



GoTriangle  
Operations & Finance Committee  
August 28, 2019  
10:30 am-11:45 am Eastern Time

I. Call to Order and Adoption of Agenda

ACTION REQUESTED: Adopt agenda.  
*(1 minute Sig Hutchinson)*

II. Draft Minutes - July 24, 2019

ACTION REQUESTED: Approve minutes.  
*(1 minute Michelle Dawson)*

III. Public Utility Easements at the Farrington Road Site

ACTION REQUESTED: Recommend Board adoption of a resolution authorizing the President/CEO to execute any real estate instruments necessary to confirm public utility easements at the 23-acre Farrington Road site.

*(5 minutes Gary Tober)*

R 2019 0001

IV. Route 300 Weekend Routing Change

ACTION REQUESTED: Recommend Board approval of recommended routing change to route 300 weekend service.

*(5 minutes Andrea Neri)*

Overview of Routing Change

V. Preliminary Service Changes for January

*(15 minutes Andrea Neri)*

Overview of Preliminary Service Changes

VI. Mobile Ticketing Update

*(10 minutes Laurie Barrett)*

VII. Real Property Disposition and Utilization Update

*(20 minutes Gary Tober)*

VIII. Adjournment

*(Sig Hutchinson)*

**GoTriangle Board of Trustees  
Operations & Finance Committee Meeting Minutes  
July 24, 2019**

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

**Committee Members Present:**

Vivian Jones

Ellen Reckhow

Mark Marcoplos

Steve Schewel (arr. 10:36 a.m.)

**Committee Members Absent:**

Sig Hutchinson (excused)

Andy Perkins Jr.

Valerie Jordan (excused)

**Other Board Members Present:**

Will Allen III

Vivian Jones called the meeting to order at 10:33 a.m.

**I. Adoption of Agenda**

**Action:** On motion by Reckhow and second by Marcoplos the agenda was adopted. The motion was carried unanimously.

**II. Approval of Minutes**

**Action:** On motion by Marcoplos and by Reckhow the Committee approved the minutes of the June 26, 2019, meeting. The motion was carried unanimously.

**III. Renewal of Triangle J Council of Governments (TJCOG) Contract**

Kaitlin Hughes presented the annual contract renewal with TJCOG. She stated that as a regional partner TJCOG helps the MPOs and GoTriangle cooperate on the Metropolitan Transportation Plans, maintain the Triangle Regional Model and provides GoTriangle with GIS services. The FY20 contract value is not to exceed \$45,000.

**Action:** On motion by Reckhow and second by Marcoplos the Committee voted to recommend that the Board authorize the President/CEO to sign a contract with TJCOG to provide continued planning and GIS services used in developing the transportation networks and associated land use required for long range transit planning and project implementation for FY20, with a not-to-exceed (NTE) amount of \$45,000. The motion was carried unanimously.

Schewel arrived.

**IV. Renewal of Triangle Regional Model Service Bureau (TRMSB) Contract**

Jay Heikes requested renewal of the contract with the Service Bureau for detailed travel analysis, ridership forecasts, highway travel estimates and air quality conformity analysis. She stated that FY20 contract has a not to exceed amount of \$220,000. Also participating with GoTriangle in the service bureau are NCDOT and the two regional MPOs.

**Action:** On motion by Reckhow and second by Marcoplos the Committee voted to recommend that the Board authorize the President/CEO to sign a contract with ITRE to provide continued model development services of the Triangle Regional Model (TRM) for FY20, with a not-to-exceed (NTE) amount of \$220,000. The motion was carried unanimously.

**V. GoTriangle Transit Service Standards Update**

Matthew Frazier’s presentation is attached and hereby made a part of these minutes. He stated that the current service standards were adopted in 2003 and amended in 2004. Board members offered feedback on preferences for data provided in the performance reports.

**VI. Presentation: Audit Process**

Jennifer Keep’s presentation is attached and hereby made a part of these minutes.

**VII. Adjournment**

**Action:** On motion by Schewel and second by Reckhow the meeting was adjourned at 11:40 a.m.

\_\_\_\_\_  
Sig Hutchinson, Committee Chair

Attest:

\_\_\_\_\_  
Michelle C. Dawson, CMC  
Clerk to the Board of Trustees

## MEMORANDUM

**TO:** GoTriangle Board of Trustees Operations & Finance Committee  
**FROM:** Real Estate  
**DATE:** August 15, 2019  
**SUBJECT:** **Public Utility Easements at the Farrington Road Site**

### Strategic Objective or Initiative Supported

#### Action Requested

Staff requests that the Committee recommend the Board's adoption of a resolution authorizing the President and CEO to execute any real estate instruments necessary to confirm public utility easements at the 23-acre Farrington Road site that GoTriangle acquired in 2018 for the Durham-Orange Light Rail Transit Project and the proposed Rail Operations & Maintenance Facility (ROMF).

#### Background and Purpose

When GoTriangle acquired the properties comprising the 23-acre site along Farrington Road, there were existing public utilities (e.g., water, sewer, and electric lines) on the site. If the light rail project had proceeded, GoTriangle would have relocated these utility lines as part of constructing the ROMF. Now, however, it is foreseeable that the utility lines will remain *in situ*. To confirm such pre-existing utility easements on an as-needed basis, staff recommends that the Board authorize the President and CEO to execute any real estate instruments for this purpose. This action would be similar to the Resolution adopted at the December 19, 2018 meeting, when the Board authorized the President and CEO to execute an easement to Crown Castle / Global Signal Acquisitions, which operates a cell tower utility on the 23-acre site.

#### Financial Impact

No commitment of financial resources is anticipated.

#### Attachments

- Resolution 2019 0001

#### Staff Contacts

- Gary Tober, 919.485.7577, [gtober@gotriangle.org](mailto:gtober@gotriangle.org)
- Tom Henry, 919.485.7589, [thenry@gotriangle.org](mailto:thenry@gotriangle.org)

**2019 0001**

**RESOLUTION OF THE GOTRIANGLE BOARD OF TRUSTEES AUTHORIZING GOTRIANGLE’S PRESIDENT AND CEO TO EXECUTE ON AN AS-NEEDED BASIS ANY INSTRUMENTS CONFIRMING THE LAWFUL PRESENCE OF EXISTING PUBLIC UTILITIES ON, OVER, OR ACROSS THE 23-ACRE FARRINGTON ROAD SITE**

**WHEREAS**, pursuant to N.C.G.S. §160A-619, GoTriangle acquired several parcels in Durham County, together comprising approximately 23 contiguous acres (the “Site”), for the purpose of constructing a Rail Operations and Maintenance Facility (“ROMF”) in connection with the Durham-Orange Light Rail Transit Project; and

**WHEREAS**, when GoTriangle acquired the Site, there were existing public utilities (e.g., water, sewer, and electric lines) on the Site; and

**WHEREAS**, such utility infrastructure is owned and operated by utility providers (e.g., Duke Energy, City of Durham); and

**WHEREAS**, due to the cancellation of the Durham-Orange Light Rail Project, there is no longer a need to relocate the public utility infrastructure existing on the Site; and

**WHEREAS**, utility providers operating on the Site may request formal confirmation of their real property interests, which may entail the preparation and execution of easements; and

**WHEREAS**, such transactions between GoTriangle and the utility providers are not expected to involve the exchange of money.

**NOW, THEREFORE, BE IT RESOLVED**, by the GoTriangle Board of Trustees that the GoTriangle President and CEO is authorized to execute on an as-needed basis any real estate instruments for the purpose of confirming pre-existing property rights of public utility providers located on, over, or across the 23-acre Farrington Road site.

**ADOPTED THIS 28<sup>TH</sup> DAY OF AUGUST 2019.**

\_\_\_\_\_  
Ellen Reckhow, Board of Trustees Chair

**ATTEST:**

\_\_\_\_\_  
Michelle C. Dawson, Clerk to the Board

## MEMORANDUM

**TO:** GoTriangle Board of Trustees Operations & Finance Committee  
**FROM:** Regional Services Development  
**DATE:** August 15, 2019  
**SUBJECT:** Route 300 Weekend Routing Change

### Strategic Objective Supported

The item supports the following *objective* from the Strategic Plan: 2.2 Deliver reliable service.

### Action Requested

Staff requests that the Committee recommend Board approval of the recommended service changes.

### Background and Purpose

Due to frequent events and road closures, Route 300 is often detoured in downtown Raleigh on weekends. The purpose of this service change is to make the detour route permanent on weekends to avoid customer confusion. No bus stops are affected by the change. The new routing would become effective immediately upon approval.

### Financial Impact

There is no financial impact to the GoTriangle General Fund for these changes.

### Attachments

- Overview of Route 300 weekend routing changes

### Staff Contact(s)

- Andrea Neri, 919-485-7592, [aneri@gotriangle.org](mailto:aneri@gotriangle.org)



## Attachment A: Route 300 weekend routing change

### Service Change Overview

Due to frequent events and road closures, Route 300 is often detoured in downtown Raleigh on weekends. The purpose of this service change is to make the detour route permanent on weekends to avoid customer and operational confusion. No bus stops are affected by the change.



Route 300: Raleigh to Cary

Area Served: Downtown Raleigh, NC State University, Downtown Cary

Recommended Action: Make the temporary weekend detour often in place in Downtown Raleigh permanent.

Implementation Date: Immediate upon approval.

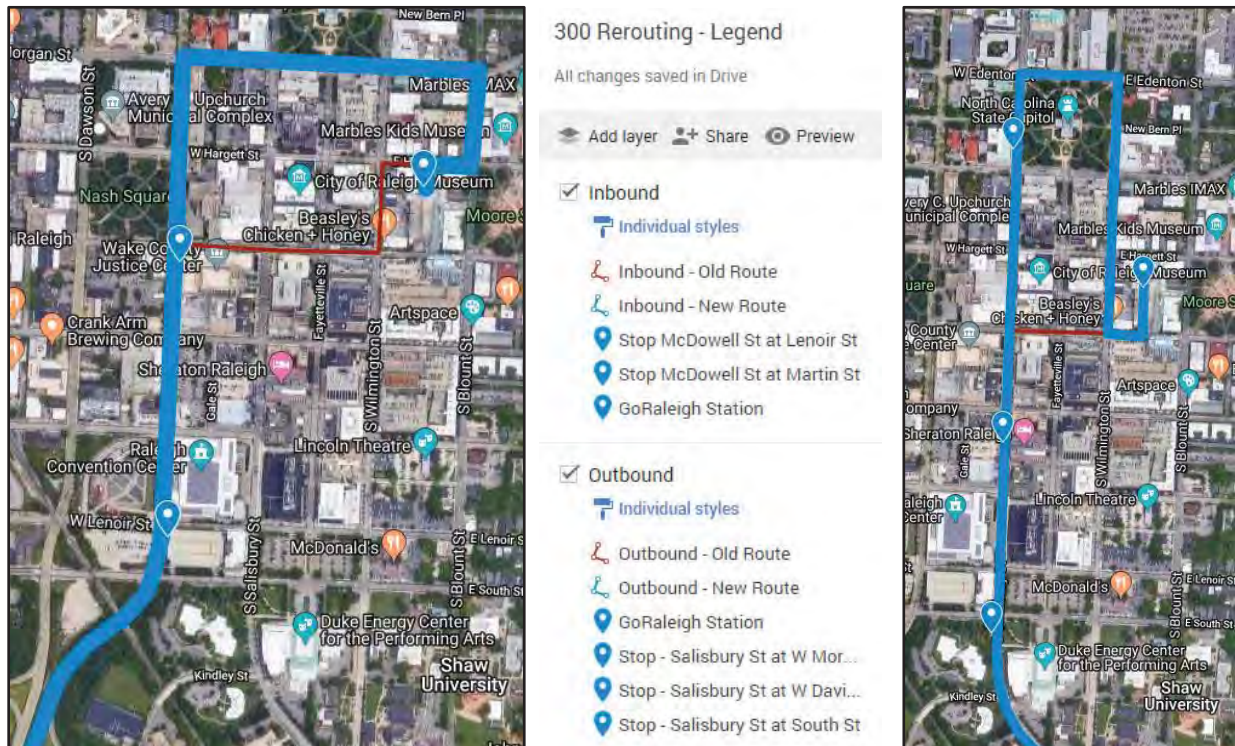
Rationale: With Fayetteville St in Raleigh hosting a growing number of community events, detouring Route 300 has become a very common solution to guarantee transit connection to Cary but customers and operators find this to be confusing at times. Rerouting Route 300 will provide consistency and certainty to its operations.

Public Input Received: No public outreach was needed.

Impacts Likely to Occur Regarding:

- Current Customers: Will not experience delays and uncertainties when travelling to/from Raleigh in the weekend.
- Target Markets: No disparate impacts are identified.
- Minority Populations: No disparate impacts are identified.
- Regional Service Distribution: The Route operates in Wake County.
- Estimated Cost for FY 2020: No additional cost.
- Funding Source: GoTriangle General Fund (no change).

Maps: The following maps show the inbound rerouting (left) and the outbound rerouting (right).





## MEMORANDUM

**TO:** GoTriangle Operations and Finance Committee  
**FROM:** Regional Services Development  
**DATE:** August 28, 2019  
**SUBJECT:** Preliminary Service Changes for January 2020

### Strategic Objective Supported

The item supports the following *objectives* from the Strategic Plan:

- 1.2 Pursue service improvement and expansion opportunities
- 1.4 Maintain cost-effectiveness
- 2.2 Deliver reliable service

### Action Requested

Staff requests that the Committee receive the information and provide comments.

### Background and Purpose

GoTriangle will conduct public outreach in September on the proposed service changes for January 2020. The proposed changes implement elements of the GoTriangle Short Range Transit Plan adopted by the Board of Trustees on November 28, 2018.

Two of the identified GoTriangle Short Range Transit Plan recommendations will be supported with the proposed service changes:

- Improve speed and consistency between Chapel Hill and the Regional Transit Center
- Add key connections and service to growing regional destinations

### Financial Impact

Due to reduced travel times, there is a savings to GoTriangle's operating budget for FY20. An exact amount will be calculated once final bus schedules are developed.

### Attachments

- Overview of Preliminary Service Changes for January 2020

### Staff Contact(s)

- Andrea Neri, 919-485-7592, [aneri@gotriangle.org](mailto:aneri@gotriangle.org)



GOTRIANGLE

# PROPOSED SERVICE CHANGES FOR JANUARY 2020

ROUTES AFFECTED:

**800, 805, 420, CRX**

## Service Changes Overview

In line with the recommendations included in its Short-Range Transit Plan, GoTriangle will implement a more streamlined Route 800 to improve travel times through the corridor. In an ongoing effort to harmonize its service with the neighboring transit agencies, GoDurham's Routes 12 and 12B will serve the portions of NC 54 that Route 800 currently uses at off-peak times and allow Route 800 to stay on I-40 at all times. GoTriangle would also offer a new afternoon trip on Route 805 on Fridays to allow students at Research Triangle High School and other customers get to the Regional Transit Center when school lets out early. These changes will require Board approval at its October meeting.

The creation of a new stop for Route CRX at MLK Blvd at Perkins Dr in Chapel Hill will establish a transfer point for Route 420 users and facilitate commuting from northern Orange County into Raleigh. This change will not require Board approval.

Effective date:

**Saturday, January 25<sup>th</sup> 2020**

## Route 800

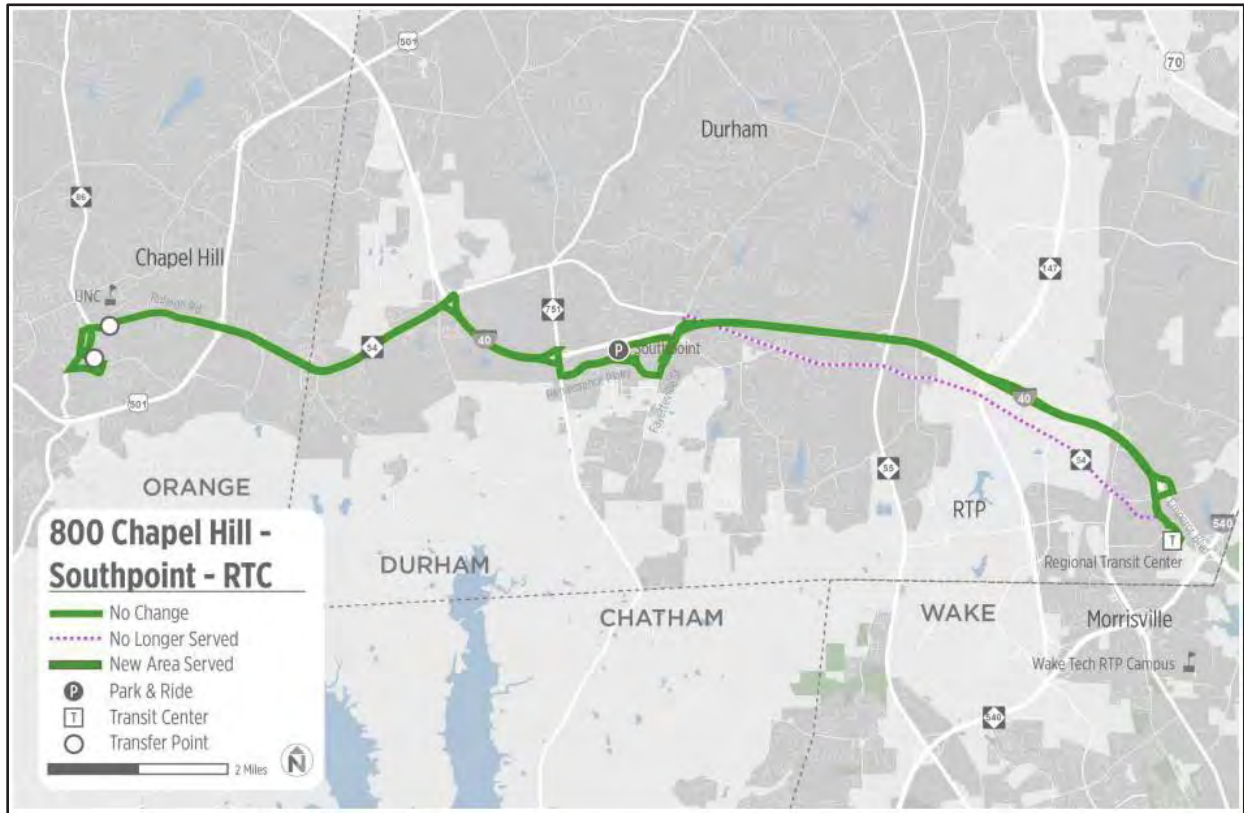
### CHANGE

This proposal will revise the current routing between Southpoint and the Regional Transit Center to use I-40 at all times providing a fast, consistent connection that is easy to understand.

### DESCRIPTION

- Route 800 would use I-40 between the Regional Transit Center (RTC) and Fayetteville Rd. It would no longer serve NC 54 between Fayetteville Rd and Miami Blvd or Slater Rd between Miami Blvd and Emperor Blvd.
- Starting January 25, 2020, GoDurham's Route12B will serve NC 54 once an hour between NC 55 and the RTC. The GoDurham Route 12 will serve NC 54 with an hourly schedule between NC 55 and Fayetteville Rd. Route 805 will continue to serve NC 54 during weekday rush hours only.
- Route 12 will provide Night and Sunday service between NC 54 at Alston Ave and Fayetteville Rd. No Night and Sunday service will be provided on NC 54 between NC 54 at Alston Ave and the RTC due to low ridership.
- Route 800 frequency will not change.
- As a result of the reduced travel time between the Regional Transit Center and Chapel Hill, Route 800 departures from Manning Dr at UNC Hospitals will likely happen between 5 and 10 minutes earlier and one-way travel times will decrease by at least 10 minutes, making the transit trip more competitive with the automobile.

# ROUTE 800 MAP



## Route 805

### CHANGE

One trip added on Fridays only connecting the NC 54 at Alston Ave Time Point with the Regional Transit Center departing at 2:44 p.m. arriving at destination at 2:55 p.m. and serving all the stops along the way.

## Route 420 / CRX

### CHANGE

A new stop is added to Route CRX on MLK Jr Blvd at Perkins Dr in Chapel Hill. At the same location, the current Route 420 stop will become a timepoint to make transfer opportunities more apparent. Other minor schedule changes will be implemented on Route 420.

### DESCRIPTION

- On Route CRX a new stop will be added at *Martin Luther King Jr Blvd at Chapel Hill North* (at Perkins Dr, STOP IDs: 3402 NB and 3606 SB) in Chapel Hill without modifying the route or requiring any further adjustment to the current timing on the schedule. Easy and well timed connections will be available there for those who commute between Hillsborough with Route 420 and Raleigh with several options for transferring to/from Route CRX per peak period. The stop is already served by Route 420 but will become a timepoint. In both a.m. and p.m. the passengers will have to cross the boulevard and catch the bus coming in the opposite direction in order to transfer between Routes 420 and CRX and vice versa.
- *Churton Street at North Hills Shopping Center* (Stop ID: 1757) is not a safe location for layovers and causes private traffic to back up. More time for layover will be allocated at the *Churton St at Margaret Ln (Orange County Courthouse)* timepoint (Stop ID: 1762) and the timepoint has been moved to *Cornelius St (US 70) at Rainey Ave* (Stop ID: 1876).
- When entering service in the a.m. and p.m. at Manning Dr at UNC Hospitals in Chapel Hill, GoTriangle will advertise that Route 420 will pick up passengers at all stops on Mason Farm Rd, Jackson Cir and East Dr, a practice that is currently informal.
- When entering service in the a.m. and p.m. at Cornelius St (US 70) at Rainey Ave in Hillsborough, Route 420 will pick up passengers at all stops on Churton St.

NEW 420 TIME POINT / CRX STOP LOCATION

