

GoTriangle Board of Trustees

Meeting Minutes

September 27, 2017

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III

Wendy Jacobs (arr. 12:10 pm)

Mary-Ann Baldwin (arr. 12:10 pm)

Vivian Jones (left 2:09 pm)

William V. "Bill" Bell (left 2:45 pm)

Valerie Jordan (arr. 12:10 pm)

Ed Harrison

Ellen Reckhow

Sig Hutchinson

Jennifer Robinson, Chair

Barry Jacobs

Nina Szlosberg-Landis

Chair Jennifer Robinson officially called the meeting to order at 12:02 p.m.

I. Adoption of Agenda

Chair Robinson asked that the three design change items be moved from the General Business Agenda to immediately following the adoption of the agenda.

Action: On motion by Hutchinson and second by Allen the agenda was adopted with the change requested. The motion was carried unanimously.

V. General Business Agenda

F. Design Change Two-Car Platforms

Danny Rogers provided a brief update on the D-O LRT project. He reminded the Board of the possibility of advancing the receipt of a FFGA by one fiscal year. He noted several items identified in a recent risk workshop that are key design elements which must be resolved: third party utility agreements; the rail operations and maintenance facility (ROMF) property acquisition, annexation and rezoning; and the track location on Erwin Road near the Duke University Medical Center. Rogers also reported that five proposals were received for the construction management consultant (CMC) procurement. He said that a recommendation may come to the Board in October, with approval of the contract in November.

Baldwin, W. Jacobs and Jordan arrived.

Rogers' presentation on the design changes is attached and hereby made a part of these minutes. He explained that the change to two-car platforms came out of the value engineering study, which would recognize savings of approximately \$22 million. He said two-car trains will be ample capacity in 2040, with multiple destinations which disperses the ridership. Rogers added that shortening the

platform creates better geometry and allows for the relocation of the Patterson Place station and the consideration of a DPAC or Blackwell/Mangum station. He said the design change process requires an opportunity for Durham and Orange counties and the DCHC MPO to make comments before approval. He stated all these changes would come back for approval next month.

Harrison asked about heavy ridership related to special events. Rogers replied that trains can be queued on a tail track in anticipation of an event letting out to allow for the running of additional trains for heavier event demand.

B. Jacobs asked that comment be solicited from the New Hope Creek Advisory Committee on the Patterson Place Station location design change.

G. Design Change Patterson Place Station Location

Dave Charters then presented the proposed Patterson Place station location design change.

H. Design Change MLK Jr. Parkway Station Location

Dave Charters also presented a proposed design change to the MLK Jr. Parkway station location. He explained that a number of comments were received on the DEIS with concern for placing tracks in the median. He stated the proposed alignment shift to the north side of University Drive addresses those concerns, in addition to avoiding a \$10 million relocation of a Frontier communications hub on the south side.

II. Recognition

A. Oath of Office

Durham Mayor and Board member William V. "Bill" Bell administered the oath of office to Nina Szlosberg-Landis and Valerie Jordan, representatives of the North Carolina Board of Transportation.

B. Introduction of New Hires

General Manager Jeff Mann announced the hiring of Steven Schlossberg, Senior Financial Analyst; Nikki McGann, Payroll Analyst; Janet Hunt, Executive Assistant to the General Manager and Legal Counsel; Meredith DeAngelo, HR Assistant; Kevin Parker, Paratransit Dispatcher/Operator; Rotisha Hawthorne, Bus Operator II; and Bus Operators I India Dixon, Kimberly Fuller and Joseph Koivogui.

C. Announcement of Promotions

General Manager Mann announced the following promotions: Patricia Hill, Paratransit Dispatcher/Operator to Paratransit Dispatcher/Supervisor; Todd Fonville, Dispatcher/Operator to Dispatcher/Supervisor and Tony Alston and Latanya Ballentine, Bus Operator II to Bus Operator III.

D. Employee Recognition

General Manager Mann recognized Laurie Barrett and Juanita Shearer-Swink for 25 years of service to GoTriangle and presented them with a commemorative gift.

III. Public Comment

Chair Robinson recognized Lisa Jennison, representing the Research Triangle Park Foundation, who spoke in support of the last mile, on-demand service change recommendation for the Research Triangle Park area.

IV. Consent Agenda

Action: On motion by Allen and second by Reckhow the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- August 23, 2017 – Regular Session Minutes;
- Authorized the General Manager to sign a contract with ITRE to provide continued model development services of the Triangle Regional Model (TRM) for Fiscal Year 2018 with a not-to-exceed (NTE) amount of \$215,000;
- Adopted the Transit-Oriented Development Policy Framework which is attached and hereby made a part of these minutes; and
- Adopted Third-Party Sustainability Rating Systems for the D-O LRT Project including Leadership in Energy and Environmental Design for Building Design and Construction (LEED BD+C) for the Rail Operations and Maintenance Facility (ROMF) and Envision Version 2 for the alignment, stations, park and ride facilities and other project elements.

V. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Nominating Committee Report

William V. "Bill" Bell reported on behalf of the Nominating Committee. He stated that in view of the on-going challenges ahead for Wake Transit and the D-O LRT project, the Committee recommends keeping the present officers in place another year:

Chair	Jennifer Robinson (Cary)
Vice Chair	Ellen Reckhow (Durham City/County)
Secretary	Will Allen III (Raleigh)
Treasurer	Ed Harrison (Chapel Hill)

1. Election of Officers for 2017-2018

Action: On motion by Bell and second by Baldwin the Board approved a second term for the current officers. The motion was carried unanimously.

C. Operations & Finance Committee Report

1. Service Change Recommendation for the RTP Area

John Tallmadge explained that this service change is the on-demand service about which the Board received public comment earlier. He said the public input has been overwhelmingly supportive, with shuttle customers ready for this type of technology and more than half of them familiar with using Uber or Lyft. He said only a very few do not use smart phones, but can call into paratransit dispatch to reserve a trip. Tallmadge stated if approved today, service will begin November 28th, with the first two months offered fare free. This project is supported by a NCDOT-approved CMAQ grant. He said finance is not recommending a budget amendment at this time, but staff will monitor the expense and report later in the year if an amendment is needed.

Action: On motion by Baldwin and second by Reckhow the Board approved the service change recommendation to shift from four fixed-route shuttles to on-demand service. The motion was carried unanimously.

D. Planning & Legislative Committee Report

Committee Chair Will Allen III reported that the only action item was the 3rd party sustainability rating systems for the D-O LRT project, which approved on the consent agenda.

E. Title VI Program Update

Sylvester Goodwin provided information on the Title VI Program update. He explained that the program is updated every three years as required for recipients of Federal funding. Title VI protects individuals from discrimination based on race, color and national origin, considering those with limited English proficiency and visual impairments. He said the program looks not only at services offered, but also fares and the impact to minorities and low income communities.

Action: On motion by Jones and second by Baldwin the Board approved Title VI Program and Policies. The motion was carried unanimously. The Title VI Triennial Program Update (including the Public Participation Plan) and the Limited English Proficiency (LEP) and Language Assistance Plan (LAP) are attached and hereby made a part of these minutes.

F. Design Change Two-Car Platforms

This item was covered previously.

G. Design Change Patterson Place Station Location

This item was covered previously.

H. Design Change MLK Jr. Parkway Station Location

This item was covered previously.

I. NC Public Transportation Strategic Plan

John Tallmadge's presentation is attached and hereby made a part of these minutes.

He requested Board members to provide comments on these questions:

- Why is transit important to your community?
- How can we build stronger and more effective partnerships?
- What programs or initiatives should be included in the Strategic Plan?

VI. Other Business

A. General Manager's Report

A list of contracts approved by the General Manager is attached and hereby made a part of these minutes.

General Manager Jeff Mann highlighted the following items:

- The Federal Low or No Emission Vehicle Program application was not successful for the purchase of electric buses for the region.
- Staff will be going to Washington to meet with our Senators and encourage continued funding for the Capital Investment Grant (CIG) Program.
- GoTriangle is working with the City of Raleigh to evaluate locating its bike share program headquarters on our property.
- We will provide an update and give a tour of Raleigh Union Station and RUSBus to the House Select Committee on Strategic Transportation Planning and Long Term Funding Solutions. Mann added that HR&A Associates are the property advisors for this project. Their work will include a financial analysis on RUSBus, developing a financial model, performing a market analysis on what uses are appropriate, and investigating how to incorporate affordable housing into the facility. They also will assist with the development of a Request for Qualifications (RFQ) for concepts for the property. He said the hope is to break ground in 24-36 months on a joint development project on top of the bus facility.

1. Bus Operations Report

Vinson Hines presented the report, which is attached and hereby made a part of these minutes.

Jones left.

2. Wake Transit Update

John Tallmadge's presentation is attached and hereby made a part of these minutes.

B. General Counsel's Report

The General Counsel's report is attached and hereby made a part of these minutes.

1. Appointments to GoTransit Partners Board of Directors

General Counsel Blake reported that the GoTransit Partners Board of Directors held its first meeting and adopted the Bylaws, a Gift Acceptance Policy and a Conflict of Interest Policy. The policies are attached and hereby made a part of these minutes. She stated that one consultant submitted a proposal, which is being evaluated, to help with the initial capital campaign for the D-O LRT project.

Blake relayed a request from the GoTransit Partners to appoint four additional Board members from Blue Cross Blue Shield, Duke University, UNC-CH and NCSU. W. Jacobs encouraged the inclusion of someone from NCCU. Blake responded that the bylaws would have to be amended to allow more than nine directors.

Action: On motion by Baldwin and second by B. Jacobs the Board voted to amend the GoTransit Partners bylaws to allow up to 11 members on the Board of Directors. The motion was carried unanimously.

Action: On motion by Baldwin and second by Allen the Board voted to add representatives on the GoTransit Partners from Blue Cross Blue Shield, Duke, NCCU, NSCU and UNC. The motion was carried unanimously.

C. Chair's Report

Chair Robinson reported that the work session has been moved to Monday, October 30th. She also introduced the idea of term limits for GoTriangle Board members. She requested that staff gather information for the Personnel Committee.

D. Board Member Reports

1. CAMPO Executive Board Representative

Will Allen III stated that he did not attend the meeting, but the agenda included Prioritization 5.0 candidate projects and the current and next Transportation Improvement Program (TIP).

Bell left.

4. Rail~Volution Conference Report

Will Allen III's report is attached and hereby made a part of these minutes.

2. DCHC MPO Board Representative

Ed Harrison reported that the MPO board discussed the 2045 MTP, and had a presentation on SPOT 5.0 projects, including the D-O LRT project.

3. Regional Transportation Alliance (RTA) Representative

No report.

VII. Adjournment

Action: Chair Robinson the meeting was adjourned the meeting at 3:04 p.m.



Jennifer Robinson, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board