



Operations Committee

Wednesday, September 4, 2024 at 1:30 PM

Committee meetings are held remotely.

1. Call to Order and Adoption of Agenda

Michael Parker | 1 minute

2. Draft Minutes | [June 5, 2024](#) 

2 - 3

RECOMMENDED ACTION: Adopt the draft minutes.

3. Contract with Kimley-Horn for Triangle Mobility Hub Services

4

Gary Tober | 10 minutes

[Memo](#) 

RECOMMENDED ACTION: Recommend the board authorize the President/CEO to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. for additional services necessary to support the Triangle Mobility Hub.

4. Adjournment

Michael Parker



**BOARD OF TRUSTEES
OPERATIONS COMMITTEE
MEETING MINUTES**

4600 Emperor Boulevard
Suite 100
Durham, NC 27703

Wednesday, June 5, 2024

1:30 p.m.

Remote | Microsoft Teams

Board members present | Corey Branch, Patrick Hannah, Vivian Jones, Michael Parker

Board members absent | Valerie Jordan

Chair Parker called the meeting to order at 1:30 p.m. A quorum was present.

- I. Adoption of Agenda**
- II. Approval of Minutes**

Action: A motion was made by Branch and seconded by Jones to adopt the agenda and approve the minutes of May 1, 2024. Upon vote by roll call, the motion was carried unanimously.

- III. Design Services for Bus Stop Improvements**

Bong Vang’s presentation is attached and hereby made a part of these minutes. He requested a recommendation to the board to approved four task orders for bus stop improvements:

Durham County

- A. Morton Thomas and Associates \$1,068,786 for up to 73 bus stops
- Kittelson & Associates \$1,325,207.83 for up to 107 bus stops
- McAdams \$1,439,944.10 for up to 100 bus stops

Wake County

- Davenport \$403,914 for up to 30 bus stops

Vang stated that all four contractors are certified DBE or MWBE and will use subcontractors that also are certified.

He also gave an update on GoTriangle’s progress on bus stop improvement projects and shared before and after photos of some of the stops.

Branch asked about shelter status. Vang responded that it is based on ridership.

Parker asked why GoTriangle is working on design for stops so far in advance of construction. Vang stated that sometimes during design issues arise and these complications could delay construction. GoTriangle works on design for more stops that it thinks can be built to prevent delays.

Katharine Eggleston added that the stated goals are minimum commitments in the Durham Transit Plan to be delivered and GoTriangle would like to exceed those targets. She said there

are hundreds of stops that still need improvements and GoTriangle is trying to work down that backlog as quickly as possible.

Action: A motion was made by Branch and seconded by Jones to recommend the board award separate task orders to design bus stops in Durham County to A. Morton Thomas & Associates, Kittelson & Associates and McAdams and in Wake County to Davenport. Upon vote by roll call, the motion was carried unanimously.

IV. August 204 Service Changes

The presentation is attached and hereby made a part of these minutes. Jay Heikes introduced Tyler Huggins to present the service change recommendation for August. He note that this service change is the first implementation step of the short range plan adopted in January. The plan will provide more all-day and more frequent service. This service change will mark the return to full service for GoTriangle, with service hours exceeding pre-pandemic levels.

Tyler Huggins presented the details of the proposed service change:

- CRX and route 310 - service restored to every 30 minutes at peak
- DRX - spreading out existing service to meet midday demand
- DRX - adding hourly midday service
- DRX - shifting peak service headways to 30-35 minutes from 15-30 minutes
- Route 305 - alignment extended approximately one mile into Holly Springs for more coverage
- Route 305 – hourly midday service between Apex and Raleigh on weekdays
- Route 305 – hourly service between Apex and Raleigh on weekends

Action: A motion was made by Jones and seconded by Branch to recommend the board approve August 2024 service changes. Upon vote by roll call, the motion was carried unanimously.

V. Adjournment

Action: Chair Parker adjourned the meeting at 1:57 p.m.

Prepared by:

Michelle C. Dawson, CMC
Clerk to the Board of Trustees

Submitted by: Gary Tober, Capital Development-Real Estate and Facilities

Meeting date: September 4, 2024

SUBJECT: Contract with Kimley-Horn for services related to the Triangle Mobility Hub

Strategic Objective or Initiative Supported

1.2 Pursue service improvements and expansion opportunities

Staff Recommendation

Recommend the board authorize the President/CEO to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. for additional services necessary to support the Triangle Mobility Hub.

Item Summary

Kimley-Horn is currently under contract to provide the following services to support the Triangle Mobility Hub:

1. Project Management Services;
2. Data Collection;
3. Schematic Design Services;
4. Third Party Coordination;
5. NCDOT Coordination and Traffic Impact Analysis;
6. Community Engagement Support Services; and
7. Grant Application Services.

The additional services that will be added to the scope of work are:

1. Stream Delineation;
2. Traffic Analysis for Transit Oriented Development (TOD) Scenarios;
3. Grant Support Services; and
4. Schematic Design for an Additional Concept.

Financial Impact

The original contract amount was \$217,041. GoTriangle is seeking an additional \$89,088 for a total fee of \$306,129.

Attachments

- None