

## GoTriangle Board of Trustees

### Meeting Minutes

April 24, 2019

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

#### Board Members Present:

Will Allen III	Ellen Reckhow, Chair
Sig Hutchinson	Jennifer Robinson
Wendy Jacobs	Steve Schewel (left 2:44 p.m.)
Vivian Jones	Russ Stephenson
Mark Marcoplos (left 2:53 p.m.)	Nina Szlosberg-Landis (arr. 12:20 pm, left 3:20 pm)
Michael Parker	

#### Board Members Absent:

Valerie Jordan (excused)	Andy Perkins (excused)
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Chair Ellen Reckhow officially called the meeting to order at 12:07 p.m.

#### I. Adoption of Agenda

**Action:** On motion by Hutchinson and second by Parker the agenda was adopted. The motion was carried unanimously.

#### II. Recognition

##### A. Introduction of New Hires

President and CEO Mann announced the hiring of Gloria Calderon, Human Resource Administrator (Compensation Specialist) and Quentin Turner, Paratransit Operator.

##### B. Announcement of Promotions

Mann then announced the following promotions: Mike Charbonneau, from Director Marketing & Communications to Chief Communications Officer and Gary Tober, Manager Real Estate to Director of Real Estate and Facilities.

##### C. Presentation of Service Awards

Deirdre Walker, Contracts and Grants Coordinator, was recognized for 15 years of service by Christy Winstead.

##### D. Staff Retirements

President/CEO Mann announced the retirement of Juanita Shearer-Swink, Senior Project Manager, D-O LRT project, after 26 years of service to GoTriangle and Dave Charters, Manager of Design and Engineering, D-O LRT project, with five years of

service. Chair Reckhow shared comments about Shearer-Swink's service. Board members offered their appreciation and memories.

**III. Public Hearing - Proposed Fare Change**

**Action:** Chair Reckhow opened the public hearing on the proposed fare change at 12:15 p.m. There being no comments, the hearing was closed.

**IV. Public Comment**

No comments.

**V. Consent Agenda**

**Action:** On motion by Jones and second by Allen the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- March 27, 2019 – Regular Session Minutes and
- March 27, 2019 – Closed Session Minutes.

**VI. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

Szlosberg-Landis arrived.

**B. Fare Change Proposal - Informational Item**

Mary Kate Morookian's presentation is attached and hereby made a part of these minutes. She stated that the regional fare study was conducted as a task of the Wake Transit Bus Plan with GoTriangle, GoRaleigh, GoCary, GoDurham participating. The goals were established through interviews with the participants and included: improving regional coordination through the simplification of partner agency fare structures, improving pass distribution and sales, balancing revenue and ridership goals, making transit an affordable option, improving the passenger experience and exploring new fare technologies.

Peer agencies were chosen based on demographic similarities of the customer base but also agencies whose service offerings we admire as well as agencies with geographic proximity. The study compared the types of passes offered by peer agencies and the pass pricing. Peers tended to offer few types of passes, with pricing based on the mode offered and the service levels.

Morookian shared the proposed changes to GoTriangle’s fare structure, shown in the table below. She also discussed anticipated revenue loss based on the elimination of the express fare category and the elasticity model.

Current Fare Structure			Proposed Fare Structure	
Fares	Regional	Express	Fares	Regional
Single Ride	\$2.25	\$3.00	Single Ride	\$2.50
Day Pass	\$4.50	\$6.00	Day Pass	\$5.00
7-Day	\$16.50	\$22.00	7-Day	\$24.00
31-Day	\$76.50	\$102.00	31-Day	\$80.00
Discount Single Ride	\$1.00	\$1.25	Discount Single Ride	\$1.25
Discount Day Pass	\$2.00	\$2.50	Discount Day Pass	\$2.50
Discount 7-Day	\$7.50	\$9.25	Discount 7-Day	\$12.00
Discount 31-Day	\$34.00	\$42.50	Discount 31-Day	\$40.00

Although included in the analysis, GoDurham will not be moving forward with fare increase, but rather will maintain their fare at \$1. They will, however, implement fare capping and mobile ticketing.

Parker asked how the potential advantages of this coordination might increase ridership. Morookian stated that staff is working on that estimate. Parker then asked the annual cost of collecting fares. Morookian stated that she would research those costs for the next presentation.

Hutchinson suggested a fare free period as part of the roll out of these changes to encourage potential new riders.

Reckhow pointed out the significant increase in the 7-day pass and asked about reducing that cost or phasing in the increase. Morookian explained that the price is based on two times the local fare, which is \$12 for a 7-day pass. She added that the 7-day pass is priced so low currently that even with fare capping, folks using the 7-day pass will experience an increase.

There also was discussion of the impacts the fare change will have on low income riders and the public outreach process.

Parker suggested that consideration should be given for the future of fare free or single fare for all systems.

**C. Recommended Service Changes for Fall 2019**

Jennifer Green's presentation is attached and hereby made a part of these minutes.

**Action:** On motion by Schewel and seconded by Jones the Board approved the recommended service changes. The motion was carried unanimously. Details of the changes are attached and hereby made a part of these minutes.

**D. Greater Triangle Commuter Rail Pre-Planning Study**

Jeff Mann requested authorization to enter into a contract for approximately \$850,000 with STV for pre-planning work for the commuter rail project. He stated this vendor was chosen through a competitive bid process. He added that the RFP was developed jointly with the project participants which included NCRR and the study will evaluate six service scenarios, three which include service to Johnston, Alamance and Orange counties. He explained that the expanded study is at the request of NCRR. Up to three scenarios can move forward into the Federal process to be narrowed further during Project Development.

Parker asked how much NCRR is contributing to the study. Mann stated the amount of the study attributable to the outside counties is \$260,000. If NCRR does not contribute, the split for the work would be 2/3 from Wake and 1/3 from Durham County, using existing funds in the county transit plans.

There was discussion about the need for NCRR to contribute financially to the study and whether Durham and Wake counties should be paying for a study outside their counties. Board members also discussed NCRR's commitment to this project if unwilling to contribute funds.

**Action:** Jones made a motion to authorize the President/CEO to execute an agreement with STV to conduct the Greater Triangle Commuter Rail pre-planning study, which was seconded by Hutchinson.

Parker suggested an amendment to ask NCRR to contribute financially. Blake proposed seeking letters from all of the partners that they support moving forward in the study.

**Action:** Jones made a substitute motion to authorize the President/CEO to execute an agreement with STV to conduct the GTCR pre-planning study and ask for letters of support from the study partners, which was seconded by Hutchinson.

She clarified that the motion did not include asking NCRR for a financial contribution.

Marcoplos pointed out that three counties are included in the study, but have no representation. He asked if there is a financial obligation.

Reckhow suggested including the three additional counties in the process and asking NCRRT to pay half the additional cost of the study, and the three counties proportionately contributing the other half. Mann stated that in order to meet the December deadline, the study cannot wait.

Schewel stated that even without design, we can negotiate with NCRRT on the right-of-way cost, indemnification, liquidated damages and the grade separation requirements through downtown Durham. He said these things need to be known very early to know if the project can be achieved.

Szlosberg-Landis said both the feasibility study and the negotiation can happen concurrently. She suggested including letters of agreement in all the public documents related to the project. She also suggested a working committee of two GoTriangle Board members and two NCRRT Board members for these matters.

**Action:** A final substitute motion was made by Jones and seconded by Hutchinson to authorize the President/CEO to execute an agreement with STV to conduct the GTCR pre-planning study, while requesting (1) a letter of commitment to the process from NCRRT, (2) a share in the funding for this study and (3) the creation of a committee made up of two representatives from the NCRRT Board of Directors and two GoTriangle Board of Trustees members to work with staff on concurrence.

**Action:** Upon vote, the final substitute motion was carried 9 to 1 with Jacobs voting in the negative. Jacobs stated she could not support using Durham County funds for a purpose outside the adopted Durham County Transit Plan.

**E. 30% Design for Raleigh Union Station Bus Facility (RUS Bus)**

Jeff Mann stated that RUS Bus will include a bus facility that accommodates an overbuild. WSP, the on-call contractor for major projects, created a conceptual design and will advance this to 30% in preparation for a future developer's team to complete final design and construction of the transit facility and building. The Wake Transit Plan and other sources provide the \$1.3 million for this work, which should be completed early next year.

**Action:** On motion by Hutchinson and second by Parker the Board authorized the President/CEO to issue a Notice-to-Proceed to on call engineering consultant, WSP, to start and complete all professional services listed in the enclosed task order (total not-to-exceed amount of \$1,329,353.85). The motion was carried unanimously. The task order is attached and hereby made a part of these minutes.

## **VII. Other Business**

### **A. President and CEO's Report**

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Mann highlighted the following items:

- The Lane Street building in Raleigh owned by GoTriangle has been renovated and is being used to store our bus shelters. GoRaleigh also will use this building for storage.
- GoRaleigh is the sponsor agency and leading the effort for BRT. Design work is underway on the New Bern Avenue corridor. It should enter project development later this year.
- I met with Secretary Trogdon to emphasize the importance of maintaining a transit corridor and ensuring upcoming highway projects are designed to allow for transit.

#### **1. Transit Operations Report**

Patrick Stephens noted the monthly report previously sent out.

#### **2. Wake Transit Update**

Patrick McDonough stated that he took the BRT corridor tour in Raleigh and there was discussion of TOD opportunities. Comments are begin received on the draft final commuter rail report.

Steven Schlossberg stated that the TPAC voted to recommend the FY20 transit plan to the governing boards, which will be posted for comment. The plan includes funding for bus service in Rolesville and Holly Springs, capital projects for bus infrastructure, funds for BRT, and advancement in technology. The community program funding includes four projects: a reverse town circulator in Wake Forest, and transit studies for Garner, Rolesville and Fuquay-Varina.

#### **3. Communications Update**

Mike Charbonneau's presentation is attached and hereby made a part of these minutes.

### **B. General Counsel's Report**

General Counsel Shelley Blake noted the following items:

- Seven developers responded to the RUS Bus project RFQ. They are being short-listed to four, with a plan to send them an RFP by the end of May. The area has been accepted to apply for the brownfield process. The project also is going through a rezoning process. She shared a memo from the City of Raleigh on voluntary affordable housing conditions, which is attached and

hereby made a part of these minutes. She proposed that GoTriangle's zoning application use these guidelines.

- Gary Tober has made a list of GoTriangle-owned properties in Durham not affiliated with the ROMF. They are attached and hereby made a part of these minutes hereby made a part of these minutes.
- Board members have discussed a post-D-O LRT project review, and she suggested language, which is attached and hereby made a part of these minutes.

**Action:** Allen made a motion, which was seconded by Parker, to direct staff to release an RFQ.

Jacobs clarified that the report would come back to the Board. She also stated that it should be expedited. Marcoplos suggested if Responses come in sooner, the Board Chair and a few others could vet them. Reckhow suggested the officers. Jacobs highlighted that the process and interviews should be confidential.

Schewel left.

**Action:** Upon vote, the motion was carried unanimously. (Schewel's vote was counted as affirmative, having left unexcused.)

**C. Chair's Report**

Chair Reckhow said there is a tentative approved travel list for FY20. She said that Board members will be limited to one trip and asked that anyone who has not made a request do so soon.

**D. Board Member Reports**

**1. CAMPO Executive Board Representative**

Vivian Jones offered the CAMPO report. She stated that a report was received from TJCOG about the Triangle Transportation Demand Management Program, notice of the sub allocation of 5307 and other monies and an update on Federal rescission.

**2. DCHC MPO Board Representative**

Ellen Reckhow reported that the MPO Board adopted a resolution to discontinue the D-O LRT project and received a presentation on NC Moves 2050 (the State's update of the long range transportation plan).

**3. Regional Transportation Alliance (RTA) Representative**

Will Allen III stated there are three upcoming events: the Tri-MAP meeting on May 15<sup>th</sup>; a business briefing on May 20<sup>th</sup>, the Future of RDU Airport; and the RTA Transportation Breakfast on July 12<sup>th</sup>, "The Possibility of a Hyper Loop Future."

Marcoplos left.

**E. Real Property Inventory Update**

This information is attached and hereby made a part of these minutes.

**VIII. Closed Session - D-O LRT Project Office**

Pursuant to NCGS §143-318.11.(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

**Action:** On motion by Parker and second by Jacobs the Board entered into closed session at 2:54 p.m. pursuant to the General Statutes and purpose listed above. The motion was carried unanimously.

**IX. Closed Session - Rail Operations Maintenance Facility (ROMF) Litigation Update**

Pursuant to NCGS §143-318.11.(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The following cases will be discussed:

- GoTriangle v. Wesley and Marianne Massey
- GoTriangle v. Mary Hart
- GoTriangle v. Paula Sanders and Mary Hart
- GoTriangle v. Ella Day Turrentine
- GoTriangle v. Patterson's Mill, LLC
- John Gunter, Patricia Gunter, Joan Hart, Jon Hoffman, Betty Hoffman, and Virginia Meihaus vs. City of Durham and GoTriangle

**Action:** On motion by Parker and second by Allen the Board entered into closed session at 2:54 p.m. pursuant to the General Statutes and purpose listed above. The motion was carried unanimously.

Szlosberg-Landis left during the closed session.



**X. Adjournment**

**Action:** On motion by Parker and second by Robinson the meeting was adjourned at 3:29 p.m.

  
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Ellen Reckhow, Chair

Attest:

  
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Michelle C. Dawson, CMC  
Clerk to the Board