

GoTriangle Board of Trustees

Meeting Minutes

November 18, 2020

Held Remotely via WebEx

Board Members Present Remotely:

Will Allen III

Corey Branch

Michael Fox (arr. 12:09 pm)

Sig Hutchinson

Wendy Jacobs

Vivian Jones

Valerie Jordan (arr. 12:08 pm)

Mark Marcoplos

Michael Parker, Chair

Jennifer Robinson (arr. 12:03 pm)

Stelfanie Williams (arr. 12:07 pm)

Board Members Absent:

Steve Schewel (excused)

Chair Michael Parker officially called the meeting to order at 12:01 p.m.

I. Adoption of Agenda

Action: On motion by Allen and second by Hutchinson the agenda was adopted. The motion was carried unanimously.

II. Public Comment

No comments.

III. Consent Agenda

Action: On motion by Allen and second by Branch the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- October 28, 2020 – Regular Session Minutes;
- October 28, 2020 – Closed Session Minutes; and
- Authorized Interlocal agreement with the City of Durham for reimbursement of actual costs incurred to perform time-critical tasks in support of the Greater Triangle Commuter Rail Study, up to an amount not to exceed \$75,000.

IV. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

1. Regional Fleet and Facilities Study Contract

Committee Chair Jones presented a recommendation to authorize the President/CEO to execute an agreement with CPL for the regional fleet and facilities study. The study will include an assessment of GoTriangle's and GoDurham's fleet and maintenance facilities' needs and conceptual designs as well as planning for potential regional electric bus charging infrastructure and other potential shared operations and maintenance resources. The maximum cost is \$987,500, shared by GoDurham, the three county transit plans and GoTriangle.

Action: On motion by Jones and second by Allen the board authorized the President/CEO to negotiate and execute an agreement with CPL for the Regional Fleet and Facilities Study at a cost not to exceed \$987,500. The motion was carried unanimously.

2. Durham Station Improvements Preliminary Design Contract

Committee Chair Jones then recommended that the board authorize the President/CEO to execute an agreement with Perkins and Will for the preliminary design of improvements to Durham station at an amount not to exceed \$300,000.

Action: On motion by Jones and second by Branch the board authorized the President/CEO to negotiate and execute an agreement with Perkins and Will for the Durham Station Improvements Preliminary Design at a cost not to exceed \$300,000. The motion was carried unanimously.

3. Task Order for Design of GoDurham FY21 Bus Stops

Committee Chair Jones also presented a recommendation to authorize the President/CEO to execute a task order for bus stop improvements to 50 bus stops in Durham with Ramey Kemp at a cost not to exceed \$500,000.

Action: On motion by Jones and second by Allen the board authorized the President/CEO to execute a task order for bus stop design services under the Master Agreement between Ramey Kemp and Associates and GoTriangle for On-Call Architectural and Engineering Consultant Services for an amount not to exceed \$500,000. The motion was carried unanimously.

C. Transit Operations Vehicle Purchase Authorization – Paratransit Vehicles

Brian McLean requested authorization to execute a contract for the purchase for two light transit vehicles and three BraunAbility Dodge Caravans for paratransit service for a maximum price of \$348,569. McLean stated that these vehicles will be replacing existing vehicles that have exceed their useful lives of 100,000 miles/4

years according to FTA. A federal grant will cover \$278,855 of the total cost, with GoTriangle contributing \$69,714 (a portion of which is from insurance proceeds from the total loss of 2 vehicles).

Action: On motion by Allen and second by Hutchinson the board authorized the President/CEO to execute a contract for the purchase of two (2) light transit vehicles and three (3) BraunAbility Dodge Caravans from Creative Bus Sales for demand response service with a maximum dollar amount of \$348,569. The motion was carried unanimously.

V. Other Business

A. President and CEO's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Lattuca highlighted the following items:

- The position of Chief Operating Officer will not be filled, but Patrick Stephens has been named Chief of Operations. A Chief of Staff position will be created which will be more useful to me and the organization at this time. If commuter rail advances, the COO position may be reinstated at that time.
- Participated in the launch of NCDOT's NC Transit Cares initiative today, for the purpose of identifying strategies and innovations to help NC transit systems effectively respond to COVID-19. Several transit providers shared their responses through technology, microtransit networks and air circulation systems.
- My statement to the NCBOT multi modal committee on COVID-related impacts was previously shared with the board and is attached and hereby made a part of these minutes.

1. Operations Update

Patrick Stephens stated that operations is working on an agency security plan for board approval.

2. Capital Projects Status Report

Katharine Eggleston's update on the commuter rail project is attached and hereby made a part of these minutes.

Scott Thomas spoke about the survey in the first round of public engagement.

Lattuca stated that the main issues with Norfolk Southern are indemnification and track capacity. She also stated that a standalone website is begin developed for the commuter rail project to elevate it and make it more visible.

B. Chair's Report

Chair Parker stated that committees for 2021 would remain the same unless someone requests a change. He noted that this is Mark Marcoplos' last meeting on the GoTriangle board and he would be formally recognized at a future meeting. His position, and the Durham representative, on the commuter rail task group need to be replaced. Parker also mentioned the virtual RTA annual meeting tomorrow and the joint DCHC CAMPO meeting on December 1.

C. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III stated that CAMPO would meet later today. He noted that the consent agenda includes approving the LPA for the Wake BRT western corridor and the buyout of FTA's interest in several properties within the commuter rail transit corridor.

2. DCHC MPO Board Representative

Michael Parker reported that the board has asked staff to continue work on the 15-501 corridor study to better align it with MPO goals and ongoing efforts to move away from being car-centric.

3. Regional Transportation Alliance (RTA) Representative

No report.

VI. Adjournment

Action: Chair Parker adjourned the meeting at 12:54 p.m.

Prepared by:



Michelle C. Dawson, CMC
Clerk to the Board