

**GoTriangle Board of Trustees  
Meeting Minutes**

**November 20, 2019**

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

**Board Members Present:**

Will Allen III

Michael Fox (arr. 1:08 p.m.)

Sig Hutchinson

Wendy Jacobs (arr. 12:52 p.m.)

Vivian Jones

Valerie Jordan (arr. 12:11 p.m.)

Mark Marcoplos

Michael Parker, Chair

Ellen Reckhow (arr. 12:11 p.m.)

Steve Schewel (arr. 12:52 p.m.)

Russ Stephenson

Nina Szlosberg-Landis

**Board Members Absent:**

Jennifer Robinson (excused)

Chair Michael Parker officially called the meeting to order at 12:03 p.m.

**I. Adoption of Agenda**

Chair Parker stated that Mark Marcoplos had requested to add maternity leave benefits to the agenda.

**Action:** On motion by Hutchinson and second by Allen the agenda was adopted, with the addition of the item noted above after the chair's report. The motion was carried unanimously.

**II. Recognition**

**A. Introduction of New Hires**

President and CEO Curran announced the hiring of new bus operators: Michelle Henderson, Laquita Watson, Lakeisha Dowdy and Charlene Herbert.

**B. Announcement of Promotions**

Curran announced employee promotions.

- Juan Alencastro – Customer Information Specialist II to Regional Information Center Supervisor
- Samantha Webb – Customer Information Associate I to Customer Information Associate II

**C. Presentation of Service Awards**

Curran recognized employees for their years of service.

- Floyd Eason, Bus Operator III – 20 years

- Vanessa Battle, Contracted Services Coordinator – 20 years
- Cheryl Hester, Bus Operator III – 15 years

### III. Public Comment

Chair Parker recognized Terry Rekeweg who commented on the discontinuance of the D-O LRT project. His comments are attached and hereby made a part of these minutes.

### IV. Consent Agenda

**Action:** On motion by Jones and second by Hutchinson the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- October 23, 2019 – Regular Session Minutes;
- October 23, 2019 – Closed Session Minutes;
- October 30, 2019 – Work Session Minutes;
- October 30, 2019 – Closed Session Minutes; and
- Adoption of Ordinance 2019 0026 *GoTriangle Fiscal Year 2020 Major Capital Project Fund Budget Ordinance Amendment*.

### V. Presentations

#### A. Durham County Transit Plan Update

Katharine Eggleston introduced Patrick McDonough and Jay Heikes. Their presentation is attached and hereby made a part of these minutes.

Reckhow, Jordan, Schewel and Jacobs arrived during the presentation.

#### B. Orange County Transit Plan Update

Patrick McDonough reported that Orange County has formed a team to update its transit plan, with Travis Myren leading the contract management and procurement process. He will give an update to the Board in December.

#### E. Board Member Recognition

Board Chair Michael Parker presented previous Board Chair Ellen Reckhow with a framed photograph of Durham Station in recognition of her service as Chair of the Board of Trustees from 2018-2019.

Fox arrived.

#### D. Oath of Office – Mike Fox

Wake Forest Mayor and Board member Vivian Jones administered the oath of office to Mike Fox, representative of the North Carolina Board of Transportation.

**C. Enterprise Resource Planning (ERP) System**

Mitchell Lodge's presentation is attached and hereby made a part of these minutes.

**VI. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. RUS Bus Joint Development Project**

President/CEO Curran reminded the Board of the presentation last month on the RUS Bus joint development project and that an RFQ was issued January 2019. Respondents were evaluated and four were invited to respond to the RFP which was issued in June 2019. Three proposals were received and a selection team reviewed and recommended Hoffman & Associates as the best and most advantageous firm to proceed with negotiations. Curran requested authorization to commence negotiations. ~~She stated that she would like to work with the executive members~~ of the Board on term sheets, with the final agreements coming back to the Board for approval.

**Action:** On motion by Allen and second by Hutchinson the Board voted to authorize the President/CEO to commence negotiation of agreements with Hoffman & Associates. The motion was carried unanimously.

**C. President and CEO Search Committee Report**

Committee Chair Nina Szlosberg-Landis provided an update on the search for a new president and CEO. She said that meetings were held with key stakeholders which included business and community leaders and leaders in local and State government to help us understand the desired attributes and qualifications of the president and CEO. She added that this was also an opportunity to reconnect and strengthen relationships within the community. Szlosberg-Landis added that an update has been sent out to stakeholders and employees on the search process. The position vacancy has been posted and potential candidates have been identified by KL2 in addition to their receiving eight applications. Screening interviews will begin next week. The goal is to announce a new president and CEO by the end of January.

**VII. Other Business**

**A. President and CEO's Report**

A list of contracts approved by the president and CEO is attached and hereby made a part of these minutes.

Curran stated that the final report from the APTA peer review has been received. She stated that some significant steps have been taken already on items mentioned in the report.

**1. Capital Projects Status Report**

Katharine Eggleston's presentation and the status report and are attached and hereby made a part of these minutes.

**B. General Counsel's Report**

General Counsel Tom Henry noted the following items:

- The legal department is working with partners in Durham on overhauling the 2013 Interlocal Implementation Agreement for the transit plan.
- The 23 acres of the ROMF site have been rezoned back to residential from industrial.
- At the request of the Board, a letter has been drafted from the Board to FTA regarding the buyout of the Federal share of the commuter rail transit properties and the CSX corridor property. GoTriangle received another notice from FTA that a written plan addressing the Federal interest in the properties needs to be submitted by the week of December 9.

**C. Chair's Report**

Chair Parker congratulated Wendy Jacobs for having been reappointed and thanked her for agreeing to continue to serve. He stated that committee assignments for 2020 have been distributed. Parker also re-reauthorized the two ad hoc committees for another calendar year: Commuter Rail Task Force and the President and CEO Search Committee. He added that he continues to talk with folks about a governance committee. Finally, Parker stated that he would be absent in December, but Vice Chair Hutchinson has agreed to chair the meeting.

Mark Marcoplos noted an article from the September employee newsletter about an employee who returned to work just days after the birth of her child. He asked that the Board review the maternity leave policy.

**D. Board Member Reports**

**1. CAMPO Executive Board Representative**

Will Allen III stated that the CAMPO agenda includes action on the FY20 Wake Transit work plan and reports on the R.E.D. bus lane study, the Triangle Regional Commuter Rail Study, Federal rescission and the update of the Wake Transit plan.

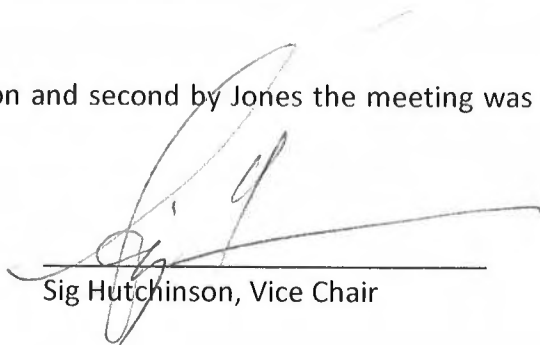
**2. DCHC MPO Board Representative**

Ellen Reckhow stated that presentations were received on the Durham and Orange Transit plans, NCDOT's new complete streets policy and implementation guide, and the Triangle region TDM plan. She suggested that the GoTriangle Board also receive an update on TDM.

**3. Regional Transportation Alliance (RTA) Representative**  
Will Allen III no report.


**VIII. Adjournment**

**Action:** On motion by Hutchinson and second by Jones the meeting was adjourned at 2:27 p.m.



Sig Hutchinson, Vice Chair

Attest:



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Michelle C. Dawson, CMC  
Clerk to the Board