

GoTriangle Board of Trustees

Meeting Minutes

December 19, 2018

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Sig Hutchinson

Wendy Jacobs (arr. 12:29 p.m.)

Vivian Jones

Valerie Jordan

Mark Marcoplos

Michael Parker

Jennifer Robinson, Chair

Steve Schewel (by phone, in person 1:23 p.m.)

Russ Stephenson

Board Members Absent:

Andy Perkins

Ellen Reckhow (excused)

Nina Szlosberg-Landis (excused)

Vice Chair Will Allen III officially called the meeting to order at 12:11 p.m. The meeting began with a video, *The 12 Days of Transit*, produced by staff.

I. Adoption of Agenda

Action: On motion by Stephenson and second by Hutchinson the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Board Member Recognition

Vice Chair Allen presented former Raleigh representative Mary-Ann Baldwin with a framed rendering of Raleigh Union Station in recognition of her service on the Board of Trustees from 2009 - 2018.

B. Introduction of New Hires

President and CEO Mann announced the hiring of Bus Operators Darilyn Leach and Lorpu Matthews.

C. Announcement of Promotions

Mann then announced the following promotions: Lisa Dumas, Bus Operator I to Bus Operator II and Stephen Schlossberg, Senior Financial Analyst to Budget Finance Manager.

III. Public Comment

No comments.

IV. Consent Agenda

Action: On motion by Jones and second by Parker the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- November 28, 2018 – Regular Session Minutes;
- November 28, 2018 – Closed Session Minutes;
- Adopted GoTriangle Fiscal Year 2019 Triangle Tax District - Wake Capital Fund Budget Ordinance Amendment (2018 0019);
- Approved First Amendment to Employment Agreement (S. Blake); and
- Adopted Resolution Establishing Fixed Nonelective Contribution (2018 0012).

The ordinance, employment agreement and resolution are attached and hereby made a part of these minutes.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

1. Duke Energy Drainage Easements

Committee Chair Michael Parker requested approval of a Drainage Easement on segment 15 of the CSX right-of-way to Duke Energy. He stated that FTA initially did not approve the request for an easement; however, they subsequently did approve it. Duke no longer needs the easement; however, the Committee recommends granting the easement in case that changes.

Action: On motion by Robinson and second by Hutchinson the Board authorized the conveyance of a temporary construction easement and permanent drainage easement to Duke Energy. The motion was carried unanimously.

2. Global Signal Acquisitions Easement

Parker stated that one of the properties acquired through eminent domain for the ROMF has a cell tower owned by Global Signal Acquisitions. Global had an easement and they have requested a continuation of this easement.

Action: On motion by Marcoplos and second by Hutchinson the Board adopted Resolution 2018 0011 *Resolution of the GoTriangle Board of Trustees Authorizing a Grant of Easement to Global Signal Acquisitions IV LLC (GSA IV)*. The motion was carried unanimously.

3. Vanpool Subsidy

Parker stated that the Board originally approved vanpool subsidies of \$400 for groups traveling over 35 miles daily and \$300 for groups commuting 35 miles and under daily. Now that Enterprise is handling vanpool operation, they are subject to vehicle rental taxes that GoTriangle did not have to pay. This subsidy will cover the taxes that Enterprise pays and comes to us. Enterprise will be contributing towards the subsidy at \$50 per month per vanpool for the first six months and then \$25 per month for an additional six months.

Action: On motion by Robinson and second by Parker the Board approved a monthly vanpool subsidy of \$450 for all vanpool groups traveling more than 35 daily commute miles and \$350 for vanpool groups traveling 35 or fewer daily commute miles. The motion was carried unanimously.

4. PMIS Procurement – e-Builder

Parker presented the recommendation for procurement of a project management information system for the D-O LRT project to manage current work through construction. With the help of the PMC, three vendors were interviewed and the committee selected e-Builder, the solution used by Charlotte for the Blue Line Extension. There is a one-time set-up fee and a cap on the annual maintenance fee increase.

Action: On motion by Robinson and second by Marcoplos the Board authorized the President/CEO to approve the e-Builder Service Agreement for an amount not-to-exceed \$300,000. The motion was carried unanimously.

5. Professional Services Contract Amendment – GEC Phase 3B

Parker presented a recommendation for the President/CEO to execute an amendment to the contract with HDR engineering to cover relocation design services for university-owned utilities. Using GoTriangle contractors will assure that we can keep on our timeline. The cost of the design services is \$900,000.

Action: On motion by Hutchinson and second by Marcoplos the Board authorized the President/CEO to increase the not-to-exceed amount for the GEC Phase 3B Contract with HDR Engineering Inc. by \$900,000 for relocation design services for university-owned utilities. The motion was carried unanimously.

6. Cost Sharing MOA for the Commuter Rail Portion of the Major Investment Study – Amendment One

Parker stated that as sponsor for the commuter rail project there is additional work beyond the MIS which is necessary to be in a position to enter project

development later this year. This amendment will allow the use of additional consultants to do additional work.

Action: On motion by Robinson and second by Marcoplos the Board approved Contract No. 17-079 – Amendment One, the Cost Sharing MOA for the Commuter Rail Portion of the Major Investment Study. The motion was carried unanimously.

Jacobs arrived.

C. Planning & Legislative Committee Report

1. BRT Evaluation Results - Wake MIS

Committee Chair Will Allen III presented a request to accept the BRT evaluation results, a high level analysis of the 20 miles of BRT infrastructure in the Wake Transit Plan.

Action: On motion by Stephenson and second by Robinson the Board accepted the BRT Evaluation results. The motion was carried unanimously.

VI. Other Business

A. General Manager's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Mann highlighted the following items:

- We were awarded a \$20 million BUILD grant for the multimodal component of the RUS Bus project. Hutchinson suggested sending a letter from the Board to our Congressional delegation thanking them for they assistance on this grant. Mann added that we are seeking brownfield designation for the property.
- Improvements at the airport have been delayed, but there will be better signage and a better curb location coming soon.
- There is a lot of interest in the D-O LRT project with numerous presentations having been made to various groups.

1. Transit Operations Report

No report.

2. Durham-Orange Light Rail Transit Program Update

John Tallmadge gave updates on the project timeline, status of cooperative agreements, the rezoning of the ROMF by the Durham City Council and the FTA Risk workshop. He stated that the takeaway message was they are very

impressed with the project and its benefits along with the project team. The top two risks are the railroad agreement, which can be a lengthy process to come to resolution, and the schedule to have everything completed by November 2019. Tallmadge discussed a new solution to keep Pettigrew Street open, a covered trench - a tunnel - under Blackwell and Magnum streets. There is analysis that needs to be done related to construction vibration impacts to the Old Bull Building. For the Dillard shared grade crossing, the proposal is an elevated structure. A meeting with the railroads tomorrow will discuss the six intersections where crossings have the potential for interaction with the railroads and these new solutions. Katharine Eggleston added that the tunnel option eliminates the visual impact on the Old Bull Building, another critical risk of the project which will eliminate the need for National Park Service consultation.

Tallmadge said that staff also is in discussions regarding workforce development and participating in the City of Durham's Shared Economic Prosperity planning process

Schewel arrived.

Tallmadge referenced a document, Remaining Path to FFGA, which is attached and hereby made a part of these minutes. He stated that staff could continue to update that and report on the project's progress and schedule.

3. Wake Transit Update

Patrick McDonough reported that BRT has been handed over to GoRaleigh.

President/CEO Mann stated that the scope for additional planning work in advance of project development is being discussed now. He stated that GoTriangle has accepted sponsorship for the project and will manage a joint project management team comprised of NCR, the counties and the MPOs. He stated that Norfolk Southern declined to join the team, but will be a key stakeholder and participant.

Steven Schlossberg reported that GoTriangle presented last week to TPAC the FY18 Wake Transit annual report. The FY20 work plan is being finalized and should go to TPAC in January.

4. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes.

B. General Counsel's Report

General Counsel Shelley Blake noted the following items:

- Three agreements for the D-O LRT project are outstanding. Meetings are scheduled with both railroads this week.
- The majority of the FY18 Wake Transit regular agreements have been executed.
- A concurrence process for the Wake Transit Plan is being drafted and should be available in January.

C. Chair's Report

No report.

D. Board Member Reports

1. CAMPO Executive Board Representative

No report.

2. DCHC MPO Board Representative

Michael Parker reported that the DCHC MPO approved the designation of GoTriangle as the sponsor for commuter rail. He said there was a request by a couple members for GoTriangle to prepare brief meeting summaries.

3. Regional Transportation Alliance (RTA) Representative

No report.


VII. Adjournment

Action: Vice Chair Allen adjourned the meeting at 2:01 p.m.



Ellen Reckhow, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board