

## GoTriangle Board of Trustees

### Meeting Minutes

November 15, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100  
Durham, NC

#### Board Members Present:

Will Allen III

William V. "Bill" Bell (left 2:12 pm)

Ed Harrison

Sig Hutchinson (arr. 12:40 pm)

Barry Jacobs (left 2:00 pm)

Wendy Jacobs

Vivian Jones (arr. 12:37 pm)

Ellen Reckhow, Vice Chair

Nina Szlosberg-Landis

#### Board Members Absent:

Mary-Ann Baldwin (excused)

Valerie Jordan

Andrew Perkins

Jennifer Robinson (excused)

Vice Chair Ellen Reckhow officially called the meeting to order at 12:10 p.m.

#### I. Adoption of Agenda

**Action:** On motion by Allen and second by Bell the agenda was adopted. The motion was carried unanimously.

#### II. Recognition

##### A. Introduction of New Hires

General Manager Mann announced the hiring of Daquan Dixon, Service Attendant; Tara Johnson, Contracts Administrator; Yulonda Moore, Right of Way Specialist; and LaVontae Wilson, Customer Information Associate.

##### C. Announcement of Promotions

General Manager Mann announced the following promotions: Gaffany Johnson and Angela Judge, both from Paratransit Operator I to Paratransit Operator/Dispatcher.

#### III. Public Comment

No comments.

#### IV. Consent Agenda

**Action:** On motion by Harrison and second by Allen the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- October 30, 2017 – Special Session Minutes, as amended:

Amend this sentence from VI. Other Business, A. General Manager's Report, 3. Durham-Orange Light Rail Transit Program Update, "Harrison suggested comparing the ROMF activity with the existing land use if developed" to, "Harrison suggested comparing the *proposed* ROMF activity with the ~~existing land use if developed~~ *uses shown in the approved Durham City-County Comprehensive Land Use Plan.*"

**V. General Business Agenda**

**A. Items Removed from Consent Agenda**

None.

**B. Operations & Finance Committee Report**

**1. Construction Management Consultant (CMC) Contract**

Danny Rogers stated that this is the third major consultant contract along with the General Engineering Consultant (GEC) and the Program Management Consultant (PMC). Rogers explained that the CMC will help prepare for construction by doing constructability reviews and construction cost estimates. He stated that the contract should not exceed \$6 million, but negotiations are ongoing. Rogers requested authorization for the General Manager to sign the contract, within that range, once negotiations are complete. He added that the number is consistent with the FY18 budget and the FTA budget in our New Starts update.

**Action:** On motion by Harrison and second by W. Jacobs the Board authorized the General Manager to execute Phase 1 of an incrementally funded Contract for Construction Management Consultant (CMC) Services with Gannett Fleming/WSP Joint Venture (GF/WSP) for the Engineering (Final Design), Construction, Testing and Start-up Phases of the Durham-Orange (D-O) Light Rail Transit (LRT) Project for a term of up to thirty-two (32) months in an amount not to exceed \$6 million. The motion was carried unanimously.

**VI. Other Business**

**A. HR&A Contract Amendment**

Patrick McDonough requested an amendment to this contract for joint development activities at Raleigh Union Station, to add work on the D-O LRT project. He stated that the cost estimate should not to exceed \$210,000. The tasks in the amendment include a high level market analysis; looking at how to use value created to address social goals such as affordable housing; a visioning session to look at site concepts; and preparing sample development concepts and pro forma.

**Action:** On motion by Allen and second by W. Jacobs the Board authorized the General Manager to approve Task Order 2 with HR&A. The motion was carried unanimously.

**B. Design Change Approval Request - Blackwell Mangum Station Addition**

Patrick McDonough presented a proposed Blackwell Mangum Station addition for the D-O LRT project. He said that changing the design from 2-car platforms to 3-car platforms resolved an issue around an historic building in this area. He added that the ridership impact is a net benefit of 600.

Jones and Hutchinson arrived.

**C. Design Change Approval Request - Gateway Station Location**

Patrick McDonough then presented a request for relocating the Gateway Station. He stated a greater potential for Transit Oriented Development (TOD) and moving the station closer to the Orange County border are the reason for the station relocation. He stated that the net cost increase is \$8 million.

**D. Short Range Transit Plan Updates**

Mary Kate Morookian's presentation is attached and hereby made a part of these minutes.

**E. General Manager's Report**

General Manager Jeff Mann noted the following items:

- Recognized the Sustainable Travel Services team on the recent annual Golden Modes ceremony.
- Staff continues to monitor the Federal funding process and the White House proposal to increase the Federal gas tax by seven cents. He said there does not appear to be Republican support for it, but is something to watch. Mann stated that the current tax of 18.4 cents has not increased since 1993 and is not sufficient, particularly with more efficient vehicles and electric vehicles.
- Staff is communicating with the delegation regarding the Capital Investment Grants (CIG) Program. The current level is \$2.3 billion, with the House proposing \$1.78 billion and the Senate, \$2.13 billion.
- Disaster relief needs for recent hurricanes have been identified at \$25 billion. It is unclear how funding for other items will be impacted.
- Staff meets Monday with NCDOT to discuss the D-O LRT project application for STI and STIP funding.

**1. Bus Operations Report**

Vinson Hines' report is attached and hereby made a part of these minutes.

**2. Durham-Orange Light Rail Transit Program Update**

Danny Rogers stated that monthly written reports will be sent out beginning in December. He said he attended the North American Infrastructure Leadership Forum in San Francisco, featuring the top infrastructure projects

across North America. He said the opportunity gave our project a lot of exposure and contractors interested in the D-O LRT project are reaching out.

Rogers said the rail operations and safety committees for the D-O LRT project have begun meeting. He also reported that negotiations continue with the Construction Management Consultant (CMC). Design is moving to the 50% level, with a focus on working out the challenges on Erwin Road and Pettigrew Street and the rezoning of the Rail Operations & Maintenance Facility (ROMF).

### **3. Wake Transit & MIS Updates**

John Tallmadge shared that development of the FY19 work plans for all three counties is underway. He said the process is beginning earlier in order to include all the entities participating and to include opportunities for public input. The FY17 annual reports for the three counties also are being drafted and should be presented to the Board of County Commissioners and the GoTriangle Board of Trustees in January.

The Wake County Transit Planning Advisory Committee (TPAC) adopted a budget amendment process, which will be approved by GoTriangle and CAMPO. He added that some of the special agreements also will be coming to the Board for approval. (General agreements were approved with the budgets in June.) There are studies occurring on the Wake side regarding the community area funding program and staffing plans.

Tallmadge also stated that GoTriangle will be meeting with Chapel Hill and Orange County regarding the Interlocal Implementation Agreement for the Orange County plan and some of the terms, key being the split of bus revenues among the three parties to that agreement.

B. Jacobs left.

Patrick McDonough then provided an update on the Wake MIS. He shared handouts explaining Commuter Rail and Bus Rapid Transit (BRT). These handouts are attached and hereby made a part of these minutes. In addition to public outreach, the study area for BRT corridors is being defined. Those are represented on the maps, which also are attached and hereby made a part of these minutes.

### **4. Communications Update**

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He also shared a video from the Golden Modes 2017.

Bell left.

**F. General Counsel's Report**

The General Counsel's report is attached and hereby made a part of these minutes.

She noted the following:

- Applications for the Transit Citizen Advisory Committee have been made available and some have been received. She explained that although the counties will be making recommendations for appointments, GoTriangle will make the appointments. Additionally, applications received will be shared between the county and GoTriangle so applicants have two opportunities to be appointed.
- She added that a consultant has been hired to work on the initial capital campaign for GoTransit Partners.

W. Jacobs pointed out that an elected official from each county also will appoint a liaison to the Transit Citizen Advisory Committee. General Counsel Blake added that these would be non-voting positions and the transportation chairs for each county also would serve.

**G. Chair's Report**

Vice Chair Reckhow noted that Bill Bell and Ed Harrison would be leaving the Board of Trustees sometime in the next month. She stated that there would be a recognition in December.

**H. Board Member Reports**

**1. CAMPO Executive Board Representative**

Will Allen III stated that CAMPO meets later this afternoon, but no action items are on the agenda.

**2. DCHC MPO Board Representative**

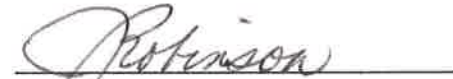
Ed Harrison reported that the group received a presentation on the Legislative and Policy Framework for the SPOT process.

**3. Regional Transportation Alliance (RTA) Representative**

Will Allen III stated that RTA is sponsoring a trip to Richmond later this month.

**VII. Adjournment**

**Action:** Vice Chair Reckhow the meeting was adjourned the meeting at 2:26 p.m.

  
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Jennifer Robinson, Chair

Attest:

  
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Michelle C. Dawson, CMC  
Clerk to the Board