

GoTriangle Board of Trustees

Meeting Minutes

May 23, 2018

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III (left 1:29 p.m.)

Mary-Ann Baldwin

Wendy Jacobs

Vivian Jones

Mark Marcoplos

Ellen Reckhow

Jennifer Robinson, Chair

Steve Schewel (left 2:34 p.m.)

Board Members Absent:

Sig Hutchinson (excused)

Valerie Jordan (by phone)

Michael Parker (excused)

Andy Perkins Jr.

Nina Szlosberg-Landis (excused)

Chair Jennifer Robinson officially called the meeting to order at 12:01 p.m.

I. Adoption of Agenda

Action: On motion by Jones and second by Baldwin the agenda was adopted with the changes noted below. The motion was carried unanimously.

- Add resolution supporting pursuit of Federal funding for electric buses.
- Add Planning & Legislative Committee report.
- Add action item from Planning & Legislative Committee, approval of BRT evaluation framework.
- Add action item from Planning & Legislative Committee, resolution authorizing the General Manager to accept donations of real property.
- Add action item from Planning & Legislative Committee, adoption of Sponsorship and Naming Rights Policy.
- Move the CAMPO Executive Board report and the RTA report to follow the Planning & Legislative Committee report.

II. Recognition

A. Introduction of New Hires

General Manager Mann announced the hiring of Juan Cutino and Natanyi Townsend, Customer Information Associates and Ashley Schultz, Public Involvement Specialist.

B. Announcement of Promotions

None.

III. Public Hearings

A. FY 2019 Proposed Budgets

Action: Chair Robinson opened the public hearing on the FY19 Proposed Budgets (including the Operating and Capital budget, the Durham-Orange Transit Plan budget and the Wake Transit Plan budget) at 12:04 p.m.

Robinson recognized Karen Rindge, Executive Director of WakeUP Wake County on behalf of the Capital Area Friends of Transit, whose comments are attached and hereby made a part of these minutes.

There being no additional comments, the hearing was closed at 12:09 p.m.

IV. Public Comment

Chair Robinson recognized Zach Brown, who spoke against the proposed elimination of the Duke University Chapel Drive stop for DRX commuters from Durham to Raleigh. He stated that increased frequency on the DRX is needed.

Robinson then recognized Julie DeMeester. She stated that she is married to Zach Brown and requested that the Chapel Drive stop remain for the DRX route from Durham to Raleigh, an increase in the number of trips between 7:00-10:00 a.m. and hourly service throughout the day.

V. Consent Agenda

Action: On motion by Reckhow and second by Allen the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- March 28, 2018 - Regular Session Minutes
- April 17, 2018 - Work Session Minutes
- April 17, 2018 - Regular Session Minutes

VI. Presentations

A. RUS Bus Joint Development

General Manager Mann stated that HR&A was hired to do a market analysis for the Raleigh Union Station bus component (RUS Bus). He introduced Kyle Vangel, whose presentation is attached and hereby made a part of these minutes.

IV. General Business Agenda

B. Planning & Legislative Committee Report

1. BRT Evaluation Framework

Patrick McDonough stated that this document outlines how BRT corridors will be evaluated for Wake Transit. It was designed to respond to Federal

standards for projects that will be put forward as well as to help determine if teaming corridors together would make more viable projects.

Action: On motion by W. Jacobs and second by Jones the minutes of the Board approved the BRT Evaluation Framework from the Wake Transit Major Investment Study. The motion was carried unanimously. The framework is attached and hereby made a part of these minutes.

2. Acceptance of Real Property by Donation

Committee Chair Allen explained that this resolution authorizes the General Manager to accept real property donations without having to come back to the Board.

Action: On motion by Baldwin and second by Reckhow the minutes of the Board adopted *Resolution 2018 0003 Resolution of the GoTriangle Board of Trustees Authorizing the General Manager to Accept Donations of Real Property*. The motion was carried unanimously. The resolution is attached and hereby made a part of these minutes.

3. Sponsorship and Naming Rights Policy

General Counsel Blake stated this is a broad policy that sets out a process if someone wants to make a donation in exchange for naming rights or sponsorship of a GoTriangle asset. She stated that guidelines will be adopted as well.

Action: On motion by W. Jacobs and second by Allen the minutes of the Board adopted the Sponsorship and Naming Rights Policy as presented. The motion was carried unanimously. The policy is attached and hereby made a part of these minutes.

VIII. Other Business

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported that the only transit related issue was a public hearing on the FY19 transit work plan. He said CAMPO would vote on the plan next month. He added that NCDOT Secretary Trogdon reported on Build NC, an overview of how NCDOT is going to accelerate projects over the next five years.

3. Regional Transportation Alliance (RTA) Representative

Will Allen III reported that the recent summits seemed to be a way to keep key business leaders and others engaged. He stated the topics covered a wide range of transportation and mobility issues.

VII. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Ellen Reckhow reported on behalf of the Operations & Finance Committee.

1. Wake Transit FY18 Q4 Proposed Amendment

Reckhow stated that the Committee voted unanimously to recommend adoption of a budget amendment for Wake Transit for the youth GoPass.

Action: On motion by Allen and second by W. Jacobs the Board approved the Youth GoPass for Wake Transit and adopted *Ordinance 2018 0004 GoTriangle Fiscal Year 2018 Triangle Tax District - Wake Operating Fund Ordinance Amendment*. The motion was carried unanimously.

2. GoTriangle August 2018 Service Changes Recommendations

Reckhow stated that the Committee recommended approval of the proposed service changes, but asked staff to go over the recommendations.

John Tallmadge added that staff has discovered an opportunity to adjust the times buses leave Durham station heading toward Raleigh in order to preserve the local connection at Chapel Drive. He said this would not change the number of trips daily, but estimated it would add 15 minutes per day and less than \$10,000 per year. He asked that staff be given the discretion to make those adjustments within the final schedule in order to preserve some of the connectivity requested in public comment. Tallmadge also responded to the comment about the last trip morning peak trip. He stated the proposal is for 9:00 a.m., but staff would extend that until 9:05 a.m. in the final schedule. Regarding mid-day service, he said that the Short Term Transit Plan would address that, with a goal of consistent, all day trips in that corridor.

Action: On motion by Allen and second by Baldwin the Board approved service changes to the holiday schedule and service days as well as changes to Route DRX, giving staff discretion to make final changes as requested. The motion was carried unanimously.

3. FY18 Budget Amendment to Include Chapel Hill Transit Carryover

Reckhow presented a budget amendment related to Chapel Hill Transit expenditures in FY17.

Action: On motion by Schewel and second by Allen the Board approved *Budget Ordinance Amendment 2018 0002 GoTriangle Fiscal Year 2018 Triangle Tax*

District-Durham-Orange Fund Ordinance Amendment. The motion was carried unanimously.

C. Planning & Legislative Committee Report

Already covered.

D. Resolution Supporting Pursuit of Federal Funding for Electric Buses

General Manager Mann presented a resolution of support for GoTriangle's efforts to seek Federal funding through FTA's Low or No Emission grant program for electric buses.

Action: On motion by Baldwin and second by Reckhow the minutes of the Board adopted *Resolution 2018 0004 Resolution of the GoTriangle Board of Trustees Supporting Pursuit of Federal Funding for Electric Buses.* The motion was carried unanimously. The resolution is attached and hereby made a part of these minutes.

VIII. Other Business

A. General Manager's Report

A list of contracts approved by the General Manager is attached and hereby made a part of these minutes.

General Manager Mann stated that staff continues to watch the Federal funding process. GoTriangle also is pursuing a TIGER grant application for the RUS Bus project and likely will seek funds through the Volkswagen settlement fund for some form of electric vehicles.

1. Transit Operations Report

Patrick Stephens reported that the buses from MCI for the pilot program and demonstration should arrive in late June. MCI also has expressed interest in GoTriangle piloting an all-electric vehicle, which will be produced in late 2019.

Allen left.

2. Durham-Orange Light-Rail Transit Project Update

Dave Charters and Katharine Eggleston gave a presentation, which is attached and hereby made a part of these minutes.

3. Wake Transit Update

John Tallmadge reported that the FY19 work plan is going through the approval process. Additionally, the Short Range Transit Plans are begin developed for GoTriangle, GoRaleigh, and GoCary, which will include specific stops and the schedules. As well as the fare strategy, we're looking at policies and functionalities to be employed in new technologies across the region.

Patrick McDonough gave an update on the Major Investment Studies for BRT and CRT.

4. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes.

B. General Counsel's Report

General Counsel Shelley Blake noted the following items:

- We have reached out to affected property owners with letters of intent asked if they are willing to donate their property.
- The legal department is working on the agreements in Wake County for the FY19 work plan.
- Guidelines will be developed for the naming policies just adopted.

C. Chair's Report

The Chair noted that Board member travel for FY19 has been approved. She stated that there is an extra ticket available for the upcoming State of the Region event.

D. Board Member Reports

1. CAMPO Executive Board Representative

Already covered.

2. DCHC MPO Board Representative

Ellen Reckhow reported that regional projects have been put out for public comment. The DCHC amended its Comprehensive Transportation Plan to designate Farrington Road as a two-lane road instead of a 4 lane.

3. Regional Transportation Alliance (RTA) Representative

Already covered.


4. ULI Spring Conference

Ellen Reckhow's conference report is attached and hereby made a part of these minutes.

Schewel left.

IX. Adjournment

Action: Chair Robinson the meeting was adjourned the meeting at 2:41 p.m.



Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board