

GoTriangle Board of Trustees
Meeting Minutes
Budget Work Session - April 27, 2016
Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Mary-Ann Baldwin (arr. 11:15 am)	Vivian Jones
William V. "Bill" Bell	Bernadette Pelissier
Jim Crawford Jr. (arr. 10:56 am)	Ellen Reckhow
Fred Day IV (arr. 10:45 am)	Jennifer Robinson
Ed Harrison	Jeff Sheehan (arr. 11:20 am)

Board Members Absent:

Will Allen III (excused)	Fred Foster Jr. (excused)
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Board Chair William V. "Bill" Bell called the meeting to order at 10:33 a.m.

Sandra Freeman presented the proposed FY 2017 budget, which is attached and hereby made a part of these minutes.

Freeman reviewed the budget assumptions for FY17:

- Budgeted surplus of \$1.6 million;
- Total Revenue \$31.1 million (down from \$33 million in FY16);
- Total Expenditures \$29.4 million (down from \$32 million in FY16);
- DATA management expenses and reimbursement of \$876,000;
- Vehicle Registration revenues of \$6 million (1.5% increase over FY16);
- Property management and building expenses \$841,000 and building lease income of \$960,000;
- Vehicle Rental Tax revenues \$9.6 million (1.5% increase over FY16);
- Durham-Orange plan \$1.5 million (up from \$1.4 million in FY16)
- Total headcount of 197 (no change from FY16);
- Average Merit for non-bus personnel 3% (maximum merit of 4%), average merit for Bus Operators 5%;
- Estimated 20% increase in employee healthcare (currently 100% employee coverage, but considering employee contribution);
- Bus revenue hours of 113,602 (directly operated) up from FY16 total of 111,740;
- Contracted bus service hours 17,032 (up from 16,187 hours in FY16);
- Bus service cost per hour \$111 (down from FY16 budget \$115/hour; up from first half FY16 actual \$79/hour);

- Bus capital project spending \$3.1 million (down from \$4.1 million in FY16, including carryover of \$1.4 million);
- Wake County Transit Plan expenditures \$1.5 million; and
- Budget for initial phase of ERP system of \$500,000.

Day arrived.

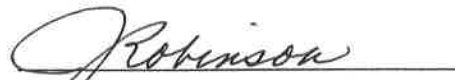
Freeman also highlighted key points from the Durham-Orange Bus & Rail Investment Plan:

- Budgeted drawdown on reserves \$26.7 million;
- Total revenues \$38.6 million (up from \$35.6 million in FY16);
- Total expenditures \$65.3 million (up from \$35.7 million in FY16);
- Half (1/2) cent sales tax \$31.7 million (5% increase over FY16);
- Vehicle rental tax \$1.5 million (1.5% increase over FY16);
- \$7 county vehicle registration tax \$2.4 million (no change from FY16);
- \$3 regional vehicle registration tax \$1 million (no change from FY16);
- Grants/Other revenues of \$2 million for TOD project (up from \$.46 million in FY16);
- Consultant spending \$44.1 million;
- Project office relocation and up-fit \$1.2M;
- Project office lease \$0.25 million (assumed January 2017);
- Personnel \$5.7 million, Transit Services Partners (for transit services associated with new and expanded services) \$5.3 million;
- Capital Projects \$9.2 million;
- No real estate acquisitions nor property owner relocations planned for FY17;
- Total cash and investments \$51.4 million (as of December 31, 2015); and
- FY16 year-end cash and investments forecast \$67.0 million.


Crawford, Baldwin and Sheehan arrived.

Harriet Lyons then reviewed individual department budgets in the FY17 budget.

Action: Chair Bell adjourned the meeting at 12:07 p.m.


Jennifer Robinson, Vice Chair

Attest:


Michelle C. Dawson, CMC
Clerk to the Board