GoTriangle Board of Trustees
Meeting Minutes
Budget Work Session - April 27, 2016
Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:
Mary-Ann Baldwin (arr. 11:15 am)            Vivian Jones
William V. “Bill” Bell                     Bernadette Pelissier
Jim Crawford Jr. (arr. 10:56 am)            Ellen Reckhow
Fred Day IV (arr. 10:45 am)                Jennifer Robinson
Ed Harrison                                 Jeff Sheehan (arr. 11:20 am)

Board Members Absent:
Will Allen III (excused)                    Fred Foster Jr. (excused)

Board Chair William V. “Bill” Bell called the meeting to order at 10:33 a.m.

Saundra Freeman presented the proposed FY 2017 budget, which is attached and hereby made a part of these minutes.

Freeman reviewed the budget assumptions for FY17:
- Budgeted surplus of $1.6 million;
- Total Revenue $31.1 million (down from $33 million in FY16);
- Total Expenditures $29.4 million (down from $32 million in FY16);
- DATA management expenses and reimbursement of $876,000;
- Vehicle Registration revenues of $6 million (1.5% increase over FY16);
- Property management and building expenses $841,000 and building lease income of $960,000;
- Vehicle Rental Tax revenues $9.6 million (1.5% increase over FY16);
- Durham-Orange plan $1.5 million (up from $1.4 million in FY16)
- Total headcount of 197 (no change from FY16);
- Average Merit for non-bus personnel 3% (maximum merit of 4%), average merit for Bus Operators 5%;
- Estimated 20% increase in employee healthcare (currently 100% employee coverage, but considering employee contribution);
- Bus revenue hours of 113,602 (directly operated) up from FY16 total of 111,740;
- Contracted bus service hours 17,032 (up from 16,187 hours in FY16);
- Bus service cost per hour $111 (down from FY16 budget $115/hour; up from first half FY16 actual $79/hour);
- Bus capital project spending $3.1 million (down from $4.1 million in FY16, including carryover of $1.4 million);
- Wake County Transit Plan expenditures $1.5 million; and
- Budget for initial phase of ERP system of $500,000.

Day arrived.

Freeman also highlighted key points from the Durham-Orange Bus & Rail Investment Plan:
- Budgeted drawdown on reserves $26.7 million;
- Total revenues $38.6 million (up from $35.6 million in FY16);
- Total expenditures $65.3 million (up from $35.7 million in FY16);
- Half (1/2) cent sales tax $31.7 million (5% increase over FY16);
- Vehicle rental tax $1.5 million (1.5% increase over FY16);
- $7 county vehicle registration tax $2.4 million (no change from FY16);
- $3 regional vehicle registration tax $1 million (no change from FY16);
- Grants/Other revenues of $2 million for TOD project (up from $.46 million in FY16);
- Consultant spending $44.1 million;
- Project office relocation and up-fit $1.2M;
- Project office lease $0.25 million (assumed January 2017);
- Personnel $5.7 million, Transit Services Partners (for transit services associated with new and expanded services) $5.3 million;
- Capital Projects $9.2 million;
- No real estate acquisitions nor property owner relocations planned for FY17;
- Total cash and investments $51.4 million (as of December 31, 2015); and
- FY16 year-end cash and investments forecast $67.0 million.

Crawford, Baldwin and Sheehan arrived.

Harriet Lyons then reviewed individual department budgets in the FY17 budget.

**Action:** Chair Bell adjourned the meeting at 12:07 p.m.

Attest:

Jennifer Robinson, Vice Chair

Michelle C. Dawson, CMC
Clerk to the Board