



# BOARD OF TRUSTEES

## Wednesday, September 25, 2024 at 12:00 PM

4600 Emperor Boulevard, Suite 100 Board Room  
Durham, NC 27703

Microsoft Teams meeting | Join on your computer or mobile app

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Or call in (audio only) +1 252-210-4099

Phone Conference ID: # 636 348 697#

Page

### 1. Call to Order and Adoption of Agenda

Brenda Howerton | 1 minute

RECOMMENDED ACTION: Adopt agenda with any changes requested.

### 2. Public Comment

Brenda Howerton

*The public comment period is held to give citizens an opportunity to speak on any item. The session is no more than thirty minutes long and speakers are limited to no more than three minutes each. Speakers are required to sign up in advance via the website.*

### 3. Consent Agenda

Brenda Howerton | 1 minute













*Items listed on the consent agenda are considered as a single motion. At the request of any Board member, or member of the public, items may be removed from the consent agenda and acted on by a separate motion. Items pulled from the consent agenda will be placed at the beginning of the general business agenda for discussion and action. Any Board member wishing to remove an item from the consent agenda should advise staff in advance.*

RECOMMENDED ACTION: Approve consent agenda.

3.1 Regular session minutes | [August 28, 2024](#)

6 - 10

3.2 Closed session minutes | August 28, 2024

3.3	Special session minutes   <a href="#">September 9, 2024</a> 	11
3.4	Closed session minutes   September 9, 2024	
3.5	<a href="#">General Counsel FY2025 Work Plan</a> 	12 - 13
3.6	<a href="#">Clerk to the Board FY2025 Work Plan</a> 	14 - 15
3.7	Contract with Kimley-Horn for Triangle Mobility Hub Services <a href="#">Memo</a> 	16
	OPERATIONS CMTE RECOMMENDATION: Authorize the President/CEO to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. for additional services necessary to support the Triangle Mobility Hub.	
3.8	FY25 Durham Transit Work Program <a href="#">Memo</a>  <a href="#">Ordinance 44 - FY25 TTD Durham Operating Fund Budget Amendment</a>  <a href="#">Ordinance 45 - FY25 TTD Dur Capital Fund Budget Amendment</a>  <a href="#">Durham Financial Pages w VRT</a> 	17 - 24
	AUDIT & FINANCE RECOMMENDATION: Adopt the FY25 Durham Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.	
3.9	FY25 Orange Transit Work Program <a href="#">Memo</a>  <a href="#">Ordinance 46 - FY25 TTD Orange Operating Fund Budget Amendment</a>  <a href="#">Ordinance 47 - FY25 TTD Orange Capital Fund Budget Amendment</a>  <a href="#">Orange Financial Pages w VRT</a> 	25 - 31
	AUDIT & FINANCE RECOMMENDATION: Adopt the FY25 Orange Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.	

#### 4. Closed Session | Personnel Matter

NCGS §143 318.11.(a) (6) to consider the performance of an employee.

4.1 Personnel matter

#### 5. Possible action following closed session

5.1

#### 6. General Business Agenda

*Items listed on the general business agenda are for discussion and possible action. Such designation means that the Board intends to discuss the general subject area of that agenda item before making any motion concerning that item.*

##### 6.1 Items Removed from Consent Agenda

ACTION REQUESTED: Discuss and take action on any items removed from the consent agenda.

RECOMMENDED ACTION: Discuss and take action on any items removed from the consent agenda.

##### 6.2 Audit & Finance Committee Report

32 - 33

Susan Evans | 3 minutes

Draft minutes | [September 4](#) 

##### 6.3 Operations Committee Report

34

Michael Parker | 3 minutes

Draft minutes | [September 4](#) 

##### 6.4 Nominating Committee Report

NOMINATING RECOMMENDATION: Elect 2024 - 2025 slate of officers as presented.

##### 6.5 2025 Health, Dental, Vision & Ancillary Benefits Package

35 - 36

Joya Johnson | 10 minutes




[Memo](#) 

[Medical Plan Premium Strategy Exhibit](#) 

[Dental Plan Premium Strategy Exhibit](#) 

STAFF RECOMMENDATION: Approve the 2025 health benefits package with renewal policies based on quoted premiums to current providers BCBS of NC, Delta Dental, VSP and Hartford.

## 7. Other Business

- |      |  |         |
|------|--|---------|
| 7.1  | General Counsel's Report<br>Byron Smith   10 minutes<br><a href="#">HR Report</a> <br><a href="#">Contracts</a>  | 37 - 38 |
| 7.2  | Deloitte Update<br>Scott Thomas   15 minutes   |         |
| 7.3  | TransPro Update<br>Scott Thomas   15 minutes   |         |
| 7.4  | Capital Projects Status Report<br>Katharine Eggleston   5 minutes  |         |
| 7.5  | Operations Update<br>Vinson Hines, Jr.   5 minutes<br><a href="#">Monthly Operations Report</a>   | 39 - 57 |
| 7.6  | Chair's Report<br>Brenda Howerton   2 minutes  |         |
| 7.7  | CAMPO Executive Board Representative<br>Patrick Hannah   2 minutes   |         |
| 7.8  | DCHC MPO Board Representative<br>Michael Parker   2 minutes  |         |
| 7.9  | Regional Transportation Alliance Representative<br>Brenda Howerton   2 minutes   |         |
| 7.10 | InterCity Visit Report<br>Michael Parker   5 minutes   |         |

## 8. Closed Sessions

- 8.1 Personnel matter  
NCGS §143 318.11.(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and  
NCGS §143 318.11.(a) (6) to consider the performance of an employee.
  
- 8.2 Settlement Negotiation Strategy for Real Property Transfer  
NCGS §143 318.11.(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

## **9. Adjournment**

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Wednesday, August 28, 2024

12:00 p.m.

GoTriangle Board Room

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**Board members present** | Mary-Ann Baldwin [arr. 12:18 p.m.], Susan Evans, Patrick Hannah, Brenda Howerton, Vivian Jones, Michael Parker

**Board members absent** | Corey Branch, Michael Fox, Sally Greene [excused], Valerie Jordan, Jennifer Robinson [excused], Leo Williams [excused]

In absence of a quorum, Chair Howerton asked to begin non-action items until a quorum is present.

**2. Public Comment**

No comments.

**4. General Business Agenda**

**4.2 Audit & Finance Committee Report**

Susan Evans reported that the committee heard a presentation on the FY24 Wake Transit Work Plan period of performance amendments which is included on the consent agenda.

**5. Other Business**

**5.7 CAMPO Executive Board Representative**

Patrick Hannah stated that he was unable to attend but there were three public hearings. Evans added that the amended Wake Transit Plan was approved, consistent with the version approved by GoTriangle.

**5.8 DCHC MPO Board Representative**

Michael Parker reported that one of the major items was discussion of the SPOT 7 process.

**5.5 General Counsel's Report**

Byron Smith reported that Wake County and GoTriangle met and have selected Ron Gibson as the mediator for the conference committee. Dates in November are being considered for the mediation.

**5.4 Safety Update**

Jimmy Price's presentation is attached and hereby made a part of these minutes, which includes safety performance measures, workers' compensation claims, loss claims, accidents/incidents and security incidents for the period April – July 2024. He also reported that RUS Bus had no lost time accidents nor incidents for this same time period.

Baldwin arrived. A quorum was present.

**1. Adoption of Agenda**

Chair Howerton stated that item 4.5 Appointment of Nominating Committee would be moved to the next meeting's agenda.

**Action:** On motion by Jones and second by Hannah the agenda was adopted as amended. Upon vote the motion was carried unanimously.

**3. Consent Agenda**

**Action:** A motion was made by Parker and seconded by Baldwin to approve the consent agenda. Upon vote the motion was carried unanimously.

The following consent agenda items were approved:

- June 12, 2024 | Special Session Minutes.
- June 12, 2024 | Closed Session Minutes.
- June 17, 2024 | Special Session Minutes.
- June 17, 2024 | Closed Session Minutes.
- August 7, 2024 | Special Session Minutes.
- Approved FY24 Wake Transit Work Plan period of performance amendments. The list of amendments is attached and hereby made a part of these minutes.

**4. General Business Agenda****4.1 Items Removed from Consent Agenda**

None.

**4.2 Audit & Finance Committee Report**

Previously covered.

**4.3 Updated Memorandum of Understanding (MOU) for the US 1 Council of Planning**

Paul Black stated that the US 1 Council of Planning was formed in 2006 and works with the jurisdictions in the corridor to help protect access to developments once US becomes a limited access freeway. The MOU adds scope related to S-line improvements in the US 1 corridor.

**Action:** A motion was made by Baldwin and seconded by Parker to authorize the board chair to execute the updated MOU. Upon vote by roll call, the motion was carried unanimously.

**4.4 DBE Enterprise Triennial Goal FFY2025-27**

Jamila Ormond's presentation is attached and hereby made a part of these minutes. She requested adoption of the overall Triennial DBE goal for the FFY2025-2027. She stated the DBE program objective is to ensure nondiscrimination in the award and administration of USDOT assisted contracts. Ormond added that as a recipient of FTA funds, GoTriangle is required to have a DBE program and goal as well as to monitor the work that is performed by all DBEs on contracts in which DBE participation is claimed. The FTA provides guidance for establishing the methodology for the goal, which includes determining the availability

of ready, willing and able DBEs relative to all firms in our marketplace based on census data and certified DBEs from NCDOT. The recommended goal is for FFY205-2027 is 12%, which is consistent with actual DBE participating for FFY2020-2023. No comments were received during the public comment period.

Parker asked about setting an aspirational goal. Ormond responded that it is not recommended as the goal should be demonstrable based on historical data. Ormond noted that federal funds do not recognize MWBEs; however, staff has discussed establishing a small business utilization program that could address MWBE goals for local projects.

**Action:** A motion was made by Jones and seconded by Hannah the board adopted a FFY2025-2027 triennial DBE goal of 12%. Upon vote by roll call, the motion was carried unanimously.

Parker suggested having staff begin work on development of a separate DBE and/or MWBE policy for non-federal funds.

## 5. Other Business

### 5.1 President and CEO's Report

A list of contracts approved by the president and CEO is attached and hereby made a part of these minutes. He highlighted the following items:

- \$25 million federal RAISE grant for the Triangle Mobility Hub.
- Governor Cooper signed legislation that includes a \$2 dollar increase to GoTriangle's vehicle registration tax. This will require action by the Special Tax Board.
- The World University Games will be held in the Triangle region in 2029. GoTriangle is working with the Transportation Committee. There is interest to have bus wraps on GoTriangle buses to promote the games. The cost would be \$7,000 per bus.
- GoTriangle held an event with Congressman Wiley Nickel to celebrate \$1 million in federal funding for 16 zero-emission vehicles and infrastructure.
- GoTriangle is working with Central Pines Regional Council and the MPOs on the Connected Region plan. The plan be a vision for housing, mobility and land use in the larger Central Pines jurisdiction.
- GoTriangle joined NCDOT and the Turnpike Authority to discuss turnpike projects and the synergy with transit.
- The new Chief Information Officer position is close to being filled. A search firm is being hired to assist with the recruitment of a new CFO.

#### **Deloitte**

Deloitte representatives Joe Dipierro and Clinton Pfister's presentation is attached and hereby made a part of these minutes.

#### Summary of recommendations

- Implement vehicle rental tax controls process to ensure accounting entries and transfers to the counties are made properly.



- Implement requirements and controls for cash management.
- Develop communications and engage with the counties regarding the vehicle rental tax transfer process.
- Create delineation of the tax district administration function.
- Improve financial reporting to include visualizations, analysis and metrics.
- Simplify GoTriangle's fund structure with separate and expanded Transit Plans financial reporting.
- Clarify and improve financial reporting to distinguish GoTriangle funded vs. GoTriangle managed capital projects.
- Reduce cash reserves and invest additional cash. Forecast cash flow monthly, perform regular cash audits and address recommendations for improvement.

The Transformation Team has been established and will guide, develop and execute the implementation roadmap - an objective, defensible and realistic plan for implementing the recommendations in the Deloitte final report. This group will work with the new CIO and CFO to facilitate their transition and foster alignment with the roadmap.

Dipierro added that some recommendations are being implemented now within the budget and finance team.

#### ***Return to fares update***

Austin Stanion and Matthew Clark's presentation is attached and hereby made a part of these minutes.

## **5.2 Capital Projects Status Report**

Katharine Eggleston's presentation is attached and hereby made a part of these minutes. She provided an update on the bus stop improvement program, reminding board members of the interactive online map of all GoTriangle bus stops in the region and a separate map for stops funded by the Durham Transit Plan.

Eggleston shared photos of the RUS Bus construction, stating that the project is on scheduled to open next year. The project received \$280,000 from the Wake Transit Plan for design and installation of art at the facility. Creative Machines has been selected and development team will work with them to integrate art into the facility.

The RFQ for designer of the Nelson Road Modernization and Expansion project will be released soon. As mentioned earlier, GoTriangle received \$1 million to fund electric, non-revenue vehicles and charging infrastructure as part of this project. GoTriangle will take delivery of five electric buses next year, which were funded through the RUS Bus grant and other federal grant funding.

GoTriangle was awarded a \$25 million RAISE grant for the ***Triangle Mobility Hub*** Project. Staff is working closely with the Research Triangle Foundation and has released a joint RFQ for a developer who will deliver both the public component of the facility and the private development.

**5.3 Operations Update**

The June and July monthly reports and statistics are attached and hereby made a part of these minutes.

**5.4 Safety Update**

Previously covered.

**5.5 General Counsel's Report**

Previously covered.

**5.6 Chair's Report**

Chair Howerton reported on meetings with representatives in DC she participated in over the summer with staff. A special meeting and closed session is planned for September 9 - time to be determined.

**5.7 CAMPO Executive Board Representative**

Previously covered.

**5.8 DCHC MPO Board Representative**

Previously covered.

**5.9 Regional Transportation Alliance (RTA) Representative**

Brenda Howerton noted the transportation breakfast held in July.

**6. Closed Session | Settlement Negotiation Strategy for Real Property Transfer**

**Action:** On motion by Jones and seconded by Baldwin the board adjourned into closed session at 2:31 p.m. pursuant to NCGS §143 318.11.(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body, which privilege is hereby acknowledged.

**Action:** The board returned to open session at 3:07 p.m.

**7. Adjournment**

**Action:** Chair Howerton adjourned the meeting at 3:07 p.m.

Prepared by:

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Michelle C. Dawson, CMC  
Clerk to the Board

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Monday, September 9, 2024

10:30 a.m.

Remote | Microsoft Teams

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**Board members present** | Corey Branch, Susan Evans, Sally Greene, Patrick Hannah, Brenda Howerton, Vivian Jones, Michael Parker, Leo Williams [arr. 11:20 a.m.]

**Board members attending remotely** | Mary-Ann Baldwin, Jennifer Robinson [arr. 10:41 a.m.], Leo Williams [arr. 11:11 a.m.]

**Board members absent** | Michael Fox, Valerie Jordan

Chair Brenda Howerton officially called the meeting to order at 10:33 a.m. A quorum was present.

**1. Adoption of Agenda**

**Action:** On motion by Parker and second by Jones the agenda was adopted. Upon vote the motion was carried unanimously.

**2. Appointment of Nominating Committee**

Chair Howerton recommended that Patrick Hannah [Durham], Michael Parker [Orange] and Jennifer Robinson [Wake] serve on a Nominating Committee.

**Action:** A motion was made by Jones and seconded by Parker to appoint the members as named to a Nominating Committee. Upon vote the motion was carried unanimously.

**3. Closed Session | Performance Evaluation**

**Action:** On motion by Parker and second by Greene to enter into closed session at 10:36 a.m. pursuant to NCGS §143-318.11.(a) (6) to consider the performance of an employee. Upon vote the motion was carried unanimously.

The board returned to regular session at 12:24 p.m.

**4. Adjournment**

**Action:** On motion by Parker and second by Branch the meeting was adjourned at 12:24 p.m.

Prepared by:

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Michelle C. Dawson, CMC  
Clerk to the Board



## GENERAL COUNSEL WORK PLAN FOR

### T. BYRON SMITH FY2025

#### 1. MAIN PURPOSE OF THE JOB

As General Counsel, this position is responsible for all legal proceedings and affairs of the Authority and shall have general supervisory professional responsibility for all the Authority's legal affairs as delegated by the Authority and have all the power and authority delegated in accordance with the law.

- **PROVIDE SUPPORT AND ADVICE TO THE BOARD OF TRUSTEES**

Assist and support Board of Trustees for Board meetings, committees and legal issues as they arise. Provide written and verbal advice and counsel to the Authority on all legal matters, researching law and facts as necessary, and reviewing agency operations and activities.

Goal: Respond to Board inquiries in a timely manner with as much information as possible.

- **PROVIDE SUPPORT AND ADVICE TO THE GOTRIANGLE PRESIDENT/CEO AND GOTRIANGLE STAFF.**

Provide written and verbal advice and counsel to the President/CEO and his Executive Staff on all legal matters, researching law and facts as necessary, and reviewing agency operations and activities.

Goal: Ongoing Activity

- **CONTRACTS.**

a. Draft, review and negotiate contracts and agreements between GoTriangle and various federal, State and local governmental agencies and private organizations for Go Triangle projects, operations, and responsibilities' particularly those contracts necessary to support the **RALEIGH UNION STATION BUS TRANSIT CENTER PROJECT.**

Goal: Ensure that all contracts meet state and federal requirements and conform to legal form and sufficiency.

b. Manage outside counsel and identify issues that require outside counsel.

Goal: Manage quality of work and expenses.

- **Procurement**

Review solicitation to ensure that the solicitation specifications are clear and unambiguous. Continue to review the Go Triangle Procurement Manual. I have been advised by Go Triangle that the manual is in need of updating to make it consistent with federal and state law, rules and regulations.

Goal: Mitigate against bid protest and avoid federal funding issues due to noncompliance with federal law.

- **Agency Policies Review**

Draft and review agency rules, regulations, policies, and legislative proposals; review proposed legislation for impact on GoTriangle.

Goal: Assist with identifying obsolete policies and updating such policies.

- **Legislative**

- a. Continue to meet with various state and federal delegations to advance GoTriangle Projects
- b. Continue to meet, as needed, with various members of the NC General Assembly to advance legislation in favor of GoTriangle.
- c. Continue coordinating with the GoTriangle lobbyist to advance GoTriangle's interests before the state legislature.

- **Public Relations**

- a. Respond to citizen inquiries on a variety of matters, conducting necessary research, and preparing written responses. Provide advice on requests for public information.
- b. Establish a stakeholder engagement plan, list of stakeholders for the agency and specific to individual projects. Assist and advise the President and CEO on key partnership issues. Develop and maintain relationships with elected officials, advocacy organizations and community partners.

- **Personnel Matters**

- a. Supervise General Counsel Personnel, including providing guidance on legal matters and strategy in litigation and negotiations.
- b. Advise GoTriangle on personnel matters, including hiring, disciplining and assuring compliance with GoTriangle policy and procedures and state and federal employment law.
- C. Ethics/training: Advise GoTriangle board and staff on ethical issues and opinions. Will provide feedback and support on other workplace employee issues that may arise. Will work with Talent Services to schedule additional trainings as necessary.



**Michelle Dawson**  
**Clerk to the Board of Trustees**  
**FY2025 Goals**

**NEW GOALS FOR FY2025**

- Implement Diligent Community agenda/meeting management software.
- Become expert user of the Diligent Community product.
- Update, along with the General Counsel, GoTriangle’s records management policy to include electronic records.
- Present, along with the General Counsel, an updated Records Retention Schedule for board adoption.
- Coordinate with the President/CEO and General Counsel on revising the board’s agenda format.

**ON-GOING RESPONSIBILITIES**

RECORDS MANAGEMENT

- Draft, sign, certify and preserve all board records (agenda, minutes, ordinances, resolutions, and board-adopted policies); maintain on public portal with redundancy on GoTriangle’s server.
- Submit minutes book annually to the North Carolina Office of Archives and History for microfilming.
- Review and present closed session minutes for “unsealing” pursuant to NC General Statutes and GoTriangle policy.

MEETINGS

- Prepare meeting agenda and related materials in coordination with the CEO and other GoTriangle staff; attend agenda review meetings with executive staff and the board chair; distribute agenda for all meetings by deadline.
- Attend all meetings of the board, its committees and the Special Tax Board.
- Provide notice of meetings according to NC General Statutes requirements.

ADMINISTRATIVE SUPPORT & COMMUNICATION

- Prepare annual meeting calendar and publish required legal notices pursuant to NC open meetings law; maintain list of news media and individuals requesting notification of board meetings; issue notices for all meetings.
- Coordinate with member jurisdictions for re/appointment of board members and with the Boards of County Commissioners for Special Tax Board representatives; coordinate board activities and duties based on statutory requirements, GoTriangle bylaws, policies and procedures.



ADMINISTRATIVE SUPPORT & COMMUNICATION (CONTINUED)

- Maintain GoTriangle's public portal (Diligent Community) with up-to-date and accurate information.
- Provide administrative support for the Board of Trustees; communicate with board members regarding meetings, events and information relevant to GoTriangle and as requested by GoTriangle staff; manage requests for board member travel and assist with travel arrangements as needed; assist with scheduling meetings as requested.
- Coordinate annual performance evaluations for President/CEO, General Counsel and the Clerk to the Board; work with board chair and vice chair to schedule stakeholder conversations; prepare evaluation packets for the board; compile evaluation responses.
- Develop and manage the annual budget for the Board of Trustees.
- Answer inquiries and provide research assistance on board actions and policy as requested to board members, GoTriangle staff and members of the public.

Submitted by: Gary Tober, Capital Development-Real Estate and Facilities

Meeting date: September 25, 2024

**SUBJECT: Contract with Kimley-Horn for services related to the Triangle Mobility Hub**

**Strategic Objective or Initiative Supported**

1.2 Pursue service improvements and expansion opportunities

**Staff Recommendation**

GoTriangle staff requests the board authorize the President/CEO to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. for additional services necessary to support the Triangle Mobility Hub, increasing the contract value by \$89,088 from \$217,041 to \$306,129.

**Item Summary**

Kimley-Horn is currently under contract to provide the following services to support the Triangle Mobility Hub:

1. Project Management Services;
2. Data Collection;
3. Schematic Design Services;
4. Third Party Coordination;
5. NCDOT Coordination and Traffic Impact Analysis;
6. Community Engagement Support Services; and
7. Grant Application Services.

The additional services that will be added to the scope of work are:

Services	Fee
1. Stream Delineations	\$17,664
2. Traffic Analysis for Transit Oriented Development (TOD) Scenarios	\$31,792
3. Grant Support Services	\$13,321
4. Schematic Design for an Additional Concept	\$26,311
<b>Total</b>	<b>\$89,088</b>

This work will be administered on a cost plus fixed fee basis.

**Financial Impact**

The original contract amount was \$217,041. GoTriangle is seeking an additional \$89,088 for a total fee of \$306,129, which can be accommodated within the existing project budget.

**Attachments**

- None



Submitted by: Steven Schlossberg, Tax District Administration  
Jennifer Hayden, Finance and Administrative Services  
Meeting date: September 4, 2024

**SUBJECT: FY 2025 Durham Transit Work Program**

**Strategic Objective or Initiative Supported**

Implement the Durham Transit Plan

**Staff Recommendation**

Recommend board adoption of the FY25 Durham Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.

**Item Summary**

During the GoTriangle Board of Trustees meeting on August 7, 2024, the GoTriangle FY25 budget was adopted. It included an allocation of \$799,294 to the Durham County Work Plan. The additional funds will be reflected as revenue in the FY25 Durham County Transit Work Program.

The Durham Transit Staff Working Group was informed of this action during their August 21<sup>st</sup> meeting. Staff anticipates this action to be considered during the Durham County Board of Commissioners at their September 9<sup>th</sup> meeting.

**Financial Impact**

FY2025 Durham Transit Work Program revenue will increase by \$799,294.

**Attachments**

- Revised FY2025 Durham Transit budget ordinance amendments
- Revised FY2025 Durham Transit budget sheets

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT  
TRIANGLE TAX DISTRICT - DURHAM OPERATING FUND**

**BE IT ORDAINED** by the Research Triangle Regional Public Transportation Authority Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Triangle Tax District Durham Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	<b>Original</b>	<b>Revised</b>
Article 43 ½ Cent Sales Tax	\$17,080,265	\$16,280,971
Vehicle Rental Tax		799,294
\$7 County Vehicle Registration Tax	1,789,588	1,789,588
\$3 Vehicle Registration Tax Transfer from Durham Special Tax District	<u>766,945</u>	<u>766,945</u>
<b>Total</b>	<b>\$19,636,798</b>	<b>\$19,636,798</b>

**Section 2.** The following amounts hereby are appropriated in the **Triangle Tax District Durham Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	<b>Original</b>	<b>Revised</b>
<b>Tax District Administration - GoTriangle</b>	\$ 503,241	\$ 503,241
<b>Transit Plan Administration</b>		
DCHC MPO	40,801	40,801
Durham County Access	310,142	310,142
GoDurham	379,687	379,687
GoTriangle	1,752,812	1,752,812
<b>Transit Operations</b>		
Durham County Access	332,551	332,551
GoDurham	14,012,414	14,012,414
GoTriangle	<u>2,305,150</u>	<u>2,305,150</u>
<b>Total</b>	<b>\$ 19,636,798</b>	<b>\$ 19,636,798</b>

**Section 3.** The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

**Section 4.** Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ATTEST:**

**ADOPTED THIS THE 28<sup>TH</sup> DAY OF AUGUST 2024.**

\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

\_\_\_\_\_  
Brenda Howerton, Board of Trustees Chair

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT  
TRIANGLE TAX DISTRICT – DURHAM CAPITAL FUND**

**BE IT ORDAINED** by the Research Triangle Regional Public Transportation Authority Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Local Option Sales Tax	\$ 25,919,735	\$ 26,719,029
<b>Total</b>	<b>\$ 25,919,735</b>	<b>\$ 26,719,029</b>

**Section 2.** The following amounts hereby are appropriated in the **Triangle Tax District – Durham Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
<b>Transit Infrastructure</b>		
City of Durham/GoDurham	\$ 12,072,190	\$ 12,072,190
GoTriangle	5,513,680	5,513,680
<b>Regional Connections</b>		
Reserve	500,000	500,000
<b>Vehicle Acquisition</b>		
GoTriangle	380,538	380,538
<b>Allocation to Durham Capital Fund Balance</b>	<u>7,453,327</u>	<u>8,252,621</u>
<b>Total</b>	<b>\$ 25,919,735</b>	<b>\$ 26,719,029</b>

**Section 3.** The FY25 Durham Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Durham County will consider amendments to the FY25 Durham Transit Work Program as priorities are identified in the new Transit Plan.

**Section 4.** Triangle Tax District – Durham Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

**Section 5.** Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ATTEST:**

**ADOPTED THIS THE 28<sup>TH</sup> DAY OF AUGUST 2024.**

\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

\_\_\_\_\_  
Brenda Howerton, Board of Trustees Chair

PROJECTED REVENUE	
½ Cent Sales Tax	\$43,000,000
Vehicle Rental Tax	\$799,294
\$3 Registration Fee	\$766,945
\$7 Registration Fee	\$1,789,588
<b>TOTAL</b>	<b>\$46,355,827</b>

ADOPTED CAPITAL EXPENDITURES	
Transit Infrastructure	\$17,585,870
Vehicle Acquisition	\$380,538
Regional Connections	\$500,000
<b>TOTAL</b>	<b>\$18,466,408</b>

ADOPTED OPERATING EXPENDITURES	
Transit Plan Administration	\$2,483,443
Transit Operations	\$16,650,115
Tax District Administration	\$503,241
<b>TOTAL</b>	<b>\$19,636,798</b>

DURHAM FUND BALANCE PROJECTED END 2024	
Fund Balance projected at end of FY 2024	~\$127,000,000
Proposed FY 25 Fund Balance Transfer	\$8,252,621
<b>TOTAL</b>	<b>\$135,252,621</b>

This proposed work plan designates funding to four (4) agencies in FY25: GoDurham/City of Durham, Durham County/Access, GoTriangle, and the DCHC MPO. Programmed expenditures by agency are shown below:

ADOPTED EXPENDITURES BY AGENCY	
GoDurham/City of Durham	\$26,464,291
Durham County/ACCESS	\$642,693
GoTriangle	\$10,455,422
Durham-Chapel Hill-Carrboro MPO	\$40,801
Regional Connections	\$500,000
<b>TOTAL</b>	<b>\$38,103,206</b>

## FY25 Triangle Transit Tax District: Durham County

<i>Adopted</i>	FY25 Triangle Tax District:
<b>Revenues</b>	
<b>Tax District Revenues</b>	
Article 43 Half-Cent Sales and Use Tax	\$ 43,000,000
Article 50 Five-Percent Vehicle Rental Tax	\$ 799,294
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 766,945
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 1,789,588
<b>Total Revenues</b>	<b>\$ 46,355,827</b>
<b>Expenditures</b>	
<b>Tax District Administration</b>	
Staff Costs	\$ 196,800
Support Services	\$ 306,441
<b>Transit Plan Administration</b>	
DCHC MPO	\$ 40,801
Durham County / Access	\$ 310,142
City of Durham / GoDurham	\$ 379,687
GoTriangle	\$ 1,752,813
<b>Transit Operations</b>	
Durham County / Access	\$ 332,551
City of Durham / GoDurham	\$ 14,012,414
GoTriangle	\$ 2,305,150
<b>Total FY25 Operating Allocation</b>	<b>\$ 19,636,798</b>
<b>Transit Infrastructure</b>	
City of Durham / GoDurham	\$ 12,072,190
GoTriangle	\$ 5,513,680
<b>Regional Connections</b>	
Reserve	\$ 500,000
<b>Vehicle Acquisition</b>	
GoTriangle	\$ 380,538
<b>Total FY25 Capital Allocation</b>	<b>\$ 18,466,408</b>
<b>Total FY25 Workplan Programmed Expenditure</b>	<b>\$ 38,103,206</b>
<b>Allocation to Fund balance</b>	<b>\$ 8,252,621</b>
<b>Total Programmed Expenditures</b>	<b>\$ 46,355,827</b>
<b>Revenues over Expenditures</b>	<b>\$ -</b>

**FY25 Durham County Transit Plan: Operating**

	Durham County Transit Tax District Operating	DCHC MPO	Durham County / Access	City of Durham / GoDurham	GoTriangle	Total Durham County Transit Plan: Operating
<b>Revenues</b>						
<b>Tax District Revenues</b>						
Article 43 Half-Cent Sales and Use Tax	\$ 16,280,971					\$ 16,280,971
Article 50 Five-Percent Vehicle Rental Tax	\$ 799,294					\$ 799,294
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 766,945					\$ 766,945
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 1,789,588					\$ 1,789,588
<b>Allocations from Tax District Revenues to Agencies</b>						
Transit Plan Administration		\$ 40,801	\$ 310,142	\$ 379,687	\$ 1,752,813	
Bus Operations		\$ -	\$ 332,551	\$ 14,012,414	\$ 2,305,150	
<b>Total Revenues</b>	<b>\$ 19,636,798</b>	<b>\$ 40,801</b>	<b>\$ 642,693</b>	<b>\$ 14,392,101</b>	<b>\$ 4,057,963</b>	<b>\$ 19,636,798</b>
<b>Expenditures</b>						
<b>Tax District Administration</b>						
Tax District Administration - Financial Oversight Staff	\$ 196,800	\$ -	\$ -	\$ -	\$ -	\$ 196,800
Tax District Administration - Financial Oversight - Support Services (D)	\$ 198,305	\$ -	\$ -	\$ -	\$ -	\$ 198,305
Tax District Administration - Audit Services	\$ 14,183	\$ -	\$ -	\$ -	\$ -	\$ 14,183
Tax District Administration - Financial Services	\$ 93,952	\$ -	\$ -	\$ -	\$ -	\$ 93,952
<b>Transit Plan Administration</b>						
Transit Plan Administration - Program Management Staff	\$ -	\$ -	\$ -	\$ -	\$ 143,936	\$ 143,936
Transit Plan Administration - Project Implementation Staff	\$ -	\$ -	\$ -	\$ -	\$ 717,500	\$ 717,500
TPA - Transit Planning - Support Services	\$ -	\$ -	\$ -	\$ -	\$ 95,475	\$ 95,475
TPA - Legal and Real Estate - Support Staff	\$ -	\$ -	\$ -	\$ -	\$ 318,392	\$ 318,392
TPA - Marketing , Communication and PE - Support Staff	\$ -	\$ -	\$ -	\$ -	\$ 209,495	\$ 209,495
TPA - Marketing, Communication and PE - Support Services	\$ -	\$ -	\$ -	\$ -	\$ 77,326	\$ 77,326
TPA - Regional Technology and Administration - Support Staff	\$ -	\$ -	\$ -	\$ -	\$ 80,268	\$ 80,268
Customer Surveys (GoTriangle and GoDurham)	\$ -	\$ -	\$ -	\$ -	\$ 110,421	\$ 110,421
Durham County Transportation Manager	\$ -	\$ -	\$ 247,515	\$ -	\$ -	\$ 247,515
Staff Working Group Administrator	\$ -	\$ -	\$ 62,628	\$ -	\$ -	\$ 62,628
Durham County Staff Working Group Participation	\$ -	\$ 40,801	\$ -	\$ -	\$ -	\$ 40,801
Transit Construction Project Manager	\$ -	\$ -	\$ -	\$ 60,962	\$ -	\$ 60,962
Transit Construction Team Leader	\$ -	\$ -	\$ -	\$ 84,337	\$ -	\$ 84,337
Transit Plan Planner/Engineer	\$ -	\$ -	\$ -	\$ 71,578	\$ -	\$ 71,578
GoDurham Data Processing and Visualization	\$ -	\$ -	\$ -	\$ 162,810	\$ -	\$ 162,810
<b>Transit Operations</b>						
Route 700 Improvements	\$ -	\$ -	\$ -	\$ -	\$ 533,881	\$ 533,881
Route 800 Improvements	\$ -	\$ -	\$ -	\$ -	\$ 552,997	\$ 552,997
Route 400 Improvements	\$ -	\$ -	\$ -	\$ -	\$ 451,362	\$ 451,362
Route ODX - Orange-Durham Express	\$ -	\$ -	\$ -	\$ -	\$ 225,776	\$ 225,776
Route DRX Improvements	\$ -	\$ -	\$ -	\$ -	\$ 355,474	\$ 355,474
Youth Gopass (D)	\$ -	\$ -	\$ -	\$ -	\$ 27,212	\$ 27,212
Fare Collection Improvements (D)	\$ -	\$ -	\$ -	\$ -	\$ 24,900	\$ 24,900
Low Income Fare Pass	\$ -	\$ -	\$ -	\$ -	\$ 78,697	\$ 78,697
Woodcroft Park and Ride Lease	\$ -	\$ -	\$ -	\$ -	\$ 11,038	\$ 11,038
Paratransit expansion	\$ -	\$ -	\$ -	\$ -	\$ 43,812	\$ 43,812
3X - Route 3 additional service	\$ -	\$ -	\$ -	\$ 499,221	\$ -	\$ 499,221
GoDurham Connect Pilot	\$ -	\$ -	\$ -	\$ 704,936	\$ -	\$ 704,936
Route 13 Improvements	\$ -	\$ -	\$ -	\$ 369,549	\$ -	\$ 369,549
Route 5 Improvements	\$ -	\$ -	\$ -	\$ 1,565,524	\$ -	\$ 1,565,524
Route 10 Improvements	\$ -	\$ -	\$ -	\$ 1,074,745	\$ -	\$ 1,074,745
Route 12 Improvements	\$ -	\$ -	\$ -	\$ 1,208,739	\$ -	\$ 1,208,739

**FY25 Durham County Transit Plan: Operating**

	Durham County Transit Tax District Operating	DCHC MPO	Durham County / Access	City of Durham / GoDurham	GoTriangle	Total Durham County Transit Plan: Operating
New Year's Eve Service	\$ -	\$ -	\$ -	\$ 12,833	\$ -	\$ 12,833
Increased Cost of Existing Services (ICES)	\$ -	\$ -	\$ -	\$ 862,215	\$ -	\$ 862,215
Route 2 Improvements	\$ -	\$ -	\$ -	\$ 1,067,687	\$ -	\$ 1,067,687
Route 1 Improvements	\$ -	\$ -	\$ -	\$ 806,116	\$ -	\$ 806,116
Route 4 Improvements	\$ -	\$ -	\$ -	\$ 1,385,911	\$ -	\$ 1,385,911
Route 7 Improvements	\$ -	\$ -	\$ -	\$ 429,497	\$ -	\$ 429,497
Route 6 Improvements	\$ -	\$ -	\$ -	\$ 308,067	\$ -	\$ 308,067
Route 9 Improvements	\$ -	\$ -	\$ -	\$ 832,271	\$ -	\$ 832,271
Route 11 Improvements	\$ -	\$ -	\$ -	\$ 16,816	\$ -	\$ 16,816
Route 16 Improvements	\$ -	\$ -	\$ -	\$ 506,132	\$ -	\$ 506,132
Route 8 Improvements	\$ -	\$ -	\$ -	\$ 858,389	\$ -	\$ 858,389
Route 14 Improvements	\$ -	\$ -	\$ -	\$ 1,055,766	\$ -	\$ 1,055,766
Direct Investment in Mobility Equity (DIME) Grant	\$ -	\$ -	\$ -	\$ 374,000	\$ -	\$ 374,000
GoDurham Senior Shuttle (aka Food Access for Seniors)	\$ -	\$ -	\$ -	\$ 73,999	\$ -	\$ 73,999
Durham County Employment and Education Access	\$ -	\$ -	\$ 75,751	\$ -	\$ -	\$ 75,751
Durham County Access Service	\$ -	\$ -	\$ 256,800	\$ -	\$ -	\$ 256,800
<b>Allocations from Tax District Revenues to Agencies</b>						
Transit Plan Administration	\$ 2,483,443					
Bus Operations	\$ 16,650,115					
<b>Total Expenditures</b>	<b>\$ 19,636,798</b>	<b>\$ 40,801</b>	<b>\$ 642,693</b>	<b>\$ 14,392,101</b>	<b>\$ 4,057,963</b>	<b>\$ 19,636,798</b>
<b>Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**FY25 Durham County Transit Plan: Capital**

	Durham County Transit Tax District Capital	DCHC MPO	Durham County / Access	City of Durham / GoDurham	GoTriangle	Total Durham County Transit Plan: Capital
<b>Revenues</b>						
<b>Tax District Revenues</b>						
Article 43 1/2 Cent Local Option Sales Tax	\$ 26,719,029					\$ 26,719,029
<b>Allocations from Tax District Revenues to Agencies</b>						
Transit Infrastructure		\$ -	\$ -	\$ 12,072,190	\$ 5,513,680	
Vehicle Acquisitions		\$ -	\$ -	\$ -	\$ 380,538	
<b>Total Revenues</b>	<b>\$ 26,719,029</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,072,190</b>	<b>\$ 5,894,218</b>	<b>\$ 26,719,029</b>
<b>Expenditures</b>						
<b>Transit Infrastructure</b>						
New Regional Transit Facility (Durham County share)	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000
Regional Fleet and Facilities Study Implementation - Nelson Road	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 1,050,000
GoTriangle 805 Corridor Accessibility Stop Improvements	\$ -	\$ -	\$ -	\$ -	\$ 247,680	\$ 247,680
GoD (Better) Bus Stop Improvements	\$ -	\$ -	\$ -	\$ -	\$ 4,056,000	\$ 4,056,000
Horton Road - Access to Transit	\$ -	\$ -	\$ -	\$ 565,000	\$ -	\$ 565,000
GoDurham CAD/AVL	\$ -	\$ -	\$ -	\$ 27,190	\$ -	\$ 27,190
Durham Station Improvements	\$ -	\$ -	\$ -	\$ 7,280,000	\$ -	\$ 7,280,000
GoDurham Bus Maintenance Facility (Paratransit)	\$ -	\$ -	\$ -	\$ 1,700,000	\$ -	\$ 1,700,000
Fay Street BOMF	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
<b>Regional Connections</b>						
Quick and Reliable Regional Connection	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
<b>Vehicle Acquisitions</b>						
Vehicle acquisition and replacement	\$ -	\$ -	\$ -	\$ -	\$ 380,538	\$ 380,538
<b>Allocations from Tax District Revenues to Agencies</b>						
Transit Infrastructure	\$ 17,585,870					
Vehicle Acquisitions	\$ 380,538					
<b>Allocations to Durham Capital Fund Balance</b>	<b>\$ 8,252,621</b>					<b>\$ 8,252,621</b>
<b>Total Expenditures</b>	<b>\$ 26,719,029</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,072,190</b>	<b>\$ 5,894,218</b>	<b>\$ 26,719,029</b>
<b>Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Submitted by: Steven Schlossberg, Tax District Administration  
Jennifer Hayden, Finance and Administrative Services  
Meeting date: September 4, 2024

## **SUBJECT: FY 2025 Orange Transit Work Program**

### **Strategic Objective or Initiative Supported**

Implement the Orange Transit Plan

### **Staff Recommendation**

Recommend board adoption of the FY25 Orange Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget.

### **Item Summary**

During the GoTriangle Board of Trustees meeting on August 7, 2024, the GoTriangle FY25 budget was adopted. It included an allocation of \$390,393 to the Orange County Work Plan. The additional funds will be reflected as revenue in the FY25 Orange County Transit Work Program.

The Orange Transit Staff Working Group was informed of this action during their August 21<sup>st</sup> meeting. Staff anticipates this action to be considered during the Orange County Board of Commissioners at their September 17<sup>th</sup> meeting.

### **Financial Impact**

The FY2025 Orange Transit Work Program revenue will increase by \$390,353.

### **Attachments**

- Revised FY2025 Orange Transit budget ordinance amendments
- Revised FY2025 Orange Transit budget sheets

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT  
TRIANGLE TAX DISTRICT – ORANGE OPERATING FUND**

**BE IT ORDAINED** by the Research Triangle Regional Public Transportation Authority Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Triangle Tax District Orange Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Sales Tax	\$ 5,190,618	\$ 4,800,265
Vehicle Rental Tax		390,353
\$7 County Vehicle Registration Tax	843,646	843,646
\$3 Vehicle Registr Transfer from Orange Special Tax District	<u>363,596</u>	<u>363,596</u>
<b>Total</b>	<b>\$ 6,397,860</b>	<b>\$ 6,397,860</b>

**Section 2.** The following amounts hereby are appropriated in the **Triangle Tax District Orange Operating Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
<b>Tax District Administration – GoTriangle</b>	\$ 329,284	\$ 329,284
<b>Transit Plan Administration</b>		
Chapel Hill Transit	150,000	150,000
DCHC MPO	40,801	40,801
GoTriangle	573,323	573,323
Orange County Public Transportation	62,628	62,628
<b>Transit Operations</b>		
Chapel Hill Transit	2,560,252	2,560,252
GoTriangle	1,398,210	1,398,210
Orange County Public Transit	<u>1,283,362</u>	<u>1,283,362</u>
<b>Total</b>	<b>\$ 6,397,860</b>	<b>\$ 6,397,860</b>

**Section 3.** The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

**Section 4.** Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ATTEST:**

**ADOPTED THIS THE 28<sup>TH</sup> DAY OF AUGUST 2024.**

\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

\_\_\_\_\_  
Brenda Howerton, Board of Trustees Chair

**GO TRIANGLE FY2025 BUDGET ORDINANCE AMENDMENT  
TRIANGLE TAX DISTRICT – ORANGE CAPITAL FUND**

**BE IT ORDAINED** by the Research Triangle Regional Public Transportation Authority Board of Trustees:

**Section 1.** It is estimated that the following revenues will be available in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
Article 43 ½ Cent Local Option Sales Tax	\$ <u>6,309,382</u>	\$ <u>6,699,735</u>
<b>Total</b>	<b>\$ 6,309,382</b>	<b>\$ 6,699,735</b>

**Section 2.** The following amounts hereby are appropriated in the **Triangle Tax District – Orange Capital Fund** for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

	Original	Revised
<b>BRT</b>		
Chapel Hill Transit – NS-BRT	\$ 4,000,000	\$ 4,000,000
<b>Capital Planning</b>		
Chapel Hill Transit	150,000	150,000
GoTriangle	25,000	25,000
<b>Transit Infrastructure</b>		
GoTriangle	665,000	665,000
<b>Vehicle Acquisition</b>		
Chapel Hill Transit	209,684	209,684
GoTriangle	216,667	216,667
<b>Allocation to Orange Capital Fund Balance</b>	<u>1,043,031</u>	<u>1,433,384</u>
<b>Total</b>	<b>\$ 6,309,382</b>	<b>\$ 6,699,735</b>

**Section 3.** The FY25 Orange Transit Work Program reflects ongoing projects that remain vital to providing service to current transit customers and new projects that address immediate needs of the Transit Plan priorities. The current project budgets identified are those that are deemed time-sensitive ongoing efforts or involve time-sensitive external grant sources as part of their overall funding mechanism. DCHC MPO, GoTriangle and Orange County will consider amendments to the FY25 Orange Transit Work Program as priorities are identified in the new Transit Plan.

**Section 4.** Triangle Tax District – Orange Capital Funds are appropriated pursuant to section 13.2 of Chapter 159 of the North Carolina General Statutes; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project unless subsequently approved for reallocation by the GoTriangle Board of Trustees.

**Section 5.** Copies of this budget ordinance shall be furnished to the Clerk to the Board of Trustees and to the Budget Officer of this Authority to be kept on file for their direction in the disbursement of funds.

**ATTEST:**

**ADOPTED THIS THE 28<sup>TH</sup> DAY OF AUGUST 2024.**

\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

\_\_\_\_\_  
Brenda Howerton, Board of Trustees Chair

<b>PROJECTED REVENUE</b>	
½ Cent Sales Tax	\$11,500,000
Vehicle Rental Tax	\$390,353
\$3 Registration Fee	\$363,596
\$7 Registration Fee	\$843,646
<b>TOTAL</b>	<b>\$13,097,595</b>

<b>ADOPTED CAPITAL EXPENDITURES</b>	
Bus Rapid Transit	\$4,000,000
Capital Planning	\$175,000
Transit Infrastructure	\$665,000
Vehicle Acquisition	\$426,351
<b>TOTAL</b>	<b>\$5,266,351</b>

<b>ADOPTED OPERATING EXPENDITURES</b>	
Transit Plan Administration	\$826,751
Transit Operations	\$5,241,825
Tax District Administration	\$329,284
<b>TOTAL</b>	<b>\$6,397,860</b>

<b>ORANGE FUND BALANCE PROJECTED END 2025</b>	
Fund Balance projected at end of FY 2024	~\$11,000,000
Proposed FY 25 Fund Balance Transfer	\$1,433,384
<b>TOTAL</b>	<b>\$12,433,384</b>

This adopted work plan designates funding to four (4) agencies in FY25:  
 Chapel Hill/CHT, DCHC MPO, GoTriangle, and Orange County/OPT.  
 Programmed expenditures by agency are shown below:

<b>ADOPTED EXPENDITURES BY AGENCY</b>	
Chapel Hill/CHT	\$7,069,936
Durham-Chapel Hill-Carrboro MPO	\$40,801
GoTriangle	\$3,207,484
Orange County/OPT	\$1,345,989
<b>TOTAL</b>	<b>\$11,664,211</b>

## FY25 Triangle Transit Tax District: Orange County

<u>Adopted</u>	FY25 Triangle Tax District:
<b>Revenues</b>	
<b>Tax District Revenues</b>	
Article 43 Half-Cent Sales and Use Tax	\$ 11,500,000
Article 50 Five-Percent Vehicle Rental Tax	\$ 390,353
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 363,596
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 843,646
<b>Total Revenues</b>	<b>\$ 13,097,595</b>
<b>Expenditures</b>	
<b>Tax District Administration</b>	
Staff Costs	\$ 196,800
Support Services	\$ 132,484
<b>Transit Plan Administration</b>	
Chapel Hill / CHT	\$ 150,000
DCHC MPO	\$ 40,801
GoTriangle	\$ 573,323
Orange County / OPT	\$ 62,628
<b>Transit Operations</b>	
Chapel Hill / CHT	\$ 2,560,252
GoTriangle	\$ 1,398,211
Orange County / OPT	\$ 1,283,362
<b>Total FY25 Operating Allocation</b>	<b>\$ 6,397,860</b>
<b>Capital Planning</b>	
Chapel Hill / CHT	\$ 150,000
GoTriangle	\$ 25,000
<b>BRT</b>	
Chapel Hill / CHT	\$ 4,000,000
<b>Transit Infrastructure</b>	
GoTriangle	\$ 665,000
<b>Vehicle Acquisition</b>	
Chapel Hill / CHT	\$ 209,684
GoTriangle	\$ 216,667
<b>Total FY25 Capital Allocation</b>	<b>\$ 5,266,351</b>
Allocation To Fund balance	\$ 1,433,384
<b>Total Programmed Expenditures</b>	<b>\$ 13,097,595</b>
<b>Revenues over Expenditures</b>	<b>\$ -</b>

**FY25 Orange County Transit Plan: Operating**

	Orange County Transit Tax District Operating	Chapel Hill / CHT	DCHC MPO	GoTriangle	Orange County / OPT	Total Orange County Transit Plan: Operating
<b>Revenues</b>						
<b>Tax District Revenues</b>						
Article 43 Half-Cent Sales and Use Tax	\$ 4,800,265					\$ 4,800,265
Article 50 Five-Percent Vehicle Rental Tax	\$ 390,353					\$ 390,353
Article 51 Three-Dollar Increase to Regional Vehicle Registration Fee	\$ 363,596					\$ 363,596
Article 52 Seven-Dollar County Vehicle Registration Fee	\$ 843,646					\$ 843,646
<b>Allocations from Tax District Revenues to Agencies</b>						
Transit Plan Administration		\$ 150,000	\$ 40,801	\$ 573,323	\$ 62,628	
Transit Operations		\$ 2,560,252	\$ -	\$ 1,398,211	\$ 1,283,362	
<b>Total Revenues</b>	<b>\$ 6,397,860</b>	<b>\$ 2,710,252</b>	<b>\$ 40,801</b>	<b>\$ 1,971,534</b>	<b>\$ 1,345,989</b>	<b>\$ 6,397,860</b>
<b>Expenditures</b>						
<b>Tax District Administration</b>						
Tax District Administration - Financial Oversight Staff	\$ 196,800	\$ -	\$ -	\$ -	\$ -	\$ 196,800
Tax District Administration - Financial Oversight - Support Services (O)	\$ 79,322	\$ -	\$ -	\$ -	\$ -	\$ 79,322
Tax District Administration - Audit Services	\$ 8,405	\$ -	\$ -	\$ -	\$ -	\$ 8,405
Tax District Administration -Financial Services	\$ 44,757	\$ -	\$ -	\$ -	\$ -	\$ 44,757
<b>Transit Plan Administration</b>						
Transit Plan Administration - Program Management Staff	\$ -	\$ -	\$ -	\$ 26,266	\$ -	\$ 26,266
Transit Plan Administration - Project Implementation Staff	\$ -	\$ -	\$ -	\$ 177,871	\$ -	\$ 177,871
TPA - Transit Planning - Support Services	\$ -	\$ -	\$ -	\$ 64,975	\$ -	\$ 64,975
TPA - Legal and Real Estate - Support Staff	\$ -	\$ -	\$ -	\$ 123,714	\$ -	\$ 123,714
TPA - Marketing , Communication and PE - Support Staff	\$ -	\$ -	\$ -	\$ 54,843	\$ -	\$ 54,843
TPA - Marketing, Communication and PE - Support Services	\$ -	\$ -	\$ -	\$ 33,200	\$ -	\$ 33,200
TPA - Regional Technology and Administration - Support Staff	\$ -	\$ -	\$ -	\$ 80,268	\$ -	\$ 80,268
Customer Surveys	\$ -	\$ -	\$ -	\$ 12,187	\$ -	\$ 12,187
Orange County Staff Working Group Participation	\$ -	\$ -	\$ 40,801	\$ -	\$ -	\$ 40,801
Transit Plan Administration (SWG Administrator)	\$ -	\$ -	\$ -	\$ -	\$ 62,628	\$ 62,628
Planner I (Transit Planning Support Staff)	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Bus Stop Amenities Technician (Project Implementation Staff)	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000
<b>Transit Operations</b>						
Route 800 Improvements	\$ -	\$ -	\$ -	\$ 552,997	\$ -	\$ 552,997
Route 400 Improvements	\$ -	\$ -	\$ -	\$ 439,253	\$ -	\$ 439,253
Route ODX	\$ -	\$ -	\$ -	\$ 225,795	\$ -	\$ 225,795
Route CRX Improvements	\$ -	\$ -	\$ -	\$ 77,732	\$ -	\$ 77,732
Paratransit expansion	\$ -	\$ -	\$ -	\$ 24,528	\$ -	\$ 24,528
Youth Gopass	\$ -	\$ -	\$ -	\$ 18,596	\$ -	\$ 18,596
Fare Collection Improvements (O)	\$ -	\$ -	\$ -	\$ 19,962	\$ -	\$ 19,962
Low Income Fare Pass	\$ -	\$ -	\$ -	\$ 39,348	\$ -	\$ 39,348
Service Expansion	\$ -	\$ 1,784,916	\$ -	\$ -	\$ -	\$ 1,784,916
Increased Cost of Existing Services	\$ -	\$ 775,336	\$ -	\$ -	\$ -	\$ 775,336
Continuation of Transit Services Fixed Route	\$ -	\$ -	\$ -	\$ -	\$ 155,981	\$ 155,981
Continuation of Transit Services Rural Route	\$ -	\$ -	\$ -	\$ -	\$ 364,672	\$ 364,672
Increase Cost of Existing Services (ICES)	\$ -	\$ -	\$ -	\$ -	\$ 39,772	\$ 39,772
Hillsborough Circulator Expansion	\$ -	\$ -	\$ -	\$ -	\$ 370,240	\$ 370,240
OPT Mobility on Demand	\$ -	\$ -	\$ -	\$ -	\$ 352,696	\$ 352,696
<b>Allocations from Tax District Revenues to Agencies</b>						
Transit Plan Administration	\$ 826,751					
Transit Operations	\$ 5,241,825					
<b>Total Expenditures</b>	<b>\$ 6,397,860</b>	<b>\$ 2,710,252</b>	<b>\$ 40,801</b>	<b>\$ 1,683,069</b>	<b>\$ 1,345,989</b>	<b>\$ 6,397,860</b>
<b>Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## FY25 Orange County Transit Plan: Capital

	Orange County Transit Tax District Capital	Chapel Hill / CHT	GoTriangle	Total Orange County Transit Plan: Capital
<b>Revenues</b>				
<b>Tax District Revenues</b>				
Article 43 1/2 Cent Local Option Sales Tax	\$ 6,699,735			\$ 6,699,735
<b>Allocations from Tax District Revenues to Agencies</b>				
Capital Planning		\$ 150,000	\$ 25,000	
Bus Rapid Transit (BRT)		\$ 4,000,000	\$ -	
Transit Infrastructure		\$ -	\$ 665,000	
Vehicle Acquisitions		\$ 209,684	\$ 216,667	
<b>Total Revenues</b>	<b>\$ 6,699,735</b>	<b>\$ 4,359,684</b>	<b>\$ 906,667</b>	<b>\$ 6,699,735</b>
<b>Expenditures</b>				
<b>Capital Planning</b>				
Chapel Hill Transit Short Range Transit Plan Update	\$ -	\$ 150,000	\$ -	\$ 150,000
TPA - Regional Technology Plan Update	\$ -		\$ 25,000	\$ 25,000
<b>Bus Rapid Transit (BRT)</b>				
North South BRT Supplemental	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000
<b>Transit Infrastructure</b>				
New Regional Transit Facility (Orange County share)	\$ -	\$ -	\$ 140,000	\$ 140,000
Regional Fleet and Facilities Study Implementation - Nelson Road	\$ -	\$ -	\$ 525,000	\$ 525,000
<b>Vehicle Acquisitions</b>				
Vehicle acquisition and replacement	\$ -	\$ -	\$ 216,667	\$ 216,667
Midlife Repower for FY18 and FY20 Vehicle Purchases	\$ -	\$ 209,684	\$ -	\$ 209,684
<b>Allocations from Tax District Revenues to Agencies</b>				
Capital Planning	\$ 175,000			
Bus Rapid Transit (BRT)	\$ 4,000,000			
Transit Infrastructure	\$ 665,000			
Vehicle Acquisitions	\$ 426,351			
<b>Allocation To Fund balance</b>	<b>\$ 1,433,384</b>			<b>\$ 1,433,384</b>
<b>Total Expenditures</b>	<b>\$ 6,699,735</b>	<b>\$ 4,359,684</b>	<b>\$ 906,667</b>	<b>\$ 6,699,735</b>
<b>Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**BOARD OF TRUSTEES  
AUDIT & FINANCE COMMITTEE  
MEETING MINUTES**

4600 Emperor Boulevard  
Suite 100  
Durham, NC 27703

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Wednesday, September 4, 2024

2:00 p.m.

Remote | Microsoft Teams

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**Members present** | Susan Evans, Patrick Hannah, Brenda Howerton, Vivian Jones, Michael Parker

**Members absent** | Corey Branch, Mike Fox

Chair Evans called the meeting to order at 2:01 p.m. A quorum was present.

**1. Adoption of Agenda**

**Action:** The agenda was adopted by consensus.

**2. Approval of Minutes**

**Action:** A motion was made by Parker and seconded by Jones to adopt the agenda and approve the minutes of August 7, 2024. Upon vote by roll call, the motion was carried unanimously.

**3. FY25 Durham Transit Work Program**

Steve Schlossberg's presentation is attached and hereby made a part of these minutes. The amendments adjust the allocated transit revenues based on the adoption of GoTriangle's FY25 budget on August 7 and the contribution of funds from the vehicle rental tax to all three transit plans. The Durham Transit Plan will receive \$799,294.

**Action:** A motion was made by Parker and seconded by Jones to recommend the board adopt of the FY25 Durham Transit budget ordinance amendments that include the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget. Upon vote by roll call, the motion was carried unanimously.

**4. FY25 Orange Transit Work Program**

Steve Schlossberg's presentation is attached and hereby made a part of these minutes. He said similar to the amendment for Durham, the contribution to the Orange Transit Plan will be \$390,393. He reminded the committee that the Wake Transit Plan was adopted at the time GoTriangle's budget was adopted, so no amendment is necessary. Schlossberg added going forward, the transit advisory groups in the three counties receive a quarterly financial update and documentation that the funds transfer occurred.

**Action:** A motion was made by Jones and seconded by Parker to recommend the board adopt of the FY25 Orange Transit budget ordinance amendments that includes the portion of Vehicle Rental Tax allocated by the GoTriangle Board of Trustees in the FY25 budget. Upon vote by roll call, the motion was carried unanimously.



**5. FY24 Unaudited Financial Results**

Jennifer Hayden stated that staff will be incorporating some of Deloitte's suggestions to improve financial report readability, transparency and clarity into the FY24 financial results. Several staff members have been reassigned to work on the audit and are meeting weekly with the auditors.

**6. Adjournment**

**Action:** Chair Evans adjourned the meeting at 2:12 p.m.

Prepared by:

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Michelle C. Dawson, CMC  
Clerk to the Board of Trustees



**BOARD OF TRUSTEES  
OPERATIONS COMMITTEE  
MEETING MINUTES**

4600 Emperor Boulevard  
Suite 100  
Durham, NC 27703

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Wednesday, September 4, 2024

1:30 p.m.

Remote | Microsoft Teams

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**Board members present** | Patrick Hannah, Vivian Jones, Michael Parker

**Board members absent** | Corey Branch, Valerie Jordan

Chair Parker called the meeting to order at 1:34 p.m. A quorum was present.

- 1. Adoption of Agenda**
- 2. Approval of Minutes**

**Action:** A motion was made by Jones and seconded by Hannah to adopt the agenda and approve the minutes of June 5, 2024. Upon vote the motion was carried unanimously.

- 3. Contract with Kimley-Horn for Triangle Mobility Hub Services**

Gary Tober stated that GoTriangle is under contract with Kimley-Horn and Associates for services to support the Triangle Mobility Hub. Additional services are being added to the scope of work to include stream delineation, traffic analysis for Transit Oriented Development (TOD) scenarios, grant support services and schematic design for an additional concept. The original contract was \$217,041. The amendment being sought is for an additional \$89,088, bringing the total contract amount to \$306,129.

**Action:** A motion was made by Hannah and seconded by Jones to recommend the board authorize the President/CEO to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. for additional services necessary to support the Triangle Mobility Hub, for \$89,088 with a total contract amount not exceed \$306,129. Upon vote the motion was carried unanimously.

Hannah asked the CEO's signature authority limits. Katharine Eggleston responded it is on a per contract or per task order basis. For construction it's \$500,000 and for services, a lower amount.

- 4. Adjournment**

**Action:** Chair Parker adjourned the meeting at 1:39 p.m.

Prepared by:

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Michelle C. Dawson, CMC  
Clerk to the Board of Trustees



	2024 Current	2025 Renewal	\$Δ / %Δ
<b>Total Plan Cost</b>	<b>\$2,785,611</b>	<b>\$2,951,600</b>	<b>\$165,989 / 6.0%</b>
<b>Employer Contributions</b>	\$2,454,735	\$2,620,724	\$165,989 / 6.8%
<b>Employee Contributions</b>	\$301,876	\$301,876	\$0 / 0.0%
<b>HSA ER Contributions</b>	\$29,000	\$29,000	\$0 / 0.0%

**Status Quo - No EE Change**

Coverage Tier	Subscribers	2024 Current		
		EE Contribution	ER Contribution	Total Premium
<b>Blue Options with HSA Fund - \$1,600</b>				
Employee (EE) Only	15	\$37.26	\$624.44	\$661.70
EE + Spouse	1	\$372.66	\$1,055.42	\$1,428.08
EE + Child(ren)	3	\$242.22	\$994.28	\$1,236.50
EE + Family	3	\$559.00	\$1,443.91	\$2,002.91
<b>% Cost Share</b>		<b>16%</b>	<b>84%</b>	<b>100%</b>
<b>Plan Annual Cost</b>		<b>\$40,023</b>	<b>\$212,839</b>	<b>\$252,862</b>

Subscribers	EE Contribution	ER Contribution	Total Premium	ER Cost Share		ER Difference	
				Current / Renewal	\$Δ / %Δ		
<b>Blue Options with HSA Fund - \$1,650</b>							
15	\$37.26	\$586.36	\$623.62	94% / 94%		-\$38.08	-6.1%
1	\$372.66	\$900.23	\$1,272.89	74% / 71%		-\$155.19	-14.7%
3	\$242.22	\$823.46	\$1,065.68	80% / 77%		-\$170.82	-17.2%
3	\$559.00	\$1,279.67	\$1,838.67	72% / 70%		-\$164.24	-11.4%
<b>% Cost Share</b>	<b>17%</b>	<b>83%</b>	<b>100%</b>	<b>84% / 83%</b>		<b>-1.4%</b>	
<b>Plan Annual Cost</b>	<b>\$40,023</b>	<b>\$192,060</b>	<b>\$232,083</b>			<b>-\$20,779</b>	<b>-9.8%</b>

**Blue Options - \$1,000**

Employee (EE) Only	175	\$43.33	\$787.11	\$830.44
EE + Spouse	10	\$422.50	\$1,305.59	\$1,728.09
EE + Child(ren)	18	\$274.63	\$1,167.36	\$1,441.99
EE + Family	8	\$633.75	\$1,876.51	\$2,510.26
<b>% Cost Share</b>		<b>10%</b>	<b>90%</b>	<b>100%</b>
<b>Plan Annual Cost</b>		<b>\$261,853</b>	<b>\$2,241,897</b>	<b>\$2,503,750</b>

**Blue Options - \$1,000**

175	\$43.33	\$852.76	\$896.09	95% / 95%		\$65.65	8.3%
10	\$422.50	\$1,417.40	\$1,839.90	76% / 77%		\$111.81	8.6%
18	\$274.63	\$1,264.05	\$1,538.68	81% / 82%		\$96.69	8.3%
8	\$633.75	\$2,028.60	\$2,662.35	75% / 76%		\$152.09	8.1%
<b>% Cost Share</b>	<b>10%</b>	<b>90%</b>	<b>100%</b>	<b>90% / 90%</b>		<b>0.7%</b>	
<b>Plan Annual Cost</b>	<b>\$261,853</b>	<b>\$2,428,664</b>	<b>\$2,690,517</b>			<b>\$186,767</b>	<b>8.3%</b>

Total Composite PEPM	233	\$107.97	\$877.95	\$985.91
<b>Total Annual Cost</b>		<b>\$301,876</b>	<b>\$2,454,735</b>	<b>\$2,756,611</b>
<b>% Cost Share</b>		<b>11%</b>	<b>89%</b>	<b>100%</b>
<b>Change From Current (\$)</b>				
<b>Change From Current (%)</b>				
<b>HSA ER Annual Contributions</b>			<b>\$29,000</b>	<b>\$29,000</b>
<b>Total Annual Cost</b>		<b>\$301,876</b>	<b>\$2,483,735</b>	<b>\$2,785,611</b>
<b>Change From Current (\$)</b>				
<b>Change From Current (%)</b>				

	233	\$107.97	\$937.31	\$1,045.28
<b>Total Annual Cost</b>		<b>\$301,876</b>	<b>\$2,620,724</b>	<b>\$2,922,600</b>
<b>% Cost Share</b>		<b>10%</b>	<b>90%</b>	<b>100%</b>
<b>Change From Current (\$)</b>		<b>\$0</b>	<b>\$165,989</b>	<b>\$165,989</b>
<b>Change From Current (%)</b>		<b>0.0%</b>	<b>6.8%</b>	<b>6.0%</b>
<b>HSA ER Annual Contributions</b>			<b>\$29,000</b>	<b>\$29,000</b>
<b>Total Annual Cost</b>		<b>\$301,876</b>	<b>\$2,649,724</b>	<b>\$2,951,600</b>
<b>Change From Current (\$)</b>			<b>\$165,989</b>	<b>\$165,989</b>
<b>Change From Current (%)</b>		<b>0.0%</b>	<b>6.7%</b>	<b>6.0%</b>

				<b>89% / 90%</b>		<b>\$165,989</b>	<b>6.8%</b>
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\*This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

	2024 Current	2025 Renewal	\$Δ / %Δ
<b>Total Plan Cost</b>	<b>\$131,301</b>	<b>\$131,301</b>	<b>\$0 / 0.0%</b>
<b>Employer Contributions</b>	\$102,574	\$102,574	\$0 / 0.0%
<b>Employee Contributions</b>	\$28,727	\$28,727	\$0 / 0.0%

**Status Quo - No EE Change**

Coverage Tier	Subscribers	2024 Current		
		EE Contribution	ER Contribution	Total Premium
<b>Dental Plan</b>				
Employee (EE) Only	161	\$0.00	\$31.62	\$31.62
EE + Spouse	21	\$21.66	\$43.60	\$65.26
EE + Child(ren)	23	\$32.50	\$50.62	\$83.12
EE + Family	22	\$54.16	\$62.60	\$116.76
<b>% Cost Share</b>		<b>22%</b>	<b>78%</b>	<b>100%</b>
<b>Plan Annual Cost</b>		<b>\$28,727</b>	<b>\$102,574</b>	<b>\$131,301</b>
<b>Total Composite PEPM</b>	<b>227</b>	<b>\$10.55</b>	<b>\$37.66</b>	<b>\$48.20</b>
<b>Total Annual Cost</b>		<b>\$28,727</b>	<b>\$102,574</b>	<b>\$131,301</b>
<b>% Cost Share</b>		<b>22%</b>	<b>78%</b>	<b>100%</b>

Subscribers	EE Contribution	2025 Renewal		ER Cost Share		ER Difference	
		ER Contribution	Total Premium	Current / Renewal	\$Δ / %Δ		
<b>Dental Plan</b>							
161	\$0.00	\$31.62	\$31.62	100% / 100%	\$0.00 / 0.0%		
21	\$21.66	\$43.60	\$65.26	67% / 67%	\$0.00 / 0.0%		
23	\$32.50	\$50.62	\$83.12	61% / 61%	\$0.00 / 0.0%		
22	\$54.16	\$62.60	\$116.76	54% / 54%	\$0.00 / 0.0%		
<b>% Cost Share</b>	<b>22%</b>	<b>78%</b>	<b>100%</b>	<b>78% / 78%</b>	<b>0.0%</b>		
<b>Plan Annual Cost</b>	<b>\$28,727</b>	<b>\$102,574</b>	<b>\$131,301</b>	<b>—</b>	<b>\$0 / 0.0%</b>		
<b>227</b>	<b>\$10.55</b>	<b>\$37.66</b>	<b>\$48.20</b>				
	<b>\$28,727</b>	<b>\$102,574</b>	<b>\$131,301</b>	<b>78% / 78%</b>	<b>\$0 / 0.0%</b>		
	<b>22%</b>	<b>78%</b>	<b>100%</b>				

\*This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

## HUMAN RESOURCES BOARD REPORT – AUGUST 2024

### **NEW HIRES**

APRIL BARLETTER - TRANSIT OPERATOR  
ANGEL DAVALOS - TRANSIT OPERATOR  
DESHA BARNES - TRANSIT OPERATOR  
KAHLIL SMALL - TRANSIT OPERATOR  
STEPHEN DOUGLAS - TRANSIT OPERATOR  
JAMARIA MCPHATTER- TRANSIT OPERATOR  
CHARDAE SYKES - TRANSIT OPERATOR  
LATANYA BALLENTINE - PARATRANSIT OPERATOR  
MCROODY NOEL - PARATRANSIT OPERATOR  
SEAN WARREN - PROJECT CONTROL ADMINISTRATOR I  
DECARIO ALLEN - CUSTOMER INFORMATION SPECIALIST

### **SERVICE AWARDS**

MAJOR, RICHARD MAJOR - DIRECTOR OF CAPITAL DEVELOPMENT – 20 YEARS  
GARIBALDI RODRIGUEZ - TRANSIT OPERATOR – 15 YEARS  
L'RICKY BALL - TRANSIT OPERATOR – 10 YEARS  
JOHN MCCUNE - IT SYSTEMS ADMINISTRATOR – 10 YEARS  
KERISHA PETTIFORD - TRANSIT AMENITIES SPECIALIST – 10 YEARS  
LASHAY BEULAH - CUSTOMER INFORMATION SPECIALIST – 10 YEARS  
RONNIE JONES - TRANSIT OPERATOR – 5 YEARS  
CYNTHIA ROYSTER - CUSTOMER INFORMATION SPECIALIST – 5 YEARS

### **PROMOTIONS**

PAUL BLACK - MANAGER OF PROJECT PLANNING

### **RECRUITING**

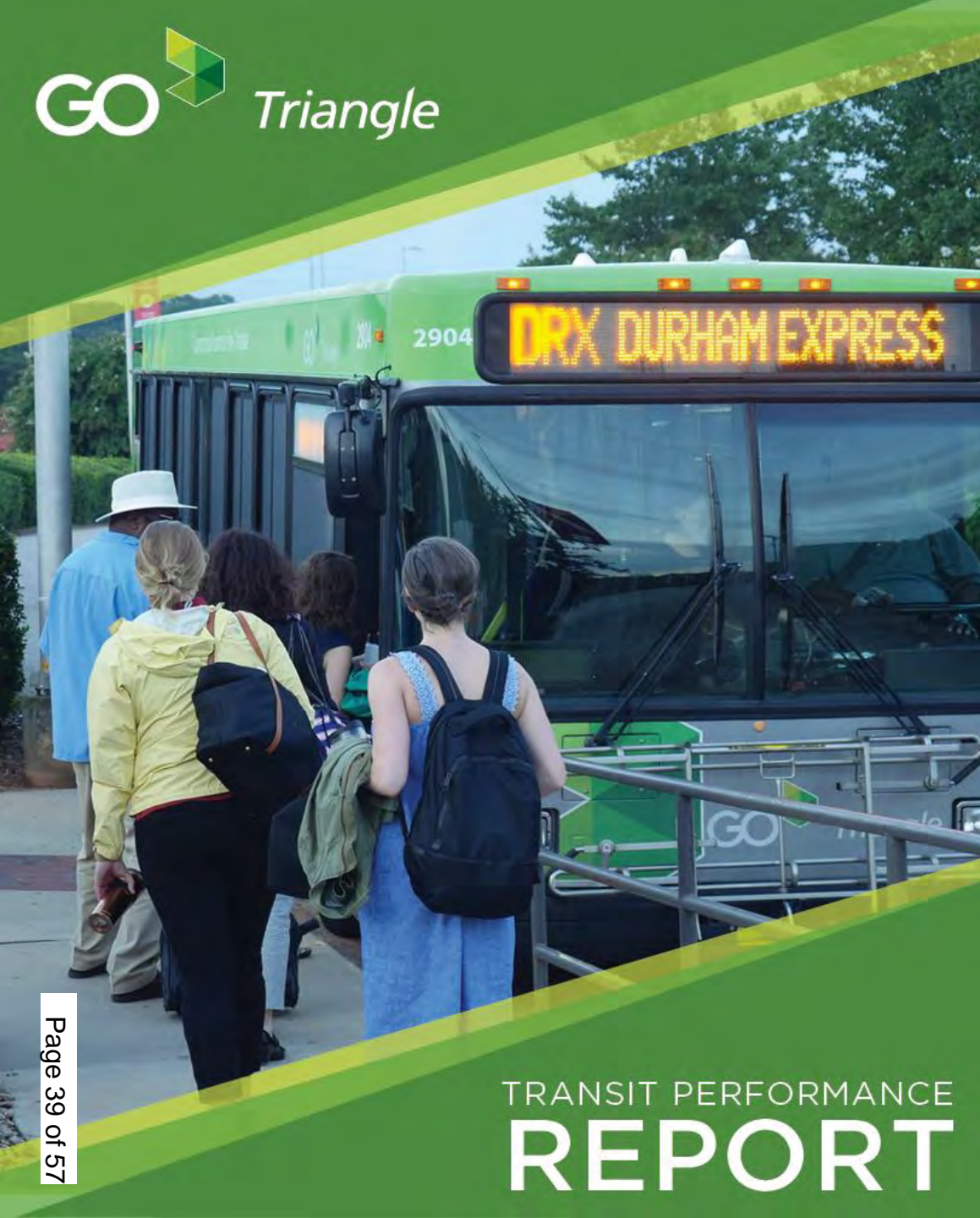
ADMINISTRATIVE ASSISTANT  
BEHIND-THE-WHEEL TRAINER/TRANSIT OPERATOR  
CHIEF FINANCIAL OFFICER  
CUSTOMER INFORMATION SPECIALIST- PART-TIME WEEKEND  
FIXED ROUTE-TRAINING SPECIALIST  
PARALEGAL

SENIOR TRANSPORTATION PLANNER  
TRANSIT OPERATOR – FULL TIME  
TRANSIT SUPERVISOR  
PUBLIC ENGAGEMENT PLANNING MANAGER  
PRINCIPAL PLANNER





Aug 2024



TRANSIT PERFORMANCE  
**REPORT**



## Fixed Route

Consists of vehicles operating along a defined route on a consistent schedule

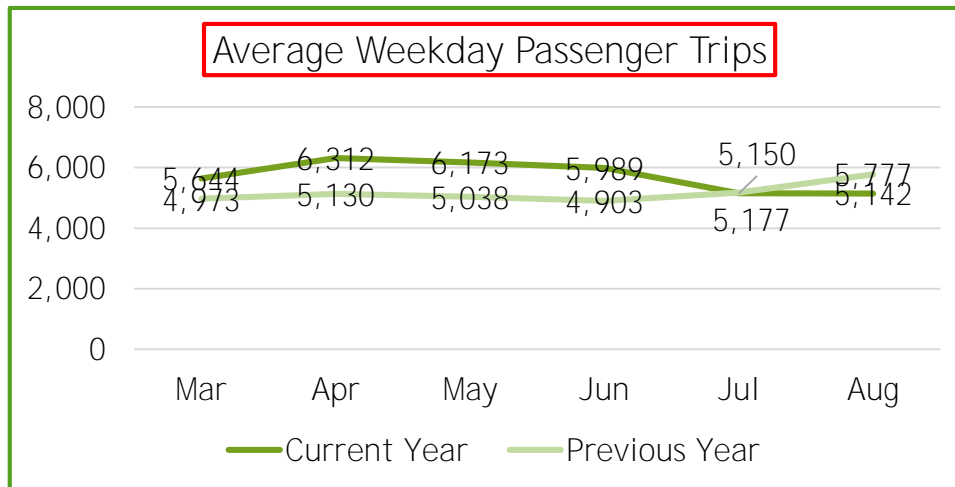
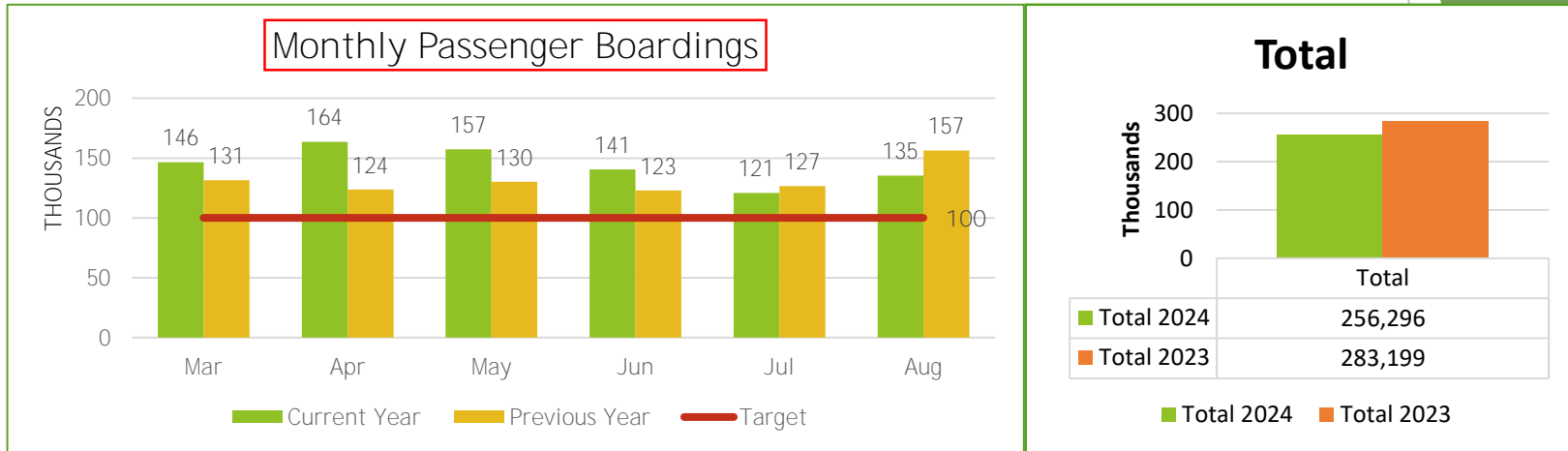


# Fixed Route Year-to-Year Summary

	YTD 2025	YTD 2024	Aug 2024	Aug 2023
Passenger Boardings	256,296	283,199	135,480	156,501
Passengers/Revenue Hour	12.8	15.1	12.8	15.4
On-Time Performance	79.9%	83.3%	75.5%	79.4%
Total Mechanical Failures	65	44	42	26
Mean Distance Between Failures	61,686	55,714	48,904	48,664
Bus Total Miles	493,490	431,612	244,522	243,321
Collisions per 100,000 Revenue Miles	0.00	0.78	0.00	1.54
Verified Complaints per 100,000 Passengers	8.6	4.1	7.4	5.1

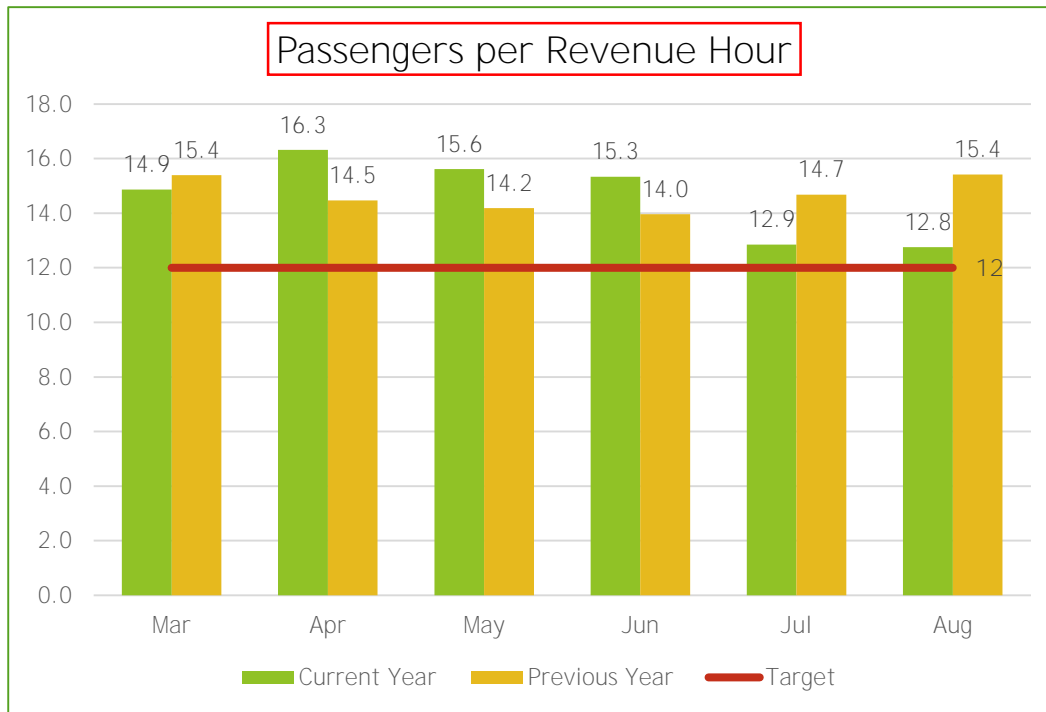
# Passenger Boardings

- ▶ Defined as the number of times passengers board public transportation vehicles
- ▶ All years shown are the fiscal year of the latest month



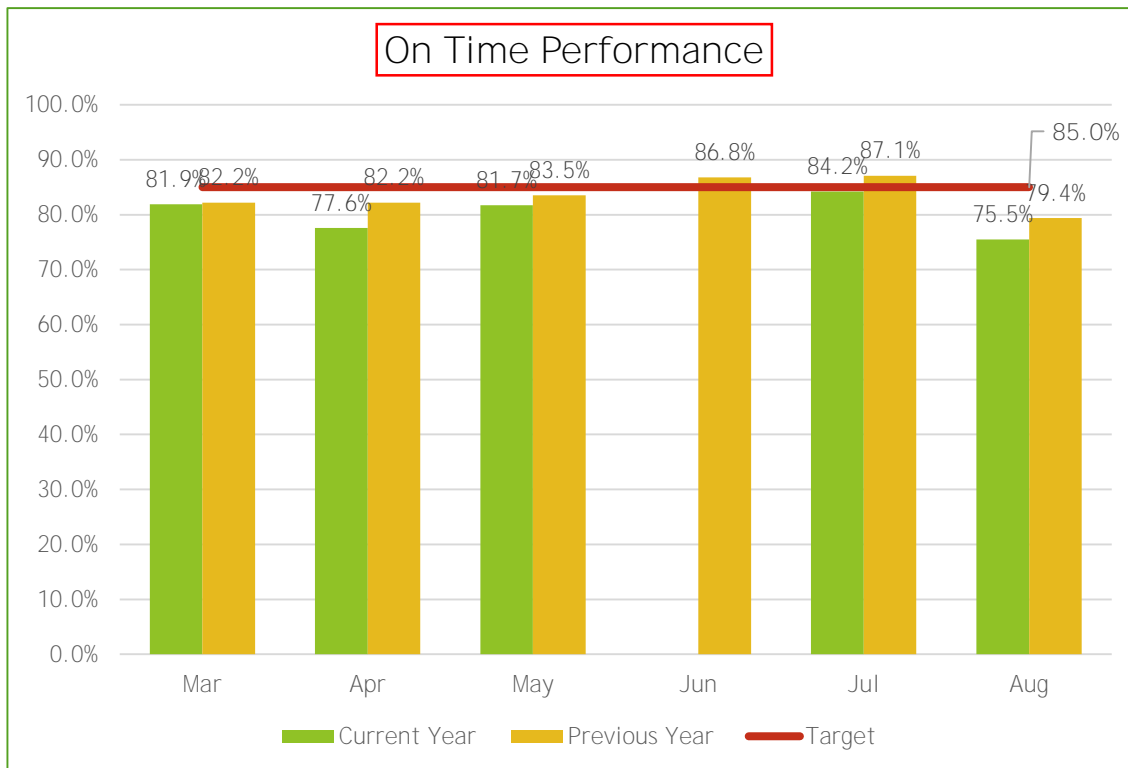
# Passengers per Revenue Hour

Measures total fixed route bus ridership, divided by total fixed route bus revenue service hours



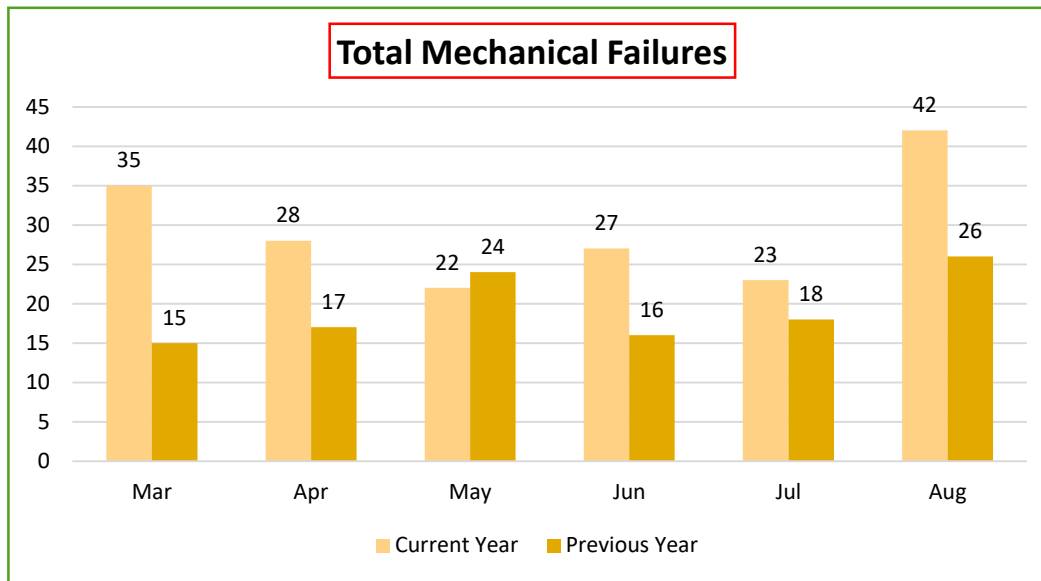
# On-Time Performance

Measures on-time performance of fixed route bus service. On-time is defined as bus arrival at the stop between one minute early and five minutes late.



# Mechanical Failures

Measures the total number of mechanical failures, major and other, of the bus fleet.

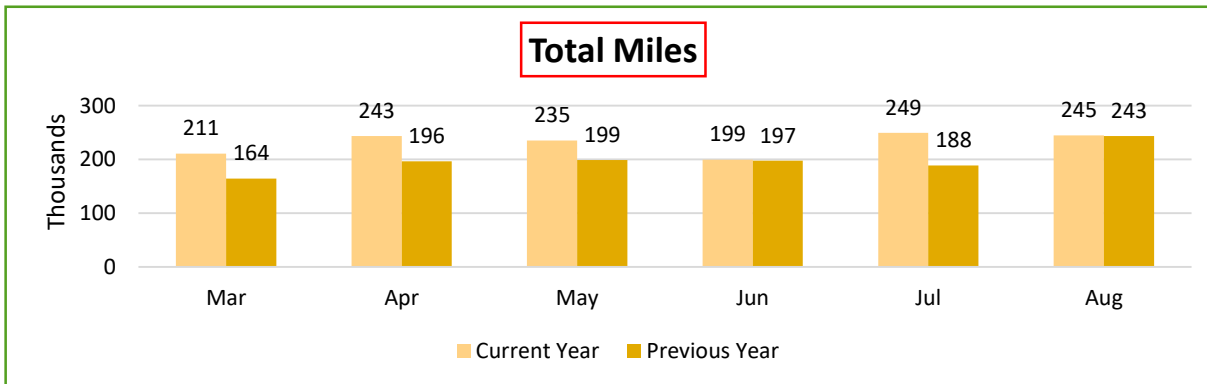
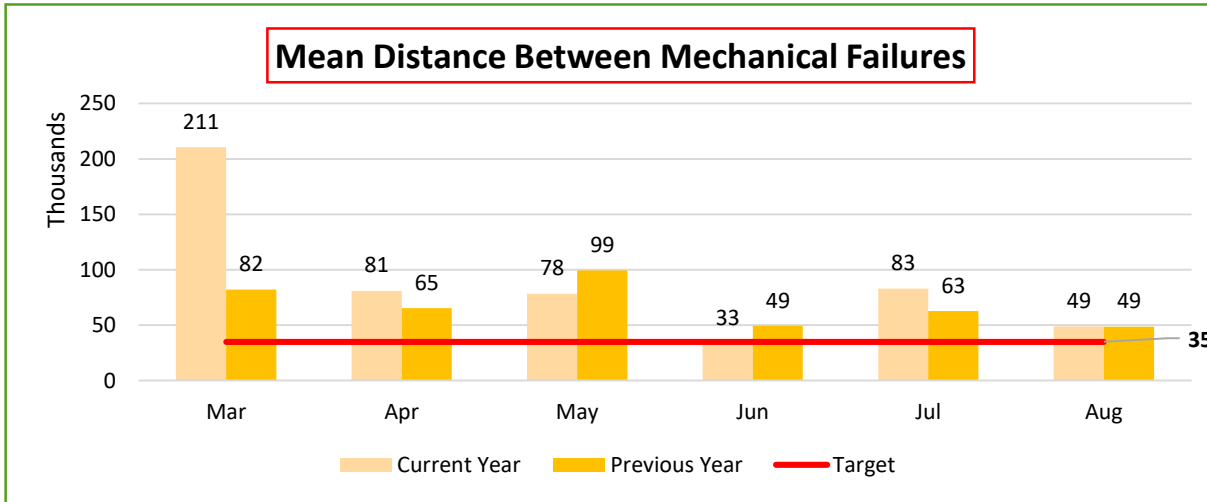


Current Year						
	Mar	Apr	May	Jun	Jul	Aug
Major	1	3	3	6	3	5
Other	34	25	19	21	20	37
Total	35	28	22	27	23	42

Previous Year						
	Mar	Apr	May	Jun	Jul	Aug
Major	2	3	3	4	3	5
Other	13	14	14	12	15	21
Total	15	17	17	16	18	26

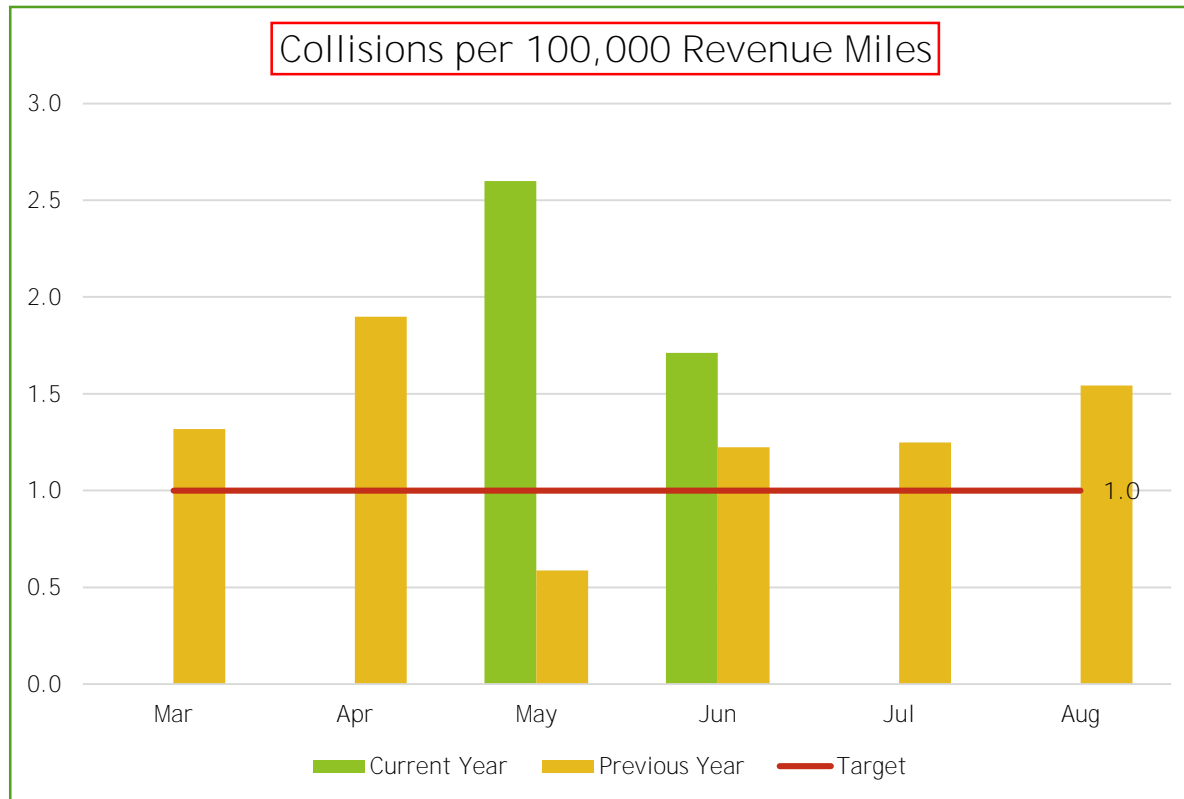
# Mean Distance Between Failures

Measures the miles between major mechanical failures on the fixed route fleet (Note: Higher Bus Mean Distance Between Failures is better.)



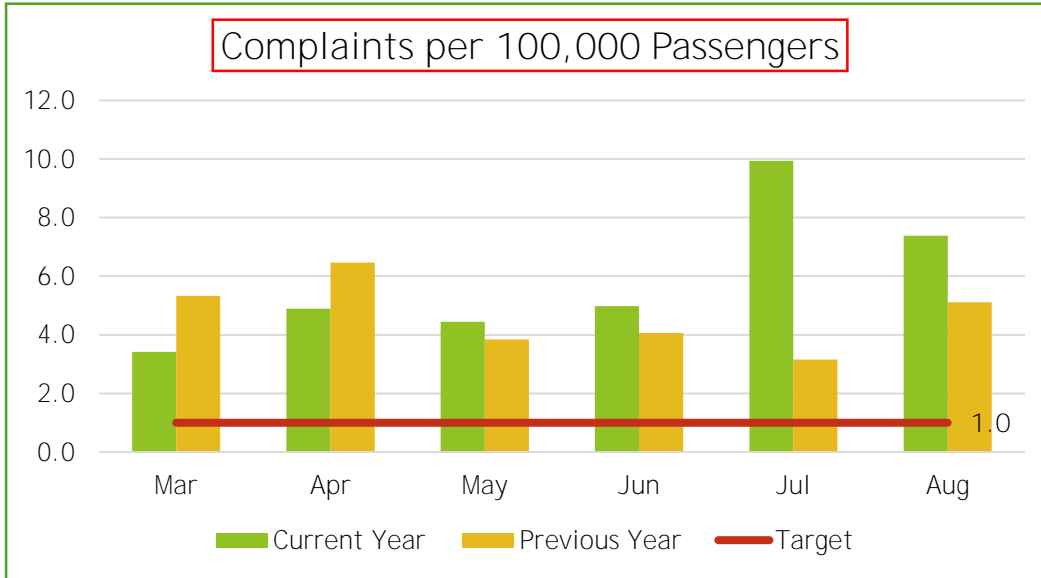
# Collisions per 100,000 Revenue Miles

Measures the number of preventable collisions involving bus service per 100,000 miles.



# Customer Satisfaction

Measures verified customer complaints about bus service per 100,000 bus passenger boardings.







## Paratransit

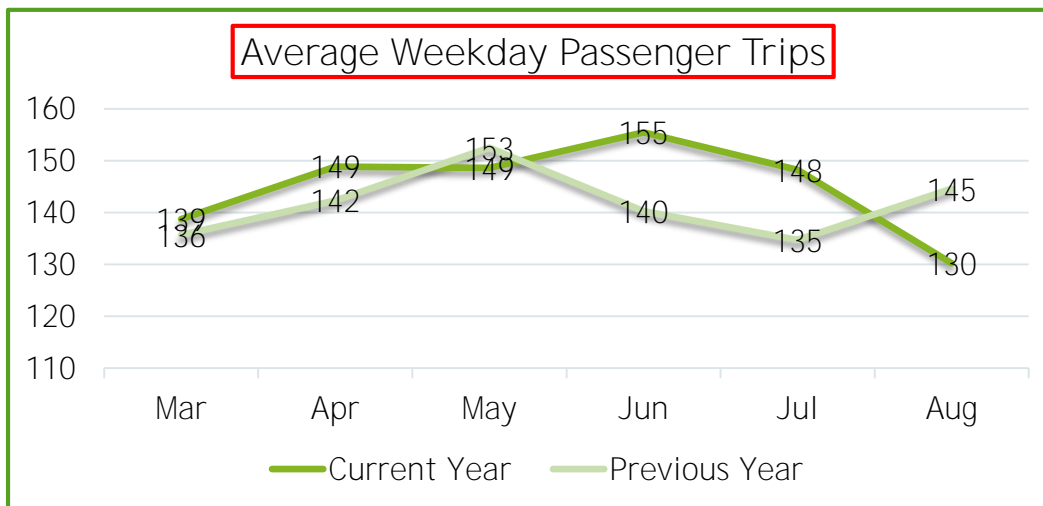
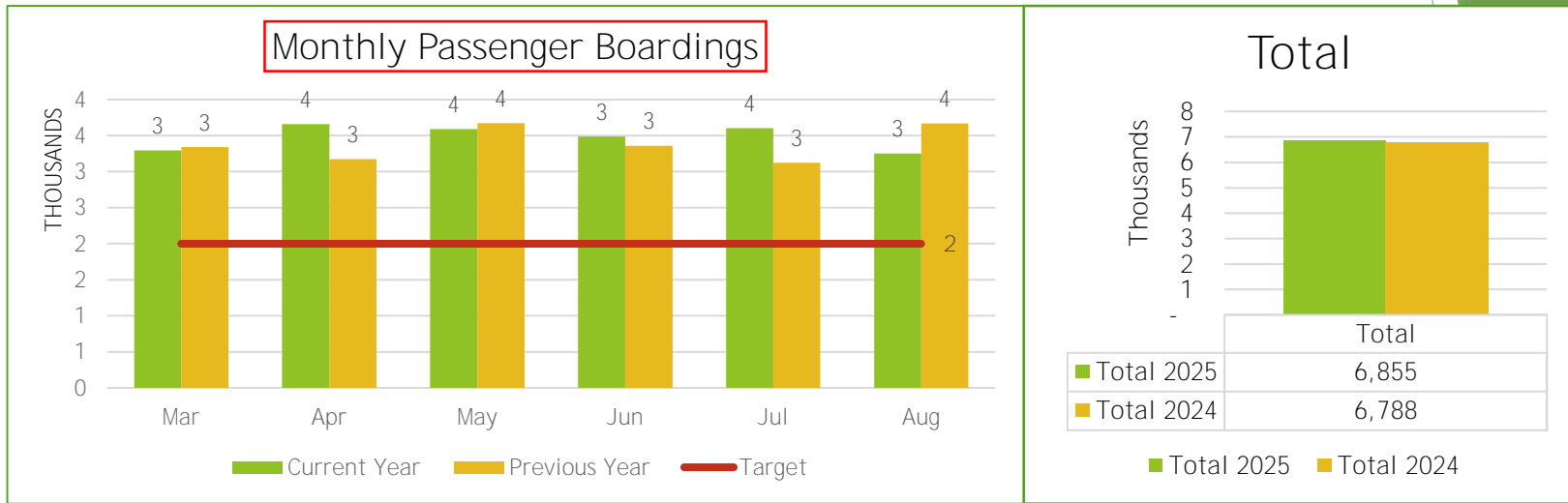
ADA service where passengers request trips and vehicles respond to the request.

# Paratransit Year-to-Year Summary

	Aug 2024	Aug 2023	YTD 2025	YTD 2024
Passenger Boardings	3,250	3,668	6,855	6,788
Passengers/Revenue Hour	1.8	1.8	1.9	1.7
On-Time Performance	85.0%	92.1%	86.5%	89.6%
Total Mechanical Failures	3	0	4	2
Mean Distance Between Failures	31554.5	No failures	57,564	339,254
ACCESS Total Miles	63,109	60,877	115,128	117,125
Collisions per 10,000 Revenue Miles	0.0	1.0	0.0	0.09
Verified Complaints per 1000 Passengers	0.0	0.0	0.0	0.12

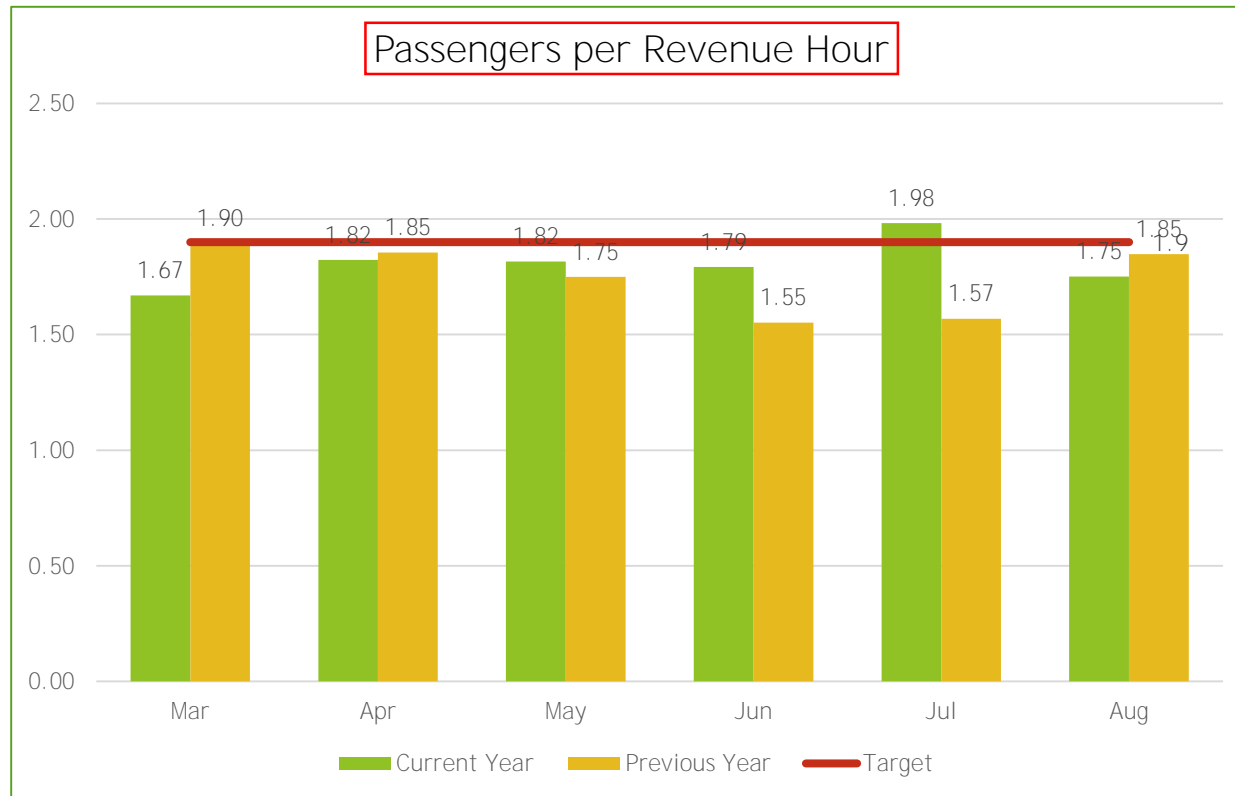
# Passenger Boardings

Defined as the number of times passengers board public transportation vehicles



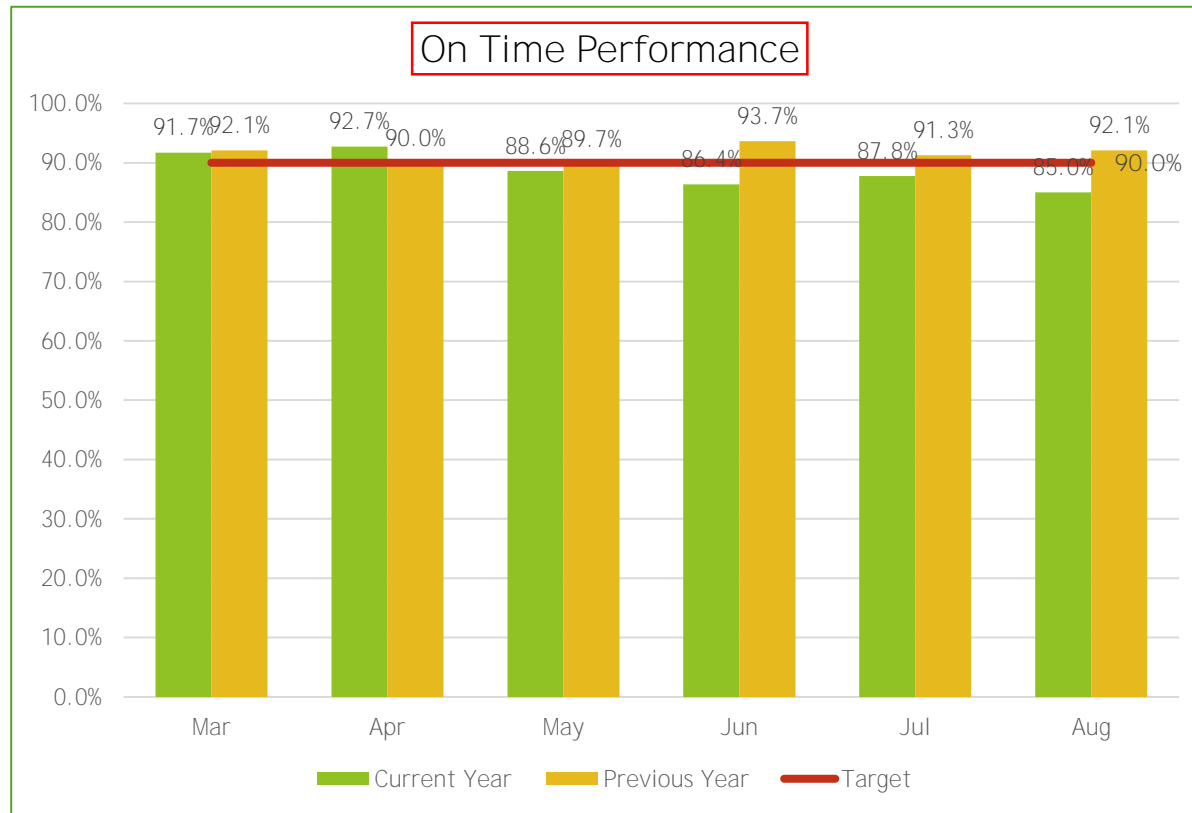
# Passengers per Revenue Hour

Measures total ridership, divided by total service hours.



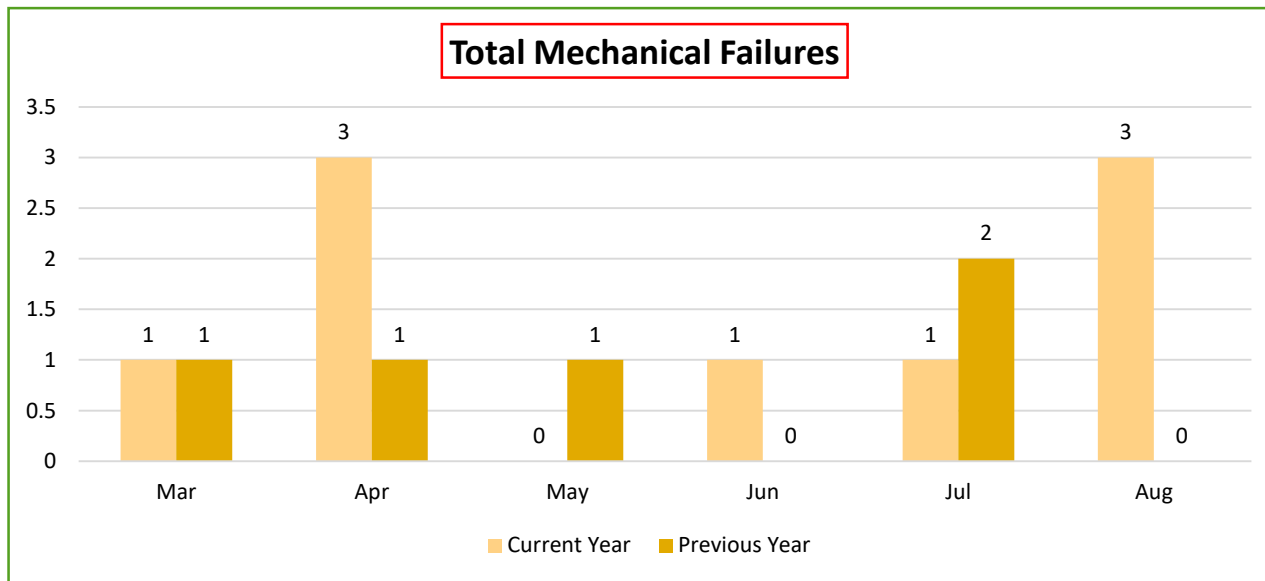
# On-Time Performance

Define as being picked up between 15 minutes before and 15 minutes after requested pickup time.



# Mechanical Failures

Measures the total number of mechanical failures, major and other, of the paratransit fleet.

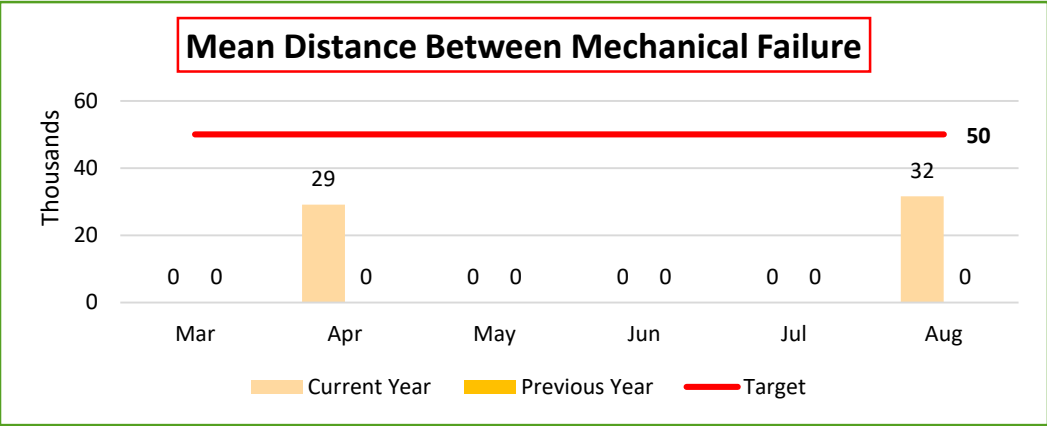


Current Year						
	Mar	Apr	May	Jun	Jul	Aug
Major	0	2	0	0	0	2
Other	1	1	0	1	1	1
Total	1	3	0	1	1	3

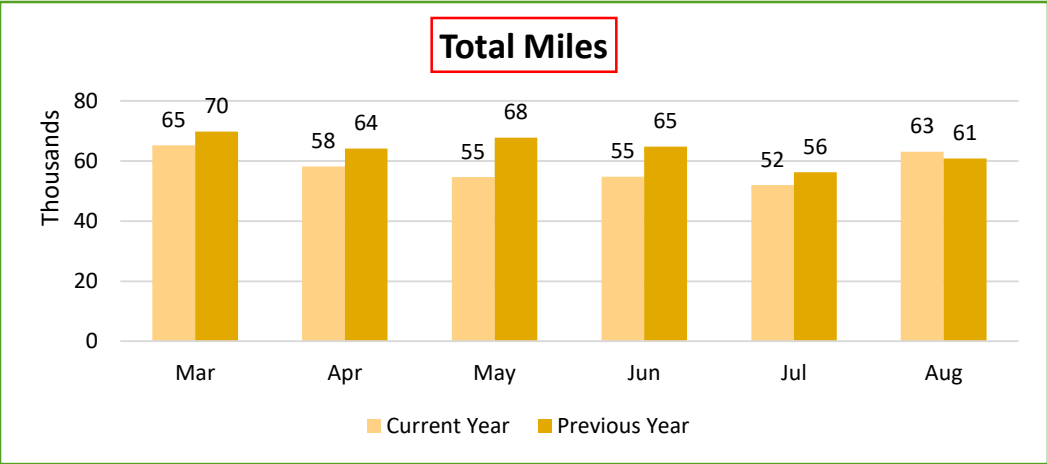
Previous Year						
	Mar	Apr	May	Jun	Jul	Aug
Major	0	0	0	0	0	0
Other	1	1	1	0	2	0
Total	1	1	1	0	2	0

# Mean Distance Between Failures

Measures the miles between major mechanical failures on the Paratransit fleet. (Note: Higher Mean Distance Between Failures is better.)

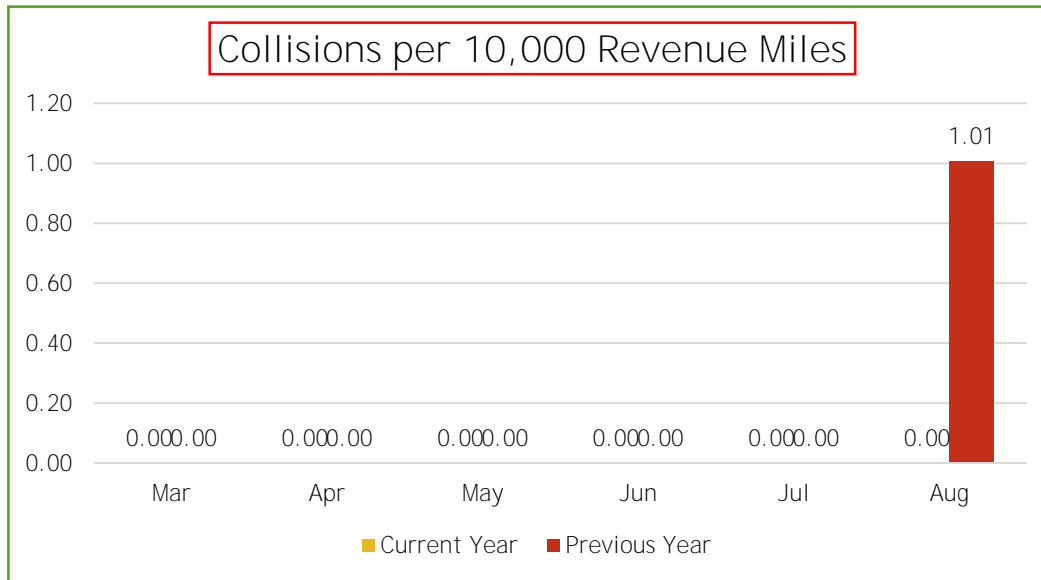


(0 indicates no mechanical failures for the month. There were no failures for July.)



# Collisions per 10,000 Revenue Miles

Measures the number of preventable collisions involving paratransit service per 10,000 miles.





# Customer Satisfaction

Measures verified customer complaints about paratransit service per 1,000 passenger boardings.

