

## Go Triangle Board of Trustees

### Meeting Minutes

May 27, 2015

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100

Durham, NC

#### Board Members Present:

Will Allen III	Fred Foster Jr. (left 2:30 pm)
Mary-Ann Baldwin (arr. 1:15 pm)	Ed Harrison (arr. 1:12 pm)
William V. "Bill" Bell (left 1:27 pm)	Vivian Jones
Jim Crawford Jr. (arr. 1:16 pm, left 3:02 pm)	Bernadette Pelissier
Fred Day IV	

#### Board Members Absent:

Ellen Reckhow (excused)	Jeff Sheehan
Jennifer Robinson (excused)	

Chair William V. "Bill" Bell officially called the meeting to order at 1:00 p.m.

#### I. Adoption of Agenda

**Action:** On motion by Allen and second by Day the agenda was adopted, moving Closed Session C, Update on General Manager Search to follow the recognition section of the agenda. The motion was carried unanimously.

#### II. Recognition

##### A. Operator Retirement

Chair Bell presented Ronald Brown with a plaque of appreciation upon his retirement after 40 years of service to DATA.

##### B. Employees of the Month

General Manager King stated that no employees were present for the recognition.

##### C. Introduction of Other New Hires

General Manager King announced the hiring of Steven Forbes, Customer Information Associate (part time); Panetha Goodman, Bus Operator; Rohan Grant, Gaffany Johnson and Alfred Snipes, Paratransit Operators; Reginald Hinton, Customer Information Associate (part time) and Melinda Taylor, Senior Financial Analyst.

##### D. Announcement of Promotions

General Manager King announced the promotion of Tellis Chandler from Operations Manager to Assistant Director Bus Operations.

**VIII. Closed Sessions**

**Action:** On motion by Jones and second by Allen the Board adjourned into closed session at 1:10 p.m. pursuant the General Statute and for the purpose listed below. The motion was carried unanimously.

Pursuant to NCGS §143-318.11 (i) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

The Board returned to regular session at 1:27 p.m. Bell left. Secretary Bernadette Pelissier took charge of the meeting.

**III. Public Comment**

No comments.

**IV. Consent Agenda**

**Action:** On motion by Jones and second by Allen the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- April 14, 2015 – GM Search Committee Minutes;
- April 14, 2015 – GM Search Committee Closed Session Minutes;
- April 22, 2015 – Budget Work Session Minutes;
- April 22, 2015 – Regular Session Minutes;
- May 1, 2015 – GM Search Committee Closed Session Minutes;
- May 2, 2015 – GM Search Committee Closed Session Minutes;
- May 5, 2015 – Special Session Minutes; and
- May 5, 2016 – Special Closed Session Minutes.

**V. Public Hearing – FY16 Budget Ordinance**

**Action:** Secretary Pelissier opened the public hearing on the FY 2016 budget ordinance at 1:35 p.m. There being no comments, the hearing was closed.

**VI. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. Operations & Finance Committee Report**

**i. Bus Stop Management System Contract**

Operations & Finance Committee Chair Allen presented a contract award recommendation for a bus stop management system.

Pelissier asked what the software will do. John Tallmadge responded it is a database to capture information for bus stop work orders and tracking of Go Triangle's 1,600 bus stops.

**Action:** On motion by Allen and second by Baldwin the Board awarded a contract to Florida International University Board of Trustees for the ATSIM bus stop management system with a maximum dollar amount of \$63,000, and authorized the General Manager to execute the contract consistent with those terms. The motion was carried unanimously.

**ii. August 2015 Service Changes**

Operations & Finance Committee Chair Allen presented the following recommended service changes:

- Expand Route 300 to serve the Regional Transit Center, Perimeter Park, Cary Train Station, Western Blvd (NCSU) and downtown Raleigh with one simplified route.
  - Expand service to Perimeter Park in Morrisville on Route 300 during peak times.
  - Convert the existing Route 300X to a non-express route to increase ridership. (NCDOT provides the funding for this peak hour service.)
  - Streamline the Route 300 in downtown Raleigh and near Cary Train Station during midday and Saturday to improve on-time performance.
  - No longer serve the corridor between Cary Train Station and the Regional Transit Center on Route 301 because it would be served with Route 300. Three trips have been identified for elimination due to low ridership.
- Provide new trips on the Chapel Hill–Raleigh Express (CRX) and Durham-Raleigh Express (DRX) to improve the frequency and create a consistent schedule with departures every 30 minutes. New revenues being collected in Durham and Orange counties will fund half the cost of these new trips.
- Eliminate midday service on Route 805 between Woodcroft and Chapel Hill.

**Action:** On motion by Jones and second by Baldwin the Board approved the proposed service changes to routes: CRX, DRX, 300, 301, 300X and the midday 805. The motion was carried unanimously.

**iii. Temporary Suspension of Service on Route CTX**

John Tallmadge stated that new information about scheduling has been received and the work on Fortify that would create travel impacts could now happen as early as July. He requested that the Board authorize the General Manager to suspend this route and reinstate it as needed with a report to the Board on any action taken.

**Action:** On motion by Jones and second by Allen the Board authorized the General Manager, at his sole discretion though consultation with NCDOT, to suspend and then re-instate service on route CTX in consideration of the

projected traffic congestion conditions associated with the Fortify construction project. Notice of each decision shall be provided to the Go Triangle Board of Trustees in advance of communication to the general public. The motion was carried unanimously.

**C. Personnel Committee Report**

Bernadette Pelissier reported that employee turnover remains low. She said staff has targeted some job classes for increased diversity, including recruitment of women.

**D. Planning & Legislative Committee Report**

**i. FY 2016 Unified Planning & Work Program**

**Action:** On motion by Baldwin and second by Allen the Board approved the FY 2016 UPWP. The motion was carried unanimously. This document is attached and hereby made a part of these minutes.

**ii. Lobbying & APTA Legislative Conference**

Planning & Legislative Committee Chair Pelissier stated the Board's discussion at its retreat about common messaging and her experience at the APTA Legislative Conference prompted this item. She said she felt members attending the APTA Legislative Conference should meet with staff prior to the conference to receive talking points and make sure that everyone is well informed and has the same message to communicate. She also said the Committee voted to recommend that the Board Chair ensure that all three counties are represented at the APTA Legislative Conference. Pelissier explained that at one meeting with Congressional staff there were a number of questions about Wake County with no representative in attendance to respond.

**E. New Business**

**i. Sale of Alston/Pettigrew Property and Granting of Easements**

General Counsel Ross stated that FTA approved the sale of the Alston/Pettigrew property to NCDOT and the granting of the easement. The purpose of the sale is for the widening of Alston Avenue and a new railroad bridge over Alston Avenue at Pettigrew Street. She said after the sale, Go Triangle would retain a parcel fronting Alston Avenue. She said the sales price would satisfy the Federal government's interest in the two parcels. Ross added that Go Triangle has received about \$500,000 in rent since purchasing these properties.

**Action:** On motion by Jones and second by Baldwin the Board adopted *Resolution 2015 0004 Resolution of the Go Triangle Board of Trustees Authorizing the RTRPTA DBA Go Triangle to Sell Real Property and Convey Easements to the North Carolina DOT (NCGS §160A-274)*. The motion was carried unanimously.

**VII. Other Business**

**A. General Manager's Report**

General Manager David King highlighted several items from his written report:

- Damien Graham has accepted a position as the Communications Director for the City of Raleigh.
- Staff continues to work on the Draft Environmental Impact Statement for the Durham-Orange Light Rail Transit project.
- Staff also is participating in the Wake County transit strategy work.
- Staff has been talking with Bob Geolis at the Research Triangle Park about a transit center at Park Center.
- The groundbreaking for Raleigh Union Station has taken place.
- Ridership is relatively flat, but gas prices are headed back up.

## VI. General Business Agenda

### E. New Business

#### ii. Service Delivery Through Financial Partnerships

Laurie Barrett stated that the board adopted a policy in 2008 that states, “after 30 months of operation, Triangle Transit staff would report on the route performance compared against the agency’s service standards. If the route performs at or better than the system average for the board adopted performance indicators, Triangle Transit would assume full financial responsibility for the service.” She said that the Zebulon Wendell route in FY13 and FY14 performed at or better than system average.

**Action:** On motion by Baldwin and second by Allen the Board voted to eliminate the cost sharing arrangements with the towns of Zebulon and Wendell beginning in FY16. The motion was carried unanimously.

## VII. Other Business

### A. General Manager’s Report

#### i. I-40/440 Fortify Project Update

Laurie Barrett stated that ridership has been consistent each month, with the Fuquay-Varina express route performing the best with an average of 46 riders per day.

#### ii. Durham-Orange Light Rail Transit Project Update

Greg Northcutt’s presentation is attached and hereby made a part of these minutes. He stated that staff will be submitting the final documents next week for FTA review and comment along with other cooperating agencies.

#### iii. Legislative Update

Damien Graham reported that Congress passed an extension to transportation funding until July.

The State House passed their version of the budget, an increase from last year with a drop in the gas tax but increases to vehicle fees.

Graham stated his appreciation for his time at Go Triangle and introduced and thanked his staff.

**B. General Counsel's Report**

General Counsel Deborah Ross noted several items of interest:

- She introduced an intern from Campbell University Law School.
- She stated that another employment lawsuit has been settled.
- The NCCR Board has voted to allow us to be in their corridor in downtown Durham.
- Karen Porter is looking into different procurement opportunities for the D-O LRT project.
- Chapel Hill and Raleigh have voted to forego some of the money from the Durham County vehicle registration fee so that it all can be used in Durham County.
- Still discussing with the Town of Morrisville their desire for a greenway on our property.

Foster left.

**C. Chair's Report**

Secretary Pelissier stated that there is no report; however, there is a possibility that the July meeting will be canceled.

**D. Board Member Reports**

**i. CAMPO Executive Board Representative**

Will Allen III stated that the TIP amendment on the CAMPO agenda did not include anything related to Go Triangle. He said they also received an update on the Wake County Transit Investment Strategy process.

**ii. DCHC MPO Board Representative**

Bernadette Pelissier stated that she was unable to attend this meeting. There was a presentation on the Durham-Orange Light Rail Transit project and residents of Downing Creek spoke.

**iii. Regional Transportation Alliance (RTA) Representative**

No report.

**iv. Raleigh Chamber InterCity Visit Reports**

Reports from Will Allen, Mary-Ann Baldwin and Ed Harrison are attached and hereby made a part of these minutes.

Crawford left.

**VIII. Closed Sessions**

**Action:** On motion by Jones and second by Allen the Board adjourned into closed session at 3:06 p.m. pursuant the General Statute and for the purposes listed below. The motion was carried unanimously.

Pursuant to NCGS §143-318.11 (i) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

**A. General Counsel Performance Evaluation & Work Plan**

**B. General Counsel Performance Evaluation & Work Plan**

**IX. Adjournment**

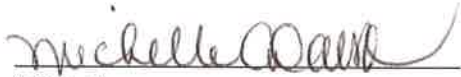
**Action:** The meeting was adjourned at 3:45 p.m.



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William V. "Bill" Bell, Chair

Attest:



Michelle C. Dawson, CMC  
Clerk to the Board