

## GoTriangle Board of Trustees

### Meeting Minutes

August 22, 2018

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

#### Board Members Present:

Will Allen III

Sig Hutchinson (arr. 12:43 p.m.)

Wendy Jacobs

Mark Marcoplos

Michael Parker

Ellen Reckhow (left 1:30 p.m.)

Jennifer Robinson, Chair

Steve Schewel

Russ Stephenson

Nina Szlosberg-Landis

#### Board Members Absent:

Vivian Jones (excused)

Andy Perkins

Valerie Jordan (excused)

Chair Jennifer Robinson officially called the meeting to order at 12:02 p.m.

#### I. Adoption of Agenda

Chair Robinson stated that has been a request for two changes to the agenda:

- Remove Modification of the Erwin Road Alignment.
- Add Policy for Public Service Announcements on Buses.

**Action:** On motion by Parker and second by Allen the agenda was adopted with the two changes noted above. The motion was carried unanimously.

#### II. Recognition

##### A. Introduction of New Hires

President and CEO Mann announced the hiring of Linda Cash and Staci Kenner, Paratransit Operators; Kayin Hubbard, Kostas Karistinos and Joseph Mercer, Bus Operators; and Samone Oates-Bullock, Public Involvement Specialist.

##### B. Announcement of Promotions

Mann then announced the following promotions: Juan Miranda, Mechanic II from Mechanic I and Andrea Neri, Dispatcher/Operator from Bus Operator.

Mann also announced that Danny Rogers will be leaving September 7 to pursue other professional opportunities.

#### III. Public Comment

No comments.

#### **IV. Consent Agenda**

**Action:** On motion by Parker and second by Reckhow the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- July 26, 2018 – Regular Session Minutes;
- July 26, 2018 – Closed Session Minutes; and
- Approved unsealing of closed session minutes of the Personnel Committee - December 13, 2017 and the Board of Trustees - June 27, 2018.

#### **V. General Business Agenda**

##### **A. Items Removed from Consent Agenda**

None.

##### **B. Operations & Finance Committee Report**

###### **1. Wake Transit FY 2019 Q1 Proposed Amendment**

Committee Chair Michael Parker reported that the Committee voted unanimously to recommend Board approval for an additional \$2.26 million for the Raleigh Union Station Bus Facility in FY 2020. He said this would demonstrate the local funding match requirements for the Federal BUILD grant application.

###### **2. Award of GoDurham Fixed Route Management Contract**

Parker also stated that the Committee unanimously recommends that the Board authorize the President/CEO to sign a contract with First Transit for management of the GoDurham Fixed Route contract. The contract is 3 years, with two one-year options for a total of \$165,574.35. First Transit is the current provider.

**Action:** On motion by Stephenson and second by Jones the Board voted to approve the two items from the Operations & Finance Committee: increase the amount programmed for the Raleigh Union Station Bus Facility in FY20 by \$2.26 million and authorize the President/CEO to award and enter into a contact for the management of the GoDurham fixed route service with First Transit for three (3) years with two (2) one year extension options for \$165,574.35. The motion was carried unanimously.

##### **C. Planning & Legislative Committee Report**

###### **1. Modification of the Martin Luther King Jr. Parkway Station Park-and-Ride**

Committee Chair Will Allen III explained the request to modify the MLK Jr. Parkway Park-and-Ride due to improvements to the shopping center since the original design. The modifications will reduce the number of parking spaces

by 250; however, 350 spaces will be added to the South Square Station. The change is a reduction of \$8-10 million.

**Action:** On motion by Parker and second by Jacobs the Board approved the proposed change to the MLK Jr. Parkway D-O LRT Station park-and-ride lot. The motion was carried unanimously.

**2. Modification of the Erwin Road Alignment**

Removed from the agenda.

**VI. Other Business**

**A. General Manager's Report**

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Mann highlighted the following items:

- An interim management plan for the D-O LRT project will be developed tomorrow and the project director position filled.
- We continue to track Federal funding. Congress continues to demonstrate its support of the CIG program and we have received support from our Senators and Congressman Price.
- FTA has given us notification about the properties we own from the previous project. The deadline is December 2019 to enter Project Development for those properties associated with the commuter rail project in Wake and Durham, including the RUS Bus property, Cary and along Ellis Road. We have been instructed to develop a plan for disposition of the corridor from Raleigh to Wake Forest. Mann stated that the GoTriangle could buy out the Federal share at 55.7%, and if a Raleigh to Wake Forest commuter rail project moves forward, that investment would be counted as the local match.

**1. Transit Operations Report**

Patrick Stephens reported that staff is in the process of evaluating the data received from the MCI demonstration project. He stated that July ridership was up about 7.5% from the prior year and productivity also increased.

Szlosberg-Landis suggested that GoTriangle think about how to incorporate motorized scooters and bikes for the first and last mile. Tallmadge stated that there has been some discussion about locating bikes at our terminal.

**2. Durham-Orange Light Rail Transit Program Update**

President/CEO Mann stated that the project team continues to work with Duke University to alleviate their concerns as well as working with the City of

Durham on impacts to downtown. Lease agreement negotiations are ongoing with NCRR and Norfolk Southern.

**3. Wake Transit Update**

John Tallmadge reported that over 700 Youth GoPasses have been distributed and 431 individuals have used passes, with over 10,000 boardings (800 on GoTriangle) since August 6. The City of Durham now has adopted the same GoPass program.

There also is outreach ongoing for the Wake Transit Bus Plan and specific recommendations for first five years. The Board was provided a copy of the Wake Transit Summer Outreach, which is attached and hereby made a part of these minutes.

Hutchinson arrived.

The Communications Team announced it had received four national awards from APTA, with the Ride the Bus wrap video winning grand prize.

Patrick McDonough provided an update on the Wake Transit MIS.

**B. Policy for Public Service Announcements on Buses**

President/CEO Mann distributed a memorandum, which is attached and hereby made a part of these minutes, requesting the placement of public service announcements within buses.

**Action:** On motion by Parker and second by Allen the Board authorized the placement of public service announcements within GoTriangle buses at the discretion of the President and CEO. The motion was carried unanimously.

**C. General Counsel's Report**

General Counsel Shelley Blake noted the following items:

- All FY19 Wake County Transit Plan agreements have been sent out.
- The D-O LRT project legal team is working on the critical agreements, negotiating with universities and utilities.
- All approvals have been received for GoTransit Partners and donations can be accepted. Lenovo has contributed \$1,500 for the GoPerks program.

**D. Chair's Report**

Chair Robinson stated that the Nominating Committee met and will provide a report next month.

**E. Board Member Reports**

**1. CAMPO Executive Board Representative**

Will Allen III stated number items related to transit. Public hearing on the FY20 Locally Administered Project Program (LAPP). One change requires agencies to disclose if Wake Transit funds also will be used for a project submitted for the LAPP. Additionally, the Target Model Investment Mix was approved at 68% roadway (up 4% from FY19), 24% bike/ped and 8% transit (down 4% from FY19). Allen noted that for FY18 transit was at 15%. The change was attributed to the additional funds available for transit from the Wake County Transit Plan. CAMPO approved the Triangle Regional Freight Plan as well as the Wake Transit Work Plan Q1 amendment approved here today.

**2. DCHC MPO Board Representative**

Ellen Reckhow reported the group received a quarterly update on the D-O LRT project and provided input on the design changes for Erwin Road.

**3. Regional Transportation Alliance (RTA) Representative**

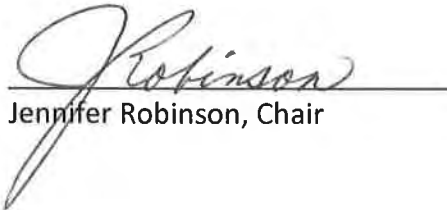
Will Allen III reported on the 2018 RTA Transportation Breakfast and the trip to Richmond. He shared a comparison of the Richmond BRT corridor and proposed BRT corridors in the Triangle, which is attached and hereby made a part of these minutes.

**4. Chatham/Orange Joint Planning Task Force Representative**

Michael Parker stated that this group received an update on Chatham Park, a mega development in Pittsboro. He said it is important to think about the traffic implications and of this development and the opportunity and necessity for public transit.

**VII. Adjournment**

**Action:** Chair Robinson adjourned the meeting at 1:49 p.m.

  
Jennifer Robinson, Chair

Attest:

  
Michelle C. Dawson, CMC  
Clerk to the Board