

**GoTriangle Board of Trustees
Meeting Minutes**

September 26, 2018

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III	Michael Parker
Sig Hutchinson	Ellen Reckhow
Wendy Jacobs (arr. 12:05 p.m.)	Jennifer Robinson, Chair
Vivian Jones	Steve Schewel
Valerie Jordan (arr. 12:08 p.m., left 2:00 p.m.)	Russ Stephenson
Mark Marcoplos	

Board Members Absent:

Nina Szlosberg-Landis (excused)	Andy Perkins
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Chair Jennifer Robinson officially called the meeting to order at 12:00 p.m.

I. Adoption of Agenda

Action: On motion by Hutchinson and second by Stephenson the agenda was adopted, adding. The motion was carried unanimously.

II. Recognition

A. Introduction of New Hires

President and CEO Mann announced the hiring of Andrew Willard, Public Involvement Specialist.

B. Announcement of Promotions

None.

III. Public Comment

No comments.

IV. Consent Agenda

Action: On motion by Reckhow and second by Stephenson the consent agenda was approved. The motion was carried unanimously.

The following consent agenda item was approved:

- August 22, 2018 – Regular Session Minutes.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Nominating Committee Report

Jennifer Robinson presented the slate of officers from the Nominating Committee:

Chair	Ellen Reckhow (Durham City/County)
Vice Chair	Will Allen III (Raleigh)
Secretary	Michael Parker (Chapel Hill)
Treasurer	Sig Hutchinson (Wake County)

1. Election of Officers for 2018-2019

Action: On motion by Schewel and second by Jones the Board approved the slate of officers as recommended by the Nominating Committee. The motion was carried unanimously.

C. Operations & Finance Committee Report

1. Professional Services Contract Amendment – GEC Phase 3B

Committee Chair Michael Parker presented a recommendation for an amendment to the contract with HDR (GEC for the D-O LRT project). He said that the scope has had several changes: the redesign of Erwin Road to an elevated solution, the addition of a station and the relocation of stations. The request is for up to \$18.7 million. He reminded the Board that the contract includes a termination for convenience clause.

Action: On motion by Allen and second by Stephenson the Board authorized the President/CEO to execute Phase 3B of the Professional Services Contract with HDR Engineering Inc. (HDR) for General Engineering Consultant (GEC) Services for the Durham-Orange (D-O) Light Rail Transit (LRT) Project for a term of 22 months in an amount not to exceed \$18,700,000. The motion was carried unanimously.

2. Transit Operations Vehicle Purchase Authorization

Parker also presented a recommendation for the purchase of five (5) buses from Gillig for \$2.488 million, through an Interlocal Agreement with the City of Durham and other jurisdictions. He stated that funding is from Federal and State grants, with a 10% from GoTriangle.

Action: A motion was made by Reckhow seconded by Stephenson to authorize the President/CEO to execute a contract for the purchase of five (5) Low floor diesel Gillig Buses for fixed route service, with a maximum dollar amount of \$2,488,215.

President/CEO Mann said that GoTriangle's application for a Federal grant to purchase electric vehicles was successful and would be coming before the Board at a future date.

Action: Upon vote, the motion was carried unanimously.

3. LTV Purchase

Parker presented a recommendation for the purchase of four (4) light transit vehicles to replace current paratransit vehicles that have reached their useful life. The approximate cost is \$264,000, again coming from Federal and State grants with a 10% GoTriangle match.

Action: On motion by Reckhow and second by Stephenson the Board authorized the President/CEO to approve the purchase of four (4) light transit vehicles (LTVs) from Creative Bus Sales per the City of Fayetteville Joint Procurement Solicitation at a maximum price of \$263,648. The motion was carried unanimously.

Jacobs and Jordan arrived.

D. Planning & Legislative Committee Report

1. Modification of the Erwin Road Alignment

Committee Chair Will Allen III presented a recommendation from the Committee to approve a change in the alignment to the Erwin Road section of the D-O LRT project. He stated that it includes elevating the tracks at a cost of approximately \$90 million. He recognized John Tallmadge to give details.

Tallmadge shared several issues that resulted in this change: a 44 KV line that connects the hospital system to the electrical grid under Erwin Road, access to the emergency room at the hospital, and Duke's concern about impacts to other University resources with an at-grade alignment in the median.

Action: On motion by Allen and second by Parker the Board approved the proposed change to the Erwin Road alignment. The motion was carried unanimously.

VI. Other Business

A. General Manager's Report

A list of contracts approved by the President and CEO is attached and hereby made a part of these minutes.

Mann highlighted the following items:

- GoTriangle participated in a Hurricane Relief Bus campaign with partners in the area and delivered items to Lumberton and Newport.
- RDUAA has passed resolution, which is attached and hereby made a part of these minutes, expressing support for GoTriangle's regional transit initiatives. He said that GoTriangle is working on a wrap for the airport route that looks like an airplane.
- The Lane Street building in Raleigh is being updated to accommodate the fabrication of bus shelters and other improvements in partnership with GoRaleigh. He stated that we would request from FTA their approval for this to be the headquarters for the bike share program.
- Ridership continues to increase for the second straight month.
- Staff met with FTA to introduced John Tallmadge as the interim project director.

The Board discussed GoTriangle's participation in emergency operations during Hurricane Florence.

1. Transit Operations Report

Patrick Stephens reported that the 5.9% ridership increase for July 2018 over July 2017 can be attributed to the GoPass program. He stated that he would bring a report on emergency operations related to the hurricane once completed.

2. Durham-Orange Light Rail Transit Program Update

John Tallmadge's presentation is attached and hereby made a part of these minutes.

3. Wake Transit Update

Patrick McDonough stated that the BRT study has almost concluded and GoRaleigh has been invited to be project sponsor. The MIS for commuter rail is focusing on demand and travel forecasting efforts that do not require extensive coordination with the railroads.

4. Communications Update

Mike Charbonneau's presentation is attached and hereby made a part of these minutes. He also shared a video on the Hurricane Florence storm relief bus for eastern and coastal North Carolina and announced that GoTriangle received an APTA grand award. Additionally Charbonneau announced the launch of a new campaign, GoBeyond, which recognizes bus operators going above and beyond. He also gave an update on the Youth GoPass program.

D. General Counsel's Report

General Counsel Shelley Blake noted the following items:

- The legal team is working on a number of agreements for the D-O LRT project.
- She said easement donations from UNC and NCCU are going to the Council of State next week.
- GoTransit Partners is working on proposals for donations. She stated that FTA is pleased with the creation of this group.
- A concurrence process is being developed for Wake Transit.
- RUS Bus is moving to the RFQ phase. The consultant working on the project will be presenting at Rail~Volution.

Jordan left.

E. Chair's Report

Chair Robinson noted the article written by Will Allen in O Gauge Railroading magazine.

F. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III reported that CAMPO approved the Wake Transit Work Plan amendment policy and reviewed the SPOT 5.0 projects and points assigned to various projects. He advised that there will be a joint DCHC and CAMPO meeting on October 31.

2. DCHC MPO Board Representative

Ellen Reckhow reported that the group reviewed the regional transit points for the SPOT process and GoTriangle was at the head of the class. She also alerted Board members that the DCHC MPO is the designated recipient for Federal funding for the Enhanced Mobility of Seniors and Individuals with Disabilities program. She said the LPA staff is in the process of preparing an updated plan.

3. Regional Transportation Alliance (RTA) Representative

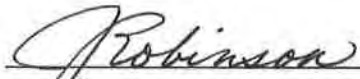
Will Allen III reported that Jeff Mann gave an update on the three county transit plans at last week's Tri-MAP meeting. A number of other participants also gave brief updates. Allen stated that he also attended the managed lanes stakeholder advisory committee meeting at TJCOG. He stated that he is advocating for all managed lanes that are tolled to include access to transit buses.

Marcoplos requested on behalf of the Chapel Hill Town Council a status report on the Hillsborough train station. President/CEO Mann responded that he is awaiting a copy of

letter from NCRR to Norfolk Southern indicating consensus to move forward on modeling and design for two stations in North Carolina, one being Hillsborough.

VII. Adjournment

Action: Chair Robinson adjourned the meeting at 2:12 p.m.



Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board