

GoTriangle Board of Trustees

Meeting Minutes

February 22, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Mary-Ann Baldwin (arr. 12:29 pm)

William V. "Bill" Bell (left 1:11 pm)

Fred Day IV

Ed Harrison

Wendy Jacobs

Vivian Jones

Ellen Reckhow

Jennifer Robinson

Board Members Absent:

Barry Jacobs (excused)

Board of Trustees Chair Jennifer Robinson called the meeting to order at 12:01 p.m.

I. Adoption of Agenda

Action: On motion by Bell and second by Day the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Vanpool Driver Recognition

General Manager Mann recognized vanpool driver Sheila Lassiter with a certificate for her calm performance following a deer going through the front windshield of the van she was driving on I-40 during rush hour. A Raleigh police officer who saw the incident said her ability to maintain control of the van certainly saved lives.

B. Introduction of New Hires

General Manager Mann announced the hiring of Bus Operators Willis Clark, Lakira Hester, Linda Jennings, Tina Teasley, and Chester West; and Paratransit Operator I Lateasha Benjamin.

C. Announcement of Promotions

General Manager Mann announced the following promotions: Ronald Nolan, Paratransit Operator I to Paratransit Operator II and Jonita Purdie, Paratransit Operator II to Paratransit Operator III.

III. Public Hearing

Chair Robinson opened the public hearing on a \$3 Increase to the Annual Motor Vehicle License Tax in Wake County at 12:05 pm. There being no comments, the hearing was closed.

IV. Recess for Special Tax Board Meeting

Chair Robinson recessed the meeting at 12:05 pm.

V. Reconvene Following Special Tax Board Meeting

Chair Robinson reconvened the meeting at 12:15 pm.

VI. Public Comment

No comments.

VII. Consent Agenda

Action: On motion by Allen and second by Jones the consent agenda was approved. The motion was carried unanimously.

The following consent agenda item was approved:

- January 25, 2017 – Regular Session Minutes.

VIII. Presentation

A. FY 2016 Audit Report

Scott Duda partner at Cherry Bekaert presented the FY 2016 audit report. His presentation is attached and hereby made a part of these minutes.

IX. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Committee Chair Ed Harrison stated that the Committee received a presentation on the Wake County work plan.

1. Meeting Calendar for FY18 Budget Presentation

Action: On motion by Harrison and second by Reckhow the Board revised the 2017 meeting calendar as follows: Operations & Finance Committee meeting rescheduled to April 4, time TBD and the Board Budget Work Session rescheduled to April 26, 10:00 am. The motion was carried unanimously.

C. Planning & Legislative Committee Report

Committee Chair Will Allen III stated that the Committee received a schedule for the update of the Durham and Orange County Bus & Rail Investment Plans. Patrick McDonough shared a joint development prospectus prepared by staff, which is attached and hereby made a part of these minutes.

Baldwin arrived.

X. New Business

A. Resolution Approving a \$3 Levy of an Annual Motor Vehicle License Tax in Wake County

Special Tax Board Chair Reckhow stated that the Special Tax Board approved the resolution recommending that GoTriangle levy the \$3 annual motor vehicle license tax in Wake County.

Action: On motion by Allen and second by Reckhow the Board adopted Resolution 2017 0001 Resolution of the Research Triangle Regional Public Transportation Authority Board of Trustees Approving a Three Dollar (\$3) Levy of a Regional Transit Authority Registration Tax in the Wake Special Tax District. The motion was carried unanimously.

B. Disposition of Real Property

Gary Tober requested Board authorization to dispose of a .0593 acre tract of a larger 4.1 acre parcel to Atlantic Partners LLC. He stated that the property is no longer needed by GoTriangle for transit purposes. Tober said FTA has concurred with the disposition and appraisal review of \$22,000. FTA will be reimbursed \$12,254 of the sales price.

Action: On motion by Jones and second by W. Jacobs the Board adopted Resolution 2017 0002 Resolution of the Research Triangle Regional Public Transportation Authority Board of Trustees to Dispose of .0593 Acres of Land ("The Property") Owned by GoTriangle to Atlantic Partners, II LLC ("Buyer"). The motion was carried unanimously.

XI. Other Business

A. General Manager's Report

A list of contracts recently approved by the General Manager is attached and hereby made a part of these minutes.

1. Durham-Orange Light Rail Transit Program Update

General Manager Jeff Mann stated that recent correspondence from the FTA requests verification of the local funding commitment to cover the threshold amount required to enter engineering, 30% of the non-Federal share, or 15%

of the total project cost. He said that amount is already in the Bus & Rail Investment Plan, but FTA is asking the counties to signify their continued commitment of those funds prior to releasing the project into engineering. Mann advised the Board that staff is working with the counties now to secure verification of continued commitment. He added that the plans will be revised this spring and adopted in June, but the FTA has given until the end of April to provide documentation to them. A copy of the email from FTA and a summary of the proposed process are attached and hereby made a part of these minutes.

Danny Rogers said the design contracts need to move forward or there is the risk that that future deadlines will be missed. He said inflation costs of missing the start date would be significant and the budget is now set based on the submission to into engineering.

Rogers advised that staff has met with the Durham and Orange County managers and drafted a letter that they would sign indicating their continued commitment. County legal counsel is reviewing and a draft has been sent to FTA to determine if that is acceptable documentation. He said this this does not work, then there would be another step to get board action from the two counties.

Reckhow stated her concern that based on the wording in the email, the FTA expects revised and adopted Bus & Rail Investment Plans. Rogers responded that staff is working quickly to get answers so if Board action is necessary, there is time to do that before the end of April. Katharine Eggleston added that in a conversation with the FTA, they indicated the format of what we needed to provide was at our discretion and did not specify Board action was needed.

Bell agreed that the wording from the FTA indicates that approvals from the jurisdictions are needed. General Manager Mann said the response proposed acknowledges that updated plans have to be approved, but existing plans previously approved have a sufficient amount to cover the threshold required.

Reckhow suggested that the Bus & Rail Investment Plans could be revised quickly and the updates to it could be done later.

Bell left.

2. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He also shared a news story done by WNCN on dispatcher Donna

Wells, who shares encouraging words and safety tips with bus drivers each morning.

B. General Counsel's Report

General Counsel Shelley Blake noted her written report and highlighted the following items:

- The last item related to funding for the Wake Transit Plan has been approved. She is working with the TPAC on the master contracts with to get projects moving forward.
- She is working with some citizens interested in the creation of a citizen transit advisory committee. She said she hopes to bring draft documents to the Board next month.

C. Chair's Report

1. Discussion of Meeting Calendar

Chair Robinson stated that a survey was sent to Board members regarding the meeting date and the results indicated preference for the fourth Tuesday or fourth Wednesday of the month. She stated that the meeting would remain as currently scheduled. Several members stated that they have meetings prior to this one and may occasionally be late.

D. Board Member Reports

1. CAMPO Executive Board Representative

Vivian Jones stated that the CAMPO Executive Board discussed the unified planning work program and adopted FY18 LAP projects including two projects for transit. There were presentations by TJCOG and on the Wake Transit Master Participation Agreement.

2. DCHC MPO Board Representative

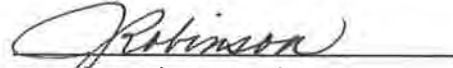
Ed Harrison stated that he would be seated in March as GoTriangle's representative.

3. Regional Transportation Alliance (RTA) Representative

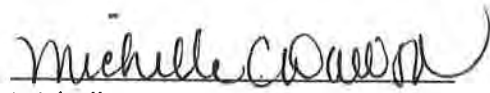
Will Allen stated there had been no official events this month. He noted that RTA's executive director Joe Milazzo received the 2016 Chair's Award for Public Private Partnership at the Chapel Hill Carrboro Chamber of Commerce annual meeting.

XII. Adjournment

Action: Chair Robinson the meeting was adjourned the meeting at 1:43 p.m.


Jennifer Robinson, Chair

Attest:


Michelle C. Dawson, CMC
Clerk to the Board