GoTriangle Board of Trustees
Meeting Minutes
Budget Work Session – April 26, 2017
Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:
Will Allen III
Mary-Ann Baldwin
Ed Harrison
Sig Hutchinson
Barry Jacobs (arr. 10:31 am)

Wendy Jacobs (arr. 10:32 am)
Vivian Jones (arr. 11:45 am)
Ellen Reckhow (arr. 10:54 am)
Jennifer Robinson

Board Members Absent:
William V. “Bill” Bell (excused)

Board Chair Jennifer Robinson called the meeting to order at 10:11 a.m.

Saundra Freeman presented the proposed FY 2018 budget, which is attached and hereby made a part of these minutes.

B. Jacobs and W. Jacobs arrived and a quorum achieved at 10:32 am.

Freeman reviewed the budget assumptions for FY18:

- Deficit of $12,000;
- Total Revenue $32 million (up from $31 million in FY17);
- Total Expenditures $32 million (down from $32.2 million in FY17);
- GoDurham management expenses and reimbursement of $901,000;
- Vehicle Registration revenues of $6.1 million (3% increase over FY17);
- Plaza building expenses $836,000 and building lease income of $988,000;
- Vehicle Rental Tax revenues $5.1 million for GoTriangle, D-O LRT project and Wake $10.2 million (up from $9.6 million in FY17);
- Total headcount of 210 – excluding D-O LRT project and Wake (up from 204 in FY17);
- Average Merit for non-bus personnel 3% (maximum merit of %), average merit for Bus Operators 5%;
- Bus service cost per hour $118 (up from $114 budgeted in FY17);
- Estimated 25% increase in employee healthcare (employees contribute $500 for employee-only coverage);
- Bus revenue hours of 125,879 (directly operated, including Durham, Orange and Wake) up from FY17 total of 112,863;
- Contracted bus service hours 16,250 (up from 16,208 hours in FY17); and
- Bus capital project spending $6.7 million (up from $3.1 million in FY17, including carryover of $1.5 million).

Reckhow arrived.

Harriet Lyons then reviewed preliminary department budgets for FY18.

Sharita Seibles highlighted key points from the Durham-Orange Bus & Rail Investment Plan:
- Budgeted drawdown on reserves $50 million (based on forecasted spending levels);
- Total revenues $41.9 million (up from $38.6 million in FY17), which includes:
  - Half (1/2) cent sales tax $32.7 million;
  - Vehicle rental tax $1.8 million;
  - $7 county vehicle registration tax $2.5 million;
  - $3 regional vehicle registration tax $1.1 million;
  - Grants/Other revenues of $3.9 million for TOD project;
- Total expenditures $92 million (up from $65.1 million in FY17), comprised of:
  - Consultant spending $66.575 million;
  - Project office relocation and up-fit $1.6 M;
  - Personnel $5.9 million;
  - Capital Projects $4.1 million;
  - Transit Service Partners $4.1 million;
- Total cash and investments $84.7 million (as of March 31, 2017); and
- FY17 year-end cash and investments forecast $98.9 million.

Ren Wiles reviewed assumptions of the Wake Operating Fund for FY18:
- Operating fund revenue $94.3 million ($82.9M from half cent sales tax, and additional from vehicle rental tax, $7 vehicle registration fee, and $3 vehicle registration); and
- Operating fund spending $94.3 million ($4.2M to GoTriangle, $83.7M to capital fund).

Jones arrived.

Action: Chair Robinson adjourned the meeting at 11:57 a.m.

Attest:

[Signatures]