

**GoTriangle Board of Trustees**

**Meeting Minutes**

**July 25, 2018**

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

**Board Members Present:**

Will Allen III	Michael Parker
Wendy Jacobs (arr. 12:04 p.m.)	Jennifer Robinson, Chair (arr. 12:32 p.m.)
Valerie Jordan (arr. 12:05 p.m., left 1:11 p.m.)	Russ Stephenson
Mark Marcoplos	Nina Szlosberg-Landis

**Board Members Absent:**

Sig Hutchinson (excused)	Ellen Reckhow (excused)
Vivian Jones (excused)	Steve Schewel (excused)
Andy Perkins	

Secretary Will Allen asked that non-action items be covered in the absence of a quorum.

**II. Recognition**

**A. Introduction of New Hires**

President and CEO Mann announced the hiring of Kia Savage and Kristie Turner, Bus Operators.

**B. Announcement of Promotions**

President and CEO Mann announced the promotion of Elisabeth Raskopf to Public Involvement Specialist (formerly Communications Intern).

**III. Public Comment**

No comments.

Jacobs arrived.

**V. General Business Agenda**

**B. Planning & Legislative Committee Report**

Committee Chair Will Allen III stated that there were no action items this month; however, two design changes for the D-O LRT project will come to the Board for action next month.

Jordan arrived.

## VI. Other Business

### A. President and CEO's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Mann highlighted the following items:

- Staff is developing a public service announcement policy to recommend to the Board in response to several requests for such announcements.
- FTA is looking at its risk review process due to concern about over-budget projects. The change would relate to the probability of meeting time frame and budget; however, FTA has clarified the change would not impact GoTriangle or our probability score in the upcoming risk review but we should be prepared for potential cost overruns.
- The MCI commuter coach demonstration is going well. Generally the comments have been positive about the experience. There have been some negative comments about aisle and seat spacing.
- A BUILD grant application for \$20 million has been submitted in partnership with the City of Raleigh for the RUS Bus project. The project also will be submitted under the Bus and Bus Facilities Grant Program.
- A letter was received from Durham Area Designers regarding canopy and station designs for the D-O LRT project. A meeting has been scheduled with them for today. He stated his frustration that the comments were not submitted previously through public comment or public meetings or even the request for a meeting.

#### 1. Transit Operations Report

Patrick Stephens' presentation on *Emergency Mobilization of Public Transit: The Role of Transit in Emergency Evacuation* is attached and hereby made a part of these minutes.

Robinson arrived.

With a quorum now present, Chair Robinson officially called the meeting to order at 12:43 p.m.

#### I. Adoption of Agenda

**Action:** On motion by Parker and second by Allen the agenda was adopted. The motion was carried unanimously.

**V. General Business Agenda**

**E. Resolution Recognizing RDUAA's Partnership and Support for Regional Transit Initiatives**

President and CEO Mann asked that the Board formally recognized the partnership with Raleigh-Durham Airport Authority with a resolution. He recognized Mike Landguth, RDUAA President and CEO.

**Action:** On motion by Allen and second by Parker the Board adopted Resolution 2018 0009 *Resolution of the GoTriangle Board of Trustees Recognizing the Raleigh Durham Airport Authority's Partnership and Support for Regional Transit Initiatives*. The motion was carried unanimously.

**IV. Consent Agenda**

**Action:** On motion by Parker and second by Marcoplos the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- June 27, 2018 – Regular Session Minutes; and
- June 27, 2018 – Closed Session Minutes.

**V. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. Planning & Legislative Committee Report**

Already covered.

**C. Appointments to GoTransit Partners Board of Directors**

Chair Robinson presented these recommendations for appointment to the GoTransit Partners Board of Directors:

- Ernest Jenkins, Jr., Special Assistant to the Chancellor, Strategic Initiatives NCCU (replacing Ben Durant)
- Casey Steinbacher, Founder, Casey's Company and Former Chair of Greater Durham Chamber of Commerce (new appointment)
- Farad Ali, President & CEO The Institute (new appointment)

General Counsel Blake explained that the recommendation comes from the GoTransit Partners Board.

**Action:** On motion by Jacobs and second by Allen the Board appointed the members listed above to the GoTransit Partners Board of Directors. The motion was carried unanimously.

**D. Amendment to By-laws**

Board Chair Robinson recommended changing the General Manager's title to President and Chief Executive Officer.

**Action:** On motion by Allen and second by Jacobs the Board amended the GoTriangle by-laws changing the title of the General Manager to President and Chief Executive Officer (CEO). The motion was carried unanimously. The amended by-laws are attached and hereby made a part of these minutes.

**E. Resolution Recognizing RDUAA's Partnership and Support for Regional Transit Initiatives**

Already covered.

**VI. Other Business**

**A. President and CEO's Report**

Already covered.

**1. Transit Operations Report**

Already covered.

**2. Durham-Orange Light Rail Transit Program Update**

Mann stated that the significant news is clarification regarding GoTriangle's risk assessment by FTA. He added that staff continues to work on design elements and with the counties to identify additional revenue sources and cost cutting measures to address the funding gap.

**3. Wake Transit Update**

John Tallmadge and Patrick McDonough provided an update on the Wake Transit Plan.

**4. Communications Update**

Mike Charbonneau's presentation is attached and hereby made a part of these minutes.

**D. General Counsel's Report**

General Counsel Shelley Blake reported on the following items:

- Administration for the Transit Advisory Committee has been turned over to Marketing and Communications.
- The FY19 agreements for the Wake County Transit Plan are being distributed to the other parties and should be finalized by next month.
- The legal team is working on the critical agreements with the utilities and universities for the D-O LRT project.

- The GoTransit Partners Board is working hard and will provide a full update at a future date.

Chair Robinson asked about appointing liaisons from the Board of Trustees to the Transit Advisory Committee (TAC) and GoTransit Partners. Allen responded that as the Planning & Legislative Committee chair he has been serving unofficially as the liaison for the TAC. Robinson suggested making this official.

**Action:** On motion by Parker and second by Jacobs the Board voted to amend the guidelines of the TAC to include the Planning & Legislative Committee Chair as the Board liaison to the TAC. The motion was carried unanimously.

**E. Chair's Report**

No report.

**F. Board Member Reports**

**1. CAMPO Executive Board Representative**

No report.

**2. Regional Transportation Alliance (RTA) Representative**

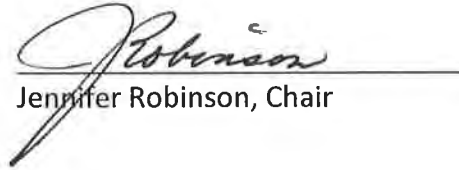
Will Allen III stated that the annual transportation breakfast will be held on Friday and a trip is planned for Richmond in August for the new BRT system.

**VII. Closed Session – Personnel Matters**


**Action:** On motion by Parker and second by Marcoplos the Board adjourned into closed session at 2:11 p.m. pursuant to NCGS §143-318.11(a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. The motion was carried unanimously.

**VIII. Adjournment**

**Action:** Chair Robinson the meeting was adjourned the meeting at 2:45 p.m.

  
Jennifer Robinson, Chair

Attest:

  
Michelle C. Dawson, CMC  
Clerk to the Board