

GoTriangle Board of Trustees

Meeting Minutes

August 23, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Barry Jacobs

Mary-Ann Baldwin

Wendy Jacobs

William V. "Bill" Bell

Vivian Jones

Ed Harrison

Ellen Reckhow

Sig Hutchinson

Jennifer Robinson, Chair

Chair Jennifer Robinson officially called the meeting to order at 12:04 p.m.

I. Adoption of Agenda

Operations & Finance Committee Chair Ed Harrison requested that the Board add consideration of the Bylaws for GoTransit Partners to the agenda.

Action: On motion by Reckhow and second by Jones the agenda was adopted, adding the Bylaws for GoTransit Partners. The motion was carried unanimously.

II. Recognition

A. Introduction of GoDurham General Manager

Laurie Barrett introduced Doug Middleton, new General Manager of GoDurham. He comes from Pierce Transit in Washington and has over 26 years' transit experience.

B. Introduction of New Hires

General Manager Mann announced the hiring of Bus Operators Rachelle Mbuangi, Tieron Goodrum, Wesley Nelson, Kenneth Terrell, Derek Beazer and Jesse Ferguson; Paratransit Operators Ronald Parker and Scott Shepard; Public Involvement Associates Robin Baker, Chris Nafekh and Ashley Hooper; DaBryan Ormond, Service Attendant; Kelly Royster, Diesel Mechanic and Kevin Lewis, Capital Projects Planner.

C. Announcement of Promotions

General Manager Mann announced the following promotion: Ronald Bejarano, from Bus Operator I to II.

D. Staff Recognitions

General Manager Mann recognized Ernest Shannon, Operations Supervisor, who will be receiving his PhD from Liberty University, School of Divinity.

General Manager Mann recognized John Tallmadge with a new award, *Community Transit Champion*, for his efforts in updating the Durham and Orange Transit Plans.

General Manager recognized Board member Will Allen III with the *Above and Beyond Award* for his extra effort on the Durham and Orange Transit Plans.

General Manager Mann recognized Ren Wiles, Senior Accountant, for his work on the FY16 CAFR which resulted in the receipt of the Award of Financial Reporting Achievement and the 22nd consecutive Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

III. Public Comment

No comments.

IV. Consent Agenda

Action: On motion by Allen and second by Baldwin the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items was approved:

- July 26, 2017 – Regular Session Minutes.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Committee Chair Ed Harrison reported on two items that could come to the Board next month for approval: a new on-demand service model for the Research Triangle Park and renewal of the contract with ITRE for the Triangle Regional Model (TRM).

1. Bylaws of GoTransit Partners

General Counsel Blake's presentation is attached and hereby made a part of these minutes. She highlighted sections of the bylaws and stated that in addition to appointment of Board members, bylaws must be approved by the GoTriangle Board of Trustees and the GoTransit Partners Board before filing for Federal and State tax exemption status. She stated that donations could be accepted once the application for exemption is filed; however, it would be at risk because it is not guaranteed that exempt status would be granted. She said the group also has to apply for a solicitation license.

Action: On motion by W. Jacobs and second by Reckhow the Board approved the Bylaws of GoTransit Partners. The motion was carried unanimously. A copy of the bylaws is attached and hereby made a part of these minutes.

C. Planning & Legislative Committee Report

Committee Chair Will Allen III stated that the Committee approved a Transit-Oriented Development (TOD) policy framework, which will come to the Board for approval in September. He added that a full time TOD planner is expected to be hired in FY18, and a second probably in FY19. Allen said the Committee also discussed the guidelines for the transit citizens advisory committee, but felt that there should be conversations with folks in Orange and Durham counties before approving. She said this should come back to the Committee in September.

VI. Other Business

A. Appointments to Board of Directors for GoTransit Partners

Action: On motion by Baldwin and second by Reckhow the Board appointed the following initial members to the Board of Directors for the nonprofit corporation, GoTransit Partners: William V. "Bill" Bell, Fred Day, Roger Perry, Karen McCall and Michael Goodmon. The motion was carried unanimously.

B. Sustainable Travel Services Program Update

Shelley Parker's presentation is attached and hereby made a part of these minutes. She introduced the members of her team and updated the Board on their work. She also announced an award received by GoTriangle, the *2017 National Award for Shared-Use Mobility*, by the Association for Commuter Transportation. She recognized Paul Straw, whose work resulted in the award.

C. General Manager's Report

A list of contracts approved by the General Manager is attached and hereby made a part of these minutes.

General Manager Mann highlighted the following items:

- HR&A Advisors has been selected as property advisor.
- Staff is evaluating and working with FTA on the demolition of 412 Chapel Hill Street, Durham, the former Greyhound building. He stated the building currently is vacant.
- Ten (10) new buses have been received and one has been brought over for viewing.
- Vinson Hines has been named Interim Director of Bus Operations.

1. Bus Operations Report

Vinson Hines presented the bus operations report, which is attached and hereby made a part of these minutes.

2. Durham-Orange Light Rail Transit Program Update

Danny Rogers' presentation is attached and hereby made a part of these minutes.

3. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He also shared a video about the Books on Bus project and distributed copies of a children's book, *T is for Transit*, published by GoTriangle for the project.

D. General Counsel's Report

General Counsel Blake noted the following items:

- She requested a Board member to sit on the selection committee for the consultant to work with GoTransit Partners and the initial capital campaign. Baldwin volunteered.
- She said she has been working on various documents: GoTransit Partners bylaws, Transit Citizen Advisory Committee, Cost Share Agreement for the commuter rail study between Wake and Durham, operating and capital agreements for Wake Transit, and various GoPasses.
- She advised the Board of a meeting scheduled with the management of the Streets at Southpoint to try to work out the issues with the park-and-ride. The Durham City Attorney will mediate.

E. Chair's Report

Chair Robinson advised the Board that the North Carolina Board of Transportation appointees to the GoTriangle Board of Trustees should be named soon. She noted that the October work session will be rescheduled to later in the month. Robinson also congratulated Bill Bell on his appointment to the NCRR Board.

F. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported on the following items:

- Locally Administered Project Programs (LAPP) funding of \$25 million in FY19 for CAMPO. The investment ratio has been 65% for roadways, 15% transit and 20% bike/pedestrian. An additional \$1 million to bike/pedestrian was unanimously approved for FY19.
- Opened a public hearing for prioritization for SPOT 5.0 multi-modal project list.

- A new TPAC administrator has been chosen, Adam Howell.
- The public comment period for the I-440 widening project is open. This project offers ancillary benefits because of agreements with NCRR, CSX and Norfolk Southern and NCDOT.
- Received an update on the 2045 Metropolitan Transportation Plan (MTP).

2. DCHC MPO Board Representative

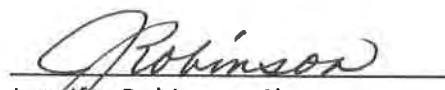
Ed Harrison reported that the DCHC MPO discussed prioritization for SPOT 5.0, which includes the D-O LRT project.

3. Regional Transportation Alliance (RTA) Representative

No report.

VII. Adjournment

Action: Chair Robinson adjourned the meeting at 2:34 p.m.


Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board