

GoTriangle Board of Trustees

Meeting Minutes

April 26, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Mary-Ann Baldwin

Ed Harrison

Sig Hutchinson

Barry Jacobs

Wendy Jacobs

Vivian Jones

Ellen Reckhow

Jennifer Robinson

Board Members Absent:

William V. "Bill" Bell (excused)

Chair Jennifer Robinson called the meeting to order at 12:05 p.m.

II. Recognition

A. Former Board Member Recognition

Durham County Board of County Commissioners Chair and Board Member Wendy Jacobs administered the oath of office to Sig Hutchinson, representative from Wake County.

B. Former Board Member Recognition

Chair Robinson presented former Wake County representative Fred Day IV with a framed historical photograph of Fayetteville Street in downtown Raleigh.

Day stated his appreciation for the opportunity to service on the Board and reflected that he was impressed with the professionalism and effectiveness of the staff and he valued the opportunity to work with Board members and to get to know those from the western part of the Triangle. He stated his belief that it is exceptionally important to have an effective long range transit plan for the region to maintain its positive growth.

I. Adoption of Agenda

Action: On motion by Baldwin and second by Hutchinson the agenda was adopted. The motion was carried unanimously.

II. Recognition

C. Recognition of GoDurham Retiree Barbara Faulkner

Laurie Barrett presented GoDurham retiree Barbara Faulkner with a plaque from her co-workers. Barrett stated that Faulkner started in 1974 with Duke Power and is known as the system's historian.

D. Introduction of New Hires

General Manager Mann announced the hiring of Angela Judge, Paratransit Operator and Matthew Levell, part-time Customer Information Associate.

E. Announcement of Promotions

General Manager Mann announced the following promotions: Judy Nyberg, Human Resources Assistant to Administrative Assistant (Bus Operations) and Rob Robinson, Gasoline Mechanic II to Gasoline Mechanic III.

III. Public Comment

None.

IV. Consent Agenda

Action: On motion by Jones and second by Baldwin the consent agenda was approved. The motion was carried unanimously.

The following consent agenda item was approved:

- March 22, 2017 – Regular Session Minutes.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Committee Chair Ed Harrison presented two items for consideration.

1. Service Change Recommendations

Action: On motion by Allen and second by Reckhow the Board approved the service changes as recommended by the Committee. The motion was carried unanimously.

2. Authorization to Reimburse Chapel Hill for Vehicles Associated With Expanded Transit Service

Action: On motion by Allen and second by Reckhow the Board approved the programming of \$2,290,000 from Orange County Share of Triangle Transit Tax District for reimbursement to Chapel Hill for the purchase of five (5) buses.

The motion was carried unanimously. Reimbursement will occur after the Town takes delivery next year.

VI. New Business

A. Automatic Vehicle Wash System

Brian Maclean requested authorization for the General Manager to enter into a contract with BAR Construction Company for a new automatic vehicle wash system. He stated that the current bus wash system has reached its useful life and become unreliable. Maclean added that the contract includes removal of the existing drive-through system.

Action: On motion by Jones and second by Hutchinson the Board authorized the General Manager to enter into a contract with BAR Construction Company, Inc. for the purchase and installation of one new Automatic Gantry Vehicle Wash System for a maximum price of \$415,000. The motion was carried unanimously.

VII. Other Business

A. Discussion of Durham and Orange Transit Plans & Cost Sharing Agreement

Chair Robinson gave Board members an opportunity to ask questions on the transit plans and cost share agreement.

Allen stated that after attending some of the work sessions and meetings in Durham and Orange counties he has decided to support the project out of respect for the elected officials in those counties and in the spirit of collaboration and cooperation in seeking regional solutions to our transit problems.

Chair Robinson thanked Allen for his effort.

Reckhow also thanked Allen. She pointed out that the sales tax growth assumptions are conservative and below the Moody's estimate and the 20-year history in Durham County. She also said there is a 30% contingency and dollars are assigned as year-of-expenditure with inflation. Additionally, the financial plan includes all the debt service and operating expenses with a reserve for maintenance. Reckhow said that by looking at different scenarios the fund balance is reasonable and commuter rail is included, although after completion of the light rail system, but money planning is available this planning commuter rail starting this year.

W. Jacobs also noted that the agreement states if revenues are decreased by 5%, or construction financing increases, the parties come back to the table. She said there is a mitigation toolkit and safeguards built-in. The cost share agreement ensures Orange County has good revenues. She reiterated that commuter rail is programmed in and Durham County is equally committed to commuter rail.

B. Jacobs stated that there are things in the agreement that are delicate areas to Orange County's long term wellbeing. Reckhow asked that it be discussed following the meeting.

B. General Manager's Report

General Manager Mann expressed his appreciation for the effort by Board members to accomplish the update of the Durham County and Orange County Transit Plans.

1. Bus Operations Report

Tellis Chandler highlighted notable achievements for March:

- Zero preventable accidents, attributable to a near-miss program that focuses on employee participation and hazard recognition.
- A reduction in breakdowns from an average of 40 per month to 28, attributable to a quality control program and using historical data to implement some campaigns to improve reliability.
- Two operators were recruited at the recent job fair.
- NCWorks is promoting our operator job openings. We have requested assistance to help applicants pay for their commercial driver's license.
- Demetrius Hyman will be participating in the NC State Roadeo.

C. Chair's Report

Chair Robinson stated that Board members were asked several weeks ago for their travel requests for the year. She stated that the policy allows up to two trips; however, the requests exceeded the current budget of \$35,000. She suggested as a way to reduce spending that members take only one trip each in the upcoming year, reducing the budget to \$20,000. Robinson stated that new Board members would be allowed to submit requests at a later time.

Action: On motion by Baldwin and second by W. Jacobs the Board approved Board member travel for FY18 as recommended by the Chair, allowing new Board members to request one trip during the year. The motion was carried unanimously. The travel list is attached and hereby made a part of these minutes.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen stated that Secretary of Transportation Jim Trogdon spoke about his top six priorities, none related to transit, but he said North Carolina needs to be competitive in terms of transit with other states. He added that the Wake Transit Master Participation Agreement was approved

2. DCHC MPO Board Representative

Ed Harrison reported that NC Transportation Secretary Trogdon also shared his priorities with the DCHC MPO Board. A public hearing was held on the transit plans.

3. Regional Transportation Alliance (RTA) Representative

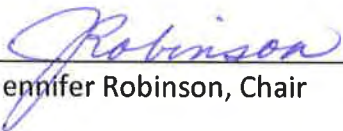
Will Allen stated that Patrick McDonough gave a presentation on joint development as part of D-O LRT Project and Brett Martin from CAMPO gave an update on Wake Transit.

4. Raleigh Chamber InterCity Visit

Jennifer Robinson, Mary-Ann Baldwin and Sig Hutchinson reported on the Raleigh Chamber of Commerce InterCity Visit to Boston. Ideas they presented related to transit were a cashless system where riders pay wirelessly with their phones to eliminate drivers dealing with money and the high cost of installing and maintaining ticket systems; additional revenues from fees on Uber and interactive kiosks throughout the area with information about transit routes.

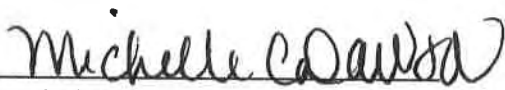
VIII. Adjournment

Action: Chair Robinson adjourned the meeting at 1:14 p.m.



Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board