Special Tax District	<u>766,945</u>	<u>766,945</u>
Total	\$19,636,798	\$19,636,798

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District Durham Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Tax District Administration - GoTriangle	\$ 503,241	\$ 503,241
Transit Plan Administration		
DCHC MPO	40,801	40,801
Durham County Access	310,142	310,142
GoDurham	379,687	379,687
GoTriangle	1,752,812	1,752,812
Transit Operations		
Durham County Access	332,551	332,551
GoDurham	14,012,414	14,012,414
GoTriangle	<u>2,305,150</u>	<u>2,305,150</u>
Total	\$ 19,636,798	\$ 19,636,798

Section 3. The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 28TH DAY OF AUGUST 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT
TRIANGLE TAX DISTRICT – DURHAM CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Local Option Sales Tax	\$ 25,919,735	\$ 26,719,029
Total	\$ 25,919,735	\$ 26,719,029

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Transit Infrastructure		
City of Durham/GoDurham	\$ 12,072,190	\$ 12,072,190
GoTriangle	5,513,680	5,513,680
Regional Connections		
Reserve	500,000	500,000
Vehicle Acquisition		
GoTriangle	380,538	380,538
Allocation to Durham Capital Fund Balance	<u>7,453,327</u>	<u>8,252,621</u>
Total	\$ 25,919,735	\$ 26,719,029

Section 3. The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Triangle Tax District – Durham Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

Section 5. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 28TH DAY OF AUGUST 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

PROJECTED REVENUE	
½ Cent Sales Tax	\$43,000,000
Vehicle Rental Tax	\$799,294
\$3 Registration Fee	\$766,945
\$7 Registration Fee	\$1,789,588
TOTAL	\$46,355,827

ADOPTED CAPITAL EXPENDITURES	
Transit Infrastructure	\$17,585,870
Vehicle Acquisition	\$380,538
Regional Connections	\$500,000
TOTAL	\$18,466,408

ADOPTED OPERATING EXPENDITURES	
Transit Plan Administration	\$2,483,443
Transit Operations	\$16,650,115
Tax District Administration	\$503,241
TOTAL	\$19,636,798

DURHAM FUND BALANCE PROJECTED END 2024	
Fund Balance projected at end of FY 2024	~\$127,000,000
Proposed FY 25 Fund Balance Transfer	\$8,252,621
TOTAL	\$135,252,621

This proposed work plan designates funding to four (4) agencies in FY25: GoDurham/City of Durham, Durham County/Access, GoTriangle, and the DCHC MPO. Programmed expenditures by agency are shown below:

ADOPTED EXPENDITURES BY AGENCY	
GoDurham/City of Durham	\$26,464,291
Durham County/ACCESS	\$642,693
GoTriangle	\$10,455,422
Durham-Chapel Hill-Carrboro MPO	\$40,801
Regional Connections	\$500,000
TOTAL	\$38,103,206

FY25 Triangle Transit Tax District: Durham County

<i>Adopted</i>	FY25 Triangle Tax District:
Revenues	
Tax District Revenues	
Article 43 Half-Cent Sales and Use Tax	\$ 43,000,000
Article 50 Five-Percent Vehicle Rental Tax	\$ 799,294
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 766,945
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 1,789,588
Total Revenues	\$ 46,355,827
Expenditures	
Tax District Administration	
Staff Costs	\$ 196,800
Support Services	\$ 306,441
Transit Plan Administration	
DCHC MPO	\$ 40,801
Durham County / Access	\$ 310,142
City of Durham / GoDurham	\$ 379,687
GoTriangle	\$ 1,752,813
Transit Operations	
Durham County / Access	\$ 332,551
City of Durham / GoDurham	\$ 14,012,414
GoTriangle	\$ 2,305,150
Total FY25 Operating Allocation	\$ 19,636,798
Transit Infrastructure	
City of Durham / GoDurham	\$ 12,072,190
GoTriangle	\$ 5,513,680
Regional Connections	
Reserve	\$ 500,000
Vehicle Acquisition	
GoTriangle	\$ 380,538
Total FY25 Capital Allocation	\$ 18,466,408
Total FY25 Workplan Programmed Expenditure	\$ 38,103,206
Allocation to Fund balance	\$ 8,252,621
Total Programmed Expenditures	\$ 46,355,827
Revenues over Expenditures	\$ -

FY25 Durham County Transit Plan: Operating

	Durham County Transit Tax District Operating	DCHC MPO	Durham County / Access	City of Durham / GoDurham	GoTriangle	Total Durham County Transit Plan: Operating
Revenues						
Tax District Revenues						
Article 43 Half-Cent Sales and Use Tax	\$ 16,280,971					\$ 16,280,971
Article 50 Five-Percent Vehicle Rental Tax	\$ 799,294					\$ 799,294
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 766,945					\$ 766,945
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 1,789,588					\$ 1,789,588
Allocations from Tax District Revenues to Agencies						
Transit Plan Administration		\$ 40,801	\$ 310,142	\$ 379,687	\$ 1,752,813	
Bus Operations		\$ -	\$ 332,551	\$ 14,012,414	\$ 2,305,150	
Total Revenues	\$ 19,636,798	\$ 40,801	\$ 642,693	\$ 14,392,101	\$ 4,057,963	\$ 19,636,798
Expenditures						
Tax District Administration						
Tax District Administration - Financial Oversight Staff	\$ 196,800	\$ -	\$ -	\$ -	\$ -	\$ 196,800
Tax District Administration - Financial Oversight - Support Services (D)	\$ 198,305	\$ -	\$ -	\$ -	\$ -	\$ 198,305
Tax District Administration - Audit Services	\$ 14,183	\$ -	\$ -	\$ -	\$ -	\$ 14,183
Tax District Administration - Financial Services	\$ 93,952	\$ -	\$ -	\$ -	\$ -	\$ 93,952
Transit Plan Administration						
Transit Plan Administration - Program Management Staff	\$ -	\$ -	\$ -	\$ -	\$ 143,936	\$ 143,936
Transit Plan Administration - Project Implementation Staff	\$ -	\$ -	\$ -	\$ -	\$ 717,500	\$ 717,500
TPA - Transit Planning - Support Services	\$ -	\$ -	\$ -	\$ -	\$ 95,475	\$ 95,475
TPA - Legal and Real Estate - Support Staff	\$ -	\$ -	\$ -	\$ -	\$ 318,392	\$ 318,392
TPA - Marketing , Communication and PE - Support Staff	\$ -	\$ -	\$ -	\$ -	\$ 209,495	\$ 209,495
TPA - Marketing, Communication and PE - Support Services	\$ -	\$ -	\$ -	\$ -	\$ 77,326	\$ 77,326
TPA - Regional Technology and Administration - Support Staff	\$ -	\$ -	\$ -	\$ -	\$ 80,268	\$ 80,268
Customer Surveys (GoTriangle and GoDurham)	\$ -	\$ -	\$ -	\$ -	\$ 110,421	\$ 110,421
Durham County Transportation Manager	\$ -	\$ -	\$ 247,515	\$ -	\$ -	\$ 247,515
Staff Working Group Administrator	\$ -	\$ -	\$ 62,628	\$ -	\$ -	\$ 62,628
Durham County Staff Working Group Participation	\$ -	\$ 40,801	\$ -	\$ -	\$ -	\$ 40,801
Transit Construction Project Manager	\$ -	\$ -	\$ -	\$ 60,962	\$ -	\$ 60,962
Transit Construction Team Leader	\$ -	\$ -	\$ -	\$ 84,337	\$ -	\$ 84,337
Transit Plan Planner/Engineer	\$ -	\$ -	\$ -	\$ 71,578	\$ -	\$ 71,578
GoDurham Data Processing and Visualization	\$ -	\$ -	\$ -	\$ 162,810	\$ -	\$ 162,810
Transit Operations						
Route 700 Improvements	\$ -	\$ -	\$ -	\$ -	\$ 533,881	\$ 533,881
Route 800 Improvements	\$ -	\$ -	\$ -	\$ -	\$ 552,997	\$ 552,997
Route 400 Improvements	\$ -	\$ -	\$ -	\$ -	\$ 451,362	\$ 451,362
Route ODX - Orange-Durham Express	\$ -	\$ -	\$ -	\$ -	\$ 225,776	\$ 225,776
Route DRX Improvements	\$ -	\$ -	\$ -	\$ -	\$ 355,474	\$ 355,474
Youth Gopass (D)	\$ -	\$ -	\$ -	\$ -	\$ 27,212	\$ 27,212
Fare Collection Improvements (D)	\$ -	\$ -	\$ -	\$ -	\$ 24,900	\$ 24,900
Low Income Fare Pass	\$ -	\$ -	\$ -	\$ -	\$ 78,697	\$ 78,697
Woodcroft Park and Ride Lease	\$ -	\$ -	\$ -	\$ -	\$ 11,038	\$ 11,038
Paratransit expansion	\$ -	\$ -	\$ -	\$ -	\$ 43,812	\$ 43,812
3X - Route 3 additional service	\$ -	\$ -	\$ -	\$ 499,221	\$ -	\$ 499,221
GoDurham Connect Pilot	\$ -	\$ -	\$ -	\$ 704,936	\$ -	\$ 704,936
Route 13 Improvements	\$ -	\$ -	\$ -	\$ 369,549	\$ -	\$ 369,549
Route 5 Improvements	\$ -	\$ -	\$ -	\$ 1,565,524	\$ -	\$ 1,565,524
Route 10 Improvements	\$ -	\$ -	\$ -	\$ 1,074,745	\$ -	\$ 1,074,745
Route 12 Improvements	\$ -	\$ -	\$ -	\$ 1,208,739	\$ -	\$ 1,208,739

FY25 Durham County Transit Plan: Operating

	Durham County Transit Tax District Operating	DCHC MPO	Durham County / Access	City of Durham / GoDurham	GoTriangle	Total Durham County Transit Plan: Operating
New Year's Eve Service	\$ -	\$ -	\$ -	\$ 12,833	\$ -	\$ 12,833
Increased Cost of Existing Services (ICES)	\$ -	\$ -	\$ -	\$ 862,215	\$ -	\$ 862,215
Route 2 Improvements	\$ -	\$ -	\$ -	\$ 1,067,687	\$ -	\$ 1,067,687
Route 1 Improvements	\$ -	\$ -	\$ -	\$ 806,116	\$ -	\$ 806,116
Route 4 Improvements	\$ -	\$ -	\$ -	\$ 1,385,911	\$ -	\$ 1,385,911
Route 7 Improvements	\$ -	\$ -	\$ -	\$ 429,497	\$ -	\$ 429,497
Route 6 Improvements	\$ -	\$ -	\$ -	\$ 308,067	\$ -	\$ 308,067
Route 9 Improvements	\$ -	\$ -	\$ -	\$ 832,271	\$ -	\$ 832,271
Route 11 Improvements	\$ -	\$ -	\$ -	\$ 16,816	\$ -	\$ 16,816
Route 16 Improvements	\$ -	\$ -	\$ -	\$ 506,132	\$ -	\$ 506,132
Route 8 Improvements	\$ -	\$ -	\$ -	\$ 858,389	\$ -	\$ 858,389
Route 14 Improvements	\$ -	\$ -	\$ -	\$ 1,055,766	\$ -	\$ 1,055,766
Direct Investment in Mobility Equity (DIME) Grant	\$ -	\$ -	\$ -	\$ 374,000	\$ -	\$ 374,000
GoDurham Senior Shuttle (aka Food Access for Seniors)	\$ -	\$ -	\$ -	\$ 73,999	\$ -	\$ 73,999
Durham County Employment and Education Access	\$ -	\$ -	\$ 75,751	\$ -	\$ -	\$ 75,751
Durham County Access Service	\$ -	\$ -	\$ 256,800	\$ -	\$ -	\$ 256,800
Allocations from Tax District Revenues to Agencies						
Transit Plan Administration	\$ 2,483,443					
Bus Operations	\$ 16,650,115					
Total Expenditures	\$ 19,636,798	\$ 40,801	\$ 642,693	\$ 14,392,101	\$ 4,057,963	\$ 19,636,798
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY25 Durham County Transit Plan: Capital

	Durham County Transit Tax District Capital	DCHC MPO	Durham County / Access	City of Durham / GoDurham	GoTriangle	Total Durham County Transit Plan: Capital
Revenues						
Tax District Revenues						
Article 43 1/2 Cent Local Option Sales Tax	\$ 26,719,029					\$ 26,719,029
Allocations from Tax District Revenues to Agencies						
Transit Infrastructure		\$ -	\$ -	\$ 12,072,190	\$ 5,513,680	
Vehicle Acquisitions		\$ -	\$ -	\$ -	\$ 380,538	
Total Revenues	\$ 26,719,029	\$ -	\$ -	\$ 12,072,190	\$ 5,894,218	\$ 26,719,029
Expenditures						
Transit Infrastructure						
New Regional Transit Facility (Durham County share)	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000
Regional Fleet and Facilities Study Implementation - Nelson Road	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 1,050,000
GoTriangle 805 Corridor Accessibility Stop Improvements	\$ -	\$ -	\$ -	\$ -	\$ 247,680	\$ 247,680
GoD (Better) Bus Stop Improvements	\$ -	\$ -	\$ -	\$ -	\$ 4,056,000	\$ 4,056,000
Horton Road - Access to Transit	\$ -	\$ -	\$ -	\$ 565,000	\$ -	\$ 565,000
GoDurham CAD/AVL	\$ -	\$ -	\$ -	\$ 27,190	\$ -	\$ 27,190
Durham Station Improvements	\$ -	\$ -	\$ -	\$ 7,280,000	\$ -	\$ 7,280,000
GoDurham Bus Maintenance Facility (Paratransit)	\$ -	\$ -	\$ -	\$ 1,700,000	\$ -	\$ 1,700,000
Fay Street BOMF	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
Regional Connections						
Quick and Reliable Regional Connection	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Vehicle Acquisitions						
Vehicle acquisition and replacement	\$ -	\$ -	\$ -	\$ -	\$ 380,538	\$ 380,538
Allocations from Tax District Revenues to Agencies						
Transit Infrastructure	\$ 17,585,870					
Vehicle Acquisitions	\$ 380,538					
Allocations to Durham Capital Fund Balance	\$ 8,252,621					\$ 8,252,621
Total Expenditures	\$ 26,719,029	\$ -	\$ -	\$ 12,072,190	\$ 5,894,218	\$ 26,719,029
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Submitted by: Steven Schlossberg, Tax District Administration
Jennifer Hayden, Finance and Administrative Services
Meeting date: September 4, 2024

SUBJECT: FY 2025 Orange Transit Work Program

Strategic Objective or Initiative Supported

Implement the Orange Transit Plan

Staff Recommendation

Recommend board adoption of the FY25 Orange Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.

Item Summary

During the GoTriangle Board of Trustees meeting on August 7, 2024, the GoTriangle FY25 budget was adopted. It included an allocation of \$390,393 to the Orange County Work Plan. The additional funds will be reflected as revenue in the FY25 Orange County Transit Work Program.

The Orange Transit Staff Working Group was informed of this action during their August 21st meeting. Staff anticipates this action to be considered during the Orange County Board of Commissioners at their September 17th meeting.

Financial Impact

The FY2025 Orange Transit Work Program revenue will increase by \$390,393.

Attachments

- Revised FY2025 Orange Transit budget ordinance amendments
- Revised FY2025 Orange Transit budget sheets

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT
TRIANGLE TAX DISTRICT – ORANGE OPERATING FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District Orange Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Sales Tax	\$ 5,190,618	\$ 4,800,265
Vehicle Rental Tax		390,353
\$7 County Vehicle Registration Tax	843,646	843,646
\$3 Vehicle Registr Transfer from Orange Special Tax District	<u>363,596</u>	<u>363,596</u>
Total	\$ 6,397,860	\$ 6,397,860

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District Orange Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Tax District Administration – GoTriangle	\$ 329,284	\$ 329,284
Transit Plan Administration		
Chapel Hill Transit	150,000	150,000
DCHC MPO	40,801	40,801
GoTriangle	573,323	573,323
Orange County Public Transportation	62,628	62,628
Transit Operations		
Chapel Hill Transit	2,560,252	2,560,252
GoTriangle	1,398,210	1,398,210
Orange County Public Transit	<u>1,283,362</u>	<u>1,283,362</u>
Total	\$ 6,397,860	\$ 6,397,860

Section 3. The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 28TH DAY OF AUGUST 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT
TRIANGLE TAX DISTRICT – ORANGE CAPITAL FUND**

BE IT ORDAINED by the Research Triangle Regional Public Transportation Authority Board of Trustees:

Section 1. It is estimated that the following revenues will be available in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Local Option Sales Tax	\$ <u>6,309,382</u>	\$ <u>6,699,735</u>
Total	\$ 6,309,382	\$ 6,699,735

Section 2. The following amounts hereby are appropriated in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
BRT		
Chapel Hill Transit – NS-BRT	\$ 4,000,000	\$ 4,000,000
Capital Planning		
Chapel Hill Transit	150,000	150,000
GoTriangle	25,000	25,000
Transit Infrastructure		
GoTriangle	665,000	665,000
Vehicle Acquisition		
Chapel Hill Transit	209,684	209,684
GoTriangle	216,667	216,667
Allocation to Orange Capital Fund Balance	<u>1,043,031</u>	<u>1,433,384</u>
Total	\$ <u>6,309,382</u>	\$ <u>6,699,735</u>

Section 3. The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

Section 4. Triangle Tax District – Orange Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

Section 5. Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

ATTEST:

ADOPTED THIS THE 28TH DAY OF AUGUST 2024.

Michelle C. Dawson, Clerk to the Board

Brenda Howerton, Board of Trustees Chair

PROJECTED REVENUE	
½ Cent Sales Tax	\$11,500,000
Vehicle Rental Tax	\$390,353
\$3 Registration Fee	\$363,596
\$7 Registration Fee	\$843,646
TOTAL	\$13,097,595

ADOPTED CAPITAL EXPENDITURES	
Bus Rapid Transit	\$4,000,000
Capital Planning	\$175,000
Transit Infrastructure	\$665,000
Vehicle Acquisition	\$426,351
TOTAL	\$5,266,351

ADOPTED OPERATING EXPENDITURES	
Transit Plan Administration	\$826,751
Transit Operations	\$5,241,825
Tax District Administration	\$329,284
TOTAL	\$6,397,860

ORANGE FUND BALANCE PROJECTED END 2025	
Fund Balance projected at end of FY 2024	~\$11,000,000
Proposed FY 25 Fund Balance Transfer	\$1,433,384
TOTAL	\$12,433,384

This adopted work plan designates funding to four (4) agencies in FY25:
 Chapel Hill/CHT, DCHC MPO, GoTriangle, and Orange County/OPT.
 Programmed expenditures by agency are shown below:

ADOPTED EXPENDITURES BY AGENCY	
Chapel Hill/CHT	\$7,069,936
Durham-Chapel Hill-Carrboro MPO	\$40,801
GoTriangle	\$3,207,484
Orange County/OPT	\$1,345,989
TOTAL	\$11,664,211

FY25 Triangle Transit Tax District: Orange County

<u>Adopted</u>	FY25 Triangle Tax District:
Revenues	
Tax District Revenues	
Article 43 Half-Cent Sales and Use Tax	\$ 11,500,000
Article 50 Five-Percent Vehicle Rental Tax	\$ 390,353
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 363,596
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 843,646
Total Revenues	\$ 13,097,595
Expenditures	
Tax District Administration	
Staff Costs	\$ 196,800
Support Services	\$ 132,484
Transit Plan Administration	
Chapel Hill / CHT	\$ 150,000
DCHC MPO	\$ 40,801
GoTriangle	\$ 573,323
Orange County / OPT	\$ 62,628
Transit Operations	
Chapel Hill / CHT	\$ 2,560,252
GoTriangle	\$ 1,398,211
Orange County / OPT	\$ 1,283,362
Total FY25 Operating Allocation	\$ 6,397,860
Capital Planning	
Chapel Hill / CHT	\$ 150,000
GoTriangle	\$ 25,000
BRT	
Chapel Hill / CHT	\$ 4,000,000
Transit Infrastructure	
GoTriangle	\$ 665,000
Vehicle Acquisition	
Chapel Hill / CHT	\$ 209,684
GoTriangle	\$ 216,667
Total FY25 Capital Allocation	\$ 5,266,351
Allocation To Fund balance	\$ 1,433,384
Total Programmed Expenditures	\$ 13,097,595
Revenues over Expenditures	\$ -

FY25 Orange County Transit Plan: Operating

	Orange County Transit Tax District Operating	Chapel Hill / CHT	DCHC MPO	GoTriangle	Orange County / OPT	Total Orange County Transit Plan: Operating
Revenues						
Tax District Revenues						
Article 43 Half-Cent Sales and Use Tax	\$ 4,800,265					\$ 4,800,265
Article 50 Five-Percent Vehicle Rental Tax	\$ 390,353					\$ 390,353
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 363,596					\$ 363,596
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 843,646					\$ 843,646
Allocations from Tax District Revenues to Agencies						
Transit Plan Administration		\$ 150,000	\$ 40,801	\$ 573,323	\$ 62,628	
Transit Operations		\$ 2,560,252	\$ -	\$ 1,398,211	\$ 1,283,362	
Total Revenues	\$ 6,397,860	\$ 2,710,252	\$ 40,801	\$ 1,971,534	\$ 1,345,989	\$ 6,397,860
Expenditures						
Tax District Administration						
Tax District Administration - Financial Oversight Staff	\$ 196,800	\$ -	\$ -	\$ -	\$ -	\$ 196,800
Tax District Administration - Financial Oversight - Support Services (O)	\$ 79,322	\$ -	\$ -	\$ -	\$ -	\$ 79,322
Tax District Administration - Audit Services	\$ 8,405	\$ -	\$ -	\$ -	\$ -	\$ 8,405
Tax District Administration -Financial Services	\$ 44,757	\$ -	\$ -	\$ -	\$ -	\$ 44,757
Transit Plan Administration						
Transit Plan Administration - Program Management Staff	\$ -	\$ -	\$ -	\$ 26,266	\$ -	\$ 26,266
Transit Plan Administration - Project Implementation Staff	\$ -	\$ -	\$ -	\$ 177,871	\$ -	\$ 177,871
TPA - Transit Planning - Support Services	\$ -	\$ -	\$ -	\$ 64,975	\$ -	\$ 64,975
TPA - Legal and Real Estate - Support Staff	\$ -	\$ -	\$ -	\$ 123,714	\$ -	\$ 123,714
TPA - Marketing , Communication and PE - Support Staff	\$ -	\$ -	\$ -	\$ 54,843	\$ -	\$ 54,843
TPA - Marketing, Communication and PE - Support Services	\$ -	\$ -	\$ -	\$ 33,200	\$ -	\$ 33,200
TPA - Regional Technology and Administration - Support Staff	\$ -	\$ -	\$ -	\$ 80,268	\$ -	\$ 80,268
Customer Surveys	\$ -	\$ -	\$ -	\$ 12,187	\$ -	\$ 12,187
Orange County Staff Working Group Participation	\$ -	\$ -	\$ 40,801	\$ -	\$ -	\$ 40,801
Transit Plan Administration (SWG Administrator)	\$ -	\$ -	\$ -	\$ -	\$ 62,628	\$ 62,628
Planner I (Transit Planning Support Staff)	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Bus Stop Amenities Technician (Project Implementation Staff)	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
Transit Operations						
Route 800 Improvements	\$ -	\$ -	\$ -	\$ 552,997	\$ -	\$ 552,997
Route 400 Improvements	\$ -	\$ -	\$ -	\$ 439,253	\$ -	\$ 439,253
Route ODX	\$ -	\$ -	\$ -	\$ 225,795	\$ -	\$ 225,795
Route CRX Improvements	\$ -	\$ -	\$ -	\$ 77,732	\$ -	\$ 77,732
Paratransit expansion	\$ -	\$ -	\$ -	\$ 24,528	\$ -	\$ 24,528
Youth Gopass	\$ -	\$ -	\$ -	\$ 18,596	\$ -	\$ 18,596
Fare Collection Improvements (O)	\$ -	\$ -	\$ -	\$ 19,962	\$ -	\$ 19,962
Low Income Fare Pass	\$ -	\$ -	\$ -	\$ 39,348	\$ -	\$ 39,348
Service Expansion	\$ -	\$ 1,784,916	\$ -	\$ -	\$ -	\$ 1,784,916
Increased Cost of Existing Services	\$ -	\$ 775,336	\$ -	\$ -	\$ -	\$ 775,336
Continuation of Transit Services Fixed Route	\$ -	\$ -	\$ -	\$ -	\$ 155,981	\$ 155,981
Continuation of Transit Services Rural Route	\$ -	\$ -	\$ -	\$ -	\$ 364,672	\$ 364,672
Increase Cost of Existing Services (ICES)	\$ -	\$ -	\$ -	\$ -	\$ 39,772	\$ 39,772
Hillsborough Circulator Expansion	\$ -	\$ -	\$ -	\$ -	\$ 370,240	\$ 370,240
OPT Mobility on Demand	\$ -	\$ -	\$ -	\$ -	\$ 352,696	\$ 352,696
Allocations from Tax District Revenues to Agencies						
Transit Plan Administration	\$ 826,751					
Transit Operations	\$ 5,241,825					
Total Expenditures	\$ 6,397,860	\$ 2,710,252	\$ 40,801	\$ 1,683,069	\$ 1,345,989	\$ 6,397,860
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY25 Orange County Transit Plan: Capital

	Orange County Transit Tax District Capital	Chapel Hill / CHT	GoTriangle	Total Orange County Transit Plan: Capital
Revenues				
Tax District Revenues				
Article 43 1/2 Cent Local Option Sales Tax	\$ 6,699,735			\$ 6,699,735
Allocations from Tax District Revenues to Agencies				
Capital Planning		\$ 150,000	\$ 25,000	
Bus Rapid Transit (BRT)		\$ 4,000,000	\$ -	
Transit Infrastructure		\$ -	\$ 665,000	
Vehicle Acquisitions		\$ 209,684	\$ 216,667	
Total Revenues	\$ 6,699,735	\$ 4,359,684	\$ 906,667	\$ 6,699,735
Expenditures				
Capital Planning				
Chapel Hill Transit Short Range Transit Plan Update	\$ -	\$ 150,000	\$ -	\$ 150,000
TPA - Regional Technology Plan Update	\$ -		\$ 25,000	\$ 25,000
Bus Rapid Transit (BRT)				
North South BRT Supplemental	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000
Transit Infrastructure				
New Regional Transit Facility (Orange County share)	\$ -	\$ -	\$ 140,000	\$ 140,000
Regional Fleet and Facilities Study Implementation - Nelson Road	\$ -	\$ -	\$ 525,000	\$ 525,000
Vehicle Acquisitions				
Vehicle acquisition and replacement	\$ -	\$ -	\$ 216,667	\$ 216,667
Midlife Repower for FY18 and FY20 Vehicle Purchases	\$ -	\$ 209,684	\$ -	\$ 209,684
Allocations from Tax District Revenues to Agencies				
Capital Planning	\$ 175,000			
Bus Rapid Transit (BRT)	\$ 4,000,000			
Transit Infrastructure	\$ 665,000			
Vehicle Acquisitions	\$ 426,351			
Allocation To Fund balance	\$ 1,433,384			\$ 1,433,384
Total Expenditures	\$ 6,699,735	\$ 4,359,684	\$ 906,667	\$ 6,699,735
Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -