

GoTriangle Board of Trustees

Meeting Minutes

April 17, 2018

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Mary-Ann Baldwin

Sig Hutchinson

Wendy Jacobs

Vivian Jones

Mark Marcoplos

Michael Parker

Ellen Reckhow

Jennifer Robinson, Chair

Steve Schewel

Nina Szlosberg-Landis

Board Members Absent:

Valerie Jordan (excused)

Andy Perkins Jr. (excused)

Chair Jennifer Robinson officially called the meeting to order at 12:20 p.m.

I. Adoption of Agenda

Action: On motion by Parker and second by Reckhow the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Introduction of New Hires

None.

B. Announcement of Promotions

None.

III. Public Comment

No comments.

IV. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Committee Chair Michael Parker reported that he Committee discussed and voted to recommend approval of the Wake Transit Wake Transit Bus Plan Service Guidelines and Performance Measures Recommended to Board for approval, which

will not come to the Board until June. This will give time for the TPAC to review and make a formal recommendation.

1. Contract Award for Audit Services

Parker then presented a recommendation from the Committee to approve and authorize the General Manager to sign a three-year contract with Cherry Bekaert for audit services, in an amount not to exceed \$225,000.

Action: On motion by Allen and second by Reckhow the Board authorized the General Manager to execute a contract with Cherry Bekaert for audit services for three (3) audit cycles, not to exceed \$225,000. The motion was carried unanimously.

2. Youth Fare Change Recommendation

Parker also recommended, on behalf of the Committee, Board approval of fare free service for youth up to the age of 18. He said the financial impact is fairly minimal. Parker noted a Title VI that will be monitored, which is riders under 18 are disproportionately more affluent, so the concern is this change will benefit more affluent people. He said staff will reach out to disadvantaged and low income youth to assure they are aware of and know how to access and use services and passes.

Action: On motion by Jones and second by Baldwin the Board approved fare free service for youth up through age 18. The motion was carried unanimously.

V. Wake Transit Lead Agency Assignments

John Tallmadge reminded the Board when the TPAC was created for the Wake Transit Plan, the Interlocal Agreements laid out assignment of lead agency responsibilities for ongoing tasks. He said that some changes and clarifications are being recommended, as noted in the margin notes.

Sandra Freeman added that GoTriangle has taken on a significant amount of responsibility with tax district administration.

Robinson asked if there is a risk that the cost to GoTriangle of providing that support would surpass the amount that Wake is reimbursing. Freeman responded yes. General Manager Mann stated that GoTriangle is implementing a new enterprise resource planning system that will allow us to track time specific to projects. He added that this data will allow us to have a discussion with Wake County and other partners regarding our level of reimbursement.

Action: On motion by Parker and second by Allen the Board approved the lead agency assignments for Wake Transit. The motion was carried unanimously. The list of the lead agencies is attached and hereby made a part of these minutes.

VI. Appointments to GoTransit Partners Board of Directors

General Counsel Shelley Blake stated that the positions held by Karen McCall and Ben Durant are vacant and requested the appointment of Simon George from UNC Health and Brad Brinegar of McKinney. She stated that two positions remain vacant, including the position from NCCU.

Action: On motion by Baldwin and second by Reckhow the Board appointed Simon George and Brad Brinegar to the GoTransit Partners Board of Directors. The motion was carried unanimously.

VII. Appointments to Transit Advisory Committee

General Counsel Shelley Blake stated that there are two vacancies on the Transit Advisory Committee from Durham County and that applications have been received from Melanie Allen and Kharmika Alston.

Action: On motion by Reckhow and second by W. Jacobs the Board appointed Melanie Allen and Kharmika Alston to the Transit Advisory Committee to the two vacant positions from Durham County. The motion was carried unanimously.

VIII. Other Business

A. General Manager's Report

A list of contracts approved by the General Manager is attached and hereby made a part of these minutes.

General Manager Jeff Mann highlighted the following items:

- The Raleigh Union Station ribbon cutting will be held on April 30th.
- The NCDOT Board of Transportation will tour Raleigh Union Station on May 2nd and hear from GoTriangle and GoRaleigh about major transit initiatives.
- The North Carolina Department of Environmental Quality is seeking comment on North Carolina's Beneficiary Mitigation Plan related to North Carolina's share in the Volkswagen settlement. GoTriangle has made comment. The plan includes about \$7M for electric or alternative fuel buses. He said that GoTriangle likely will apply for several electric vehicles as well as submitting an application under the Low or No Emission Bus Program.
- The Raleigh Union Station bus facility market analysis is almost complete. HR&A will present to the Board next month.

- We are considering a TIGER grant application, possibly in partnership with GoRaleigh or the City of Raleigh, for the Raleigh Union Station bus component.

1. Transit Operations Report

Patrick Stephens stated that the over-the-road coach demonstration could be scheduled this summer. He said that staff is developing a survey to get customer feedback and help evaluate whether over-the-road coaches make sense for GoTriangle in the future. He reminded the Board that these buses are new and would go into production by yearend.

2. Durham-Orange Light-Rail Transit Project Update

Danny Rogers' presentation is attached and hereby made a part of these minutes.

Parker noted that the State contribution currently being attributed to the project is lower than the 10% anticipated. He asked if that number does not go up, what happens.

Rogers responded that private contributions being solicited by the non-profit could make up some of the difference or the project cost could be reduced. He said a value engineering exercise is being conducted the first week of May to look at cost savings opportunities. A risk management workshop is planned in August to look at cost estimates and contingency amounts.

3. Wake Transit Update

John Tallmadge introduced Mary Kate Morookian, whose presentation is attached and hereby made a part of these minutes.

Patrick McDonough shared a video prepared about BRT for the upcoming public engagement process.

Juan Carlos Erikson shared the public outreach schedule, which is attached and hereby made a part of these minutes. He explained some events will be formal public meetings and others, pop up events such as festivals.

4. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He shared a new video, *Let's Go Forward Together*, and the new website, GoForwardNC.org, a regional site with links to specific information about projects in each county. He said this site would replace the ourtransitfuture.com and waketransit.com websites.

B. General Counsel's Report

General Counsel Shelley Blake noted the following items:

- The Transit Advisory Committee has its full 30 members and its first meeting is set for June 26th.
- GoTransit Partners is starting the capital campaign, with staff and members being scheduled for training.
- The naming rights policy will come to the Board in May.
- The General Manager and I have been holding meetings with our legislators from Durham, Orange and Wake counties and upon completion we will reach out to other representatives throughout the State.

C. Chair's Report

Chair shared tentative Board member travel for FY19. She asked that any additional requests be submitted by May 1. The travel list is attached and hereby made a part of these minutes.

Robinson added that Jordan and Perkins had excused absences today. The next meeting is May 23rd.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III stated that CAMPO will meet tomorrow and the agenda includes a SPOT 5.0 update and target modal mixes approval.

2. DCHC MPO Board Representative


Ellen Reckhow reported that the Board reviewed State scoring. She said that local scoring will begin in May.

3. Regional Transportation Alliance (RTA) Representative

Will Allen III stated that RTA is holding three summits in May.

IX. Adjournment

Action: Chair Robinson the meeting was adjourned the meeting at 1:56 p.m.


Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board