

Board Meeting Summary

The [GoTriangle Board of Trustees](#) met Wednesday, Aug. 24, to consider an agenda that included the following highlights. The meeting minutes will be available at gotriangle.org/publications.

Durham bus stop improvements – property acquisition authorized

GoTriangle board authorized GoTriangle staff to acquire right of way for bus stop improvements on behalf of the City of Durham. See Table 1 on pages 21-22 of the [board agenda](#) for details.

By agreement with City of Durham, GoTriangle plans, develops and executes improvements within Durham County for stops GoDurham serves. The Durham County Transit Plan includes a pipeline of funding for GoTriangle to implement bus stop improvements in Durham. From time to time, groups of stops are identified that require land that is outside of the existing right of way to accommodate physical improvements. When these stops are identified, GoTriangle facilitates early coordination with property owners during the design phase of potential bus stop improvement projects.

Remix Software Contract renewed

The board authorized GoTriangle President/CEO Charles Lattuca to renew a contract with Remix for transit planning software for an additional term (Sept. 1, 2022 - Aug. 31, 2025) for up to \$113,167.

GoTriangle uses Remix software to plan GoTriangle and GoDurham bus routes. GoTriangle planning and operations staff use the software to develop route detours, service changes and system redesigns for GoTriangle and GoDurham service. The tool integrates census data and on-time performance data with route-planning capabilities. In addition, Remix provides a Title VI analysis tool, which allows GoTriangle to efficiently evaluate impacts of service changes to minority and low-income populations.

Amendment to procurement cost thresholds approved

The board approved the following increases to the purchasing cost thresholds and delegated authority for apparatus, supplies, materials and equipment to GoTriangle's president/CEO:

- Construction and repair – from less than \$300,000 to less than \$500,000
- Professional Services – from less than \$100,000 to less than \$250,000
- Apparatus, supplies, materials and equipment – from less than \$90,000 to less than \$250,000

The board delegates certain authorities to GoTriangle's president and CEO related to many areas, including procurement. Over time, the board has amended the procurement thresholds so that these responsibilities proceed without board approval. The last amendment was on June 24, 2015. In 2018, the Office of Management and Budget issued a memorandum increasing the bid thresholds under the Uniform Guidance to \$10,000 for Micro-Purchase and \$250,000 for the Simplified Acquisition. GoTriangle's approved threshold increases are now in line with those of Federal Transit Administration and other local government agencies.

FY2023 board member travel

The board approved Board member travel for FY2023, which can be viewed on page 29 of the [agenda](#).

Board nominating committee members appointed

The board appointed three members to the board's nominating committee, which elects the board's

officers. The members are Jennifer Robinson (Wake), Michael Parker (Orange) and Stelfanie Williams (Durham). Election of officers will take place at the September board meeting.

Amendments to Board of Trustees Bylaws

The board approved the staff-recommended amendments to its bylaws that can be viewed in the [agenda starting on page 36](#). In addition, the board also approved an amendment to the bylaws to allow for remote board meetings and compensation to board members who participate remotely.

Minutes unsealed

The board voted to unseal minutes of the Board of Trustees' meetings listed in the memorandum on [page 18 of the agenda](#).

Closed Session | Rigsbee v. GoDurham; GoTransit Partners; GoTriangle; Alexandra Irene Tavarez; and City of Durham File No. 22CVS 2603

The board voted to enter into closed session pursuant to the North Carolina General Statutes to discuss the matters listed above. After coming out of closed session, the board authorized GoTriangle's General Counsel Byron Smith to respond to the letter to Lattuca from the City of Durham dated Aug. 5, 2022, extending an olive branch in a friendly tone and requesting, with date certain, clarification of the City's position with regard to the contract for operation of Durham transit services, negotiation of the areas for modification in said contract and the City's intention to give notice of termination.