
Wednesday, May 25, 2022

12:00 p.m.

Virtual | Webex

Board members present | Will Allen III, Brenda Howerton, Sig Hutchinson, Vivian Jones, Michael Parker, Renée Price [left 1:20 p.m.], Jennifer Robinson [arr. 1:03 p.m., left 1:38 p.m.], Stelfanie Williams [arr. 12:09 p.m.]

Board members absent | Corey Branch, Michael Fox, Valerie Jordan, Elaine O'Neal [excused]

Chair Sig Hutchinson officially called the meeting to order at 12:01 p.m. A quorum was present.

I. Adoption of Agenda

Action: On motion by Parker and second by Jones the agenda was adopted. Upon vote by roll call, the motion was carried unanimously.

II. Recognition

A. Employee Service Awards

President/CEO Charles Lattuca recognized Aaren Landrum, Majid Mohamed and Bernadette Parrish for 15 years of service and Liston Peoples and Amber Warren for ten.

Williams arrived.

III. Public Hearing | FY2023 Proposed Budget

Chair opened the public hearing at 12:09 p.m. There being no comments, the hearing was closed.

IV. Public Comment

No comments.

V. Consent Agenda

Action: A motion was made by Allen and seconded by Price to approve the consent agenda. Upon vote by roll call, the motion was carried unanimously.

The following consent agenda items were approved:

- May 11, 2022 | Budget Work Session Minutes.
- May 11, 2022 | Special Session Minutes.
- FY2022 Q4 Wake Transit Work Plan amendment and budget ordinance amendment *2022 0007 GoTriangle Fiscal Year 2022 Triangle Tax District – Wake Capital Fund Budget Ordinance Amendment.*
- Authorized the President/CEO to award and execute a contract with Whitley Contracting Inc. for construction, installation of bus stop amenities, and other related bus stop improvements at 11 GoTriangle bus stop locations in the amount of \$368,573.50, plus an additional \$36,426.50 for project contingency.

The budget ordinance amendment is attached and hereby made a part of these minutes.

VI. Presentations**A. Orange County Transit Plan Update**

Meg Scully introduced Caroline Dwyer, consultant working with Orange County, to give an update on the Orange County Transit Plan process. Her presentation is attached and hereby made a part of these minutes.

Dwyer stated that the update to the plan began in 2020 but was hampered by the pandemic. Following this round of public comment, the final recommended plan will be drafted and is anticipated to be adopted in the fall. The plan includes, with the exception of the D-O LRT project, all projects from the two previous versions of the plan along with new projects funded with unallocated tax revenues, based on financial projections generated by GoTriangle for the tax district. The plan does not include any projects that would require taking on debt.

Potential projects were prioritized considering:

- unfunded priorities for transit service providers
- meets needs expressed by the public
- reflects the values identified by the Project Steering Committee [equity, environmental sustainability, economic prosperity, affordable and attainable quality of life, transportation and access for all in Orange County]
- fills the regional connectivity gap specifically between Orange and Durham counties or supports the conceptual transit vision

Service Improvements in Proposed Plan

- Chapel Hill Transit Route CW [Carrboro-UNC] - Increase weekday midday frequency to 30 minutes
- Chapel Hill Transit Route HS [Morris Grove Elementary-Smith Level Rd] – Add weekend service, one bus to this historically African American community
- Orange County Public Transit – mobility on demand service
- Chapel Hill Transit Route NS [Eubanks Rd-Southern Village] – Increase morning peak frequency to 6 minutes, extend Saturday service to 11 p.m. and Sunday service to 9 p.m.
- 15-501 project bundle – consolidate GoTriangle Route 400/405 with 15 minute midday frequency and improved night and Sunday service; extend service on Chapel Hill Transit Route D to Patterson Place and Saturday service to 9 p.m.; increase morning peak frequency Chapel Hill Transit Route J to 10 minutes and 15 minute frequency until noon, extend Saturday service to 11 p.m. and Sunday service to 9 p.m.

Capital Projects in Proposed Plan

- Improvements to the Fordham Blvd. and Ephesus Church Rd. intersection, including bus stop shelter amenities and pedestrian crossing improvements
- Queue jump for transit vehicles at Fordham Blvd. and Manning Dr. intersection and shoulder running supportive infrastructure for BOSS

B. Durham and Orange Transit Governance Study Update

Jay Heikes introduced Adam Howell whose presentation is attached and hereby made a part of these minutes. Howell stated that the goals of the governance study are to create a clear, operationally efficient governance structure that ensures Durham and Orange counties' priorities are funded and implemented with County transit taxes and fees and form new levels of accountability, including development of an equitable set of processes which seek to gain community trust. To date the process has included stakeholder interviews, a joint elected officials' workshop, peer interviews and joint staff workshops.

Consensus has been reached on several of the recommendations, but a few issues have documented minority perspectives.

- Orange County Staff Working Group membership and voting structure
- Voting on annual work program and budget approval

Tabled for further discussion is a process for conflict mediation and the equitable use of net proceeds. Although consensus has been reached, additional discussion about the amendment process and thresholds for amendments to the multi-year plan and annual work program is needed as well as refinement to the formula for increased cost of existing services.

Durham Outcomes – Staff Working Group

- Durham County, DCHC MPO and GoTriangle are voting members with two votes and signatories
- City of Durham receives one vote and is not a signatory
- Research Triangle Foundation, TJCOG, Duke University, NC Central University, Durham Tech are non-voting members

VII. General Business Agenda**A. Items Removed from Consent Agenda**

None.

B. Operations & Finance Committee Report

Renée Price stated that two items were on approved on the consent agenda today. The Committee also discussed bus service and received a third quarter budget update and an update on FY2023 budget development.

C. Planning & Legislative Committee Report

Vivian Jones reported that the Committee received reports on commuter rail ridership and demographics. She stated that several service and fare scenarios were evaluated.

D. New Business

None.

VIII. Other Business**A. President and CEO's Report**

A list of contracts approved by the president and CEO is attached and hereby made a part of these minutes. Lattuca introduced the new Chief Communications Officer, Melody Hunter-Pillion. He stated that Patrick Stephens retired on May 20 and Vinson Hines is the acting Chief of Operations during the recruitment period.

1. Operations Update

The monthly report is attached and hereby made a part of these minutes. Vinson Hines thanked Lattuca for the opportunity. He highlighted that average weekday boardings last week exceeded 5,000, or 72% of pre-pandemic ridership. Saturday ridership has been flat to the pre-pandemic level at 1,900 trips. Sunday ridership has increased by 18% 1,300 since 2020.

Hines added that staff is monitoring the fuel situation. He said there have been a few supply issues.

2. Capital Projects Status Report

The capital projects status report and presentation on the bus stop improvement program are attached and hereby made a part of these minutes.

Eggleston reviewed the process used for bus stop improvements:

- Assessing existing conditions
- Prioritizing locations based on ridership and other factors
- Preparing construction groups
- Design, permitting and right-of-way acquisition
- Construction

Eggleston then shared maps showing activity in Durham related to GoTriangle's contract for operation of Durham transit services. She said these maps are interactive on website and include photos of completed stop improvements.

- Since FY2020, improvements have been completed at 92 stops
- Currently 142 stops are in design, permitting, right-of-way or construction
- 118 stops are in the planning phase, going through feasibility analysis for prioritization in the coming year

Eggleston said that there are 1,000 bus stops in Durham County between the GoTriangle and GoDurham systems. The Durham Transit Plan has included funding to improve all the stops in Durham County in coming years. A bus stop optimization study has begun to look at all stops in Durham.

Allen stated with funding coming from the Durham Transit Plan this work seems to be outside the contract with the City of Durham for operation of transit services. He asked for a presentation on GoTriangle's roles and responsibilities related to the

contract with the City of Durham. Howerton agreed that this information would be helpful to the Board.

Eggleston then stated that improvements have been completed or are in progress at 35 stops in Wake County to date. Stops within the GoRaleigh and GoCary network are managed by those systems in contrast to the relationship GoTriangle has with Durham. She stated that across the region, funding for bus stop improvements comes from the county transit plans; however, responsibility for implementing the improvements is shared among more entities in Wake and Orange counties.

Eggleston stated similarly in Orange County, there are GoTriangle stops, Chapel Hill Transit stops and some Orange County Public Transportation stops. The funding available for improvements is much more restricted. To date improvements to ten stops have been completed or are in progress. She said there is no future pipeline of funding for stop improvements in Orange County compared to Durham and Wake counties.

Eggleston reported that during the summer GoTriangle will update the field inventory of GoDurham and GoTriangle stops. Increased coordination between the various parties will improve the process for making improvements and reduce the amount of time it takes to move those stops from prioritization to construction.

B. General Counsel's Report

Byron Smith reported that progress continues on RUS Bus negotiations.

C. Chair's Report

Chair Hutchinson congratulated Renée Price on her win in the North Carolina House of Representatives District 50 primary. He also noted that the return to in-person meetings will be based on the completion of renovations to the Board Room.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported that CAMPO also approved the Wake FY2022 Q4 amendments and a Wake Transit financial review. There were public hearings on the strategic plan update and the Wake Transit FY2023 work plan. The first strategic plan update since 2015 was approved. Presentations were received from ITRE on the regional travel survey update and from TJCOG on electric vehicle and infrastructure updates.

2. Regional Transportation Alliance (RTA) Representative

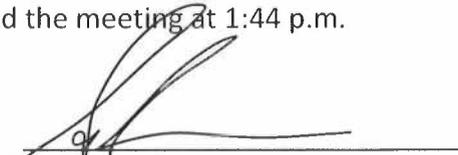
No report.

3. DCHC MPO Board Representative

Report given at May 11 Board of Trustees meeting.

IX. Adjournment

Action: Chair Hutchinson adjourned the meeting at 1:44 p.m.



Sig Hutchinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board