

GoTriangle Board of Trustees

Meeting Minutes

November 28, 2018

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Sig Hutchinson

Wendy Jacobs

Vivian Jones

Mark Marcoplos

Michael Parker

Ellen Reckhow

Jennifer Robinson, Chair

Steve Schewel

Russ Stephenson (by phone)

Board Members Absent:

Valerie Jordan

Andy Perkins

Nina Szlosberg-Landis (excused)

Chair Ellen Reckhow officially called the meeting to order at 12:05 p.m.

I. Adoption of Agenda

Action: On motion by Allen and second by Jones the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Introduction of New Hires

President and CEO Mann announced the hiring of Patrice Jeffreys, Christopher O'Sullivan and Venus Ryan as Bus Operator I; Jose Miranda, Mechanic I; Precious Rogers, Accounting Intern and Nicole Shepherd and Danielle Stevenson, Paratransit Operator I.

B. Announcement of Promotions

Mann then announced the promotion of Angela Judge to Dispatcher/Operator from Bus Operator I.

C. Board Member Recognition

Board Chair Ellen Reckhow presented previous Board Chair Jennifer Robinson with a framed photograph of a GoTriangle bus at Cary Station in recognition of her service as Chair of the Board of Trustees from 2016-2018.

III. Public Comment

No comments.

IV. Consent Agenda

Action: On motion by Jones and second by Allen the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- October 24, 2018 – Regular Session Minutes and
- Amendment to the General Counsel Employment Contract.

V. Presentations

A. TOD Guidebook Presentation

Patrick McDonough introduced Scott Polikov whose presentation is attached and hereby made a part of these minutes. A handout on the guidebook also is attached and hereby made a part of these minutes.

VI. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

1. Wake County Transit Plan – 10-Year Bus Operating and Capital Plan

Action: On motion by Schewel and second by Allen the Board approved the 10-Year Wake Bus Operating and Capital Plan. The motion was carried unanimously. The Plan is attached and hereby made a part of these minutes.

2. GoTriangle Short-Range Transit Plan

Action: On motion by Jones and second by Jacobs the Board approved the GoTriangle Short-Range Transit Plan. The motion was carried unanimously. The Plan is attached and hereby made a part of these minutes.

3. GoTriangle January 2019 Service Change Recommendation

Committee Chair Michael Parker reported the recommendation is to reallocate midday OnDemand service to the morning and evening peak times. He added that a long range plan will be brought in March for service within the Park.

Action: On motion by Jones and second by Hutchinson the Board approved changes to the GoTriangle OnDemand Service, removing midday service and increasing peak vehicles available from three to four. The motion was carried unanimously.

4. Wake Transit Community Funding Area Program Management Plan

Parker stated that the Wake Transit Plan allows funding for community pilots with a local 50% match. This plan details the application and approval process.

Action: On motion by Hutchinson and second by Allen the Board approved the Wake Transit Community Funding Area Program Management Plan. The motion was carried unanimously. The Plan is attached and hereby made a part of these minutes.

5. Town of Wake Forest - Use of Existing Town Expenditures in Community Funding Area Program

Parker said Wake Forest is the first applicant for the Wake Transit Community Funding Area Program and has requested that the current expenditure of funds on public transportation services be accepted as the match. CAMPO agreed that any jurisdiction may use existing funds to qualify as the necessary matching funds.

Action: On motion by Hutchinson and second by Schewel the Board approved the current expenditure of funds on public transportation service to qualify as necessary matching funds for new Wake Transit Community Funding Area Program applications. The motion was carried unanimously.

6. Wake Transit FY19 Q2 Amendment

Parker explained that the Wake Transit budget includes reserve of \$4.3 million for BRT plans. The City of Raleigh has accepted sponsorship for BRT and the amendment transfers those funds to Raleigh.

Action: A motion was made by Allen and seconded by Stephenson to approve the designation of \$4,315,545 from FY18 and FY19 adopted Wake Transit Plan reserves to the City of Raleigh as project sponsor for one or more Bus Rapid Transit (BRT) corridors.

Action: Upon vote, the motion was carried unanimously.

C. Personnel Committee Report

Committee Chair Will Allen III reported that anniversary awards were presented, the Committee received the Q3 EEO report, and discussed and recommended contribution to the 457 plan for the General Counsel.

VII. Other Business

A. General Manager's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Mann highlighted the following items:

- Accompanied the North Carolina Public Transit Association to Washington, DC to meet with a number of legislators during the three day trip.
- The bus operations team visited Proterra's Greenville, SC facility to finalize the order for two electric buses.
- The up-fit to GoTriangle's Raleigh Lane Street property for shelter construction is ongoing with shelters moving in soon.
- The GoTriangle-owned building at 412 Chapel Hill Street in Durham has been demolished. The site will be cleared in January. Reckhow encouraged staff to improve the appearance of that property with simple landscaping.
- Toured the LC Industries plant beside GoTriangle's offices at the Plaza. Many of these folks rely on transit every day.

1. Transit Operations Report

Patrick Stephens reported on his visit to the Proterra facility. He stated the purchase would come to the Board in January, with delivery of the buses in the September/October timeframe.

2. Durham-Orange Light Rail Transit Program Update

Kaitlin Hughes stated that the public comment period on the supplemental Environmental Analysis goes through November 30. She said the positive comments are generally referring to the overall project, with the negative comments more about a specific issue of concern. She said the rail operations maintenance facility (ROMF) is a common issue of concern, along with property acquisitions and noise.

John Tallmadge stated that the risk workshop is ongoing and staff will be receiving the list of 80 risk items tomorrow along with the scoring of those. A draft report will be generated for the FTA. He stated that it has been determined that the project will need a risk refresh once the cooperative agreements are resolved. He added that this is to GoTriangle's advantage, with the refresh happening as risks are retired, and a new contingency level being assigned. Tallmadge warned that the outstanding issues with the railroads will have an impact on the contingency. Mann added there is concern about the compressed timeframe for the project and the volume of agreements needed with multiple parties.

Tallmadge then reported that agreements are being routed for signature with PSNC Energy, AT&T and NCCU. The Chapel Hill Town Council considers the agreement tonight and Durham, next week. UNC-Chapel Hill is wrapped up and Duke Energy is close. The agreement with the Veteran's Administration was signed last month, leaving only Duke University.

Tallmadge reported that staff continues to meet with representatives from the neighborhoods around the ROMF location. They have a number of concerns, foremost being noise from the facility, particularly at night. He stated that there are disagreements about the impacts and they want assurances as part of the text amendments in the rezoning. He said GoTriangle will have to operate within the City of Durham's noise ordinance, but the neighbors are not satisfied with these assurances. He added that staff is looking at changes to the design or the practices during construction or operations to address the concerns being raised and plans to continue meeting with these neighbors as design is completed and operating and construction plans are developed.

Tallmadge said meetings continue with Duke University officials. Mann stated that negotiations with NCRR also are progressing and Norfolk Southern has provided a draft agreement.

3. Wake Transit Update

Patrick McDonough reported that BRT has been handed off to GoRaleigh. Regarding commuter rail, he said the team is looking at station sites and impacts to the physical environment as well as service planning scenarios and evaluation of different levels of service. Mann stated that the project is schedule to enter project development by December 2019, but there is work to do in advance of that time.

Parker asked abbot the management plan. Mann responded that a draft plan has been submitted to CAMPO and other project partners for consideration.

Steven Schlossberg reported that the FY18 Wake Transit Annual Report is complete.

4. Communications Update

No report.

B. General Counsel's Report

No report.

C. Chair's Report

Chair Reckhow stated the December meeting is schedule for December 19. She requested an excused absence.

Action: On motion by Schewel and second by Robinson the Board approved an excused absence for Ellen Reckhow on December 19. The motion was carried unanimously.

Reckhow also reported that she is working with the NCRR Board Chair to schedule a meeting of the two boards, potentially on Thursday, January 17, following the GoTriangle work session.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported there was a joint MPO meeting between CAMPO and DCHC. John Hodges-Copple reported on the travel market, with trips going from 870,000 in 2013 to 2 million in 2045. Jeff Mann gave a report on commuter rail.

CAMPO approved all the Wake Transit items approved by our Board today.

2. DCHC MPO Board Representative

Ellen Reckhow stated that the only transit-related item was a report by Patrick McDonough on the commuter rail project.

3. Regional Transportation Alliance (RTA) Representative

Will Allen III stated that he attended a special RTA event at Raleigh Union Station on the potential for BRT to stimulate economic development given by the Richmond, VA planning director.

4. Rail~Volution Conference

Reports from Will Allen III, Sig Hutchinson and Wendy Jacobs are attached and hereby made a part of these minutes.

VIII. Closed Session

A. NCRR Negotiations

Action: On motion by Parker and second by Jones the Board adjourned into closed session at 2:51 p.m. pursuant to NCGS §143-318.11(a) (a)(3), to consult with an attorney employed by the public body in order to preserve the attorney-client privilege.

Action: On motion by Parker and second by Jones the Board returned to regular session at 3:19 p.m. The motion was carried unanimously.


IX. Adjournment

Action: On motion by Parker and second by Allen the meeting was adjourned at 3:20 p.m.



Will Allen III, Vice Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board