

GoTriangle Board of Trustees

Meeting Minutes

December 13, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Mary-Ann Baldwin

Sig Hutchinson

Barry Jacobs

Vivian Jones

Michael Parker (left 2:35 pm)

Ellen Reckhow

Jennifer Robinson, Chair

Board Members Absent:

Wendy Jacobs (excused)

Valerie Jordan (excused)

Andy Perkins (excused)

Steve Schewel (excused)

Nina Szlosberg-Landis (excused)

Chair Jennifer Robinson officially called the meeting to order at 12:45 p.m.

I. Adoption of Agenda

Action: On motion by Allen and second by Jones the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Oath of Office

Wake Forest Mayor and Board member Vivian Jones administered the oath of office to Michael Parker, representative of the Town of Chapel Hill.

B. Board Member Retirements

Chair Jennifer Robinson presented former Orange County representative Ed Harrison with a framed historical photograph of University Station.

Chair Robinson also recognized Charter Member William V. "Bill" Bell, former City of Durham representative and presented him with a framed rendering of the downtown Durham light rail transit station with the inscription, "thank you for your tireless commitment to transit in the triangle, and your visionary leadership for this organization."

C. Introduction of New Hires

General Manager Mann announced the hiring of Martin Bess, Jr. and Niguse Dawit, Bus Operators; William Bryant, Procurement Administrator; Denise Cox,

Dispatcher/Operator; Matthew Frazier, Data Specialist; and Sherry Moore and Laverne Taylor, Paratransit Operators I.

D. Announcement of Promotions

None.

III. Public Comment

None.

IV. Consent Agenda

Action: On motion by Baldwin and second by Reckhow the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- November 15, 2017 – Regular Session Minutes;
- Addition of a D-O LRT station between Blackwell and Mangum Streets along Pettigrew Street in downtown Durham; and
- Modification of the Gateway D-O LRT Station location.

V. Presentation

Chair Robinson recognized Dennis Markatos-Soriano, Executive Director of East Coast Greenway, and Kathryn Zeringue, Virginia & North Carolina Coordinator. Their presentation is attached and hereby made a part of these minutes.

VI. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Ellen Reckhow reported that there was no quorum, so the Committee took no action. Staff presented the Comprehensive Annual Financial Report and the auditor is scheduled to present to the Board in January. She added that there will be a change to the travel policy coming in January as well.

1. Process for Amending the Annual Wake Transit Work Plan and Capital and Operating Fund Ordinances of the Triangle Tax District

Reckhow stated that the two Committee members present did discuss this item and felt comfortable with it.

Action: A motion was made by Jones and seconded by Allen to approve the Wake Transit Plan Work Plan Amendment Process.

Adam Howell, Wake Transit TPAC Administrator, stated that the Town of Cary recommends approving this process for FY18 only and sending it back to the TPAC and subcommittees to revise for FY19 and beyond for improvements.

Action: Upon vote, the motion was carried unanimously. A copy of the amendment process and amendment request form are attached and hereby made a part of these minutes.

VII. Other Business

A. Amendment to 2018 Meetings Calendar

Sandra Freeman requested that the Operations & Finance Committee meetings for April and May be moved from the day of the Board meeting. She also requested that the budget workshop be held on the day of the April Board meeting.

Chair Robinson stated that the Board meeting date conflicts with the Raleigh Chamber InterCity Visit and will need to be rescheduled.

Baldwin stated that moving the Committee meeting would be problematic for her.

Robinson asked that staff offer options for moving the budget work session and the April Board meeting.

B. General Manager's Report

General Manager Jeff Mann highlighted the following items from his written report:

- Staff continues to track Federal funding for the Capital Investment Grant (CIG) program.
- We met with RDUAA and its major airlines and vendors about sustainable travel services and TDM. He stated that the airport is eager to move employees from single occupancy vehicles.
- We are working with NCDOT to move the D-O LRT project through the SPOT process.
- Meetings have kicked off with the railroads concerning Durham-Wake Commuter Rail.
- HR&A continues to work with the RUSBus project and the D-O LRT project conducting a market analysis.

1. Bus Operations Report

No report.

2. Durham-Orange Light Rail Transit Program Update

Danny Rogers stated that the project is moving heavily into 50% design with a lot of activities going on, including the start-up of some major committees like

the operations committee with partners from Durham and Orange and the safety committee working on updating the safety plan.

Rogers added that refinements continue to be considered regarding Erwin Road, with the team working with Duke and the VA to come to a solution that addresses safety, access, an efficient transit system and easy access for emergency vehicles. Pettigrew Street and the UNC hospital station are other areas of particular focus. He said the team continues to look at potential cost savings opportunities and work on the financial plan, incorporating the benefits of receiving an FFGA in FY19. Finally, we continue to hold meetings on the Rail Operations and Maintenance Facility (ROMF) regarding rezoning and annexation. He asked Gary Tober to talk about real estate acquisition related to the ROMF.

Gary Tober's presentation is attached and hereby made a part of these minutes.

3. Wake Transit Update

John Tallmadge gave an update on the progress of Wake Transit. He thanked the Board for approving the budget amendment process today and stated that CAMPO also would be considering it today. He said the first cycle of amendments is underway, which should come in January for consideration. Tallmadge stated that work has begun on the draft FY19 work plan, which will be released for public comment in late January, go through revisions and be brought as part of the budget package. Concurrently, the Bus Plan and prioritization methodology are being developed. Tallmadge noted that there has been a push toward making youth fare free in the Raleigh system and across Wake County. A working group has been established and staff anticipates bringing recommendations to the Operations & Finance Committee next month for changes to GoTriangle's fare structure.

3. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He also shared a video created to promote using transit for holiday shopping and recognized his team for awards received at the North Carolina Association of Government Information Officers Annual Seminar.

C. General Counsel's Report

General Counsel Shelley Blake noted the following items:

- A discrimination training class for managers and supervisors was held.
- GoTransit Partners held their second meeting. She said the consultants is doing a feasibility study for fundraising.

Parker left.

- The cost share study for commuter rail has been approved by all of the parties.
- Applications are being received for the Transit Citizen Advisory Committee.
- Working continues finalizing the operating and capital agreements for Wake Transit and the process has begun for Durham and Orange counties.

D. Chair's Report

Chair Robinson stated that Ellen Reckhow has agreed to represent GoTriangle on the DCHC MPO Board, effective December 1 and Michael Parker will serve on the Chatham/Orange Joint Planning Task Force.

E. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported on the joint DCHC MPO and the CAMPO meeting on November 30th. The 2045 MTP was discussed, with an estimated 2.9-3 million population in the region. Additionally STI was discussed along with the freight plan, the toll study and commuter rail.

2. DCHC MPO Board Representative

Ellen Reckhow stated that the MPO approved the addition of the Blackwell/Mangum Station to the D-O LRT project and the 2045 MTIP was put out for final public comment. It is scheduled to be approved in February.

3. Regional Transportation Alliance (RTA) Representative

Will Allen III stated that he participated in the RTA trip to Richmond and added that the State of Mobility meeting is tomorrow.

4. Conference Reports

i. 2017 ULI Fall Meeting

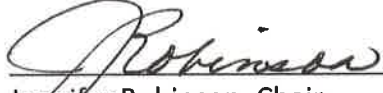
Mary-Ann Baldwin's presentation is attached and hereby made a part of these minutes.

ii. RTA 2017 Tour

Vivian Jones' report is attached and hereby made a part of these minutes.

VIII. Adjournment

Action: Chair Robinson the meeting was adjourned the meeting at 3:08 p.m.



Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board