

GoTriangle Board of Trustees

Meeting Minutes

October 30, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Mary-Ann Baldwin

William V. "Bill" Bell

Ed Harrison

Sig Hutchinson

Barry Jacobs

Wendy Jacobs

Vivian Jones

Valerie Jordan

Andrew Perkins Jr.

Ellen Reckhow

Jennifer Robinson, Chair

Nina Szlosberg-Landis

Chair Jennifer Robinson officially called the meeting to order at 12:24 p.m.

I. Adoption of Agenda

Action: On motion by Reckhow and second by Hutchinson the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Oath of Office

Wake Forest Mayor and Board member Vivian Jones administered the oath of office to Andrew Perkins Jr., representative of the North Carolina Board of Transportation.

B. Introduction of New Hires

General Manager Mann announced the hiring of Bus Operators: Bright Anyali, Harold Chancy, Steven Eubanks, Andrew Fogle, Darilyn Leach, Jerry Oden and Aleyanna Williams; Keith Ferguson, Transportation Engineer; Tejuana Nichols, Paratransit Operator/Dispatcher; and Elizabeth Raskopf, Marketing Intern.

C. Announcement of Promotions

General Manager Mann announced the following promotions: Todd Fonville, Operator I to Dispatcher/Supervisor; Roger Fowler, Bus Operator II to Bus Operator III; Brett Hawkins, Office Assistant to Accounts Payable Accounting Technician; Patricia Hill, Paratransit Operator/Dispatcher to Paratransit Dispatcher/Supervisor; and Clidon Wyatt, Mechanic I to Mechanic II.

III. Public Comment

Chair Robinson recognized John Kent, who spoke on behalf of the New Hope Creek Corridor Advisory Committee in opposition to the relocation of the Patterson Place station.

Chair Robinson also recognized Mike Waldroup, who spoke in support of the relocation.

IV. Consent Agenda

Action: On motion by Jones and second by Reckhow the Board approved the consent agenda. The motion was carried unanimously.

The following consent agenda items were approved:

- September 27, 2017 – Regular Session Minutes;
- Authorize the Interlocal to execute a contract amendment with T. J. F. Golf, Inc., for the continuation of Technical and Professional Services for the UNC Finley Golf Course Mitigation Project, increasing the not to exceed amount to \$132,900 and extending the term to June 30, 2020;
- Approve a contract amendment with TripSpark (Trapeze) for upgrading the paratransit scheduling software modules for an in-vehicle tablet system for FY18, with a maximum dollar amount of \$184,000, and authorize the Interlocal to execute the contract;
- Award a contract to Vehicle Inspection Systems Inc. for the VIS Polish, a fully automated rim polishing machine and wet dust collector for FY18, with a maximum dollar amount of \$114,848, and authorize the General Manager to execute the contract;
- Approve a budget ordinance amendment correcting the name to Triangle Tax District – Durham-Orange Fund (2017 0008 Revised);
- Adopt a resolution (2017 0006) and budget ordinance amendment (2017 0012) for the Triangle Tax District – Durham-Orange Fund, authorizing the Interlocal to acquire the properties identified for the ROMF;
- Authorize the Interlocal to execute an Interlocal Agreement for Cost Sharing for the CRT Study portion of the MIS;
- Approve two-car train operations for the D-O LRT Project; and
- Approve the Operating and Protocols Guidelines for Transit Citizen Advisory Committee and the application for the GoTriangle Transit Citizen Advisory Committee.

Budget Ordinances 2017 0008 Revised and 2017 0012, Resolution 2017 0006, the Cost Sharing Memorandum of Agreement (MOA) for the Commuter Rail Portion of the Major Investment Study, and the application for the GoTriangle Transit Citizen Advisory Committee are attached and hereby made a part of these minutes.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

1. 2018 Medical/Ancillary Benefits Package

Committee Chair Ed Harrison presented a recommendation to approve the 2018 benefits package.

Szlosberg-Landis asked if there is an employee group that brings these issues to management or works with management regarding health care. Mann stated that there is an employee group at bus operations, but there is no formal process regarding health care matters. Szlosberg-Landis then asked if input has been received from employees about their needs and desires around health care and other issues. Sandra Freeman stated that throughout the year staff solicits input from employees and their suggestions are considered. Hutchinson reiterated the Board's priority for workplace wellness and employee well-being.

Action: On motion by Allen and second by Reckhow the Board approved the 2018 Medical/Ancillary Benefits Package, with an increase of 7.1 % in medical premiums, 3% in vision care and no rate change to other customary benefits. The motion was carried unanimously.

C. Personnel Committee Report

Committee Chair Ellen Reckhow reported that the Committee received a presentation by the General Manager on the organizational structure assessment. Findings of the report were discussed and the Manager stated that senior staff would be meeting to discuss the recommendations and develop an implementation plan. Reckhow stated that the Committee also briefly discussed the 360 evaluation process, the 457(b) plan and held a closed session on a confidential matter.

D. Planning & Legislative Committee Report

Committee Chair Will Allen III reported that the only action item was related to the Transit Citizen Advisory Committee (TCAC), and was approved on the consent agenda.

E. Design Change Patterson Place Station

Patrick McDonough's presentation is attached and hereby made a part of these minutes. Lisa Miller from Durham City/County Planning Department also was present to answer questions.

Action: On motion by Bell and second by Baldwin the Board approved the modification of the location of the Patterson Place D-O LRT Station and the related D-O LRT Project track alignment. The motion was carried unanimously.

F. Design Change MLK Jr Parkway Station

Patrick McDonough presented the second proposed station change.

Action: On motion by Reckhow and second by Allen the Board approved the modification of the location of the Martin Luther King Jr. (MLK Jr.) Parkway Station and the related D-O LRT Project track alignment. The motion was carried unanimously.

G. 2018 Meeting Calendar

Michelle Dawson presented a proposed 2018 meeting calendar. She asked for dates for work sessions the second week of April and late October.

Action: On motion by Baldwin and second by Hutchinson the Board adopted the 2018 meeting calendar. The motion was carried unanimously. The calendar is attached and hereby made a part of these minutes.

VI. Other Business

A. General Manager's Report

A list of contracts approved by the General Manager is attached and hereby made a part of these minutes.

General Manager Jeff Mann highlighted the following items:

- Public meetings are being held in Wake County regarding implementation of the Wake County transit plan. Surveys also are available online. Over 1,100 have been completed already.
- The D-O LRT project design process is in full swing, with almost 200 consultants involved.
- Staff continues to monitor the Federal funding process. A letter to the House and Senate Appropriations urges support for Capital Investment Grant (CIG) program funding at the current level of \$2.3 billion, as authorized by the FAST Act.
- An implementation strategy is being developed for the organizational structure assessment.
- A meeting was held with the Wake County Board of County Commissioners and some citizens regarding the Transit Citizen Advisory Committee (TCAC).

Szlosberg-Landis suggested tracking the jobs and economic development being generated by the D-O LRT project to provide support for the project.

1. Bus Operations Report

Vinson Hines' report is attached and hereby made a part of these minutes.

2. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He also shared a video created on a recent trip of Portland's system.

3. Durham-Orange Light Rail Transit Program Update

Katharine Eggleston stated that the General Engineering Consultant (GEC) and the Program Management Consultant (HDR) are up and running and a third major consultant team, the Construction Management Consultant (CMC), will be added soon. The CMC will help oversee the design and prepare to go into construction. Eggleston added that additional staff are being added to manage the consultants. She introduced a recent hire, Keith Ferguson, an engineer with 10 years' private sector experience in geotechnical and field engineering.

Bell asked for a breakdown of the minority and local firms on the project.

Eggleston added that coordination with local partners is being formalized and strengthened, with regular meetings continuing with some and being established with others. She said there was excellent attendance at the public meetings in September. A communications and public involvement plan is being developed for the engineering phase, with regular quarterly meetings to begin in January. She noted an issue related to the location of the ROMF and an upcoming neighborhood meeting in November.

Reckhow suggested a fact sheet about the ROMF that answers the questions raised during the EIS process. Bell agreed and noted that potentially there would be three new city council members in Durham with no background on the project.

Geoff Green talked about the upcoming neighborhood meeting and Meghan Makoid stated that a "we heard" sheet is being created that will summarize the impacts disclosed in the EIS and the comments received through the public comment process. This document will show GoTriangle's responses to the comments received. Eggleston added that a traffic impact analysis on the site will be provided.

Harrison suggested comparing the ROMF activity with the existing land use if developed.

B. Jacobs suggested using more accessible language when possible. W. Jacobs reiterated the importance of addressing all the major concerns: noise, vibration, lighting, storm water runoff, chemicals used on the site, aesthetics and traffic impacts.

W. Jacobs then asked for an overall timeline for the D-O LRT project noting the big milestones.

B. General Counsel's Report

General Counsel Shelley Blake noted a change to the TCAC Operating and Protocols Guidelines, which was approved earlier on the consent agenda. She requested that the Board approve the amended document.

Action: On motion by Hutchinson and second by Baldwin the Board amended the TCAC previously approved on the consent agenda. The motion was carried unanimously. The amended Operating and Protocols Guidelines for the Transit Citizen Advisory Committee are attached and hereby made a part of these minutes.

1. Appointment to GoTransit Partners Board of Directors

General Counsel Blake presented four additional names for the GoTransit Partners Board of Directors: Tallman Trask III, Duke; Benjamin Durant, NCCU; Gordon Merklein, UNC; and Jeff Bandini, NC State.

Action: On motion by Baldwin and second by B. Jacobs the Board appointed the members listed above to the GoTransit Partners Board of Directors. The motion was carried unanimously.

C. Chair's Report

No report.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported that the Board held a public hearing on the FY18-27 TIP, which was approved along with an amendment to the FY16-25 TIP. The group also received an update on the proposed Federal rescission legislation, which could mean the loss of some or all of unobligated LAPP funds. Allen also stated that updates were given on the Wake Transit Plan Implementation, the Cost Share Agreement for Commuter Rail Study and the 2045 MTP.

2. DCHC MPO Board Representative

Ed Harrison reported that the most notable item involved the two D-O LRT project design changes.

3. Regional Transportation Alliance (RTA) Representative

Will Allen III reported that the quarterly Tri-MAP meeting included an update on the D-O LRT project as well as the East Coast Greenway. He stated the greenway is 2,855 miles, of which 900 are complete. North Carolina has 180 miles, with 72 in the Triangle.

There was a request for a future presentation to the Board.

Szlosberg-Landis noted the NCCR sponsored Progress in Motion event in January and encouraged Board members to attend.

VII. Adjournment

Action: Chair Robinson the meeting was adjourned the meeting at 2:36 p.m.



Ellen Reckhow, Vice Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board