

GoTriangle Board of Trustees

Meeting Minutes

March 22, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Wendy Jacobs (arr. 12:05 pm)

Mary-Ann Baldwin

Vivian Jones

William V. "Bill" Bell (arr. 12:40 pm)

Ellen Reckhow

Ed Harrison (arr. 12:06 pm)

Jennifer Robinson (left 2:31 pm)

Barry Jacobs

Chair Jennifer Robinson officially called the meeting to order at 12:00 p.m. Mike Charbonneau shared a video produced in-house, highlighting community support for the D-O LRT project.

W. Jacobs and Harrison arrived during the video.

I. Adoption of Agenda

Action: On motion by Baldwin and second by Jones the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Introduction of New Hires

General Manager Mann announced the hiring of Bus Operators Monique Lopez, Ebony Mewborn, Terence Miller and Samantha Webb; Customer Information Associates Jessean Banks and Alison Byrd; and Burgetta Wheeler, Public Relations Specialist.

C. Announcement of Promotions

General Manager Mann announced the following promotions: Frank Doria and Nathaniel Williams, Bus Operators II to Operators III and Jeffrey Sullivan, Public Involvement Associate to Marketing Specialist.

III. Public Hearing

Action: Chair Robinson opened the public hearing on the draft Section 5307 program of projects for FY17. There being no comments, the hearing was closed.

IV. Public Comment

Chair Robinson recognized Evan Barnette, Johnston County resident and employee at Red Hat in downtown Raleigh. Her comments regarding the elimination of Fortify routes JCX

and CLX are attached and hereby made a part of these minutes. Robinson asked staff to look into the issue and report back on options.

Chair Robinson recognized Matt Parker who also spoke regarding the elimination of the Fortify routes.

V. Consent Agenda

Action: On motion by Reckhow and second by Baldwin the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- February 22, 2017 – Regular Session Minutes;
- Adopted a resolution approving the final Section 5307 program of projects for FY17 (2017 0003); and
- Adopted a resolution authorizing the filing of applications for grants with USDOT and NCDOT (2017 0004).

VI. Presentation

A. On-board Customer Service Satisfaction Findings

Jon Dodson introduced Hugh Clark of CJI Research Corporation to present the findings of the customer service satisfaction survey findings conducted in the fall of 2016. His presentation is attached and hereby made a part of these minutes.

Bell arrived during the presentation.

VII. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Committee Chair Ed Harrison stated that the Committee's April meeting has been rescheduled to April 4, and the Board's budget work session moved to April 26. He reported that the Committee received presentations on the draft FY18 Wake Transit work plan at its February meeting.

C. Planning & Legislative Committee Report

Committee Chair Will Allen III reported that the Committee received a timeline for the update of the Durham and Oranges Transit Plans.

1. 501(c)(3) Corporation Name

Committee Chair Allen presented a recommendation from Committee for the name, "GoTransit Partners."

Action: On motion by Jones and second by Baldwin the Board approved the name, *GoTransit Partners*, for the 501(c)(3) corporation. The motion was carried unanimously.

VIII. New Business

A. Renewal of Triangle Regional Model Service Bureau Contract with Institute for Transportation Research and Education (ITRE)

Patrick McDonough requested approval of an annual contract with ITRE for FY17 in an amount not to exceed \$210,000. He explained that the contract should have been approved prior to the start of the fiscal year, but ITRE was without legal staff to negotiate the contract. McDonough reminded the Board that the Triangle Regional Model Service Bureau maintains the regional travel demand forecasting model for highways and transit. The bureau is funded by GoTriangle, NCDOT, DCHC MPO and CAMPO. Last year's contract was much larger due to the collection of larger data through travel diaries. Effective this fiscal year, there will be annual data collection matching the American Community Survey rather than the once every ten year update.

Action: On motion by Allen and second by Reckhow the Board approved a contract with ITRE to provide continued model development services of the Triangle Regional Model (TRM) for FY17, not to exceed \$210,000, and authorized the General Manager to execute the contract consistent with those terms. The motion was carried unanimously. The budget and scope of work are attached and hereby made a part of these minutes.

IX. Other Business

A. General Manager's Report

General Manager Jeff Mann highlighted the following items:

- The President's recently released proposed budget could have a significant detrimental impact on New Starts and Small Starts projects nationwide, including the D-O LRT project and the Wake County Transit Plan. The budget proposes that only projects with signed FFGAs would continue to be funded. Mann stated that there is confidence that funding will be mostly or completely restored during the budget negotiation process.
- FTA advised us in February that in order to be approved to enter the engineering phase for the D-O LRT project, a confirmation of the commitment of local funds of at least 30% of the non-Federal share is required by the end of April. Mann said that the partners are working on a schedule to make this happen.

Robinson asked what indicates that some or all of the funding for New Starts and Small Starts will be restored. Mann responded that our Washington representatives

are confident due to the magnitude of the consequences on a number of projects. He added that the D-O LRT project is on a list of the top 16 impacted projects. Mann highlighted that the project has been working with pre-award authority, in anticipation that once a FFGA is signed, hopefully in 2020, GoTriangle would be reimbursed for 50% of the money spent. He said if no FFGA is signed, reimbursement would not occur.

1. Bus Operations Report

Tellis Chandler stated that he oversees maintenance, bus operations and safety and security. He highlighted the current shortage of operators, in addition to needing another ten (10) operators for the Wake County expansion. He said that a job fair has been planned for April 4 to try and fill those needs. Mann added that a compensation review is being conducted and there likely will be recommendations regarding operator pay.

2. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes.

B. General Counsel's Report

General Counsel Shelley Blake noted the following items:

- Has worked on drafting the cost share agreement for Durham and Orange counties.
- Working on various contracts related to the Wake County Transit Plan. The Master Participation Agreement will be forthcoming.
- Have been meeting with some of the transportation committee chairpersons in the NC House and Senate.

Reckhow asked if a "lift the cap" bill has been introduced. Blake responded yes, by Senator Ford.

Mann added that in meeting with legislators, he has offered also to meet in their districts with folks to talk about the benefits of transit and its importance to whole state, not just urban areas.

C. Update on TOD Grant Work

Patrick McDonough's presentation is attached and hereby made a part of these minutes.

D. Chair's Report

Chair Robinson noted that the Research Triangle Regional Partnership is holding the annual State of the Research Triangle Region event on May 11 in Raleigh. She encouraged Board members to sit together to show unity to the region.

Robinson left. Vice Chair Ellen Reckhow assumed the duties of Chair for the meeting.

E. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen reported that the CAMPO Executive Board receive several updates and reports: a comprehensive regional tolling strategy study being conducted by the MPOs and NCDOT, the Wake County Transit Plan, the Southeast Area Study and a Compressed Natural Gas Feasibility Study by Capital Area Transit.

2. DCHC MPO Board Representative

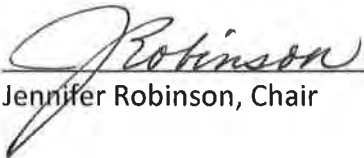
Ed Harrison stated that the major item was a report on the D-O LRT project.

3. APTA Legislative Conference


Conference reports from Will Allen and Ed Harrison are attached and hereby made a part of these minutes.

X. Adjournment

Action: Vice Chair Reckhow adjourned the meeting at 2:46 p.m.


Jennifer Robinson, Chair

Attest:


Michelle C. Dawson, CMC
Clerk to the Board